

# **SOUTHERN FULTON SCHOOL DISTRICT**

13083 Buck Valley Road  
WARFORDSBURG, PA 17267

June 20, 2023

6:30 p.m.

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## Board Meeting Minutes

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Prior to the board meeting, an executive session was held to review the 2022-2023 School Safety and Securities Practices Report. Executive session began at 6:50 p.m. and ended at 7:14 p.m.

The board meeting began at 7:14 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending in person. The following members were present: Timothy Mellott, Jon Diffenderfer, Tony Shives, Jada Smith, Brian Pittman, Mika Ah Loe, Allen Morton, and Patrick Bard. The meeting was conducted by the board president, Patrick Bard.

Also present were: Meredith Hendershot, superintendent; Jeremy Hollinshead, high school principal; Laurel Keegan, director of special education; Tyler Burns, elementary principal; Cindy Flaherty, director of educational support services; John Bain, building and grounds supervisor; Jennifer Mellott, business manager; MaryAnn Johnson, board secretary.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Patrick Bard.
2. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Timothy Mellott to go into an executive session for personnel reasons. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 7:16 p.m. and ended at 7:31 p.m.

3. A motion was made by Mr. Allen Morton and seconded by Mr. Timothy Mellott to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
4. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve the minutes from the May 16, 2023, Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
5. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve the payment of bills for May. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to

approve the financial reports for May. **VOICE VOTE, All in Favor. Motion carried.**

7. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the letter of resignation from Alisa Clark as English/Special Education Teacher effective June 30, 2023. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the resignation of Hannah Cheers as Occupational Therapist for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the resignation of Kaitlin Daniels as Elementary Life Skills Teacher effective August 1, 2023. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the resignation of Wendy Ritz as Assistant Track & Field coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the resignation of Adrian Weller as Assistant Track & Field coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the resignation of Rachael Spaid as Head Track & Field coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to accept with regret the resignation of Brady Clark as Assistant Track & Field coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to hire Ryan McCray as an unpaid volunteer assistant girls' soccer coach for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to hire Megan Lear at step 1 column 4 as an Occupational Therapist for the 2023-2024 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to hire Karlie Pelton at step 1 column 1 as a 7-12 English Teacher for the 2023-2024 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Tony Shives and seconded by Mr. Brian Pittman to hire Samantha Reiter as Junior High Assistant Basketball Coach for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**

18. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to approve Tori Bearfield as a mentor for Megan Lear for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to advertise for a High School Family Consumer Science/Special Education Teacher for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to advertise for a High School Life Skills Teacher for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to advertise for three Assistant Track & Field coaches for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to advertise for a Head Track & Field coach for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to approve the substitute list for the 2023-2024 school year. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mrs. Jada Smith and seconded by Mr. Mika Ah Loe to approve the 2023-2024 school year list of paid and unpaid volunteer extracurricular coaches/advisors as per the Professional Staff Contract and as recommended by the Athletic Director. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Brian Pittman to approve the second reading of the following policies:
  - a. Policy 830, Operations, Security of Computerized Personal Information/Breach Notification
  - b. Policy 830.1, Operations, Data Governance-Storage/Security**VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Brian Pittman to approve the Class of 2024 to use the High School stage, lobby, restrooms, and high school office on August 1, 2023, from 6:30 a.m. to 4:30 p.m. for senior formal photos with Lifetouch. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Brian Pittman to approve for the marching band to use the High School band room, track & field, and possibly the cafeteria from July 31, 2023, thru August 3, 2023, from 8:00 a.m. to 12:00 p.m. for band camp. **VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Allen Morton and seconded by Mr. Brian Pittman to get prices and cover the skylight in the Elementary building. **VOICE VOTE, All in Favor. Motion carried.**

29. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Brian Pittman to table the Building & Grounds Supervisor Act 93 agreement effective July 1, 2023, through June 30, 2028:

Allen Morton- yes                      Patrick Bard- yes  
Tony Shives-yes                      Jon Diffenderfer-yes  
Timothy Mellott- yes                      Jada Smith- yes  
Mika Ah Loe- yes                      Brian Pittman- yes  
"8" yes "0" no members. Motion carried.

30. A motion was made by Mr. Brian Pittman and seconded by Mr. Allen Morton to approve the 2023 Homestead and Farmstead Exclusion Resolution.

Allen Morton- yes                      Patrick Bard- yes  
Tony Shives-yes                      Jon Diffenderfer-yes  
Timothy Mellott- yes                      Jada Smith- yes  
Mika Ah Loe- yes                      Brian Pittman- yes  
"8" yes "0" no members. Motion carried.

31. A motion was made by Mr. Jon Diffenderfer and seconded by Mrs. Jada Smith to approve Dr. Rachael Kendall as school dentist at a rate of \$.80 per student for the 2023-2024 school year.

Allen Morton- yes                      Patrick Bard- yes  
Tony Shives-yes                      Jon Diffenderfer-yes  
Timothy Mellott- yes                      Jada Smith- yes  
Mika Ah Loe- yes                      Brian Pittman- yes  
"8" yes "0" no members. Motion carried.

32. A motion was made by Mr. Timothy Mellott and seconded by Mr. Allen Morton to approve the 2022-2023 School Safety and Securities Practices Report as reviewed in executive session.

Allen Morton- yes                      Patrick Bard- yes  
Tony Shives-yes                      Jon Diffenderfer-yes  
Timothy Mellott- yes                      Jada Smith- yes  
Mika Ah Loe- yes                      Brian Pittman- yes  
"8" yes "0" no members. Motion carried.

33. A motion was made by Mr. Brian Pittman and seconded by Mr. Jon Diffenderfer to approve to move any additional unassigned fund balance on June 30, 2023, to committed fund balance, with the amount to be determined upon completion of the 2022-2023 fiscal year audit. Committed fund balance will be used for future payment of bond principal, interest payments, health insurance increases, and PSERS retirement rate increases.

Allen Morton- yes                      Patrick Bard- yes  
Tony Shives-yes                      Jon Diffenderfer-yes  
Timothy Mellott- yes                      Jada Smith- yes  
Mika Ah Loe- yes                      Brian Pittman- yes  
"8" yes "0" no members. Motion carried.

34. A motion was made by Mr. Mika Ah Loe and seconded by Mrs. Jada Smith to approve the agreement between New Direction Solutions, LLC dba ProCare Therapy, VocoVision, and Southern Fulton School District from August 7, 2023, through May 30, 2024, to provide the district with a School Psychologist Telepractitioner.

Allen Morton- yes                      Patrick Bard- yes  
Tony Shives-yes                      Jon Diffenderfer-yes  
Timothy Mellott- yes                      Jada Smith- yes

Mika Ah Loe- yes                      Brian Pittman- yes  
 "8" yes "0" no members. Motion carried.

35. A motion was made by Mr. Allen Morton and seconded by Mr. Mika Ah Loe to approve the agreement between Southern Fulton School District and Extended Family Programs, Inc. and Appalachia Intermediate Unit 08 from July 1, 2023, to June 30, 2024, to provide day treatment and educational services.

Allen Morton- yes                      Patrick Bard- yes  
 Tony Shives-yes                      Jon Diffenderfer-yes  
 Timothy Mellott- yes                      Jada Smith- yes  
 Mika Ah Loe- yes                      Brian Pittman- yes  
 "8" yes "0" no members. Motion carried.

36. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve the agreement between Southern Fulton School District and Merakey Pennsylvania from August 1, 2023, through July 31, 2024, to provide educational services to children with Autism and/or Emotional Disturbance.

Allen Morton- yes                      Patrick Bard- yes  
 Tony Shives-yes                      Jon Diffenderfer-yes  
 Timothy Mellott- yes                      Jada Smith- yes  
 Mika Ah Loe- yes                      Brian Pittman- yes  
 "8" yes "0" no members. Motion carried.

37. A motion was made by Mr. Tony Shives and seconded by Mrs. Jada Smith to approve the final budget for the 2023-2024 school year for a total of \$14,933,043.00.

Allen Morton- yes                      Patrick Bard- yes  
 Tony Shives-yes                      Jon Diffenderfer-yes  
 Timothy Mellott- yes                      Jada Smith- yes  
 Mika Ah Loe- yes                      Brian Pittman- yes  
 "8" yes "0" no members. Motion carried.

38. A motion was made by Mr. Brian Pittman and seconded by Mr. Allen Morton to approve of the following taxes:

- a) Recommend approval of the following taxes:
 

Real Estate Taxes	29.2759 Mills
Section 679 Per Capita Taxes	\$5.00
Act 511 Per Capita Taxes	\$5.00
Earned Income Tax	1%
Real Estate Transfer Tax	1%
Penalties	Maximum

Allen Morton- yes                      Patrick Bard- yes  
 Tony Shives-yes                      Jon Diffenderfer-yes  
 Timothy Mellott- yes                      Jada Smith- yes  
 Mika Ah Loe- yes                      Brian Pittman- yes  
 "8" yes "0" no members. Motion carried.

39. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to approve the following insurance carrier and approve authorization of payment of the premiums regarding the same for the 2023-2024 school year.

<u>Policy</u>	<u>Carrier</u>	<u>Premium 22-23 SY</u>	<u>Premium 23-24 SY</u>
Property (including terrorism)	Strickler Agency	\$ 67,407	\$87,089
Equipment Breakdown		\$ 3,600	\$ 4,139
General Liability &		\$ 7,761	\$ 7,009


Law Enforcement Liability		
Crime	\$ 359	\$ 367
Commercial Automobile	\$ 3,275	\$ 3,323
School Leader's Legal Liability	\$ 10,295	\$ 8,014
Worker's Compensation	\$ 36,441	\$25,397
Umbrella Liability	\$ 4,629	\$ 2,888
Accident Coverage	\$ 2,350	\$ 2,350
Cyber Security-Travelers	\$ 9,118	\$ 9,610
Total Annual Premium	\$145,235	\$150,186

Allen Morton- yes	Patrick Bard- yes
Tony Shives-yes	Jon Diffenderfer-yes
Timothy Mellott- yes	Jada Smith- yes
Mika Ah Loe- yes	Brian Pittman- yes
"8" yes "0" no members. Motion carried.	

40. A Building & Grounds Committee meeting will be scheduled for July. A date, time, and location will be communicated in the near future.

41. A motion was made by Mr. Brian Pittman and seconded by Mr. Tony Shives to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 8:00 p.m.

Signature   
Date 7/19/2023