

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
JUNE 28, 2023**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, June 28, 2023, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Jeff Koehler called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Absent		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

**23-068.** Mr. Dicken moved to approve the minutes of the Regular Governing Board Meeting held on June 14, 2023. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

**Goal 1 - The AMESC Governing Board will maintain well-informed members by holding monthly question and answer sessions on a variety of AMESC-related topics, including:**

**May: BASA, OESCA, and CORAS - Presented by Heather Wolfe, Superintendent**

Heather Wolfe, Superintendent, provided the Board Members with handouts explaining BASA, OESCA, and CORAS.

**June: Funding Sources - Presented by Teresa McGinnis, Treasurer**

Teresa McGinnis, Treasurer, provided the Board Members with handouts explaining how the ESC's FY23 funding compared to the average ESC funding as provided by OESCA. The Board Members also received lists of the various Federal, State, and Local grants awarded to the ESC in FY23.

**Public Participation**

None

**Head Start Reports and Recommendations**

**23-069.** Mr. Dicken moved to approve the following Head Start's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve the following individuals to carry over five vacation days to the 23/24 program year:
  - 1. Kimberly Betzing, Nurse / Disability Coordinator
  - 2. Dawn Hall, Director
  - 3. Tonda Fulks, Center Manager, Gallia County
  
- B. Approve Monthly Financial Reports.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

**State Support Team Region 16 Director's Reports and Recommendations**

**23-070.** Mr. Bailey moved to approve the following State Support Team Region 16 Director's Reports and Recommendations as presented by Krissy Machamer, Director:

- A. Approve the Professional Services Agreement with WTS Educational Consulting Services, LLC (Dr. Bill Sternberg) to provide in person professional development services as a speaker/facilitator for the purpose of internal coaching training with

the SST Consultant Team beginning in August 2023 through June 2024.  
Contract amount: \$6,900.00.

- B. Accept the resignation of Deborah Monnin, Early Learning and School Readiness Consultant, effective at the end of her current contract.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

Krissy Machamer, SST16 Director, reported that the Principal Leaderships Academy was a huge success. The team is working on planning for professional development. Additionally, SST16 has begun interviewing candidates for two open positions.

**Executive Session**

None

**Treasurer’s Reports and Recommendations**

**23-071.** Mr. Dicken moved to approve the following Treasurer’s Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve the Final Appropriations for FY23.

FUND NO.	FUND DESCRIPTION	REVISED AP-PROP (4/26/23)	APPROP CHANGES (6/28/23)	FY23 FINAL AP-PROP (6/28/23)
001	General	\$4,300,000.00	\$ 3,800.00	\$4,303,800.00
006	Food Service	\$165,641.25	\$ 30,500.00	\$196,141.25
007	Expendable Trusts	\$9,000.00		\$9,000.00
011	Rotary - Special Services	\$174,660.17	\$ 6,200.00	\$180,860.17
014	Rotary - Internal Services	\$52,200.00		\$52,200.00
018	Public School Support	\$1,000.00		\$1,000.00
019	Other Local Grants	\$602,254.93		\$602,254.93
026	Employee Benefits	\$21,000.00		\$21,000.00

414	ABLE Ohio Works First	\$0.00		\$0.00
416	Local Professional Devel	\$0.00		\$0.00
439	Public School Preschool	\$448,000.00	\$ 3,400.00	\$451,400.00
440	Entry Year Teacher	\$0.00		\$0.00
451	K12 Network Subsidy	\$1,800.00		\$1,800.00
459	Ohio Reads	\$0.00		\$0.00
499	Misc State Grants	\$557,578.35		\$557,578.35
501	ABLE	\$0.00		\$0.00
507	Federal Funds	\$1,467,915.26		\$1,467,915.26
508	GEER CARES	\$124,478.26		\$124,478.26
516	IDEA Part B Grants	\$1,099,650.18	\$ 101,500.00	\$1,201,150.18
524	Equity in STW Mini Grant	\$0.00		\$0.00
525	Project Head Start	\$3,559,871.69		\$3,559,871.69
572	SST Priority School Support	\$13,560.60		\$13,560.60
584	Safe & Drug Free Schools	\$0.00		\$0.00
587	IDEA Preschool-Handicapped	\$97,253.19		\$97,253.19
590	Resident Educator	\$0.00		\$0.00
599	Misc Federal Grants	\$565,170.00		\$565,170.00
TOTAL		\$13,261,033.88	\$ 145,400.00	\$13,406,433.88

B. Approve the Permanent Appropriations for FY24.

FUND NO.	FUND DESCRIPTION	FY24 TEMPORARY APPROPRIATIONS 6/28/23
001	General	\$1,075,937.56
006	Food Service	\$49,014.95
007	Expendable Trusts	\$2,250.00
011	Rotary - Special Services	\$45,202.04
014	Rotary - Internal Services	\$12,495.57
018	Public School Support	\$200.00
019	Other Local Grants	\$95,522.24
026	Employee Benefits	\$186.25
414	ABLE Ohio Works First	\$0.00
416	Local Professional Devel	\$0.00
439	Public School Preschool	\$112,843.48
440	Entry Year Teacher	\$0.00
451	K12 Network Subsidy	\$210.00
459	Ohio Reads	\$0.00
499	Misc State Grants	\$104,724.15
501	ABLE	\$0.00
507	Federal Funds	\$136,531.08
508	GEER CARES	\$25,270.31
516	IDEA Part B Grants	\$300,278.28

524	Equity in STW Mini Grant	\$0.00
525	Project Head Start	\$806,800.00
572	SST Priority School Support	\$3,368.09
584	Safe & Drug Free Schools	\$0.00
587	IDEA Preschool-Handi-capped	\$23,489.93
590	Resident Educator	\$0.00
599	Misc Federal Grants	\$85,339.95
TOTAL		\$2,879,663.86

Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

### **Superintendent's Reports and Recommendations**

**23-072.** Mr. Davenport moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

#### ESC

- A. Accept the resignation of Kayla Pearson, Preschool Roaming Substitute, effective immediately.

#### Athens City

- B. Amend the One Year Contract (2023 through 2024) to Monna French, Attendance Officer, to ten months (202 days), effective July 31, 2023 through June 6, 2024, with all other terms remaining the same (originally approved 6/14/23, #23-063 for nine months/182 days).

#### HVCRC

- C. Approve a One Year Contract (2023 through 2024) to Amy Stevens, Intervention Specialist, for twelve months (260 days), at the rate of \$56,464.20, with Board approved benefits, being contingent upon proper certification, continued funding and need. Terms and conditions of employment determined by HVCRC.

Southern-Perry

- D. Approve a One Year Contract (2023 through 2024) to Christina Rittenberry, Paraprofessional, nine months (188 days), at the rate of \$12.00 per hour, with Board approved benefits, being contingent upon proper certification, continued funding and need. Terms and conditions of employment determined by Southern Local.
- E. See below.

Eastern

- F. Approve a One Year Contract (2023 through 2024) to Tommy Bruce, Career Coach, for nine months (182 days), at the rate of \$41,000.00, with Board approved benefits, being contingent upon proper certification, continued funding and need.

Federal Hocking (and Nelsonville-York)

- G. Amend the One Year Part Time Contract (2023 through 2024) to Megan King, Speech Language Pathologist, to be full time, nine months (182 days), at the rate of \$44,676.00 (pending forthcoming verification), with Board approved benefits. Terms and conditions of employment determined by Federal Hocking and Nelsonville-York (originally approved 6/14/23, #23-063 as part time, no benefits, for Federal Hocking only).

Southern – Perry

- H. Rescind the One Year Contract (2023 through 2024) to Lareesa Price, Roaming Substitute Teacher (originally approved 6/14/23, #23-063).

Trimble

- I. Approve 9 additional days to Joel (Tracy) Blevins from May 30, 2023 to June 9, 2023 at a rate of \$15.50 per hour for Summer School at Trimble Local.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

**23-073.** Mr. Vogt moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- E. Approve the Second Reading of the Board Policies that were reviewed by the Policy Committee on May 24, 2023:

<u>Policy #</u>	<u>Policy Name</u>
0131.1	TECHNICAL CORRECTIONS
0164	NOTICE OF MEETINGS
1615	TOBACCO USE PREVENTION
1619	GROUP HEALTH PLANS
1619.01	PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
2412	HOMEBOUND INSTRUCTION PROGRAM
3120.09	VOLUNTEERS - <b>RESCIND</b>
3215	TOBACCO USE PREVENTION
3419	GROUP HEALTH PLANS
3419.01	PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
4120.09	VOLUNTEERS - <b>RESCIND</b>
4215	TOBACCO USE PREVENTION
4419	GROUP HEALTH PLANS
4419.01	PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
5310	HEALTH SERVICES
5460	GRADUATION REQUIREMENTS
5512	TOBACCO USE PREVENTION
5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS
6325	PROCUREMENT - FEDERAL GRANTS / FUNDS
6423	USE OF CREDIT CARDS
7230	GIFTS, GRANTS, AND BEQUESTS
7310	DISPOSITION OF SURPLUS PROPERTY
7434	TOBACCO USE PREVENTION
7530.02	STAFF USE OF PERSONAL COMMUNICATION DEVICES
7540	TECHNOLOGY
7540.01	TECHNOLOGY PRIVACY
7540.02	WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES
7540.03	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
7540.04	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
8120	VOLUNTEERS
8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN

8305	INFORMATION SECURITY
8315	INFORMATION MANAGEMENT
8390	ANIMALS ON EDUCATIONAL SERVICE CENTER PROPERTY
8400	SCHOOL SAFETY
8420	EMERGENCY SITUATIONS AT SCHOOLS
8462	STUDENT ABUSE AND NEGLECT
8660	INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE
9160	PUBLIC ATTENDANCE AT SCHOOL EVENTS
9211	EDUCATIONAL SERVICE CENTER SUPPORT ORGANIZATIONS
9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

### **Legislative Report**

None.

### **Tri-County Career Center Report**

Mr. Dicken reported that a student is in Atlanta for the HVAC National Championships.

### **Old Business**

None.

### **New Business.**

Mr. Koehler is now a Compliance Officer for the ESC. Any Board Member whose term expire this year needs to get paperwork submitted in order to run again for the seat.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, July 12, 2023, 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

**23-074. Time 6:40 p.m.** Mr. Dicken moved to adjourn the meeting. Mr. Wheeler seconded the motion. Without objection, the meeting was adjourned.

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President

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Treasurer