Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, April 5, 2023
TIME: 6:30 PM
PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Maureen Fuller; Erin Perry; Kerrie Scofield; Student Representative Isabella Palumbo

SCHOOL COMMITTEE MEMBERS ABSENT: Ryan Bagdonas; Paul McMaster; Kari MacRae

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

b. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Announcements
    - Chair Berry announces the 2023 Navigator Award nominations are open as of today. Any staff member can nominate a student or group of students to be recognized for exemplary performance, displaying characteristics such as critical thinking and problem solving, teamwork and collaboration, creativity and innovation, effective written and verbal communication, and responsibility and accountability. Winners will be selected by May 26th and awards will be presented at the June 7th meeting.
- Chair Berry presents correspondence that was received including:
    - MASC Policy Newsletter which contains several MASC policies that need to be updated and removed. Chair Berry says she will put that aside until the Policy Subcommittee discussion.
    - MASC Day On the Hill takes place on Thursday, May 4th and will discuss Federal Covid Relief money. She will forward registration information to interested school committee members.
    - Correspondence from Selectman Peter Meier asking to speak to the SC regarding the bridge construction traffic. Chair Berry invites Mr. Meier to address the SC about what is being done to try to address the problem. He notes that he is there on his own as the Selectboard hasn't had time to take official action yet. He explains that he has been hearing from parents over the last few weeks so he has taken it upon himself to work towards a solution to the problem. He has been in touch with Senator Bill Keating as the bridges are a Federal asset. He says Senator Keating conveyed that if there is something the school district would like to see happen it must be a request of the School Committee sent on letterhead to MIchael Jackman, Regional Director for Sen. Keating. Mr. Meier says he understands the gravity of the situation but based on logistics he is unsure if there would be any improvements even if the SC were to reach out to elected leaders requesting certain actions be taken. Chair Berry says she knows the district has done a great job trying to address the situation with Sue Downing changing bus routes and times but taking the next step might be wise as traffic seems so inconsistent and kids are still getting to school late. Mr. Meier says the process would consist of not only sending a letter to Sen. Keating but also contacting State Representatives and local police as they all have a role. He adds that he is available if he can be useful helping to make contact with officials.
    - Mr. Meier adds, as a point of personal privilege, that he had the opportunity to see the BMS Drama Club "Little Mermaid" production and congratulates Mrs. Salgado, Mrs. Borning, and the cast and crew for an amazing performance. He says he hears a lot of praise of Mrs. Salgado is happy to be able to give her the verbal recognition when he has the chance.
    - Chair Berry asks Dr. Zhou how to move forward with taking action on the bridge traffic. Dr. Zhou says they will have a report on transportation coming up and Mr. Geist will be able to discuss what they've done recently and she recommended taking it up in Discussion.
    - Dr. Zhou adds that she has been invited to be on a special advisory council for when the new bridges go in so hopefully these issues will be worked out ahead of time.

a. STUDENT ADVISORY REPORT

- Presentation/Report: Student Spotlight Bourne Middle School
    - Bella Palumbo presents the Bourne Middle School Spotlight. She highlights the Staff vs. Student basketball game, Grade 8 STARS awards, Unified Basketball, an ILC baby shower, March B2B Challenge, Learning Zumba with Senora Gomez, March Madness Book Challenge and Grade 7 & 8 March Madness.
    - Bella introduces Nolan Scofield and Jacob Bailey to talk about the new BMS Unified Basketball team. Jacob says the team is made of athletes and peers. Nolan lists the coaches as Ms.

Alexander, Mrs. Blunt, Coach Shea, Coach Sarah and Coach Jaden. He says Coaches Shane and Jaden are current students at BHS, Coach Emily is a graduate of BHS, and they all played on the BHS Unified BasketBall Team. Jacob says the team played a game against Fairhaven and had a jamboree at BMS. Nolan says at the jamboree they won one game and lost one game. He says it was a great experience for himself, Jacob, and everyone else on the team. Jacob says they worked together on teamwork, defense, and passing. Nolan says his favorite part was making new friends, growing his friendships, and having fun with his teammates. Jacob says his favorite part was getting to play basketball.

6a. ACTION ITEM-Vote to approve BHS Lacrosse Booster fundraising application pertaining to policy KHB

- Chair Berry asks to take up an action item before the Superintendent's Report. Dr. Zhou says the Policy Subcommittee met about this policy and turns it over to Erin Perry. Ms. Perry says the subcommittee met this evening and reviewed policy KHB which pertains to advertising in schools in light of the request to approve the banner ad fundraiser request by the BHS Boys Lacrosse Booster Club. She says after reviewing the policy they had some concerns that it doesn't provide enough details as to what the requirements might be in order for a fundraiser involving advertising to be considered for approval which is something they would want to take up moving forward. She explains that they understand that time is tight for this particular request and they do appreciate the detail provided in the request. She says they landed on potentially approving the request tonight with some parameters including appointing a liaison to work with the boosters, no political advertising, and no advertising for goods or services that shouldn't be purchased by a minor. She adds that it should be clear that the advertisements are temporary and will be put up for the games and taken down after the games.
- Chair Berry invites Lacrosse Booster Club members Donel Beals and Ana Liza DeSimone to come up and answer any questions the committee has. Mrs. DeSimone begins by confirming the banner ads are temporary and will only be up for games. She adds that they are very selective about which businesses they approach and the potential advertisers consist of well-known local businesses that regularly support our schools and sports.
- Maureen Fuller ask if they have a list of advertisers they are ready to move forward with and Mrs. DeSimone says they do. Mrs. Beals says they can send the list to the committee. Mrs. Fuller asks if there is a closing date for advertising. Mrs. DeSimone says they have not set a deadline but advertisers know they will only be up during home games so the longer they wait the less games their ads will be up for. She adds that most advertisers are just trying to support the team. She says they have a lot of big expenses this year with twice as many kids signing up to play.

Erin Perry motions to approve the BHS Lacrosse Booster fundraising request with the parameters outlined; Seconded by Kerrie Scofield; Roll call vote passes 5-0-0

c. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Special Topics including:
  - Dr. Zhou says Mashpee Wampanoag Tribe Ed. Department representatives are not able to attend tonight due to a death in the Tribe and will reschedule for a future meeting.
- Teaching and Learning Update
  - Dr. Starkie announces the district has received an Accelerated Literacy Learning through HQIM Grant for $65,000 which will be used to support continuing implementation of SpringBoard ELA at BMS and continuation of supplemental resources for grades 9 and 10. The grant will also

supply PD opportunities for teachers who are still learning to use that resource. She thanks Jessee Clements and LIsa Dix for their contributions to writing that grant.
    - Dr. Starkie says the District Accountability visit to the district took place on March 20-24. During that visit DESE sent representatives from the American Institute of Research to conduct document reviews, classroom observation, and focus group interviews and was successful in terms of logistics and management. Dr. Starkie thanks BPS staff for being amenable to all of it, as well as the administration for their support, School Committee for taking part in interviews and parents who took part in focus groups.
    - Dr. Starkie congratulates BHS for achieving its official designation for its Health Career and Social Assistance Innovation Pathway. She thanks Ann-Marie Strode for filing that application as well as the other members of the Innovation Pathways team at BHS for all their legwork.
- Facilities and Technology
    - Jordan Geist reports that they have started meeting every other week with Trane to kick off the projects around the district. The major project is the univents, HVAC upgrades, and roof at BHS. He says Trane rolled out a schedule and he is working to keep Principals updated.
    - Chris Oliver reports that security cameras at BHS have been updated and replaced and BMS will be getting cable and some updated cameras during April vacation. Both projects are funded by town APRA funds.
    - Mr. Oliver says they are in the process of reviewing the scope of work for the telephone system upgrade to comply with E911 enhancements. Through town funding every phone in the district will be getting replaced and the system upgraded which will bring them to compliance with the current 911 laws.
    - Mr. Oliver says new servers have finally arrived and are being configured with a cut over date over April vacation.
    - Maureen Fuller asks if the security cameras are inside and outside. Mr. Oliver explains that the old analog cameras at BHS were replaced with digital cameras both inside and outside.
    - Jordan Geist reports on the effects of bridge construction traffic on transportation. He says, as it has been during past bridge projects, it's a major disruption at the beginning but slowly gets better. Currently they are getting all elementary buses to school on time. He notes that maybe some of the calls Peter Meier has been getting are from parents that drive their students to school. He reports still having some trouble at the high school level with some buses arriving 5-10 minutes late and they are considering moving the start of those specific runs that are consistently late. He notes that Sue Downing has gone above and beyond rerouting buses on the fly and the bus drivers have been amazing at giving her the information she needs to make those decisions.
    - Dr. Starkie echoes Mr. Geists thanks to Sue Downing and the bus drivers and acknowledges Jordan as well as he's been on the other end of some complicated phone calls related to the traffic issue. She says instruction is starting on time at all schools and teachers are holding attendance until all buses have arrived.
    - Chair Berry acknowledges that everyone is doing the best they can under the circumstances but as a School Committee it is their responsibility to make sure time on learning is not affected and if there's anything they can do she is happy to work on the issue. She says her concern also includes future projects so being proactive with elected officials at the state level may be useful.
    - Kerrie Scofield agrees but says she doesn't know what more they could do that would change anything.

- Dr. Zhous points out that changing work times would not affect traffic as there is equipment blocking roads that can't be moved even if they were not working. She agrees that it is worth reaching out but she isn't sure there is an answer. She says she does not anticipate getting any relief from the State or Federal government right now for this project.
- Maureen Fuller asks how the students are when they arrive after a long bus ride. Mrs. Borning says the last BMS buses have been arriving around 8:05 at the very latest and they are coming in totally ready to go. She points out that the staff has been great about getting to work on time as they are also affected by the traffic.
- Mrs. Cetner echoes Mrs. Borning in terms of the staff really making an effort to work through this. She also acknowledges student drivers who have been adjusting their schedules to get to school on time. She notes that because of the rotation schedule at BHS students who are late aren't just missing a big chunk of only one class and often teachers aren't launching straight into lecture style teaching so students are able to catch up quickly.
- Mrs. Carpenito says another key point is that Sue Downing is great about keeping Principals updated on affected buses throughout the morning. She adds that most late buses they've had recently have been the result of accidents which are out of anyone's control.
- Maureen Fuller asks how the Preschool is being affected since most students are driven by parents. Mr. Carpenito says a lot of parents are leaving earlier to make sure they get there on time while some who are dropping off at both BIS and BES have started to carpool.
- Bella Palumbo says teachers at BHS have shifted and usually start with something students can do on their own and begin teacher-led instruction when all students have arrived.
- Chair Berry says all this input has been great and hopefully helped to clear up any confusion and misinformation that's out there.
- Maureen Fuller comments that she likes the idea of reaching out to elected officials just to be on their radar and to be proactive with upcoming future projects.

- Personnel Report
  - Dr. Zhou gives a Personnel Report including appointment, retirements/resignations, and anticipated vacancies dating back to July 1st. She says as of now there are some vacancies that are posted on SchoolSpring including the search for a new BHS Assistant Principal.
- Announcements & Correspondence:
  - Past and Upcoming Events:
    - Past Events Report - Dr. Zhou thanks everyone that was involved with the STEAMposium, especially Lisa Dix. She says the event was phenomenal. Lisa Dix takes over and says they made the event bigger this year and invited some community connections such as the New Bedford Whaling Museum, Trane, Manomet Inc., the Mashpee Wampanoag Tribe, and BMS and BHS student volunteers. She estimates about 125 students attended the event. Mrs. Dix thanks Toni Perry and Sherrie Correia for helping her plan the event, as well as the Central Office and Principals for their support.
    - Upcoming Events Preview - Lisa Dix says that Building Bridges, in conjunction with the DEI Committee, will be hosting Bourne Celebrates Everyone on April 27th from 6-7 at BES.
      - BES-Mrs. Carpenito highlights some events at BES including Assistant Principal Appreciation Day, Light It Up You, Grade 2 Student Council, Week of the Military Child, Kindergarten registration, and Poem In My Pocket Day.
      - BIS-Dr. Starkie highlights events at BIS including Assistant Principal Day, MCAS, the Month of the Military Child, Grade 5 field trips to the Mashpee Wamponoag

Education Center and the Planetarium, Grade 4 & 5 field trip on the Cape Cod Railroad, and Grade 3 field trip to Plimouth-Patuxet.

- BMS-Mrs. Borning highlights upcoming BMS events including Quarter 3 report cards, Poetry Slam, Assistant Principal Day, MCAS, Grade 6 Camp Bournedale trip, and an author visit from Jarrett Krosoczka.
- BHS-Mrs. Cetner reports on past BHS events including the Poetry Slam and Assistant Principal Day, and notes upcoming events including SAT School Day Administration, Spring musical production Newsies, and Junior Prom.

d. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Subcommittee
  - Curriculum Subcommittee will meet on Tuesday April 11th.
- Policy Subcommittee
  - Erin Perry reports that the Policy Subcommittee met today and approved the Secondary Assistant Principal job description which will be presented at the May meeting for full SC approval. She says the subcommittee has finished revising existing budget policies and adopting new budget policies based on a prior MASC Policy Newsletter. Chair Berry asks if they are ready to take up a vote on them and Mrs. Perry says yes.

Maureen Fuller motions to approve the revised Policies DA , DB , DBC , DD , DGA , DH , DIE , DJ , DK ***; Seconded by Kerrie Scofield; Voice vote passes 5-0-0***

Maureen Fuller motions to approve new Policies DBD , DBG , DBJ , DEC , DI , DKC***; Seconded by Kerrie Scofield; Voice vote passes 5-0-0***

- Budget and Facilities Subcommittee
  - The Budget and Facilities Subcommittee did not meet.
- SEPAC
  - Kristin Donahue reports that they held a Zoom informational session with Leslie Leslie of the Federation for Children and had about 15-20 people that signed on looking for information. She says the next step is to reach back out to those attendees to set up an organizational meeting sometime in Spring.
- District Diversity, Equity and Inclusion Committee
  - Dr. Starkie says the committee met in March and worked on planning activities for DEI Week as well as Bourne Celebrates Everyone. The next meeting is on May 15th at 4:30 at BIS.
- District Technology Committee
  - Chris Oliver says the committee met March 23rd and discussed summer projects, two-factor authentication, and Acceptable Use Policy updates.

5. DISCUSSION ITEMS

- Costa Rica Field Trip- BHS Spanish Teacher Randy Pugh presents an overview of a student trip to Costa Rica he hopes to offer students over April vacation 2024. He says the trip would be 9 days with a variety

of activities such as visiting national parks and bio reserves. Chair Berry asks who the trip is for and Mr. Pugh says it is open to all Grade 9-12 students. Mr. Pugh says he is working with the tour company Explorica and a bilingual tour director will be provided. Kerrie Scofield asks how many students he would anticipate going on the trip. Mr. Pugh says it's difficult to guess but he envisions about 24 students and 6 adults. Maureen Fuller asks if the tour company is planning the itinerary and Mr. Pugh says the company plans it and there are a few add-on experiences he is hoping to do. Mr. Pugh gives a run down of the proposed itinerary. Chair Berry asks if the cost falls entirely on the student and Mr Pugh says it does but there are also options to fundraise individually or as a group. Mr. Pugh then outlines the safety precautions that will be taken as well as the trip insurance policy. Chair Berry says she would like more information before voting on this. Kerrie Scofield says she feels comfortable since the trip is run by a well known travel organization that deals with this all the time. Dr. Zhou asks the committee to express to Mrs. Cetner or herself the information they are looking for and they will get that to them for a vote at the next meeting.

6. ACTION ITEMS

c. Vote to approve Warrants and Payroll

- Mrs. Fuller asks why the Winter Sports amounts are always different. Mr. Geist says he will have to get back to her on that as the town just transitioned to a new payroll system.

Kerrie Scofield motions to approve Warrants and Payroll; Seconded by Erin Perry; Roll call vote passes 4-0-0

d. Vote to approve regular session minutes of: February 1, 2023 and March 1,2023

Erin Perry motions to approve regular session minutes for 2/1/23 and 3/1/23; Seconded by Maureen Fuller; Voice vote passes 5-0-0

7. FUTURE AGENDA ITEMS

a. Student Spotlight: Bourne Intermediate School
b. Vote to re-approve the grade 8 field trip to Washington DC
c. Champions After-School Program
d. Parent Plus Program
e. SLP: Speech and Hearing Month Recognition

8. ADJOURN-*MAUREEN FULLER MOTIONS TO ADJOURN; ERIN PERRY SECONDS; ROLL CALL VOTE PASSES 5-0-0*

Meeting ended at 8:10PM

Bourne Public Schools

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary