



2023 – 2024 North Valley Christian Academy High School Parking Permit Procedures

What is required?

The attached 2023-2024 parking permit application must be completed and the **\$75 parking permit fee** paid. (Cash, Check or FACTS charge accepted).

A copy of the student's driver's license, current insurance, and registration must be attached with the parking permit application.

Please double check the expiration date on your insurance and registration prior to submitting your application.

Failure to provide all correct documentation could result in the delay/denial of parking permit.

Who Is Eligible for a Parking Permit?

Senior students have first the opportunity to purchase permits.

Any remaining spots will be available to Junior students by means of a lottery.

Students will receive their parking permit and assigned spot once the completed application, required documents, and payment are received.

For office use: *Date Received* _____ *Permit #* _____ *Assigned Spot #* _____

Last Name ***First Name*** ***Middle Initial***

Street Address ***City*** ***Zip Code***

Cell Phone ***Grade***

Attach a copy of:

Student's Driver's License **Insurance Card** **Vehicle Registration**

Vehicle Description:

Make _____

Model _____

Color _____

Plate # _____

State _____

Insurance Information:

Name of Company _____

Policy Number _____

Driver Responsibilities:

Parking permit must be clearly visible in the front car window when parked on campus.

Students must park in their assigned spot only.

Parking permit will correspond to assigned parking spot number assigned.

All Parking Lots are Off-Limits to Students During the School Day

Upon arriving on campus, students are to get out of their cars and report to the building area.

Permission to return to the parking lot during school hours must be obtained from an administrator or front office.

Students **must exit only through the front office** if permitted to access the parking lot during school hours. This includes leaving campus for lunch (eligible Juniors and Seniors only). Violation of this policy will result in disciplinary action.

(Signatures required on back)

Please be aware of the following items:

1. North Valley Christian Academy has the right to revoke parking privileges as a result of reckless driving, poor conduct, tardies, and other offenses so designated by administration.
2. Parking permits may be revoked after 10 unexcused absences to 1st or 2nd period class.
3. North Valley Christian Academy reserves the right to have any vehicle towed, at the owner's expense, if it is in violation of any parking regulation.
4. Under **NO** circumstance may a student sell, trade, or allow others to have or use their parking permit. This includes but is not limited to siblings and carpooling.

I, _____, agree to comply with all regulations that govern the operation of a motor vehicle at North Valley Christian Academy. I understand that these regulations are in effect before, during and after school. I realize that if I violate any rule governing the privilege of parking, I will face consequences that include, but are not limited, to those cited herein.

Note:

- North Valley Christian Academy reserves the right to search vehicles with cause.
- North Valley Christian Academy reserves the right to amend, delete, or add to regulations during the course of the school year.
- If a parking permit is lost a replacement must be obtained and recorded by the office.
- Permits are the property of NVCA and must be returned if a student is no longer enrolled at NVCA.

Parent Signature

Date

Student Signature

Date