

LYME-OLD LYME SCHOOLS

Regional School District #18



Regular Board of Education Meeting

December 7, 2022

Board Present: Steven Wilson, Chair; Mary Powell St. Louis, Vice Chair; Christopher Staab, Treasurer; Suzanne Thompson, Secretary; Laura Dean-Frazier; Anna James; Jason Kemp; Jennifer Miller; Martha Shoemaker

Administration Present: Ian Neviaser, Superintendent of Schools; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; Michelle Dean, Director of Curriculum; Melissa Dougherty, Director of Special Services; Kelly Enoch, Principal of Mile Creek School; Allison Hine, Principal of Lyme Consolidated School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; Ron Turner, Director of Facilities & Technology; Noah Ventola, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Heather Fried, RETA Co-President; Megan Winski, Special Ed Teacher at LOLHS; Chloe Datum and Billy Barry, High School Student Representatives; 11 community members from LOL

I. Call to Order

The meeting was called to order at 6:30 p.m. by Superintendent Neviaser. The Pledge of Allegiance was recited.

II. Election of Board Officers

Mrs. Thompson made a motion, which was seconded by Dr. Powell St. Louis, to nominate Steven Wilson as the Chair of the Board of Education. A paper ballot vote reflected all Board members voting for Steven Wilson with the exception of Mrs. Shoemaker who abstained. Motion passed.

Mrs. Miller made a motion, which was seconded by Mr. Staab, to nominate Mary Powell St. Louis as the Vice Chair of the Board of Education. A paper ballot vote reflected all Board members voting for Mary Powell St. Louis with the exception of Mrs. James and Dr. Powell St. Louis who abstained. Motion passed.

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Mary Powell St. Louis made a motion, which was seconded by Jennifer Miller, to nominate Christopher Staab as the Treasurer of the Board of Education. A paper ballot vote reflected all Board members voting for Christopher Staab with the exception of Mrs. James and Mr. Kemp who abstained. Motion passed.

Christopher Staab made a motion, which was seconded by Jennifer Miller, to nominate Suzanne Thompson as the Secretary of the Board of Education. A paper ballot vote reflected all Board members voting for Suzanne Thompson with the exception of Mrs. Shoemaker who abstained. Motion passed.

III. Approval of Minutes

MOTION: Mr. Kemp made a motion, which was seconded by Mrs. Dean-Frazier, to approve the minutes of Special Meeting of November 2, 2022 as presented.

VOTE: the Board voted unanimously in favor of the motion.

MOTION: Mrs. Dean-Frazier made a motion, which was seconded by Mr. Kemp, to approve the minutes of the Regular Meeting of November 2, 2022 as presented.

VOTE: the Board voted unanimously in favor of the motion.

MOTION: Mrs. Shoemaker made a motion, which was seconded by Mrs. James, to approve the minutes of the Special Meeting of November 29, 2022 as presented.

VOTE: the Board voted in favor of the motion with the exception of Mr. Staab and Mrs. Miller who abstained as they were not present at the November 29, 2022 meeting.

IV. Visitors

1. LOLHS Community Service Club / Environmental Club

Student Representatives from the LOLHS Community Service Club / Environmental Club (Jamie Bucior, Ella Curtiss-Reardon, Eric Dagher, Madeleine Morgado, Willa Hoerauf, William Danes, Rhyleigh Russell and Alexis Fenton) along with their advisors, Heather Friend and Megan Winski, and Andrea Fenton, a member of the Open Space Commission, were present at the meeting to report on the community and environmental efforts they are involved in which include: the LYSB Thanksgiving food drive, Hartford Marathon Foundation road and trail races, roadside cleanups, the pollinator garden, Ocean Conservancy beach cleanups, and various other endeavors.

A copy of their presentation is attached to these minutes for informational purposes.

2. Report from Student Representatives

Chloe Datum and Billy Barry reported on the following activities taking place at the schools:

At LOLHS: November at the high school concluded with many successful events and assemblies such as honoring the veterans on Veterans Day, the LYSB food drive, and a blood drive where we smashed the

blood donation goal. December so far has started off eventfully with the school's Model UN Club visiting the United Nations building in New York and the combined LOL-Valley Regional High School football team qualifying for the state championship. That game will be played on December 10. Winter sports have also begun with basketball tryouts concluding, the fencing team attending its first match, and the indoor track team holding its first meet next Tuesday. There will also be Mock Trial competitions on the 14th and 21st of December along with a band concert on the 15th. Lastly, casting has commenced for the musical as they have begun rehearsing for their first showing in mid-March.

At LOLMS: On November 11, we celebrated local veterans by providing breakfast for approximately 35 veterans in a wonderful celebration of their service. The PTO sponsored its annual adult dodgeball tournament with a great turnout of community and student support. About 48 high school leaders worked in the homerooms to continue the discussion on the reality of social media use and its impact on students. Tryouts were held for winter sports, and the athletes began practicing for their upcoming season. Two middle school robotics teams participated in a regional tournament with one of those teams continuing in the state robotics competition this weekend. Our 8th grade will host their annual National History Day Showcase next Wednesday evening demonstrating vital research, writing and presentation skills.

At Lyme Consolidated School and Mile Creek School:

Students at Lyme and Mile Creek are looking forward to having PJ Day on December 9 in order to raise money for Connecticut Children's Hospital, a care and share initiative that connects perfectly with our constant focus on being kind to others. Students at both schools have had some wonderful opportunities to go on field trips or have presenters come to the schools.

At Lyme School, students in grades 2 and 3 were visited by a member of the Connecticut River Museum staff. Students learned about the impact of human development on the river over its history. The fifth graders went to the Mashantucket Pequot Museum, and first graders visited Gillette Castle and the surrounding trails.

At Mile Creek last month, kindergarten students enjoyed a Friendsgiving feast, and the fifth-grade students had a visit from representatives from Bushy Hill Nature Center. Bushy Hill staff came to Mile Creek as a part of an interactive culminating event to enhance the learning from research about Native American Tribes. The children rotated through different authentic activities taking part in traditional Native American games, archery, shelter building, and learning about artifacts you might find in a traditional wigwam.

This month students are focusing on kindness. We are highlighting what it means to be kind and recognizing when we spot acts of kindness. Each grade level addresses this focus during community meeting times and the PJ Day fits right into our theme.

In the Preschool Program: In December, the preschool students will be learning about family, the five senses, and gingerbread. This month we will read *My Five Senses* and different stories about gingerbread,

including the *Gingerbread Girl*, the *Gingerbread Man*, and the *Gingerbread Baby*, and we will compare and contrast the stories. We are also building gingerbread villages in the classrooms. To show our families what we have been working on this month, we will be welcoming families to the annual Family Gingerbread Day on December 20. We are excited to welcome representatives from the Florence Griswold Museum on December 12 to help us make special holiday gifts for our families, and we are looking forward to hearing the high school choir sing at Center School on December 22. We will learn the letters J, K and L, and we will learn about snowflakes, the AABB pattern, and the numbers 1-7. In social studies and STEM, we will learn about the similarities and differences in all of the celebrations that take place this month, and we will learn about 3-D shapes by building gingerbread houses. Our artist of the month is Helen Frankenthaler, the color is green, and our shape of the month is the rectangle.

3. Public Comment

Kim Thompson, an Old Lyme community member, read a statement voicing her concern that the Board plans to appoint a Building Committee for the upcoming building project, yet she has not seen any formal application process available to the public. She also voiced concern over the lack of minutes from subcommittees on the district website (minutes for the Community Leadership and Facilities and Finance meetings were not up to date).

Mr. Neviasser reported that a newly hired staff member was informed of the need to send the Facilities and Finance Committee meeting minutes to the webmaster so they are current on the district website. Mr. Neviasser, noting that no action is taken at the Community Leadership meetings (rather, they are updates from the Superintendent to the towns' leadership), agreed to this inconsistency and assured this would be remedied.

Mary Jo Nosal, Old Lyme resident, concurred with Mrs. Thompson's comment on the lack of an application for the Building Committee. She noted that this would be a good opportunity for the Board to show transparency and to allow community members to apply for membership on this committee.

Melanie Lee, a community member, who was in attendance remotely, stated she also concurred with the earlier comments made by Mrs. Nosal and Mrs. Thompson on making the process behind the Building Committee selection more open and transparent.

Mrs. Shoemaker asked about the status of the crossing guard for arrival and dismissal times on the main campus. Mr. Neviasser discussed the difficulty the town is having finding someone who can work the early morning and afternoon hours that this position demands.

V. Correspondence

Mr. Wilson reported on correspondence received from Christy Zelek and Dottie Wells dated November 2 RE: LOLHS parking lot and the numerous complaints about hazardous driving that is routinely occurring.

VI. Administrative Reports

1. Superintendent's Report

Mr. Neviaser reviewed the November personnel report which reflected several new vacancies for long-term substitutes due to FMLA requests and several instructional assistant resignations.

Mr. Neviaser reviewed the November enrollment report which reflected a total of 1,285 students in-house, a decrease of one student from last month this time.

Mr. Neviaser gave an update on the progress towards the district goals.

Curriculum. By June of 2023, in collaboration with the Teaching and Learning Committee, departments, and/or grade levels, the five-year curriculum review schedule and framework will be evaluated and updated to demonstrate what is currently being addressed and what will be completed in the future.

UPDATE: Meeting with the Teaching and Learning Committee (TLC) produced a draft document updating the framework of curriculum development; revision and adoption will use the new CSDE K-12 Universal Curriculum Design Principles Curriculum Phases as a guide. All PK-12 teachers reviewed the draft to ask questions/provide feedback. The TLC Committee will then start working on necessary steps to implement the process based on feedback/questions from the entire staff, including an updated timeline for when curriculum will be formally reviewed. A draft vision/mission statement was also developed. K-5 ELA team is currently reviewing outside curriculums against current practices/resources.

Human Resources. Over the course of the 2022-2023 school year, ensure employees have the resources necessary to perform their jobs at the highest level possible by offering a minimum of five building level training meetings to introduce new certified staff to the Wildcat Way; and utilize CFG protocols, resulting in a minimum of 80% of all certified staff indicating that collaboration and efficiency increased as a result.

UPDATE:

Special Education. Two meetings in November to support transition to CTSEDS; One Protocol with special education staff.

ED Camp. Session offered for Speed Success Analysis Protocol.

Lyme School. One New Teacher Meeting.

Mile Creek School. Nothing to report this month.

Center School. Offered CFG PD on the Tuning Protocol as part of ED Camp; used one protocol (Zones of Comfort and Risk) with staff.

Middle & High School - Offered CFG PD using the tuning protocol: *Save the Last Word for Me* as it applied to executive functioning. Provided PD to IAs on restorative practices at the secondary level.

High School utilized probing questions and the Dilemma protocol to further their PD on the Diploma Mastery Assessment.

Community. By June of 2023, complete an inventory of community partnerships and service opportunities that promote student growth and development to ensure purposeful, diverse, and equitable experiences for each student over the course of their PK-12 experience.

UPDATE:

LOLHS. A representative from the Land Trust took the English teachers on a tour of local trails as part of their Transcendentalism Unit. Local attorney, Rob Stiles, is a department of defense attorney living in Old Lyme. He has volunteered as a consultant for the Mock Trial team this month. The Intro to Engineering and Technology students visited the Coast Guard Academy for a tour of the engineering department. Author Beatriz Williams teaches a class on creative writing for 11th grade English. Mrs. Coppola, a U.S. Diplomat for 17 years, was a guest speaker for the Model UN team. Over 90 students participated in the VFW Voice of Democracy contest.

Lyme Consolidated School. Veterans Day assembly and tea included 36 veteran visitors. First Selectman David Lahm addressed the students during the assembly. Collaborated with CT Department of Energy and Environmental Protection to develop lessons for a field trip to Gillette Castle State Park for 1st grade students. Maggie Dewey worked with Michael Ross (Educator with Dinosaur State Park) to plan the trip. Lessons aligned to both NGSS and Social Studies Frameworks.

Mile Creek School. Veterans Day assembly and tea included 42 veteran visitors. Bushy Hill Nature Center staff came to Mile Creek as part of an interactive culminating event to enhance the learning fifth grade students engaged in as part of their research about the Indigenous People of CT. Students rotated through different authentic activities by taking part in traditional Native American games, archery, shelter building, and by learning about artifacts found in a traditional wigwam. Kindergarten students had a "Friendsgiving" feast hosted by kindergarten families and teachers.

Center School. The Lions Club provided vision screening for all preschool students. Center School continued their partnership with the Phoebe Griffin Noyes Library with a monthly trip to the library. Preschool students also visited the Town Hall's memorial as part of the Veterans Day ceremony.

Middle School. In conjunction with LYSB, vape detectors were installed in four middle school student restrooms. The middle school also collaborated with the Lyme-Old Lyme VFW to promote the Veterans Day assembly, and worked with the VFW to administer the Patriots Pen essay contest. We welcomed over 50 veterans to our annual breakfast and assembly, which included a visit from the Connecticut National Guard's Color Guard.

Facilities. Over the course of the 2022-2023 school year, audit, update, and further develop the My-EOP platform to streamline the dissemination and training of building-specific and district-wide security procedures and practices for all staff and substitutes.

UPDATE:

Mile Creek. Directions for the My EOP app were added to substitute folders, and the school secretary began reviewing these with all substitutes when they check in at the office at the start of the day.

Center School. Promoted the MY EOP app with all certified and non-certified staff.

Central Office. Developing district-wide mailer with directions on how to download the My EOP app.

Sustainability. Throughout the 2022-2023 school year, support and promote the TREX challenge to increase the amount of plastic waste collected by 10%.

UPDATE:

District-wide. Sent email to all staff reminding them to bring in holiday plastic wrapping, etc.

Lyme Consolidated School. Rubicon Trick & Trash Recycling box was closed up and sent home with a student to be returned to the company for recycling.

Mile Creek School. Continued to collect candy wrappers as part of the Rubicon Trick and Trash Recycling program.

Center School. Met with PTO and promoted the Trex recycling program.

Board of Education. During the 2022-2023 school year, at least six of the nine BOE members shall participate in eight hours of professional development offered through CABE.

UPDATE: Six Board members attended the CABE/CAPSS Convention on November 18.

2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary as of November 30, 2022. Fluctuations of note reflected nothing of significance to report; spending is on par with last year to date spending.

Year To Date Revenue Report

	2021-2022 Received	2022-2023 Received YTD
Town of Old Lyme	\$27,006,352	\$10,248,803
Town of Lyme	\$5,996,088	\$2,204,118

Mrs. McCalla reviewed the Contingency Maintenance Report. There was no new spending since last month. The balance remains at \$53,506.

Mrs. Dean-Frazier asked about the status of the oil leak on the main campus. Mr. Neviasser reported on the ongoing cleanup.

Mr. Neviasser gave some background on an issue of town-incurred legal bills over the recent referendum and whether the Board thought these invoices should be paid by the district. Because there were numerous questions of how the referendum should be run and who would be eligible to vote in the referendum, legal counsel was sought by each town and the district. Lyme's legal bill was \$500 and Old

Lyme's was \$2,590. Mr. Neviasser said the towns were looking for the district to pay these bills, and he sought their opinion on how to proceed and if they thought this was the district's responsibility.

The Board discussed this subject with opinions varying from all entities paying their own share of the legal bills, to the district paying the bills as these wouldn't have been incurred if there was no referendum. Past practice was not something they could rely upon to make a decision. It was noted that monies not expended by the district are returned to the towns each year, making this a moot point. Mr. Neviasser was advised to bring these opinions to the town leaders and try to get a meeting of the minds.

VII. Educational Presentation

1. LOLHS Social Studies Courses

Michelle Dean, Director of Curriculum, gave a presentation on the high school's social studies course offerings and suggested progressions based on internal/external changes. She reviewed the graduation requirements (state and LOLHS) and recommended course progression with the rationale for change. A copy of Mrs. Dean's presentation is attached to these minutes for informational purposes.

The Board discussed these changes with concern voiced that the Black and Latino Studies course was not offered this year due to only eight student signups. Recommendations were made on ways to offer this course next year such as better promotion and offering it despite low signups by students.

VIII. Chairman & Committee Reports:

- a. Facilities.* No report from this committee. Mrs. Miller noted that once the Building Committee commences their meetings, their report will be separate from the Facilities Committee.
- b. Finance.* No report.
- c. Communications.* Mrs. Thompson said she would welcome any input on the communications/marketing initiatives used to publicize the November 8 referendum. She also reported on a gathering on December 8 to thank the TREX volunteers and other "Champions of Recycling." She also reported on another initiative of textile recycling being implemented in the Town of Old Lyme. Mrs. Thompson recognized Bridget Compagno, Director of Communications and Marketing, for providing clear and concise information in district publications/social media, etc.
- d. Policy.* Mr. Kemp reviewed the work of this committee at their November 8 meeting which entailed reviewing revisions suggested by legal counsel on the Sex Discrimination and Sexual Harassment policies for students and personnel.
- e. LEARN.* Mr. Wilson reported on LEARN's last meeting which centered on social and emotional learning.
- f. LOL Prevention Coalition.* No report. It was noted that this group's last meeting was cancelled due to lack of attendees. The Superintendent will contact Mary Seidner, Director of LYSB, to see if he can assist with recruiting community membership.

Mr. Wilson polled the Board members about committee assignments, and committee membership will remain status quo with the only exception being Christopher Staab now chairing the Finance Committee.

Facilities/Finance:

Jennifer Miller, Chair of Facilities Committee

Christopher Staab, Chair of Finance Committee

Mary Powell St. Louis

Steven Wilson

(non Board members: Phil Neaton, Andy Russell, Alan Sheiness, Tom Sherer)

Policy/Communications:

Jason Kemp, Chair of Policy Committee

Suzanne Thompson, Chair of Communications Committee

Laura Dean-Frazier

Anna James

Martha Shoemaker

Steven Wilson

BOE representative LOL Prevention Coalition: Jason Kemp

BOE representative LEARN Board: Steven Wilson

IX. New Business

1. 2023-2024 School Calendar

The Board reviewed a draft of the 2023-2024 school calendar. Board action will be taken on this calendar at the January 4, 2023 meeting after the draft has been distributed to the unions, PTO's, etc., for feedback.

Mr. Neviaser reported that the only feedback he has heard is concern over the early start date of August 24, 2023. He cautioned against changing this date due to fact that it would allow for an early June ending which would benefit any construction that would take place over the summer of 2024. Mr. Kemp inquired about the full February vacation that was reinstituted several year ago. Mr. Neviaser explained that this was based on a recommendation by the nurses (cleaning of buildings) and the fact that many families take the entire week off even if school is in session for a shortened week. Mr. Neviaser also explained the reasoning behind a school holiday on the Friday before Labor Day allowing for shortened weeks at the beginning of the school year which is especially helpful for the younger students.

2. Policy Review

Policy 5145.44 Title IX of the Education Amendments of 1972 - Prohibition of Sex Discrimination and Sexual Harassment (Students). This is a new policy written by Shipman and Goodwin which would replace the one approved at the November Board meeting.

Policy 4118.112/4218.112 Prohibition of Sex Discrimination and Sexual Harassment in the Workplace (Personnel). This is the same policy but for personnel, again written by Shipman and Goodwin.

MOTION: Mrs. Shoemaker made a motion, which was seconded by Mrs. Thompson, to Approve Policy 5145.44 Prohibition of Sex Discrimination and Sexual Harassment (Students) and Policy 4118.112/4218.112 Prohibition of Sex Discrimination and Sexual Harassment in the Workplace (Personnel).

VOTE: the Board voted unanimously in favor of the motion.

3. LOLHS Graduation Date

Mr. Neviaser, noting that the Board approved a graduation date of June 12, 2023 for the LOLHS Class of 2023, asked that they now consider a new date of June 8, 2023 due to input from the parents requesting that graduation be held on that date as it would be more convenient for planning purposes. Mr. Neviaser noted that this new date meets the State requirement that graduation not be scheduled before the 180th day of school.

MOTION: Mr. Kemp made a motion, which was seconded by Dr. Powell St. Louis, to approve the revised LOLHS graduation date of June 8, 2023.

VOTE: the Board voted unanimously in favor of the motion.

4. Approval of the PK-8 Building Committee Charter and Membership

Now that the referendum has passed, Mr. Neviaser explained that a building committee must be established for the approved project. He reviewed the charter which is similar to the previous building committee charters and has been reviewed by legal counsel for compliance with state requirements and statutes. Mr. Neviaser noted that the Board will also need to determine a process for membership on the committee as well as appoint members per policy #9133. This requires Board action with two separate motions.

Mrs. Thompson voiced concern over the Building Committee possibly changing the scope of the project. Mr. Neviaser read an excerpt from the charter which would preclude this from happening which reads, *The Building Committee will provide oversight to monitor the timely completion of the Project, to ensure that the completed Project meets the programs and improvements as mandated and approved by the State of Connecticut, and to ensure that the Project meets the overall Project plan and budget as approved by the District voters.*

MOTION: Mr. Staab made a motion, which was seconded by Mr. Kemp, to approve the PK-8 Building Committee Charter as presented.

VOTE: the Board voted unanimously in favor of the motion.

The Board discussed the membership of the Building Committee. Mr. Wilson and the Superintendent had a list of 12 people who offered to volunteer to serve on this committee. Because there was concern over the lack of a formal application process (which was also voiced during public comment), it was decided that the Board would publicly seek out volunteers via an application.

The Board discussed the relevant information that should be included so that those applying to volunteer know specifically what was being asked of them and the time commitment. Mr. Neviaser and the webmaster will be tasked with putting together the application and posting the notice online on the district website with the applications being sent directly to the Board and Superintendent. Mr. Neviaser will ensure that the applicants know that committee participation is expected to last up to three years, with regular meetings occurring at a minimum of once per month. During certain periods of construction, meetings may occur more frequently. Participants will be expected to attend all meetings with very few absences allowed. Those unable to make this commitment will not be considered. The ideal number of members will be nine voting members and two alternates from the applicant pool. The committee shall be comprised of residents of the Town of Lyme or the Town of Old Lyme with a diversity of professional expertise, specialization and life experience. It is preferred that members have a knowledge of construction, engineering, educational facilities, design, architecture, and/or finance. At least one member shall have experience in the construction industry.

The Board also discussed how they would go about selecting those to serve on the Building Committee. It was decided that this would occur at the January 4 meeting and if, need be, a special meeting would be scheduled for January 5 if more time is needed.

X. Old Business

1. Closing of LOLHS Project

Mr. Neviaser reported that they received their final change orders from the state with discussion on eligible and non-eligible change orders to follow. They are waiting to close out the project as they want to ensure this can be done with outstanding change orders. They anticipate closing out this project soon.

XI. Executive Session

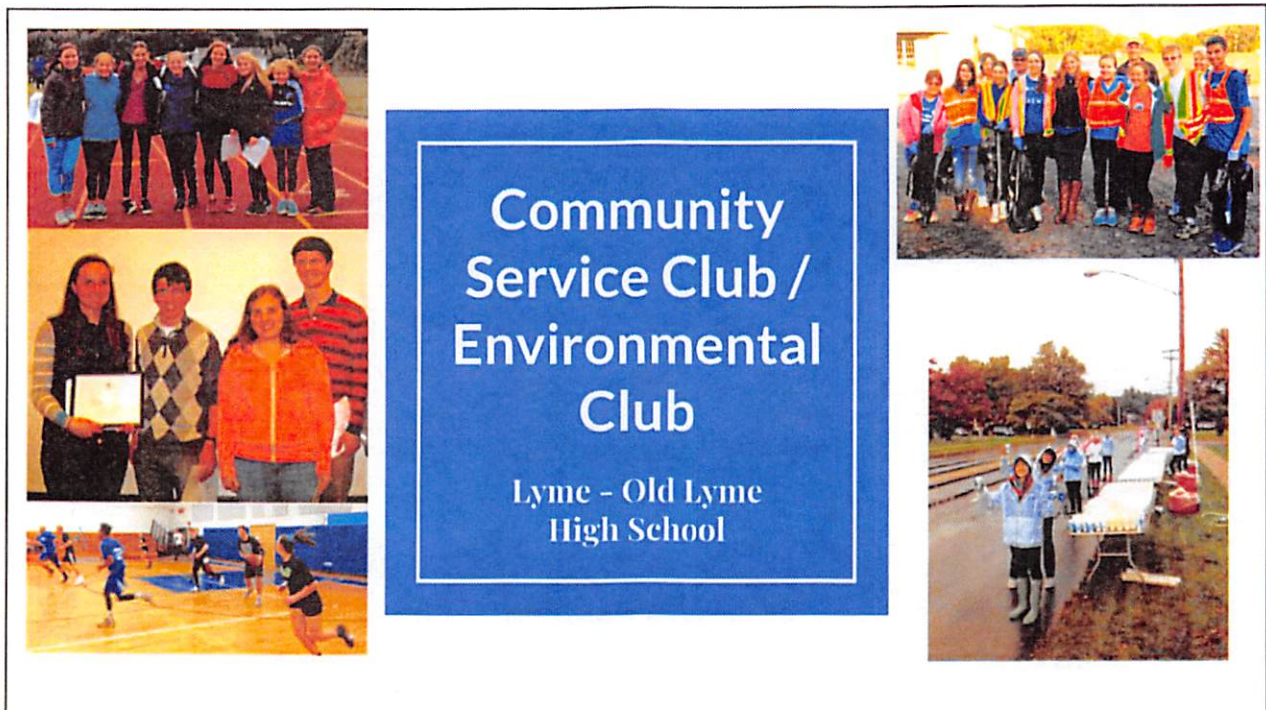
There was no need for an executive session.

XII. Adjournment

The regular meeting adjourned at 8:35 p.m. upon a motion by Mrs. Shoemaker and a second by Mr. Staab.

Respectfully submitted,

Suzanne Thompson, Secretary



For over a DECADE, Community Service Club and the Environmental Club have supported local communities

- LYSB
 - Thanksgiving Food Drives
 - Student/Faculty Basketball Game
 - Donations for Sports Camps
- Safe Futures
 - Jewelry and Toiletries Collections
- Hartford Marathon Foundation
 - Water Stations and Finish Line for
 - Hartford Half Marathon, Mystic Half Marathon, Rocky Neck Trail Relay, Norwichfest 5K for Reliance House
- Ocean Conservancy Beach Cleanups
- Old Lyme Land Trust
 - Trail maintenance, invasive species removal
- Old Lyme Open Space Commission
 - Trail maintenance, bridge building
- Pollinator Garden - LOLHS
- Old Lyme Memorial Day Parade
- Old Lyme Midsummer Festival
- Hamburg Fair
- Phoebe Griffin Noyes and Lyme Public Library
- Roadside Cleanups - Winter and Spring
- Baseball Field Cleanup
- Senior Center Garden Cleanups
- Old Lyme Food Share Garden
- Region 18 Campus Cleanups
- Yale New Haven Pediatric Coloring Books
- Lyme Road Race / Bound for the Sound 5K
- Congregational Church Food Collections

LYSB Thanksgiving Food Drive

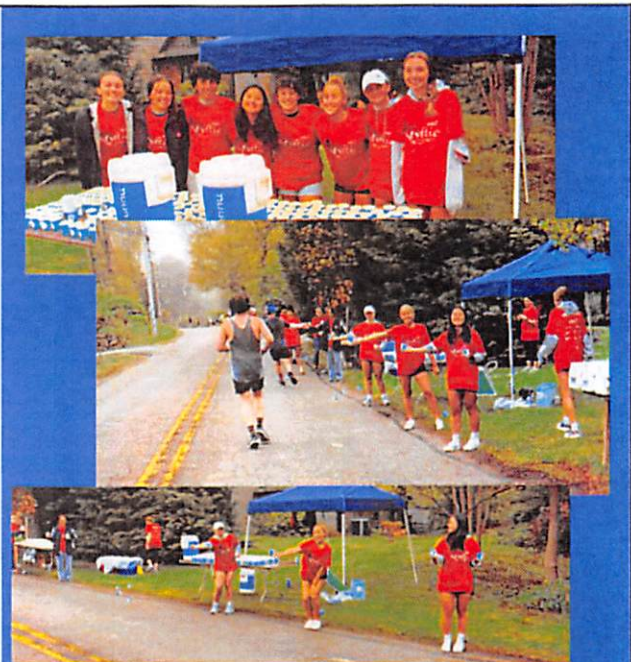
Jamie Bucior





Hartford Marathon Foundation Road / Trail Races

Eric Dagher
Ella Curtiss-Reardon





Roadside Cleanups

Madeleine Morgado
Jamie Bucior





LOLHS Pollinator Garden

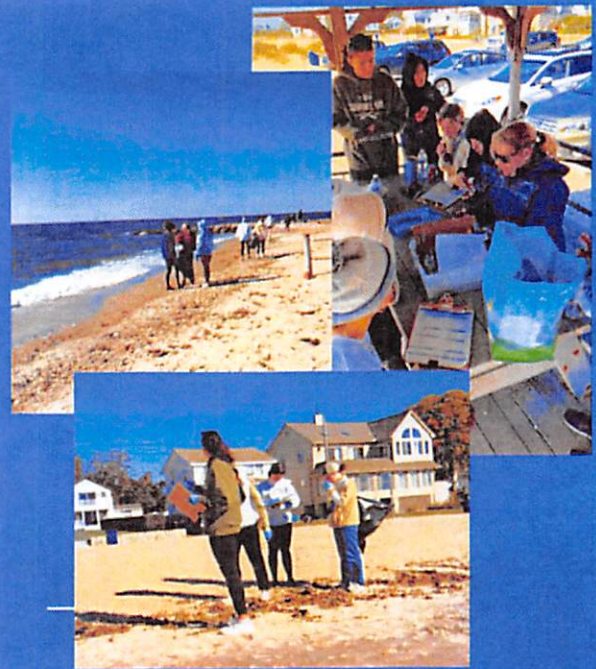
Willa Hoerauf
William Danes





Ocean Conservancy Beach Cleanups

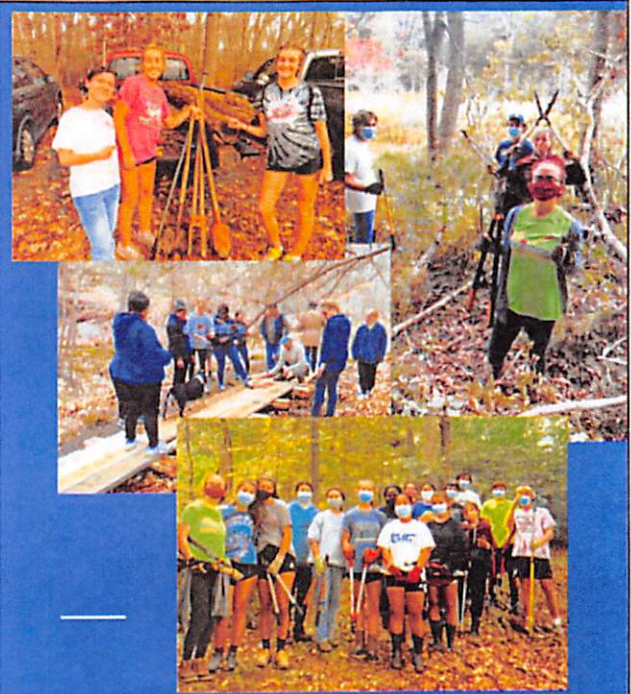
Rhyleigh Russell





Old Lyme Open Space Commission

Alexis & Andrea Fenton





Thank You!



Powell-St. Louis

Chairman Wilson, Vice Chairwoman Shoemaker, the rest of the Board and Superintendent Neviaser,

Thank you for the opportunity to speak this evening. My primary concern is that you plan to appoint a building committee for the upcoming building project, yet I have seen no formal application process available to the public. There should be opportunity for the community to be involved in this project and there should be a variety of voices at the table. Offering up an unbiased application process would give opportunity for newer members of our community, who may have relevant experience that would be beneficial to the project, to make their interest known and offer their time and expertise. Instead, it seems, that a unilateral decision has been made to appoint a lot of familiar faces to this committee and I worry that several of those candidates already sit on many other boards, commissions, and committees around town and while their dedication to Lyme and Old Lyme is clear, offering the opportunity for new, qualified, voices to be heard would also greatly benefit Lyme and Old Lyme.

My secondary concern is related to transparency, and the lack of minutes for sub committees available to the public, for example, when searching for information about the application process (if there would be one) for the building committee and information about the facilities project I found that the last minutes from Community Leadership posted are from May 8, 2020 and the last minutes from Facilities and Finance are from May 4, 2022. I am sure (or I sincerely hope) that those committees have met more recently, however the public is unaware of what discussions or actions were taken by those committees.

In closing, I ask you to please open the building committee up to an unbiased application process and ask all prospective members to apply, and I ask that accurate minutes for committee meetings be made public.

Respectfully,

Kim Thompson
Old Lyme Resident

**Summary of Communication to Board of Education
December 7, 2022**

Sender	Date	Subject
Christy Zelek and Dottie Wells	November 2, 2022	LOLHS parking lot – numerous complaints about hazardous driving occurring.

-----Original Message-----

From: Dottie Wells <drw214@gmail.com>

Sent: Wednesday, November 2, 2022 2:20 PM

To: Wygonik, James <wygonikj@region18.org>; Neviaser, Ian <neviaseri@region18.org>; Manfredi, Jeanne <manfredij@region18.org>; Dean-Frazier, Laura (BOE) <deanfrazierl@region18.org>; James, Anna (BOE) <jamesa@region18.org>; Kemp, Jason (BOE) <kempj@region18.org>; Miller, Jennifer (BOE) <millerj@region18.org>; Powell-St Louis, Mary (BOE) <powellstlouism@region18.org>; Shoemaker, Martha (BOE) <shoemakerm@region18.org>; staabc@region18.org; Thompson, Suzanne (BOE) <thompsons@region18.org>; Wilson, Steven (BOE) <wilsons@region18.org>

Cc: Christy Zelek <cz@connectedsystemsct.com>

Subject: EXTERNAL: LOLHS Parking Lot

Good afternoon Jim, Ian and BOE members, We are writing to again express our concern about the parking lot situation at the LOLHS/LOLMS campus. We have received three more complaints, just this week, about dangers in the parking lot.

*There were again complaints about people stopping or parking in the crosswalk to drop their student off-this creates a backlog of cars which is dangerous in and of itself, but when cars get backed up there, it also makes it difficult to see who is walking through the crosswalk and between the cars, creating a danger for pedestrians.

*There was a complaint about someone entering the school driveway at a high rate of speed and coming around the corner and nearly "clipping" a car that was trying to exit.

*There was also another complaint about someone driving the wrong way in the parking lot (this time by the tennis courts by the junior lot). This driver was also driving at a high rate of speed.

These incidents seem to be increasing and we are concerned. We are asking the board and the administration to take action. Would it be possible to increase stationary signage at the crosswalk and at the "do not enter" points as well as increasing speed limit signage? Could there be markings directly on the pavement indicating where to park, drive and where the midlines are in the driveway? Could you ask police to be present periodically (both during school hours and after) to enforce the driving rules that are in place? Could there be an article in Ms., Manfredi's blog highlighting these dangers and reminding parents and students to follow the rules? What about talking to students about it at advisory?

We hope that this information is helpful and we are available if you have further questions.

Thank you for your attention to this matter.

Christy Zelek and Dottie Wells

PAB Co-Chairs

Sent from my iPhone

High School Social Studies Course Projection

BOE December 7, 2022

Overview

Share High School Social Studies
course offerings and suggested
progressions based on
internal/external changes

Social Studies Graduation Requirements

State Requirement:

9 Credits in Humanities
including Civics

**Lyme-Old Lyme High School
Graduation Requirements:**

3 Credits in Social Studies
including .5 Civics and 1.0 US
History

Recommended Course Progression

Rationale for change:

- CSDE changed grade band options for African American/Latino Studies from grade 11 -12 to grade 9-12.
- Civics in grade 9 moves to a 10-12 floater course to allow for focused teaching of research/writing and historical skills development in grade 9.
- Grade 8 curriculum includes Civics making for some repeat content in grade 9.
- More flexibility for students to take elective courses in grade 9, 11, 12.

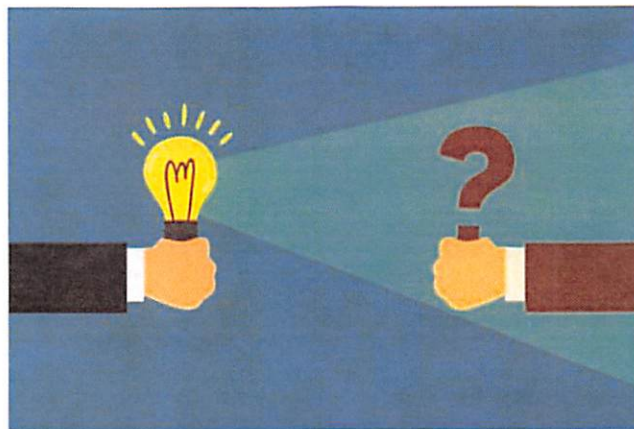
* Foundations is a pending new course proposal

Recommended Course Progression

- Grade 9 - [Foundations of World History*](#) (300-1500) - .5 credits
The Global Age & Revolution (1400-1800) - .5 credits (*Roots of Dem.*)
- Grade 10 - Modern World History - 1.0 credits (*or AP European History*)
- Grade 11 - AP European *or* AP History - 1.0 credits
Modern United States History - 1.0 credits
- Grade 11/12 - AP Psychology - 1.0 credits
L1 Economics - 1.0 credits
L1 Global Issues - .5 credits
L2 American History Through Film - .5 credits
L2 Psychology - .5 credits
- Grade 9-12 - Black and Latino Studies- 1.0 credits

* *Foundations is a pending new course proposal*

Questions/Comments



**Regional School District No. 18
Lyme-Old Lyme, CT**

PK-8 SCHOOL BUILDING COMMITTEE CHARTER

The Regional District No. 18 Board of Education has established a Building Committee to assist the Board of Education with renovations and additions to Mile Creek School, Center School, Lyme Consolidated School, and Lyme-Old Lyme Middle School (hereinafter known as "the Project"). The Building Committee will provide oversight to monitor the timely completion of the Project, to ensure that the completed Project meets the programs and improvements as mandated and approved by the State of Connecticut, and to ensure that the Project meets the overall Project plan and budget as approved by the District voters.

The Building Committee will act as a sub-committee of the Board of Education, with decision-making and voting authority limited as provided by this Charter. With this authority, the Building Committee shall first, using the Board of Education's bidding policies:

1. Consider and possibly recommend an Owner's Representative Project Manager for Board of Education approval.
2. Recommend a Project Architect for Board of Education approval.
3. Recommend a Construction Manager for Board of Education approval.

The Building Committee shall then:

1. Oversee Project implementation and expenditures and assist the Board of Education in maintaining the Project Budget and Schedule, including meetings with Project Architect, Construction Manager and Owner's Representative Project Manager, if any;
2. Develop preliminary plans and specifications for the Project, obtain approval of preliminary plans and specifications by the Board of Education, file necessary applications with the DAS for review and approval of plans and specifications, and request the Board of Education to appropriate necessary funds for the total cost of the Project;
3. Assist with the creation of construction bid packages, determine qualified bidders, advertise for and receive bids for the construction of the Project or any portion thereof;
4. Review bids and recommend awards to the Board of Education;
5. Upon Board of Education approval, with District counsel, negotiate contracts with the selected bidders;
6. Recommend contracts for final approval by the Board of Education and execution by the Chairperson on behalf of the District;
7. Approve Project Changes and Additions as follows:
 - a. Changes and additions not to exceed Ten Thousand (\$10,000) dollars will be approved by the District's Director of Facilities and Technology.
 - b. Changes and additions between Ten Thousand and Thirty-Five Thousand (\$10,000 and \$35,000) dollars will be approved by a sub-committee of the Building Committee that shall be comprised of the Chairperson (or his/her designee), the Vice Chairperson (or his/her designee), and the District's Director of Facilities and Technology.

- c. A quorum of the Building Committee will approve changes and additions greater than Thirty-Five Thousand (\$35,000) dollars and less than Fifty Thousand (\$50,000) dollars.
 - d. Changes and additions greater than Fifty Thousand (\$50,000) dollars will be reviewed by the Building Committee and must be approved by the Board of Education.
 - e. All change orders, regardless of the amount approved, will be presented and reviewed at regularly scheduled Building Committee meetings along with the monthly Project budget status report with details reported to the Board of Education monthly.
8. Review a summary of all invoices at regularly scheduled Building Committee meetings;
 9. Review any necessary changes to the Project schedule or scope and make recommendations for Board of Education approval;
 10. Approve and recommend to the Board of Education the completion of the Project when the Building Committee is satisfied.

The Director of Facilities and Technology, in conjunction with the Building Committee, shall approve any personnel engaged directly by Regional School District No. 18 to assist the Building Committee in carrying out this Charter and its responsibilities, using the Board of Education's bidding policies, as applicable.

The Building Committee shall take no binding action unless 1) a quorum of the voting members of the Building Committee is present at a Building Committee meeting, and 2) a majority of those voting Building Committee members approves an action by a simple majority vote. A quorum shall be defined as a majority of the voting members, including the Chairperson of the Building Committee. The Building Committee members eligible to vote are those members who are residents of the Town of Lyme or the Town of Old Lyme, with the exception of District employees and ex-officio members, who are not eligible to vote.

The Building Committee shall consist of at least nine (9) but not more than fifteen (15) voting members, including a Chairperson, Vice Chairperson and Secretary, and (2) two alternate members, all to be appointed by the Board of Education in accordance with its policies. It is preferable that members have a knowledge of construction, engineering, educational facilities, design, architecture, and/or finance. An alternate will be selected by the Chairperson to fill any absence of a full member at a meeting. When seated, an alternate has the authority to vote as a full member. The Board of Education shall also appoint ex officio members of the Building Committee, including, but not limited to, the Superintendent of Schools, the Director of Facilities and Technology, school principals, and teacher representatives as desired.

Any member of the Building Committee who resigns or ceases to be a resident of the District shall promptly provide a written notice of resignation to the Chairperson of the Building Committee, whereupon the member shall cease to be a member of the Building Committee. A member may be removed for cause by the Board of Education after that member has been provided an opportunity to be heard. The term "cause" shall include, but not be limited to, four (4) consecutive unexcused absences from Building Committee meetings. If a member shall resign, be removed, die or cease to be a member of the Building Committee for any other reason, the Chairperson shall select an alternate to fill such vacancy. A new alternate shall be appointed by the Board of Education in accordance with its policies.

No member of the Building Committee shall be required to give a bond. No member shall be liable for the act, negligence or default of any other member or any employee, agent, or representative of the Building Committee selected with reasonable care, nor for errors in judgment, nor mistakes of law or fact made in good faith nor in reliance in good faith on advice of counsel, nor for other acts or omissions

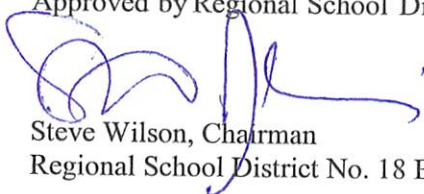
in good faith. No member of the Building Committee, nor any agent or officer of the Building Committee, shall have the authority to bind the District, the Town of Lyme or the Town of Old Lyme, except in the manner specifically authorized herein.

Members of the Building Committee shall be considered municipal employees for the purposes of Section 7-101a of the Connecticut General Statutes and the District shall protect and save harmless the members as provided therein. Members shall not be eligible for any benefit or retirement programs of the District, the Town of Lyme or the Town of Old Lyme by virtue of their service. Members of the Building Committee shall serve without compensation. Members may be reimbursed for reasonable out-of-pocket expenses in accordance with the Board of Education's policies and practices.

The Building Committee shall be dissolved by Board of Education action following the Building Committee's approval of the completed Project.

All the powers and provisions of the Building Committee herein contained shall take effect and be construed according to the laws of the State of Connecticut.

Approved by Regional School District No. 18 Board of Education on December 7, 2022.

A handwritten signature in blue ink, appearing to read 'Steve Wilson', is written over the printed name and title.

Steve Wilson, Chairman
Regional School District No. 18 Board of Education