

RECORD OF PROCEEDINGS

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

Held May 23, 2023, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on May 23, 2023, with the following members answering present to roll call: Ms. Darling Cyphert, Ms. Owens, and Mr. Stemen. Roll Call

A motion was made by Ms. Darling Cyphert seconded by Ms. Owens to approve the following: Approve
Agenda
a.) Approve the agenda
b.) Approve the minutes from April 25, 2023.

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion Carried.

Public Participation: None

Financial Report: Fin. Rpt.

A motion was made by Mr. Stemen, seconded by Ms. Owens to approve the following financial items:

Approve the financial report as follows (BRF 2023-5-1):

Balance in Gen. Fund as of May 1, 2023\$4,986,596.00
Balance in all other funds\$232,782.47

MHJF –Opportunity Grant FY18.....\$9.32
OCER – Local.....\$0.01
South Central Power Operation Roundup.....\$389.07
ADAMH Prevention Funding.....\$42,875.50
EANS.....\$(52,760.63)
Self-Insurance Fund – Health\$33,599.76
Self-Insurance Fund – Dental\$251.65
Workers Comp Self Insurance\$201,619.70
Capital Projects.....\$8,183.66
K12 Connectivity Fund.....\$1,800.00
ELR Phase 2.....\$(31,941.54)
Family Engagement Liaison\$(9,201.38)
GEER II\$(1,455.13)
Ohio School Safety Grant\$39,412.48

Total all funds\$5,219,378.47

Approve the April 2023 bills as listed and totaling \$804,808.74 (BRF 2023-5-2).

Approve the net appropriation adjustments of \$87,774.46 as attached. (BRF 2023-5-3).

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.

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Motion Carried

New Business:

A motion was made by Ms. Darling Cyphert seconded by Ms. Owens to approve the following:

2022-23
Resignatio
ns

Approve the following 2022-2023 resignations:

End of current year contract

Melissa Fischer – Teacher – Success Center

Julie Brunner – ESC Educational Consultant

Candi Eccleston – PICK SLP

Erica Lewis-Fowler – Paraprofessional

Lindsey Hanes – PICK 504/Help Me Grow Coordinator

Jessica Reynolds – Preschool Teacher

Jennifer McKinnon – Aide/Long-term substitute

Approve the following resignation for the purpose of retirement:

End of current year contract

Lori McNaghten – PICK Aide

2023-2024
Retiremen
t

Approve the application for payment of severance pay as allowed in Fairfield County Educational Service Center Policy GCPA/GDPCA SEVERANCE PAY POLICY, of **Lori McNaghten**, PICK Aide.

Severance
Pay Policy

Approve the following 2022-2023 supplemental contracts for the LPDC Committee Chairperson and Members:

LPDC Committee Chairperson - lump sum of \$500.00 each.

Caitlin Hughes

LPDC
Contracts

LPDC Committee Members - lump sum of \$300.00 each.

Christi Eyerman

Melissa Fischer

Matt Hammond

Anne LaDuke

Sheri McClurg

Sarah Truitt

Brian Verde

Approve the following 2022-2023 school year supplemental contracts for Resident Educator Mentors.

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Pamela Bergau-Hart-\$1,200.00

Mentor to Emily Baker (Year 2=\$500), Lea McDonald (Year 1=\$350), Manjari Meberg (Year 1=\$350)

Resident
Educator
Contracts

Jennifer Crook-\$350.00

Mentor to Kaitlyn Tope (Year 1=\$350)

Michelle Huff-\$1,100.00

Mentor to Jessica Hurdzan (Year 1=\$350) and Jenna Woodburn (Year 3=\$750)

Amelia Trantina-\$500.00

Mentor to Chelsie Lee (Year 2=\$500)

Approve the following 2022-2023 school year supplemental contracts:

Sheri McClurg, Director of Student Services, lead the Ohio PEPP Site Coordination for the University of Cincinnati, to be paid in one lump sum amount of \$2,165.00 on June 20, 2023.

Karie Stone – Workforce Center Summer Camp Career Navigator (33 Alliance), June 16-July 28, 2023, hourly-as-needed, \$35.34 per hour, up to 150 hours, paid based on timesheets submitted

2023-2024
Supplemental
Contracts

Hannah Shaw, Early IT Content Expert for Facilitator/Teacher Training Course, at a rate of \$2,000.

Approve the following 2022-2023 school year supplemental contracts to complete the required Dyslexia Training: Complete LETRS Early Childhood literacy training online modules by July 31, 2023, funded by the GEER II grant funds, to be paid in one lump sum on August 4, 2023 of \$500.00:

- Kaitlyn Tope
- Daniel Hampson
- Jennifer Crook
- Laura Staten
- Marcy McNeal
- Lorraine Rogers
- Matt Hammond
- Donson Dearth
- Jessica Hurdzan
- Jennifer McKinnon

Dyslexia
Training
Contract

Approve the following 2022-2023 school year supplemental contracts for the development of curriculum and training for the Pre-Employment Transition Services (Pre-ETS) grant:

Lynn White, Transition Specialist, Pre-ETS Team Leader, paid hourly at a rate of \$49.90 per hour up to 80 hours, paid based on timesheets submitted.

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Matt Hammond, Teacher, Pre-ETS Team Member, to be paid in one lump sum amount of \$483.53 on July 5, 2023.

Rhonda Spaulding, Transition Aide, Pre-ETS Team Member, to be paid in one lump sum amount of \$483.53 on July 5, 2023.

Pre-ETS
Contract

Approve the 2022-2023 service contract with Danielle Lang-Fyffe to serve as a Pre-ETS Team Member for the development of curriculum and training for the Pre-Employment Transition Services (Pre-ETS) grant to be paid in one lump sum amount of \$483.53 on July 5, 2023.

Approve the following 2022-2023 school year supplemental contract adjustments:

Anne LaDuke, Adapted Physical Education Teacher, paid hourly as needed for additional report writing, meeting responsibilities and APE-Assistant supervision for work completed outside of regular contracted days and hours at a rate of \$55 per hour, paid based on time records submitted **FROM** not to exceed 216 hours **TO** not to exceed 234 hours in the academic year.

Service
Contract

Lorraine Rogers, Teacher, mentor duties as assigned, **FROM** one lump sum of \$750.00 **TO** one lump sum of 142.86 (pro-rated) for mentoring 32 days to be paid on June 5, 2023.

2022-2023
Supplemental
Contract

Approve the following 2022-2023 contractors for the Credit Recovery Team for the Extended Learning and Recovery Grant Phase 2.:

CONTACTOR	COURSE	AMOUNT
Arnold, Meghan	Algebra 1	\$1,500
Coleman, Dean	Geometry	\$1,500
Ralph, Rita	Algebra 2	\$1,500
Bondy, Katie	Physical Science + Biology	\$3,000
Dougherty, Kevin	Environmental Science	\$1,500
Cassady, Deb	U.S. History + 1/2 of Govt.	\$2,250
Frei, Becky	World History + 1/2 of Govt.	\$2,250
Thompson, Tara	English 9 & English 10	\$3,000
Wilcox, Carissa	English 11 & English 12	\$3,000

2022-2023
Credit
Recovery

Approve the 2022-2023 service contract with Cristin O'Riordan to serve as the Instructional Designer for UC Facilitator/Teacher of Record Online Course Development in Buzz LMS at a rate of \$2,000.

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Approve the job description for the position of 504/Help Me Grow Coordinator (BRF 2023-5-4)

Approve the following 2023-2024 school year supplemental contracts.

Caitlin Hughes, Gifted Coordinator, additional 20 days (140 hours) outside of regular contract days, paid hourly as-needed at a rate of \$49.91 per hour for home schooling, professional development facilitation and other duties as assigned, paid based on timesheets submitted.

2022-2023
Instructional Designer
Contract

Jodi Ranegar-Curriculum Consultant, Additional Compensation (Bloom-Carroll Schools) at a stipend of \$12,500.

Jodi Ranegar-Curriculum Consultant, Communications Director Duties (Bloom-Carroll Schools) at a stipend of \$11,000.

Job
Description

Amy McNeal, Preschool Supervisor (PICK), Communication Allowance of \$75 per work month, total \$825.00.

Michele Matchett, Truancy Officer (LANC), Communication Allowance of \$100 per work month, total \$900.00.

2023-2024
Supplemental Contract

Marcie Wesselhoeft, Truancy Officer (ESC), Communication Allowance of \$100 per work month, total \$900.00.

Amy McNeal, Preschool Supervisor (PICK), Travel Allowance of \$1,500.

Approve the following 2023-2024 school year calendars:

2023-2024
Calendars

- A. Prep for Success (BRF 2023-5-5)
- B. Learning Steps Preschool
 - a. Liberty Union Thurston – Revised (2023-5-6 A)
 - b. Fairfield Union – Revised (2023-5-6 B)
 - c. Bloom Carroll – Revised (2023-5-6 C)
 - d. Walnut Township (2023-5-6 D)

Non-renew the following 2022-2023 contracts:

2022-2023
Non-renew
Contracts

EMPLOYEE	POSITION
Davis, Rachel	Tutor - LANC
DeVault, Mary	Tutor - LANC
Fry, Thomas	Educational Associate
Gillum, Katherine	Student Activities/Health Coord - WVF
Hensley, Jennifer	Educational Associate
Hill, Molly	Tech Coordinator - St Mary
Huizenga, Alana	Tutor - FU (hourly)

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Lozada, Sarah	Guidance Counselor - WVF
McGonagle, Judith	Attendance Compliance Secretary - WVF
Pearsall, Cynthia	School Nurse - St Mary
Saxton, Jon	Educational Associate

Approve the following 2023-2024 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

2023-2024
Employment
Contracts

Effective August 9, 2023

Alison Giovis, Speech Language Pathologist (PICK), 1.0 FTE, 9-month contract (187 days)
Erica Lewis-Fowler, Registered Behavior Technician, 1.0 FTE, 9-month contract (195 days)
Heather Cash, PICK Preschool 1:1 Aide, 0.40 FTE, 9-month contract (156 days)
Jennifer McKinnon, Teacher, 1.0 FTE, 9-month contract (189 days)
Angela Lewis, Paraprofessional, 1.0 FTE, 9-month contract (195 days)

Approve the following 2023-2024 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

EMPLOYEE	POSITION	Contract Duration	CONTRACT TYPE	FTE	DAY S
Ayers, Paige	Preschool Aide - PICK	2	9-month/195	0.8	156
Baker, Emily	Preschool Teacher - PICK	2	9-month	1	189
Barringer, Angela	Educational Aide - BC	2	9-month/195	0.9 6	187
Beaty, Amy	Educational Aide	2	9-month	1	195
Becker, Jonathan	Teacher - MCJDC	1	10-month (7.5hr)	1	205
Bell, Kristen	Speech/Language Pathologist	2	9-month	1	189
Bergau-Hart, Pamela	Preschool Teacher - PICK	2	9-month	1	189
Bircher, Leigh	Preschool Aide - PICK	2	9-month/195	0.8	156
Boelky, Kathleen	School Psychologist	3	10-month	1	205
Burden, Cathy	Preschool Aide	2	9-month/195	0.8	156
Burga, Jessica	PTA / APE Assistant	1	9-month	1	185

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Busching, Ashlee	Preschool Aide - PICK	2	9-month/195	0.8	156
Canavan, Alyssa	School Psychologist - BC / TBD	2	10-month	1	205
Cardenas, Lina	Speech/Language Pathologist - WT / ESC	2	9-month	1	189
Clendening, Carrie	OTA	1	9-month	1	185
Collins, Julie	Preschool Teacher - PICK	3	9-month	1	189
Cortijo-Robles, Katherine	School Psychologist - PICK	3	10-month	1	205
Cundiff, Janet	Preschool Aide - PICK	2	9-month/195	0.8	156
Dearth, Douglas	Educational Aide	Continuing	9-month	1	195
DeGrace, Heidi	Educational Aide	2	9-month/195	0.6	117
Deyo, Heidi	Technology Integration Specialist	2	11-month	0.5 3	120
Dickerson, Katherine	Educational Aide	2	9-month	1	195
Dirksen-Piekenbrock, Michelle	Preschool Teacher - PICK	1	9-month	1	189
Gabriel, Terri	Educational Aide	2	9-month	1	195
Griesemer, Angela	Preschool Aide - PICK	2	9-month/195	0.8	156
Hampson, Daniel	Teacher	3	9-month	1	189
Heldman, Stacey	Speech/Language Pathologist - PICK	2	9-month/187	1	187
Herald-Miller, Sarah	Speech/Language Pathologist	2	9-month	1	189
Hines, Christine	Educational Aide	Continuing	9-month	1	195
Hoyd, Angela	Teacher - MCJDC	1	10-month (7.5hr)	1	205
Huff, McKenzie	OTA	1	9-month	1	185
Hughes, Caitlin	Gifted Coordinator - ESC	3	10-month	1	205

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Hurdzan, Jessica	Preschool Teacher	1	9-month	1	189
Hurdzan, Rita	Teacher	2	9-month	1	189
Jablonka, Emily	Director - Professional Learning	1	11-month (8hr)	1	225
Keaton, Kelly	Preschool Aide - PICK	2	9-month/195	0.8	156
Kilbarger, Jamie	Occupational Therapist	3	9-month/189	0.6 6	125
Knight, Miranda	Preschool Teacher	2	9-month	1	189
Knoblauch, Joelle	Speech/Language Pathologist	3	9-month	1	189
Knoll, Jennifer	Preschool Aide - PICK	2	9-month	1	195
Lee, Chelsie	Preschool Teacher - PICK	2	9-month	1	189
Lewellen, Natalie	Preschool Supervisor - ESC	2	11-month (8hr)	1	225
Lincoln, Lynne	Special Education Supervisor	2	11-month (8hr)	1	225
Lybarger, Jeffrey	Educational Aide	2	9-month	1	195
Manson, Lindsay	Occupational Therapist - PICK	3	9-month/187	1	187
Matchett, Michele	Attendance Officer - LANC	3	9-month/187	0.9 1	170
McDonald, Lea	Preschool Teacher - PICK	1	9-month	1	189
McNeal, Marcy	Teacher	2	9-month	1	189
Meberg, Manjari	Preschool Teacher - PICK	1	9-month	1	189
Michelsen, Nicole	Preschool Teacher	3	9-month	1	189
Moen, Gloria	Preschool Aide - PICK	2	9-month/195	0.8	156
Moore, Joanna	Preschool Aide - PICK	Continui ng	9-month	1	195
Mouhali, Rafik	Educational Aide	2	9-month	1	195
Newcomer, Matthew	Teacher	2	9-month	1	189
Newcomer, Teresa	Preschool Aide - PICK	Continui ng	9-month/195	0.8	156

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Rainier, Rebecca	HS Monitor - LU	2	9-month (7.5hr)	1	185
Ramos, Ricardo	School Psychologist - LU	3	10-month	1	205
Reef, Samantha	Speech/Language Pathologist - LU	3	9-month/189	1	189
Rivers, Shaylie	Educational Aide - BU	2	9-month	1	195
Robertson, Alisa	Educational Aide	2	9-month	1	195
Rookard, Lisa	School Nurse - LANC	3	9.5-month	1	195
Rundag, John	ESC Director - Technology	3	12-month (8hr)	1	245
Rusterholz, Deidre	Preschool Aide (156 full; 39 half)	2	9-month/195	0.9	195
Sattler, Megan	Speech/Language Pathologist - LU	3	9-month/185	0.8	148
Sayre, Jennifer	Director - Applied Technology	2	11-month (8hr)	1	225
Seimer, Brett	Teacher - SUCCESS CENTER	2	9-month/187	1	187
Shank, Arianne	Preschool Teacher - PICK	2	9-month	1	189
Sherrer, Paul	Educational Aide	2	9-month	1	195
Shirey, Daniel	MS Monitor - LU	2	9-month (7.5hr)	1	185
Shuster, Tina	Preschool Teacher - PICK	2	9-month	1	189
Smith, Katie	Occupational Therapist	1	9-month	1	189
Spence, Alicia	Educational Aide	2	9-month	1	195
Staten, Laura	Preschool Teacher	2	9-month	1	189
Stokes, Margaret	Preschool Teacher	1	9-month	1	189
Stokes, Nicole	Speech/Language Pathologist - PICK	2	9-month/187	1	187
Storts, Dawna	Transportation Aide - BC	2	9-month/195 (7.5hr)	0.8	154
Tadena-Cabotage, Althea	Preschool Aide - PICK	2	9-month/195	0.8	156
Thompson, Brandi	Educational Aide	2	9-month/195	0.8	156
Thompson, Ruth	Educational Aide	2	9-month	1	195

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Thompson, Teresa	Educational Aide	2	9-month	1	195
Tope, Kaitlyn	Teacher	1	9-month	1	189
Truitt, Sarah	Preschool Teacher	3	9-month	1	189
Waibel, Lyndsey	Educational Aide	2	9-month	1	195
Welday, Rebecca	Preschool Teacher - PICK	1	9-month	1	189
Westurn, Kendra	Educational Aide	2	9-month	1	195
White, Lynn	Job Trainer / Family&Community Liasion	2	9-month (8hr)	1	189
Wilson, Jessica	Preschool Teacher	3	9-month	1	189
Wilson, Shelley	Preschool Aide (156 full; 39 half)	Continui ng	9-month/195	0.9	195
Young, Lorena	Preschool Aide	2	9-month/195	0.8	156
Young, Victoria	Educational Aide	2	9-month	1	195

EMPLOYEE	POSITION	Contract Duration	CONTRACT TYPE	FTE	DAYS
Jones, Ashley	Gifted Coordinator – LANC	2	10-month (8 hr)	1	206
Brumfield, Hannah	Registered Behavior Technician - LANC	2	9-month (8 hr)	1	201
Elkins, Denise	Registered Behavior Technician - LANC	2	9-month (8 hr)	1	201
Myers, Kara	Registered Behavior Technician – LANC	2	9-month (8 hr)	1	201
Yeatts, Daniel	Guidance Counselor – LANC	1	9.5 month	1	195

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Eyerman, Christi	Special Education Supervisor	2	11-month	1	225
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2023-2024
Employment
Contracts

Approve the following 2023-2024 employment contracts for the position of Career Navigator on behalf of the 33 Alliance:

Effective August 14, 2023

Crista Blower, 33 Alliance Career Navigator, set salary \$46,350, 9-month contract (182 days/4.5 hours per day).

Beth Mingyar, 33 Alliance Career Navigator, set salary \$32,877.60, 9-month contract (152 days/7 hours per day).

Julie Brunner, 33 Alliance Career Navigator, set salary \$22,200, 9-month contract (148 days/5 hours per day).

Karie Stone, 33 Alliance Career Navigator, set salary \$50,000, 9-month contract (182 days/7 hours per day).

Approve the following:

a. The 2023-2024 service agreement with Forward Edge to employ **Jeff Langdon** as a Technology Integration Specialist at the current estimated cost of \$194,809.73.

b. The 2023-2024 school year employment contract of Jeff Langdon-Forward Edge Technology Integration Specialist, 1.0FTE, 12-month contract (245 days), set salary of \$153,347.64; benefits based on Fairfield County Educational Service Center Governing Board Policy, contingent upon the receipt of the signed agreement from Forward Edge.

2023-2024
Career
Navigator
Contract

Roll Call:

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.

Motion Carried.

Forward
Edge
Service/
Employment
Contract

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Executive Session:

Executive
Session

A motion was made by Mr. Stemen, seconded by Ms. Owens, to go into executive session at 8:52 a.m. to discuss employee benefits and employee discipline in accordance with O.R.C. 121.22.

Roll Call:

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.

Motion Carried.

b. A motion was made by Ms. Darling Cyphert, seconded by Mr. Stemen, to return from executive session at 9:37 a.m.

Roll Call:

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.

Motion Carried.

Additional Reports were given in relation to the following:

Reports

1. Superintendent's Report

- a. ESC summer hour's will begin June 5th and end July 28th
- b. There is a significant need for Speech Language Pathologists in the county
- c. The ESC will be submitting a budget adjustment for the Extended Learning and Recovery Phase 2 funds to reallocate funds to help hire SLP's.
- d. Attended EFCTS and Workforce center graduations
- e. GED graduation in June
- f. Planning session with Cook Center for Human Connection
- g. Online Course development continues- will be done by end of summer

2. Eastland-Fairfield Career Center Report

- Three graduations 5/22/23.
- Re-evaluations of offerings

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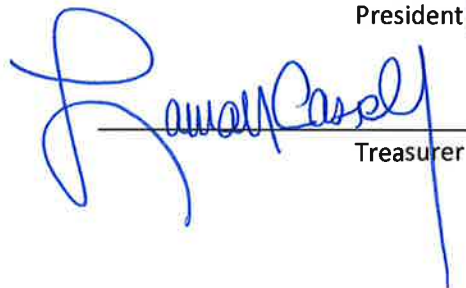
There being no further business, a motion was made by Ms. Darling Cyphert, seconded by Ms. Owens, and duly passed, the board adjourned at 9:55 a.m.

Adjourn

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion Carried.



President



Treasurer