



BOARD MEETING MINUTES

Board Members in Attendance:

<input checked="" type="checkbox"/>	Ryan Cotterman, President	<input checked="" type="checkbox"/>	Yuliya Morris, Treasurer	<input type="checkbox"/>	Diego Torres
<input checked="" type="checkbox"/>	Roland Lewis Jr., Vice President	<input checked="" type="checkbox"/>	Hassan Kingsberry	<input type="checkbox"/>	A. Monica Cutno
<input type="checkbox"/>	Shon Mallory, Secretary	<input checked="" type="checkbox"/>	Monique Taylor		

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:36 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the May 15, 2023 regular board were presented.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion: Roland Lewis Jr.

Second: Yuliya Morris

Discussion: None

Conflict of Interest: None

Vote: Unanimously Approved (5-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. An update was provided on the status of the new before and after care program.
 2. The School achieved a great accomplishment and was approved for a three-year extension of its Model STEM School of Distinction designation.
 3. An update was provided regarding the School Improvement Plan, including accomplishments towards the plan in 2022-2023 and ideas for the 2023-2024 plan.
 4. Preliminary end of year testing information was presented, and discussion ensued.
 5. A presentation on the summer school program was communicated, including status on filling the program and timing of execution during the summer.
 6. Revisions to the By-laws have been submitted and approved.
 7. Request to add Juneteenth as a holiday for the school.
 8. Building improvements and expansion update, including an update on the fencing project and playground inspection information.

Motion to approve the addition of Juneteenth as a recognized holiday for Envision Science Academy.

Motion: Yuliya Morris
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

B. Finance Committee Report was given by Yuliya Morris.

1. Reviewed the 2022-2023 preliminary final budget, which included estimates for expected spend during June 2023. Based on estimates included, the School expects to end the year with a coverage ratio of approximately 1.50.
2. Reviewed the proposed 2023-2024 budget and five-year projection.
3. Reviewed various vendor contracts, purchase orders and other 2023-2024 annual service contracts.

Motion to approve the final 2022-2023 working budget.

Motion: Yuliya Morris
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the 2023-2024 proposed budget.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the Tripp Electric Quote for the electrical work for the gym curtain.

Motion: Roland Lewis Jr.
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the Cigna General Health agreement.

Motion: Roland Lewis Jr.
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the Trinity Center Agreement for the 6th grade Sound to Sea field trip.

Motion: Yuliya Morris
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the agreement for the charter buses for the 6th grade sound to sea field trip.

Motion: Roland Lewis Jr.
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the 2023-2024 Principal Accident Insurance policy.

Motion: Monique Taylor
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the 2023-2024 Flores renewal proposal.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the purchase of iPhones from apple.com.

Motion: Yuliya Morris
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to approve the 2023-2024 agreement for Sergio's Lawn Care.

Motion: Roland Lewis Jr.
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to ratify the Carolina Playground Inspection services agreement.

Motion: Monique Taylor
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to ratify Music Theatre International's agreement for the production of Matilda.

Motion: Yuliya Morris
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to ratify the 2023-2024 Tosti's Healthy Vending agreement.

Motion: Monique Taylor
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

C. Development Committee.

1. Quotes are being gathered for turf/grass and irrigation for the soccer field.
2. Water intrusion repair quotes are forthcoming.

D. Governance Committee report was given by Ryan Cotterman.

1. Discussed open officer positions due to required rotation of certain long serving board members and elected 2023-2024 Officers of the Board.
2. Elected the inaugural Chair Emeritus position that was recently created.
3. Discussed and elected 2023-2024 Board Committee Chairpersons.

Motion to accept Ryan Cotterman as President for 2023-2024 school year. Ryan only has one year remaining and therefore will serve in an officer role for only one year.

Motion: Hassan Kingsberry
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept Monique Taylor as Vice President for the 2023-2025 school years.

Motion: Ryan Cotterman
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept Yuliya Morris as Treasurer for the 2023-2025 school years.

Motion: Ryan Cotterman
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept A. Monica Cutno as the Chair Emeritus for the 2023-2025 school years.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept Hassan Kingsberry as the Chair of the Governance Committee.

Motion: Ryan Cotterman
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept Shon Mallory as the Chair of the Business Advisory Committee.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept Monique Taylor as the Chair of the Facilities Committee.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to accept Ryan Cotterman as the Chair of the Academics Excellence Committee.

Motion: Yuliya Morris
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

V. Closed Session

- A. The Board moved into closed session at 8:57 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to approve entering closed session.

Motion: Monique Taylor
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

- B. The Board exited closed session at 9:12 PM and resumed regular board meeting.

Motion to approve exiting closed session.

Motion: Roland Lewis Jr.
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed during closed session.

Motion: Ryan Cotterman
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, July 17, 2023, from 6:30 PM - 8:00 PM via Google Meet.
- B. Board meeting was adjourned at 9:21 PM.

Motion to adjourn the meeting.

Motion: Yuliya Morris
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)