

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that Hamilton Southeastern Schools (“School”) is requesting proposals from qualified vendors to provide an electric bus and routine maintenance (“Project”).

The proposals will be received until June 2, 2021, at 3:00 p.m. (EST) Proposals must be delivered to Zach McKinney, Director of Transportation, HSE, 13485 Cumberland Road, Fishers, IN 46038 and copy via email to zmckinney@hse.k12.in.us All proposals received after that time will not be considered and returned to that submitter.

All purchases and services for the project shall be performed under one or more contracts with the School. Any required contract provisions are set forth in the RFP. Respondents must submit a financial statement, statement of experience, proposed plan or plans for providing the vehicle, and the resources, labor, technology, materials, supplies, and equipment Respondent has available for providing vehicle training and maintenance.

Discussions may be conducted with, and best and final offers obtained from, responsible offerors submitting proposals determined to be reasonably susceptible of being selected for award. Contracts may be made with more than one offeror whose proposals are determined to be advantageous to School, taking into consideration price and other evaluation factors set forth in the Request for Proposals (RFP).

The RFP is on file at School’s principal office and may also be accessed via <https://www.hseschools.org/happenings/public-notices> All offerors must comply with the requirements of federal and state laws applicable to School and as outlined in the RFP. Offerors must also be able to meet all requirements found in applicable manufacturing, vehicle, purchasing, and contract statutes and regulations.

Prior to approval and execution of School’s contracts, the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility, and it can faithfully perform the contract obligations.

School expects to award the contract(s) for the Project at its June 23, 2021 Board meeting to the responsible offeror(s) whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP. School reserves the right to hold proposals, including any alternates, for up to 60 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure.

Questions regarding the Project or requests for fair and equal treatment, can be directed in writing to Zach McKinney, Director of Transportation, HSE, 13485 Cumberland Road, Fishers, IN 46038 and zmckinney@hse.k12.in.us

