



Tenafly Board of Education

500 Tenafly Road • Tenafly, N.J. 07670-1698 • 201-816-4500

DATE: _____

NAME

ACCOUNT NUMBER

AMOUNT

All bills must be made out on this form, signed at the bottom, and forwarded to the Secretary of the Board of Education.

VOUCHER

DESCRIPTION

TOTAL COST

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars: that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.
Please sign and return to accounting:

X

CLAIMANT'S SIGNATURE

DATE

FOR LOCATION USE ONLY

I HEREBY CERTIFY THAT THE ARTICLES ABOVE SPECIFIED HAVE BEEN RECEIVED OR SERVICES PERFORMED, THAT THE QUANTITY NOTED IS CORRECT, AND THE QUALITY IS

AS SPECIFIED EXCEPT AS NOTED ABOVE.

SIGNATURE

TITLE _____ DATE _____

FOR BOARD USE ONLY

EXAMINED AND APPROVED FOR PAYMENT:

(BOARD OF EDUCATION)