



Avonworth School District
Bradley T. Waters, Right to Know Officer
258 Josephs Lane
Pittsburgh, PA 15237
Phone 412-369-9878
Fax 412-369-8746

RIGHT-TO-KNOW REQUEST FORM

Date of Request: _____

Request Submitted by: E-Mail U.S. Mail Fax In-Person

Name of Requestor: _____

Street Address: _____

City/State/County (*Required*): _____

Telephone (*Optional*): _____

Records Requested: ***Provide as much specific detail as possible so the agency can identify the information.**

Do you want copies? Yes No

Do you want to inspect the records? Yes No

Do you want certified copies of records? Yes No

Right to Know Officer: Bradley T. Waters 412-369-9878

Date Received by the Agency: _____

Agency Five (5)-Day Response Due: _____

*** Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*