

REGULAR BOARD MEETING MINUTES

Administration Building

June 12, 2023

6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, June 12, 2023, with all members present except Bruce Holland and Mike Murray. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Corporation Communications Specialist; Steve Baker, Rick Mettler and Schlaura Linderwell, Administrators; Brittany Kloer, CTE Director; and Holly Gaskill, News-Banner representatives.

Julie Thompson called the meeting to order at 6:00 P.M.

Julie Thompson wished the BHS Class of 2023 graduates well as they begin their next phase of life, congratulated student-athletes Keegan Schwartz at the Golf Regional, Andrew Hunt and Johnny Cruz at the Track Regional and Lauren Reiff as she finished 5th in discus for the State. Mrs. Thompson also promoted the free upcoming D'Wayne Eskridge Football Camp for 5th – 8th graders.

Mrs. Thompson noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on May 15, 2023, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of May 16, 2023, through June 12, 2023, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for May was approved by consensus.

The Bank Statement for May was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Julie Meitzler and Mrs. Brittany Kloer presented information about the CTE & Don Wood Foundation Partnership.

Miss Bricker reported on district communications.

Mrs. Meitzler reported on awards and recognitions, curriculum, instruction and assessment, and grant updates.

Dr. Yates reported on district projects, debt service payments, July 4 Fireworks, the budget calendar, and the IEERB Compliance Report.

Dr. Yates reported that the Middle School Roof Replacement and Improvements Project continues on schedule.

Dr. Yates reported that work has restarted on the High School HVAC Guaranteed Energy Savings Project now that school has ended. The project is on schedule to be completed prior to the upcoming school year.

The Board approved the resolution to improve school safety by finalizing the form of the Ballot Question to pursue a safety security referendum at the upcoming November election. The resolution also approved the spending plan using the tax rate of 0.0750 as presented (Correlated File #2223-29). The motion by Trent White and second by Angie Sheets passed unanimously.

Dr. Yates reported on the Middle School Parking Lot and Tennis Court Improvements Project, noting the demolition of the existing tennis courts will begin soon and the remainder of the parking lot work will begin after July 4. The parking lot improvements will result in a safer commute for all modes of transportation to and from our schools, including walkers, bike riders, car riders, bus riders and student drivers.

Due to newly enacted state law (HEA 1001), the Board approved the elimination of K-12 curricular material fees (textbooks, computer hardware, computer software, digital content). Legal counsel is evaluating fees assessed for academic programming such as dual credit, Advanced Placement courses and Career and Technical certification assessments. The motion by Angie Sheets and second by Trent White passed unanimously.

The Board approved the termination of Cassie Goodwin as a Middle School Special Education Instructional Assistant. The motion by Trent White and second by Angie Sheets passed unanimously.

The Board approved the following resignations as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Diana Arzola	MS Custodian
Madisyn Fenstermaker	Childcare Supervisor
Adam Gray	MS PCC Teacher/Varsity Boys Basketball Coach
Rachel Gray	HS Alternative Education Teacher
Allison Krinn	ES Art Teacher
Kathryn McIver	Speech Language Pathologist
Amaris Moser	HS Intense Intervention Instructional Asst
Griselda Martinez	EL Instructional Asst
Ashlee Xayyachack	HS Asst Volleyball Coach

The Board approved the following employment recommendations as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Adrienne Fullenkamp	Speech Language Pathologist
Chad Grieser	Internal Transfer from HS Language Arts Teacher to MS Student Support Specialist
Alyssa Moser	ES High Ability Coordinator
Jim Bueter	HS Instrumental Music Summer School Teacher
Jill Bollenbacher	HS E2020 Credit Recovery Summer School Teacher
Kyan Harris	Mentor to Cassandra Schoonbeck
John Price	Mentor to Alyssa Burchett
Jill Buskirk	Mentor to Caleb Lloyd

Jackie Chaney	Mentor to Spencer Schwartz
Lisa Leising	Long Term Substitute Teacher for Kayla Graber
Rita Ebbinghouse	Internal transfer from District SOS Aide to HS Intense Intervention Instructional Asst
Renee Fredrickson	Internal transfer from MS Intense Intervention Instructional Asst to District SOS Aide
Mary Nolan	City Route Bus Driver & Summer Childcare Transportation
Alyshah Kehl	HS Intense Intervention Instructional Asst
Natalya Nuttle	EL Instructional Asst
Kaleigh Massman	ES Intense Intervention Instructional Asst & Childcare Supervisor
Emilee Smith	Preschool Spec. Ed. Instructional Asst
Tiffany Corey	ES Intense Intervention Instructional Asst
Mary Fogwell	Substitute Teacher
Ashley Stewart	Substitute Teacher
Caroline Buskirk	Substitute Custodian
Brent Kunkel	HS Varsity Football Coach & Summer Head Coach
Todd Morgan	HS Varsity Football Asst Coach
Bryan Bowman	HS Varsity Football Asst Coach (4/5 FTE)
Bryce Bonewit	HS Varsity Football Asst Coach (4/5 FTE)
Adam King	HS Varsity Football Asst Coach (4/5 FTE)
Tim Millspaugh	HS Varsity Football Asst Coach (4/5 FTE)
Alex Schantz	HS Varsity Football Asst Coach (4/5 FTE)
Javon Johnson	MS Football Coach (4/5 FTE)
Jeremy Fendal	MS Football Coach (4/5 FTE)
Damon Dudley	MS Football Coach (4/5 FTE)
Ty Kinsey	MS Football Coach (4/5 FTE)
Trae Jojola	MS Football Coach (4/5 FTE)
Scott Ribich	MS Football Coach (Volunteer)
Robert Vanderkolk	HS Boys Tennis Head Coach
Hunter Cunningham	HS Boys Tennis Asst Coach
Spencer Schwartz	HS Boys Tennis Asst Coach
Jared Grandlienard	HS Boys Tennis Asst Coach (Volunteer)
Tara Cocanower	HS Girls Golf Head Coach
Jody Ault	HS Girls Golf Asst Coach
Stacy Morrison	HS Volleyball & Summer Head Coach
Caylee Pyle	HS Volleyball Asst Coach
Intent to Employ	HS Volleyball Asst Coach
Nicole Bustos	MS Volleyball Coach
Jenny Tudor	MS Volleyball Coach
Doug Curtis	HS Girls Basketball Summer Head Coach
Erica Bluhm	HS Cheerleading Head Coach
Sara Runyon	HS Cheerleading Asst Coach
Hunter Cunningham	HS Cheerleading Asst Coach (Volunteer)
Abbi Fillers	HS Cheerleading Asst Coach (Volunteer)
Cheyenne Penrod	MS Cheerleading Coach
Robert Vanderkolk	Assistant Athletic Director
Michael Vanderkolk	HS Co-Ed Cross Country Head Coach

Intent to Employ	HS Co-Ed Cross Country Asst Coach
Bob Dahl	HS Co-Ed Cross Country Coach (Volunteer)
Markis Crosbie	HS Co-Ed Cross Country Coach (Volunteer)
Stephanie White	MS Co-Ed Cross Country Coach
Stephanie Baumgartner	MS Co-Ed Cross Country Coach
Danielle Kunkel	MS Co-Ed Cross Country Coach (Volunteer)
Kemper Amstutz	MS Team Leader 5 th Grade
Kim Mayer	MS Team Leader 6 th Grade
Tyson Brooks	MS Team Leader 7 th Grade
Liz Claghorn	MS Team Leader 8 th Grade
Steve Abbett	MS Team Leader Interventions
Justin Uptgraft	MS Team Leader Related Arts
Jeff Blair	MS Team Leader Special Education
Laura Xayyachack	MS Academic Team Coach
Amy Gerber	MS Academic Team Asst Coach
Liz Claghorn	MS Academic Team Asst Coach
Carla Alspaugh	MS Academic Team Asst Coach
Liz Claghorn	Mentor to Olivia Fisher (Year 2)
Steve Abbett	Mentor to Jacob Summers (Year 2)
Amy Gerber	Mentor to Alex Thomas (Year 1)
Jeff Blair	Mentor to Ashlee Xayyachack (Year 1)
Erica Bluhm	Mentor to Adrienne Fullenkamp (Year 1)
Kemper Amstutz	MS Student Council Representative
Heather Kyriss	MS Student Council Representative
Ashlie Campbell	MS Yearbook Advisor
Tyson Brooks	MS Teacher Technology Specialist
Intent to Employ	HS Boys Varsity Basketball Coach
Intent to Employ	HS Boys Varsity Asst Basketball Coach

The Board approved the following donations as presented. The motion by Angie Sheets, with much gratitude, and second by Trent White passed unanimously.

First Presbyterian Church \$200 to ES Unpaid Lunch Accounts

BHES PTO \$1,000 to Preschool Farm Classroom

A. Harvey Farms, LLC \$800 to Preschool Farm Classroom

The Board approved the 2023-2024 Transportation Handbook as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Policies AFCB and JGD were approved on second reading as presented. The motion by Angie Sheets and second by Trent White passed unanimously.

The Board approved changes to the following policy on first reading as presented, as part of an ongoing review of existing board policies. The motion by Trent White and second by Angie Sheets passed unanimously.

IIBGA BHMSD Student Internet and Technology Responsible Use Policy

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Angie Sheets and second by Trent White passed unanimously.

JHCD	Administering Medications to Students
JHCD-E1	Letter to Parent Regarding Administration of Medication at School
JHCD-E2	Incident Report/Medication Administration
JHCD-E3	Certification of In-Service for School Personnel Administering Medications
JHCD-E4	Medication Administration Training for Paraprofessionals
JHCD-E5	Medication Administration Certification of Paraprofessionals

The Board approved adoption of the science and health curriculum as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

Dr. Yates reported on the high school building envelope (roof, walls, windows, canopies). The district has been working with two different companies to recommend solutions to fix ongoing roof leaks, wall moisture penetrations and window/canopy issues at the high school. Areas of priority have been identified, including: reroof the building, restructure/replace existing windows, and create ventilation in the wall or cover portions of the brick surface to prevent moisture penetration. Dr. Yates recommended the district begin to explore a bond issuance using the district's expiring debt obligations, resulting in a neutral tax rate impact for taxpayers. The matter will be brought back for consideration in July to allow more information to be collected and input to be provided. The Board approved by consensus.

The Board approved the district's USDOE Return to In-Person Instruction Plans. No changes were recommended to BHMSD's ESSER III plans and the Board reapproved the plans as presented as required by federal law every six months. BHMSD's in-person instruction plans are maintained online at www.bhmsd.org/notices. The motion by Angie Sheets and second by Trent White passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 6:50 P.M. on a motion by Trent White and second by Angie Sheets. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:






