Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, February 1, 2023
TIME: 6:30 PM
PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Kari MacRae; Erin Perry; Kerrie Scofield;

SCHOOL COMMITTEE MEMBERS ABSENT: Paul McMaster; Student Representative Isabella Palumbo

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. NATIONAL ANTHEM

Bourne High School Junior Aspen Langley sings the National Anthem.

4. PUBLIC INPUT

No public comments are made.

5. REPORTS AND PRESENTATIONS

a. STUDENT ADVISORY REPORT

- Student Spotlight: BHS Unified Basketball Team
  - Head Coach Kristin Alexander introduces Coach Suzy Blunt and Team Members Jaden Nogueras, and Jolie Czyryca and reads the team roster including: Jillian Allen, Aaron Beguerie, Matt Callahan, Brandon Coye, Charlie Jarwaso, Jacob Lewis, Hailee McKay, Dom Quell, Emery Robbins, Meg Roche, Shane Traver, Malcolm Wallace, John Wedge, Damon White, and Caileigh Wrighter. She says that Bourne is a Unified Champion School and the next goal is to become a National Banner Unified School .She shares some pictures from the season. Jolie takes over and shares her experience with Unified Sports. She says she enjoys shooting the ball, including all her teammates in play, and having team dinners. Jolie thanks Bourne High School for having Unified Sports. Jaden takes over to share his experience. He says his favorite things include being with teammates and team dinners. Jaden shares that the MIAA awarded the basketball team the 2022 Season Team Sportsmanship Award.
- Vote on final approval for the BHS Key Club Field Trip
  - Key Club Adviser, Jane Perkoski, says the Key Club is hoping to attend the District-wide convention in Springfield, MA for 2 nights. She says the Key Club members will learn the process of electing their officers, voting, and caucusing. They will also participate in service activities and connect with other Key Club members. She says the number of attendees will be lower than it has been in the past because the cost has gotten so high.

Maureen Fuller motions to approve the Key Club field trip; Seconded by Ryan Bagdonas; Voice vote passes 6-0-0

- Student Spotlight: All-State Music Festival
  - Dr. Zhou introduces Aspen Langley who was selected to participate in the All-State Music Festival. She says that this is a big deal and they are very proud. Mrs. Cetner invites Aspen to share their experiences. Aspen explains the process of being selected for All-State which includes auditioning and being selected for the All-Cape Music Festival, next being selected for the Southeast Music Festival and then finally being selected for the All-State Festival. They will be performing at Boston Symphony Hall on March 4th and plans to represent Bourne proudly. Mrs. Cetner thanks Aspen and chorus classmates for singing at the most recent BHS faculty meeting. She also acknowledges Lisa Fournier for all her hard work and dedication to teaching and supporting the students.

b. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Correspondence
  - Chair Berry shares correspondence about the Cape Cod Collaborative Legislative Breakfast. She says all members should have received an invitation to attend this Zoom meeting on February 3rd and she can forward it to anyone who hasn't received it.

c. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Special Topics including:
  - FY24 Budget Preview (presentation/spreadsheet)
    - Dr. Zhou shares the Budget Preview presentation and spreadsheet. She begins by saying the budget is a Level Service budget which means it should provide the same level of services students are receiving this year; it's not a Level Funded budget as it does have an increase due to costs rising. She notes that the budget continues to address pandemic related recovery and builds on the vision outlined in the District Strategic Action Plan. She walks through the assumptions used when building the budget including current enrollment, Governor's budget, negotiated CBAs, and level service. She then explains the unknowns associated with the budget including Governor's Budget & Advocacy, Regular & School Choice Enrollment, Additional grants, and Unanticipated expenses. Jordan Geist takes over and explains how the money is spent as well as how they piece together the operating budget and the offsets which include Military mitigation, ESSER 3, Entitlement Grants, Circuit Breaker, Competitive state/federal grants and School Choice funds. Dr. Zhou talks about the staffing changes being proposed which total a net decrease of 2 teachers and 2 ESPs. Mr. Geist notes the total proposed budget is $25,818,363, a 3.53% increase from last year's budget. Dr. Zhou finishes by explaining the timeline moving forward including a full Budget Hearing & vote on March 1st, a presentation to Fin Com, a Town Budget Hearing, and Annual Town Meeting.
    - Maureen Fuller asks Mr. Geist to confirm that the Leadership & Support category in the budget allocation chart includes Principals, Assistant Principals, Curriculum Directors, and all of the staff at Central Office. Dr. Zhou notes that it also includes additional support staff. Mr. Geist defines additional support staff as Administrative Assistants at all the buildings. Mrs. Fuller asks if there are still 5 nurses and Dr. Zhou confirms there is one nurse per building plus one additional nurse at BIS due to medical needs of a student. Mrs. Fuller asks if all ESSER 1 and 2 money has been spent and Dr. Zhou says yes. Mrs. Fuller asks how many salaries are coming out of ESSER 3 money and Dr. Zhou says she will look and get back to her because they are partial salaries as they are trying to step them down so as not to have a fiscal cliff. Mrs. Fuller asks if the PE & Athletics category covers all sports, coaches, equipment and supplies as well as all PE class needs in all the schools. Mr. Geist says PE supplies are such a small number it may also be under Teaching Supplies. He notes that sports transportation is also included in the PE & Athletics category.
    - Dr. Zhou adds that there will be more detail at the Budget Hearing so if there are things the committee would like to see differently they should send that her way. She notes it will be broken out by schools and each Principal will speak on the details of their school and any changes and impacts.
    - Ryan Bagdonas asks if the School Choice numbers coming in and going out are positive and Dr. Zhou answers they are very close to being positive.
  - Superintendent's Goals
    - Dr. Zhou presents the goals she has pulled out of the larger 3-Year Superintendent's Goals to help with this year's evaluation. The goals include one student learning goal, one professional practice goal, and three district improvement goals. The goals are presented on the sheet that will be used on the final evaluation. Dr. Zhou says she will have all evidence in May.

- Maureen Fuller asks if the evaluations will be done before elections and Chair Berry confirms that they will. She says after the evidence is presented members will have about a week and half to turn in their evaluation and any new members would abstain from voting and members no longer on the Board would not take part in the vote. Chair Berry indicated that they could add a second May meeting to vote on the evaluation before the election and she will send out a Google form to see if members would like to do that.

Maureen Fuller motions to approve the Superintendent's Goal for 2023; Seconded by Kari MacRae; Voice vote passes 6-0-0

- School Year 2023-2024 Draft Calendar
  - Dr. Starkie presents the draft calendar for SY 2023-2024. She says it mirrors the calendars of the past few years with one adjustment in September where an early release day is moved to the first week of school. This change is part of the agreement with the BEA and will allow teachers the opportunity to collaborate and acclimate to student needs right out of the gate. Dr. Zhou adds that they've asked staff for input and the calendar will be brought back for a vote at the March meeting.

- Health & Safety Update
  - Kristin Donahue says schools are continuing to see isolated cases of flu and Covid which are being managed as appropriate.
- Teaching and Learning Update
  - Dr. Starkie says that after the Tiered Focus Monitoring visit last year, the district was notified that they needed to codify their plan for student access to curriculum and schoolwork during suspension time. She says that she, Kristin Donahue, and Principals sat down and codified what they do when students are serving in-school suspension, short-term out-of-school suspension, or long-term suspension in order to provide them with their schoolwork and is seeking approval to include this in Student Handbooks.

Ryan Bagdonas motions to add vote to amend Student Handbooks to the agenda; Seconded by Kari MacRae; Voice vote passes 6-0-0

Ryan Bagdonas motions to approve amendments to Student Handbooks ; Seconded by Erin Perry; Voice vote passes 6-0-0

- Dr. Starkie shares that BHS received a $25k Innovation Pathways Planning Grant to support the Health Careers Pathway. The funds will be used to afford stipends to teachers who will write curriculum for the new courses and those who are engaging in the planning of the courses outside of school hours. The grant also covers advertisement and promotional materials and supplies to be used in the initial stages of course development. Dr. Starkie thanks Ann-marie Strode, Jessee Clements, and the team at the High School for writing and acquiring that grant.
- Dr. Starkie thanks everyone involved in the January 17th PD day. She says, based on teacher feedback, the day was very successful. She thanks Jessee Clements and Lisa Dix for facilitating 2

workshops that day and to the Administrative team for being present at workshops across the district and supporting teachers.
    - Dr. Starkie shares that Summer Enrichment programming information went out to families today. Most offerings run for 2 weeks (July 10-July 20) with a few running for 4 weeks (July 10-August 3) and all programs run from 9am-12pm. Two-week programs are $300 per student and 4-week programs are $450 per student. Dr. Zhou says all offerings were proposed by staff members and she thanks Mr. Ashworth for stepping up to help put together the athletic offerings.
- Facilities and Technology
    - Jordan Geist reports that he is in the process of getting a proposal together for the High School D Wing roof and hopefully that project be completed this summer. He says he just met with the Town Open Space Committee as part of the CPC project about rebuilding the walkway through the red cedar swamp across from the Waterhouse Road High School entrance. He thanks the Conservation Committee for their assistance navigating the permitting at both the local and state level.
    - Chris Oliver thanks the BPD for hosting a threat assessment training with a representative from the FBI Boston Field Office. He says he and Dr. Zhou attended the training which provided a lot of knowledge to school systems about working together with community partners such as recreation departments and local sporting groups to create a threat assessment team. They will be looking to work collaboratively with the BPD and other community partners towards forming a team.
    - Maureen Fuller asks what threat assessment encompasses besides cyber and technology and Mr. Oliver says that there can be subtle nuances from children that a group or team in town may pick up on and a team would allow them to bring their concerns to the table to be vetted. Dr. Zhou adds that the idea is that the people on the team know each other really well and are able to share information in the face of a threat or emergency to better see the whole picture around the situation.

- Announcements & Correspondence:
    - Dr. Zhou shares the Student Advisory Presentation and asks Principals to speak about the pictures being presented.
        - Mrs. Carpenito walks through pictures of the BES Great Kindness Challenge which took place January 23-27. She says upcoming events at BES include: National School Counselor Week takes place next week, the next round of WIN starts on Monday, parent-teachers conferences take place on February 15th and 16th, and Bus Driver Appreciation Day is February 22nd.
        - Mrs. Norton talks about the Friendship Club and Family Math Night pictures featured in the Student Advisory presentation. She shares upcoming events at BIS including the K-Kids continuing their community service projects, a magic show for the Friendship Club, a therapy animal visit, Random Acts of Kindness Week, All Star Revue performances, and the All-State Music Festival where Dr. Smith has been asked to present and the 5th Grade After School Band will perform.
        - Mrs. Borning highlights pictures of the BMS Drama Club's production of the Little Mermaid and the 8th and 10th grade Civic Action panel presentation. She says that a DESE film crew will be coming to film Mrs. Dibiasio teaching parts of the Civic Action projects to become part of a bank of model lessons for teachers across the state. She thanks the PTA for a fun successful 8th grade dance. She says upcoming events at BMS

include High School course registration for 8th graders, Kindness Week, National School Counselor Week, Black History Month, Bingo Night hosted by 6th grade to raise funds for Camp Bournedale, auditions for the METG Middle School Theater Festival and Select Choir, and the start of a MIddle School Unified Basketball team.

- Mrs. Cetner talks about pictures of the Music Festival accomplishments shared earlier. She says HIgh School Ambassadors have been visiting BMS to share their experiences as high schoolers and parents and students were invited to the High School for a Program of Studies and Open House. She shares upcoming events taking place at BHS including the Canal Cup hockey game on Saturday and parent-teachers conferences.
- Dr. Zhou shares the Superintendent Update that also highlights some of these events. She shares that a new Ask-a-BHS-Student email program has been introduced which the HS Guidance Counselors will be in charge of and will ask Student Ambassadors to respond to questions from younger students..

d. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Sub Committee
  - Ryan Bagdonas says the committee had a follow up on the January PD Day, talked about the Summer Enrichment opportunities, and got an exciting preview to the updates being made to the program of studies. She says most of the new courses will support the new Innovation Pathways and more information will be presented at the March meeting.
- Policy Sub Committee
  - Erin Perry says the committee will meet Tuesday to review many budget policies.
- Budget and Facilities Sub Committee
  - Kari MacRae says everything the committee reviewed was covered earlier in the meeting.
- SEPAC
  - Kristin Donahue reports that Leslie Leslie from the Federation for Children has reached out and they are coordinating an information session for parents.
- District Diversity, Equity and Inclusion Committee
  - Dr. Starkie says the committee will meet on February 13th at 4:30 at BIS.
- District Technology Committee
  - Chris Oliver reports that the committee started putting together a procedure to vet apps and also to collect student privacy agreements with software and data vendors. He says they began discussing how to update the Acceptable Use Policy and will continue to talk about that at their next meeting.

6. DISCUSSION ITEMS

n/a

7. ACTION ITEMS

a. Vote to approve Warrants and Payroll

Maureen Fuller motions to approve Warrants and Payroll; Seconded by Kari MacRae; Roll call vote passes 6-0-0

b. Vote to approve regular session minutes of: January 4, 2023

Kerrie Scofield motions to approve regular session minutes for 1/4/23; Seconded by Maureen Fuller; Voice vote passes 6-0-0

8. FUTURE AGENDA ITEMS

- SY23-24 Calendar Vote
- Budget Hearing FY24
- School Spotlights

9. ADJOURN-*RYAN BAGDONAS MOTIONS TO ADJOURN; MAUREEN FULLER SECONDS; ROLL CALL VOTE PASSES 6-0-0*

Meeting ended at 8:04 PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary