

**JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55**

**December 13, 2018 – 7:00 p.m.
Media Room, Jr. High School
Old Rochester Regional School District
133 Marion Road
Mattapoisett, MA 02739**

District Members Present: Cary Humphrey, Chairperson, Michelle Smith, James Muse, Heather Burke, Stefan Gabriel, Deborah Dyson,

District Members Absent: Tina Rood, Joe Pires and Paul Goulet.

Union Members Present: Patrick LeClair, Chairperson, Anne Fernandes, Sharon Hartley, Rachel Westgate, Robin Rounseville and Christine Marcolini.

Union Members Absent: April Rios, Carole Clifford and Ronald Gerhart

Other Staff Members Present: Douglas White Jr., Superintendent of Schools, Diana Russo, Administrative Assistant to the Superintendent, as well as many members of the administrative team in the audience and members of the press.

Meeting was called to order at 6:36 p.m. by Chairperson Humphrey of the ORR School Committee and Chairperson LeClair of the Massachusetts School Superintendency Union #55.

Chairperson's Report: NONE

OPEN COMMENTS: Ms. Heather Burke, ORR School Committee made an open comment about the National Honor Society fundraiser that is happening on December 14th, and asked if anyone had any unwrapped gifts they could bring them to the fundraiser at the high school, the cruisers would be at the parking lot between the high school and the Jr. high school during the morning hours.

Superintendent's Report: Superintendent welcomed everyone and wished everyone Happy Holidays, he thanked his administrators for being present and he invited Dr. Frangos to talk about the upcoming in-service on January 18th and also invited the principals to tell the school committees and the community about upcoming holiday events at their schools.

Dr. Frangos also wished everyone Happy Holidays and went over the full day in-service happening on January 18th for all district staff and also explained that Dr. Lori Santos from Yale University would be the keynote speaker, she explained that they are very excited about the event and she invited school committee members to the event.

Mrs. Bowman explained that on December 20th at 9:30 a.m. at Center School they would be celebrating "December Nights, December Lights", she explained that it's a celebration of the holidays, and that grades 1, 2 and 3 will be participating. She invited everyone to attend.

Mr. Brogioli explained that at the Jr. High School on December 19th at 7:00 p.m. they would have the chorus as well as the grades 7 & 8 bands and jazz band.

Mr. Medeiros explained that at Rochester Memorial School their holiday concert would be on December 20th at 2:00 p.m.

Mr. Devoll explained that at the High School they had their winter concert on December 12th and as

Ms. Burke already mentioned they will have the Toys for Tots “Stuff a Cruiser” fundraiser tomorrow the 14th from 6:45 a.m. to 10:00 a.m.

Mrs. Rivet explained that Sippican School had their holiday stroll this past weekend and were also at the Whaling Museum in New Bedford participating in AHA night tonight (December 13th) at 5:30.

The superintendent thanked everyone for their comments.

A. Approval of Minutes

1. Regular Minutes: September 27, 2018

Motion to approve the minutes of September 27, 2018 as presented and amended.

District, Mr. Muse

Union, Ms. Hartley

Seconded

District, Ms. Smith

Union, Ms. Fernandes (Marcolini & Rounseville abstained)

Motion Passed

V. General

A. Appointment of School Business Administrator

Superintendent explained that Mr. Paul Kitchen had been selected as the new School Business Administrator and that he needed the joint school committees to approve his appointment per MGL. The Superintendent the search committee for all their work and the selection, he explained that Paul visited the district and interacted with all the stakeholders. He explained that he will be joining us on January 7th. Please see attached press release.

Motion to appoint Mr. Paul B. Kitchen as the new School Business Administrator

District, Mr. Muse

Union, Ms. Hartley

Seconded

District, Mr. Gabriel

Union, Ms. Westgate

Motion Passed

B. Review School Calendar for 2019-2020

Superintendent White explained that the 2019-2020 school calendar has been created, it’s a draft, he explained that he used the same format as the current year’s calendar and he also explained that this calendar would be reviewed by the leadership council as well as school councils and staff for feedback and would be brought back in March for approval. He also explained that it would go to each of the local school committee meetings for comments and feedback.

VI. New Business

D. Policy

The Superintendent explained that the Sexual Harassment Policy needed to be revised, he explained that Mr. Nelson worked with the district’s legal counsel to make sure the policy is compliant not only at the state level but also the federal level. The superintendent asked that the school committee approve the policies as presented. The superintendent also explained that the policy sub committee reviewed these changes at their December 5th meeting.

Ms. Hartley asked if it was state regulation that warranted this change. Mr. Nelson explained that he worked with the district’s legal counsel who worked with the office of civil rights and their attorney and they recommended these changes. He went on to explain that not only has the policy been revised but also the procedures have been looked at by legal counsel. Mr. Nelson gave the school committee a copy of the procedures and encouraged them to accept

the policy as presented. Mr. Nelson also explained that as soon as the policy is approved he would be sharing it with all stakeholders.

Ms. Dyson asked if the HR woman would be added as they spoke about at the policy sub committee. Mr. Nelson explained that by regulation it has to be the superintendent and one appointee. However the superintendent has the ability to appoint a certain person as he sees fit. Dr. Frangos asked if the procedures would also be listed on the website. Mr. Nelson explained that no they would not be online, but that it would be in all the staff handbooks and also student handbooks.

ACAB- Sexual Harassment Policy

District, Ms. Smith

Union, Ms. Hartley

Seconded

District, Mr. Humphrey

Union, Ms. Fernandes

Motion Passed

EFD- Meal Charge Policy –

This policy was brought to the Policy Committee on March 7, 2018 and reviewed by the Joint School Committee on March 22, 2018. The committee approved the first read and made recommendations for policy sub committee to review and revise. The policy went back to the policy sub-committee on April 23rd and December 5th and this policy is now ready for final approval with the proposed changes. Jill Henesey, Food Service Director recommends these changes.

Ms. Burke explained the 60 day notice, for students that graduate or leave the school that they have that 60 day notice to ask for a refund. Mr. Gabriel asked about how negative balances are handled after the end of the school. The Superintendent explained that the food service director would do her best to have them taken care before the end of the year, however if that didn't happen we would try to have them resolved the following year.

EFD- Meal Charge Policy

District, Mr. Muse

Union, Ms. Marcolini

Seconded

District, Ms. Burke

Union, Ms. Westgate

Motion Passed

Meeting adjourned at 6:57 p.m.

Press Release
Paul Kitchen, School Business Administrator

Old Rochester Regional School District and Massachusetts Superintendency Union # 55 are pleased to announce that Mr. Paul Kitchen will be the new School Business Administrator beginning January 7, 2019. Mr. Kitchen is presently the Business Administrator for Greater New Bedford Vocational Technical High School in New Bedford. Prior to being the Business Administrator in New Bedford, Mr. Kitchen was School Business Administrator in Fairhaven Public Schools for 11 years.

Mr. Kitchen has a Masters of Business Administration from Bryant College in Smithfield, RI and a Bachelors of Science in Business Management from UMass Dartmouth, additionally Mr. Kitchen also has a Doctorate of Jurisprudence from the Southern New England School of Law. Mr. Kitchen lives in Fairhaven, MA with his wife and three sons.

Mr. Kitchen has a vast amount of experience in the areas of budget building, state reporting, revenue production, facilities management, food service oversight and student transportation. In addition he is a certified Massachusetts Public Procurement Officer and Building Operator. His knowledge, expertise and collaborative leadership style will make him a perfect fit as he works with the variety of stakeholders in the Tri-Town school district.