

Sherborn School Committee Meeting

May 9, 2023 @ 6:30PM
Sherborn Town Hall

Agenda

1. Call to Order
2. Community Comment
Join Zoom Meeting (community comments only)
<https://us02web.zoom.us/j/86082110896?pwd=YIRROWhXcHlNa3pzdU5L2ZOZU5tZz09> Meeting ID: 860 8211 0896
Passcode: 120779
3. CSA Update - Christine Walsh CO President
4. Reports:
 - Principal's Report –Dr. Brown
 - Warrant Report
5. Monthly Financial Report
6. Challenge Success Overview – Jennifer Debin
7. Consent Agenda A.R
 - Approval of Minutes March 14, 2023
8. Communications (For Members Information)
 - Dover School Committee Minutes January 17, 2023
 - Dover Sherborn Regional School Committee Minutes March 7, 2023
9. Recognitions
10. Adjourn

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn do not discriminate on the basis of age, race, color, sex/gender, gender identity, religion, national origin, sexual orientation, disability or homelessness



TO: Beth McCoy, Superintendent
FROM: Barbara Brown, Principal
RE: Principal's Monthly Report
DATE: May 9, 2023

Principal's Reflection:

Welcome to kindergarten - On May 3rd, our kindergarten team and support staff had an opportunity to meet with incoming kindergarten students and their families. While students "played" with the teachers, the parents/caregivers met with the principal, nurse, instructional coaches and counselors who provided a quick overview of the kindergarten program. Members of our CSA Board joined in to welcome our new K families as well. Please take a peek at the kindergarten presentation linked below. On slide 3 there is "A Day in Kindergarten" video, and on slide 4 there is an information repository that we created for new families called "The A-B-C's of Pine Hill".

https://docs.google.com/presentation/d/1c-sHwly0L8mK9p5NXqlj8jqKcTz_Voyw3e1LHIHdvrg/edit?usp=sharing

To date, we have 47 new kindergartners registered for school, including two students in the METCO Program.

Community support - Thank you to the talented and hardworking members of the Pine Hill CSA who threw a successful Gala on Saturday, May 6 in support of fundraising and fun! Our community hadn't gathered in four years due to the pandemic and didn't disappoint! The Music Festival themed party was especially fun and community members matched generosity and spirit on behalf of our students.

Teacher appreciation - May 8-12 is Teacher Appreciation Week and our Sherborn and DS community are always very generous in the ways they show care and appreciation for our educators. Student-made messages can be seen throughout the town on homemade signs. Our CSA provided a delicious lunch and dessert bar at school today. Thank you to all of the dedicated educators and support staff who champion our Pine Hill students!

Teacher retirements - Thank you and congratulations to retiring educators Robin Mansfield (Special Education Teacher since 1994) and Nancy Wong (Academic Interventionist since 2005) who have supported more Pine Hill students than we could ever count. Your legacies for providing collegial support and a tireless commitment to student growth will be sorely missed on the hill!

Professional Development:

- March 15: Countering bias & microaggressions in schools (9 PH faculty and administrators attended)
- March 20: Laurie Ryan attended MSLA (Mass State Librarian Assoc.) annual conference
- March 20: Lisa Blair attended BRYT symposium
- March 28-30: Trauma Informed Teaching Practices - virtual sessions conducted with K-5 teachers and specialists
- March 29-30: Jen Ryan attended coaches training on supporting the new K-2 reading units of study via Teachers College

Pine Hill Happenings:

- March 15: Grade 5 Paul Revere House presentations - CSA enrichment
- March 17: Bus Driver appreciation breakfast - CSA sponsored
- March 17: Mad Science presenter at ASM - CSA enrichment
- March 21: Broadmoor - Grade 1 naturalist classroom visits
- March 21: Lisa Demour evening Challenge Success speaker for DS parents/caregivers
- March 23: Broadmoor - Grade 5 naturalist classroom visits
- March 27-28: MCAS ELA Grade 3
- March 29-30: MCAS ELA Grade 4
- March 29: Middle School Transition for Grade 5 parent/caregiver info night at DSMS
- March 29-30: CSA Book Fair
- April 3-4: MCAS ELA Grade 5
- April 4: Grade 1 author Marty Kelly - CSA enrichment
- April 5: Grade 5 Bamidele Drummers - CSA enrichment
- April 6: Grade K Discovery Museum - Forces in motion - CSA enrichment
- April 14: Grade K curriculum collaboration
- April 14: Grade 4 class presentations on Understanding our Differences
- April 24: Broadmoor - Grade 3 naturalist classroom visits
- April 26: School Advisory Committee 7:15-8:15am
- April 27: Broadmoor - Grade 1 nature walks
- April 27: Grade 3 Techsploration - CSA enrichment
- April 28: Grade 3 curriculum collaboration
- April 28: Talent Show Evening, put on by grades 3-5 students
- May 3: PH incoming kindergarten student visits and parent/caregiver information talks
- May 4: Broadmoor - Grade 3 naturalist classroom visits
- May 5: Grade 4 curriculum collaboration
- May 6: CSA Gala and Auction Event
- May 8-9: MCAS Math Grade 3
- May 8: Grade 5 The Uprising Theater - CSA enrichment

Proposed Revisions to the Pine Hill School Family Handbook
May 2023

The current version of the Pine Hill Family Handbook can be found on the school website.

DS administration, with the advice of our legal council, will be collaborating over the summer to align our handbook language about the policies and procedures that apply to all DS schools. We look forward to presenting common sections in all four DS school handbooks to the Joint School Committees in the fall.

Procedural information updates that are specific to Pine Hill School are as follows:

Page	Topic	Type of revision
5	Faculty Roster	Revise for 2023-2024

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
DATE: May 5, 2023
RE: FY23 Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

#	Date	Amount	Fund
1093	3/17/2023	\$37,230.63	Food Service
1094	3/17/2023	\$10,470.60	Sawin Fund
1095	3/17/2023	\$47,113.56	Circuit Breaker
1096	3/17/2023	\$36,936.59	General-ODD
1097	3/17/2023	\$48,762.32	General-School
1098	3/17/2023	\$8,906.66	General-School
1100	3/30/2023	\$18,216.61	General-ODD
1101	3/30/2023	\$18,920.90	General-School
1102	3/30/2023	\$68,299.39	General-School
1104	4/13/2023	\$46,776.42	General-ODD
1105	4/13/2023	\$20,493.91	Circuit Breaker
1106	4/13/2023	\$1,095.15	Sawin Fund
1107	4/13/2023	\$41,392.82	General-School
1109	4/27/2023	\$74,353.76	General-ODD
1110	4/27/2023	\$3,675.79	TITLE IV
1111	4/27/2023	\$3,385.72	TITLE I
1112	4/27/2023	\$2,502.79	REAP Grant
1113	4/27/2023	\$1,559.49	Sawin Fund
1114	4/27/2023	\$1,900.00	ESSER III
1115	4/27/2023	\$16,124.31	General-School
1116	4/27/2023	\$8,600.25	Food Service

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY23 Monthly Financial Update
DATE: May 5, 2023

Attached for your review is:

- Status of Appropriations as of April 30, 2023
- Analysis of OOD as of April 30, 2023
- Special Revenue/Revolving Funds as of March 31, 2023

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

Salaries

The majority of salaries have been encumbered. The Special Education Teachers line item reflects the conversion of two special educational assistants to an additional special educator to provide more direct instruction to students on IEPs. You will see the corresponding savings in the Educational Assistants line item partially offset however, with the transfer of an educational assistant from the CB fund as discussed to help offset the negative variance in OOD tuition costs. There are variances in the Teachers-Classroom, Guidance and Medical/Health Services line items due to several post-FY23 budget staffing changes. The net impact is a positive variance of approximately \$20,000. There is also a positive variance in SPED Administration due to the allocation of responsibilities this year with an interim in this shared district position. Substitutes and Custodial overtime services are expensed as incurred. You will see those budget balances decrease as the year progresses.

Expenditures

There are no material variances to report to date. Projections have been encumbered for utilities and transportation. We will continue to monitor all expense categories **as we begin the annual closeout of open purchase orders and determining the remaining needs for supplies and services.**

Out-of-District

Costs for FY23 placements to date have been encumbered. **We continue to have a negative variance of just over \$300,000.** The variance is a combination of more placements to date than budgeted (12 versus 10) and also higher costs for several of the budgeted placements. Circuit Breaker reimbursement has been finalized with the break-out as follows: \$24,916 for in-district, \$287,161 for OOD tuition and \$55,945 in transportation for a total of \$294,003. **At Sherborn's Annual Town Meeting on April 25th it was voted to transfer \$50,000 from the SPED Stabilization Fund and approve additional appropriations of \$250,000 to cover the unfunded OOD tuition costs. We appreciate the steps taken by the Town to address the current year needs.**

Special Revenue/Revolving Funds (new information)

The quarterly statement as of March 31st is attached for your review. We are excited to share that several upgrades are being recommended for the Pine Hill kitchen this summer utilizing funds from the Cafeteria Revolving Account. Participation rates at Pine Hill have increased from pre-COVID levels of 40% to over 60% in the current year (assume the increase is partially related to the Federal and State funding of universal free lunch for the past several years). This has allowed us to accumulate funds which can be reinvested back into operations. The flooring is being replaced with Kitchen Grade Sheet Vinyl for an estimated cost of approximately \$25,000 (state contract price) as the current floor has several defects. In addition, the current three-door freezer has surpassed its useful life and is being replaced for a cost of under \$10,000.

FY24 Operating and Capital Updates (new information)

The Town of Sherborn approved the FY24 operating budget as well as the EMS upgrade capital project at the Annual Town Meeting on April 25th. We thank the Town of Sherborn and the taxpayers for their continued support.

We continue to monitor the FY24 enrollment numbers for any changes from projections and compliance with class size guidelines (18-23). The current incoming kindergarten class is 47. All other grades as of May 1st have enrollments that fall within the FY24 budgeted sections.

We will be happy to answer any questions at Tuesday's meeting.

Sherborn Public Schools
Status of Appropriations as of April 30, 2023

	FY23	EXPENDED		TOTAL	OPERATING	% of
	BUDGET	THRU 4/30	ENCUMBRANCES	PROJECTED	VARIANCE/ BUD. REMAINING	BUDGET
<u>SALARIES</u>						
SUPERINTENDENT	\$143,408	\$90,190	\$45,095	\$135,285	8,123	5.66%
BUSINESS AND FINANCE	113,115	75,042	37,521	112,563	552	0.49%
DISTRICT INFO MANAGEMENT	77,214	53,456	25,738	79,194	(1,980)	- 2.56%
SPED ADMINISTRATION	209,753	162,498	32,241	194,739	15,014	7.16%
SCHOOL LEADERSHIP-BUILDING	330,287	274,835	53,285	328,120	2,167	0.66%
ACADEMIC LEADERS	31,173	20,978	13,224	34,202	(3,029)	- 9.72%
TEACHERS, CLASSROOM	2,748,073	1,918,307	807,672	2,725,978	22,095	0.80%
TEACHERS, SPED	1,031,298	759,296	332,274	1,091,570	(60,272)	- 5.84%
SUBSTITUTES	34,000	28,207	0	28,207	5,793	17.04%
EDUCATIONAL ASSISTANTS	428,921	320,408	76,630	397,038	31,884	7.43%
LIBRARIANS & MEDIA CENTER	120,241	83,244	36,997	120,241	0	0.00%
BUILDING BASED PD	20,250	18,062	0	18,062	2,188	10.80%
GUIDANCE COUNSELORS	100,669	104,331	23,192	127,523	(26,854)	-26.68%
PSYCHOLOGICAL SERVICES	112,068	77,586	34,482	112,068	0	0.00%
MEDICAL/HEALTH SERVICES	126,398	71,309	32,107	103,417	22,981	18.18%
CUSTODIAL SERVICES	237,517	184,280	39,828	224,108	13,410	5.65%
TOTAL SALARIES	\$5,864,386	\$4,242,027	\$1,590,286	\$5,832,314	\$32,072	0.55%
<u>EXPENDITURES</u>						
SCHOOL COMMITTEE	\$6,800	\$9,596	\$0	\$9,596	(2,796)	-41.12%
SUPERINTENDENT	17,000	15,021	0	15,021	1,979	11.64%
LEGAL SERVICES	8,000	7,747	253	8,000	0	0.00%
DISTRICT INFO MANAGEMENT	73,290	69,123	4,319	73,441	(151)	- 0.21%
SCHOOL LEADERSHIP-BUILDING	22,300	17,923	3,339	21,262	1,038	4.66%
SPED SERVICES/SUPPLIES	104,500	58,114	59,358	117,472	(12,972)	-12.41%
LIBRARIANS & MEDIA CENTER	3,850	2,699	0	2,699	1,151	29.91%
COURSE REIMBURSEMENT/PD	26,000	8,798	1,631	10,429	15,571	59.89%
TEXTBOOKS	38,500	37,488	935	38,423	77	0.20%
LIBRARY INSTRUCTIONAL MATERIALS	4,500	4,201	294	4,495	5	0.10%
INSTRUCTIONAL EQUIPMENT	12,700	10,380	0	10,380	2,320	18.27%
GENERAL SUPPLIES	43,600	38,355	984	39,339	4,261	9.77%
CLASSROOM INSTRUCT TECHNOLOGY	19,500	22,916	1,605	24,521	(5,021)	-25.75%
GUIDANCE	3,500	3,175	0	3,175	325	9.28%
MEDICAL/HEALTH SERVICES	3,150	2,417	0	2,417	733	23.27%
TRANSPORTATION SERVICES	233,942	173,477	71,645	245,122	(11,180)	- 4.78%
CUSTODIAL SERVICES	21,500	20,279	4,931	25,210	(3,710)	-17.25%
MAINTENANCE OF BUILDINGS	123,050	94,886	20,616	115,502	7,548	6.13%
UTILITIES	122,000	102,222	21,380	123,602	(1,602)	- 1.31%
TOTAL EXPENDITURES	\$887,682	\$698,818	\$191,290	\$890,107	(\$2,425)	- 0.27%
TOTAL INDISTRICT OPERATING	\$6,752,068	\$4,940,845	\$1,781,576	\$6,722,421	\$29,647	0.44%
<u>OOD TUITION & TRANSPORTATION</u>						
TUITION TO NON-PUBLIC/OUT-OF-STATE	\$290,000	\$397,405	\$225,202	\$622,607	(\$332,607)	-114.69%
TUITION TO COLLABORATIVES/MA PUBLIC	150,000	110,748	36,663	147,411	2,589	1.73%
Total Tuition	440,000	508,152	261,865	770,017	(330,017)	-75.00%
TRANSPORTATION SERVICES	135,000	118,363	32,725	151,088	(16,088)	-11.92%
TOTAL OOD	\$575,000	\$626,515	\$294,589	\$921,105	(\$346,105)	-60.19%
<i>* Total Charged to CB</i>	<i>360,000</i>	<i>432,612</i>	<i>26,007</i>	<i>458,619</i>	<i>(98,619)</i>	
TOTAL OPERATING	\$7,327,068	\$5,567,361	\$2,076,165	\$7,643,526	(\$316,458)	- 4.32%

Sherborn Public School
Special Revenue/Revolving Funds as of March 31, 2023

<u>SPECIAL REVENUE / REVOLVING FUNDS</u>	<u>FUND BALANCE @ 07/01/2022</u>	<u>REVENUE</u>	<u>EXPENDITURES/ ENCUMBRANCES</u>	<u>FUND BALANCE @ 03/31/2023</u>	<u>Notes:</u>
BUILDING RENTAL	\$ 74,327	\$ 5,034	\$ 38,720	\$ 40,640	Expenses include \$20,870 for security system upgrade and \$6,887 for playground replacement
CAFETERIA	138,542	139,653	142,478	135,716	Net of deposits in advance - \$12,488, Reported ACTUAL ACTIVITY ONLY
CIRCUIT BREAKER	164,616	294,003	458,619	-	
GIFT FUND (see page 2 detail)	1,254			1,254	
NON-RESIDENT TUITION	76,695		67,788	8,908	
PINE HILL PRESCHOOL	76,643	92,537	57,892	111,287	Net of FY24 deposits = \$800
SAWIN GIFT FUND	20,100	40,000	35,309	24,791	Expenses include \$31,568 for outdoor learning space and \$2,022 for Innovative Classroom Items
<u>FIDUCIARY FUND</u>					
STUDENT ACTIVITY FUND	\$ 1,363	\$ 3,409	\$ 3,468	1,304	Student Activity Fund balance per Town report at March 31

FY 23 Pine Hill - Miscellaneous Donations							
Gift/Donor	Purpose	Bal Fwd @ 07/01/2022	Revenue	Expenditures	Encumbered	Balance @ 03/31/2023	Date/Yr
GIFT FUND							
Special Education Gifts	SPED Program	\$ 1,254.30				1,254.30	7/14 & 10/18
		\$ 1,254.30	0.00	0.00	0.00	\$ 1,254.30	

DRAFT

Sherborn School Committee Meeting of March 14, 2023

Members Present: Amanda Brown
Dennis Quandt
Sangita Rousseau
Kristen Aberle
Christine Walsh
Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Amanda Brown called the meeting to order at 6:31 pm via Zoom.

2) Community Comments - none

3) Continued Discussion on FY24 Budget

Dawn Fattore presented two budget adjustments: 1) salary savings of \$9,275 from the reduction of the district-wide floating nurse from a 1.0 FTE to a .8 FTE (Sherborn's share of the reduction is .1 FTE); and 2) \$20,000 increase in Circuit Breaker funds used to offset General Fund expenditures for a total amount of CB funds of \$320,000. These two adjustments reduce the FY24 Budget by \$29,275 to a total of \$7,925,571 which is a \$598,503 increase over FY23 or 8.17% (4.27% in In-District, 53.91 in Out of District).

4) Public Hearing on Proposed FY24 Budget

Budget drivers for the FY24 Budget include: a reserve for contractual agreement increases for bargaining units as all contracts are currently in negotiations in addition to step and lane increases for educators ranging from 4 - 9.8%; addition of one classroom educator (a FY23 position funded outside operating budget) and one SPED educational assistant; salary savings from post FY23 staffing changes and a .1 FTE reduction to PH's allocation of the district-wide floating nurse position; student enrollment remains level with 21 classroom sections; and continued trend budgeting for all other operating accounts (including increased costs for direct instruction supplies/software, SPED contractual services, transportation, and utilities).

The total FY24 Operating Budget of \$7,925,571 consists of:

Educational Services: Staffing \$5.1 mill; Expenditures \$285,000.

Administrative/Related Support Services: Staffing \$1 mill; Expenditures \$635,000

OOD Special Education: Tuition costs \$740,000 (net of \$320,000 of Circuit Breaker) for 10 placements; Transportation \$145,000

Capital Request: Energy Management System upgrade \$40,000

Dennis Quandt made a motion to approve the FY24 Budget as presented. Sangita Rousseau seconded.

23-03 VOTE: 5 - 0 via roll call

5) Reports

- Superintendent Report - Beth McCoy presented an update from her office including: SPED Audit recommendation of using 4 coordinators instead of team chairs with responsibilities divided by grade (across Pine Hill and Chickering) to align services; and the FY24 budget has been adjusted to include a placeholder for expected recommendations from the consultant.
- Assistant Superintendent Report - Denny Conklin gave an update on tiered focus monitoring, the math curriculum pilot, and the progress of the new website design.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.

DRAFT

- Warrant Report

4) FY23 Monthly Report as of March 10, 2023

- Out-of-District - two placements have ended since our last meeting reducing tuition costs by \$60,000. There is a negative variance of just under \$400,000 before applying the additional CB funds available of \$98,603. An updated analysis of OOD reflecting the unfunded amount which has been reduced to approximately \$300,000 from the previously reported \$390,000. The Administration continues to work with the Town and the Advisory Committee to determine the steps needed to request additional appropriations and the potential use of the SPED Stabilization Fund.

5) Annual School Committee Vote on MA School Choice Law

MA General Law Chapter 76, Section 12 requires local school committees to vote annually as to whether or not the district will participate in School Choice.

Dennis Quandt made a motion to have the Sherborn Schools not participate in the School Choice program for the 2023-24 school year. Sangita Rousseau seconded.

23-04 VOTE: 5 - 0 via roll call

6) Consent Agenda

- Approval of Minutes: February 7, 2023 - remove Sangita Rousseau from list of members present at meeting
- Donation - \$10,000 from the Sawin Fund to supplement the cost of field trips and enrichment programs.

Christine Walsh made a motion to approve the Consent Agenda as amended. Kristen Aberle seconded.

23-05 VOTE: 4-0-1 via roll call (Sangita Rousseau abstained).

7) Communications

- Dover Sherborn Regional Committee minutes of February 7 & 15, 2023

8) Adjournment at 8:00 pm.

Respectfully submitted,
Amy Davis

Dover School Committee
Meeting of January 17, 2023

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Jeff Cassidy
Liz Grossman
Goli Sepehr
Also Present: Beth McCoy, Superintendent
Dawn Fattore, Business Manager
Deb Reinemann, Principal

1) Call to Order

Sara Gutierrez-Dunn called the meeting to order in the Middle School Library at 5:33 pm.

2) Community Comments - none

3) Reports

- Superintendent Report - Beth McCoy announced that negotiations are underway with the Educators as well as the other contracted groups of employees within the district.
- Principal's Report - Dr. Reinemann reviewed her report.
- Warrant Report

4) FY23 Monthly Financial Report as December 31st

- Salaries - there are no significant changes since the last meeting.
- Expenditures - there are no significant changes since the last meeting.
- Out-of-District - tuition costs are approximately \$150,000 over budget. Circuit Breaker reimbursement has been finalized and Dover will receive \$1,151,764 comprised of \$940,486 for tuition costs and \$211,278 in transportation costs (75% reimbursement rate).

5) Continued Discussion on Proposed FY24 Operating Budget - there was discussion about the process/timeline for the budget approval going forward.

6) Consent Agenda

- Approval of Minutes: November 22, 2022 - move reference to "A Day at Chickering" to the Principal's Report.
- Town Report
- Pre-School Tuition Rates FY24 - 2.5% increase (3 day rate = \$6,030; 5 day rate = \$10,670)

Colleen Burt made a motion to approve the Consent Agenda as amended. Jeff Cassidy seconded.

23-01 VOTE: 5 - 0

7) Communications

- Dover Sherborn Regional School Committee Minutes of November 8, 2022

8) Items for March 9, 2023 meeting - FY24 Budget

9) Adjournment at 6:02 pm.

Respectfully submitted,
Amy Davis

Approved 5.2.2023

Dover-Sherborn Regional School Committee
Meeting of March 7, 2023

Members Present: Maggie Charron
Kate Potter
Angie Johnson
Lynn Collins
Mark Healey

1) Call to Order

Maggie Charron called the meeting to order at 6:33 pm in the Middle School Library.

2) Community Comments - A parent from Dover shared her experience in Albania as a child whose schooling was interrupted and expressed concern with the learning loss she has observed in her own children.

3) FY24 Budget Revisions

Dawn Fattore presented Version 2.0 of the budget. Revenue adjustments reflect the increases in Chapter 70 (\$136,982) and 71 (\$13,106) based on the preliminary Cherry Sheets, use of E&D to credit the Towns for additional revenues received in FY23 that were not budgeted (\$160,000), and an increase in projected interest income based on current yields (\$20,000) for a total increase to revenues of \$330,088.

Expense adjustments include a partial funding of a yet to be finalized Human Resources support position (\$50,000) (any additional required funding will be provided with ESSER funds), savings from known retirements and staffing changes (-\$185,000), increases based on the School Committee approval of ACED recommendations (\$12,469), and an increase in health insurance premiums based on the March 2nd WSHG Board approval of a 10% rate increase (\$30,000) (vs a budgeted projected increase of 8%) for a total decrease to expenditures of \$92,531.

The FY24 Budget v2.0 totals \$27,972,540 which is a \$948,727 increase over FY23 (3.51%).

4) FY24 Dover Sherborn Regional Schools Budget Hearing

Budget drivers for the FY24 Budget include: a reserve for contractual agreement increases for bargaining units as all contracts are currently in negotiations in addition to step and lane increases for educators ranging from 4 - 9.8%; two new staffing positions; salary savings from retirements/staffing changes; increase in healthcare costs of 10%; continued funding provided for OPEB Liability Trust; and Norfolk County Retirement assessment increase of 7%.

Student enrollment (1,130 projected for FY24) by member towns impacts the annual assessment percentage. The FY24 operating and capital assessment percentages reflect increases of 1.25% and 1.44% respectively for Sherborn. The overall operating budget increase is \$948,727 over FY23. Dover's assessment will decrease by \$4,458 and Sherborn's will increase by \$715,725 over their respective FY23 assessments.

Educational Services: Staffing \$16.5 mill; Expenditures \$970,000.

Administrative/Related Support Services: Staffing \$2.4 mill; Expenditures \$2.6 mill

Benefit-related Expenses: Healthcare \$3.7 mill, Norfolk Retirement \$869,000, Workmen's comp \$98,100, Life Insurance employer share \$1,450

Capital Requests: Rooftop Air Handler (7) replacement \$1.2 mill funded through IMA with both towns; classroom floor replacement and renovation of Lindquist Commons student restrooms \$180,000 funded with E&D funds.

Approved 5.2.2023

Lynn Collins made a motion to adopt the FY24 budget in the amount of \$27,972,540 which is reduced by estimated receipts and available funds in the amount of \$3,808,004 for a net amount to be assessed to the member towns of \$24,164,536 (comprised of \$23,375,136 in operating expenses and \$789,400 in debt expenses) and that the Treasurer be authorized to certify this budget in the apportioned share of each town based on the statutory method. Mark Healey seconded.

23-05 VOTE: 5 - 0

Angie Johnson made a motion to approve the utilization of \$160,000 of June 30, 2022 certified Excess & Deficiency funds for the FY24 Budget. Lynn Collins seconded.

23-06 VOTE: 5 - 0

5) Reports

- Superintendent Report - Beth McCoy presented an update from her office including: highlights from the HS and MS Principal reports; SPED Audit recommendation of using 4 coordinators instead of team chairs with responsibilities divided by grade (across Pine Hill and Chickering) to align services; and the FY24 budget has been adjusted to include a placeholder for expected recommendations from the consultant.
- Assistant Superintendent Report - Denny Conklin gave an update on tiered focus monitoring and the progress of the new website design.
- Warrant Report

6) Financial Reports: FY23 Monthly Report as of February 28, 2023

- Revenues - the anticipated positive variance in bank interest for this fiscal year is \$80,000.
- Salaries - substitutes reflect a negative variance due to several long-term leaves during the year; partially offset by salary savings for staff members on leaves.
- Expenditures - the current projection for the contribution to the OPEB fund will increase from \$175,000 to \$200,000 based on our updated projections as of February

7) Consent Agenda

- Approval of Minutes: February 7, 15, 2023
- Annual Vote on MA School Choice Law - to not participate in School Choice program for the 2023-24 school year.
- Approval of HS Overnight Field Trip - Tisch College of Civic Life's EPIIC Program at Tufts University, April 2-3, 2023

Mark Healey made a motion to approve the Consent Agenda. Kate Potter seconded.

23-07 VOTE: 5 - 0

8) Communication

- DSHS Principal's Report - John Smith
- DSMS Principal's Report - David Lawrence
- Dover School Committee Minutes of November 22, 2022

9) Next meeting May 2, 2023 meeting - SPAN-DS revival/curriculum module for Health/PE, Student handbooks, Programs of Study, School Improvement Plans

10) Adjournment at 8:28 pm.

Respectfully submitted, Amy Davis