

CERTIFICATION ALERT

Connecticut Educator Certification News from
the Connecticut State Department of Education



August 2021

Emergency Pathways to Temporary Special Education Authorizations for Para-Educators

The Connecticut State Board of Education has authorized the Bureau of Educator Standards and Certification to utilize Equivalency, as prescribed in Sec.10-145d-614 of the educator certification regulations, to accept 20 months of successful service as a special education para-educator in lieu of the 12 credits in special education coursework required for temporary authorizations (Durational Shortage Area Permits [DSAPs] and Long Term Substitute Authorizations). All other requirements for temporary authorizations must still be met for eligibility, including evidence of enrollment in an educator preparation program to obtain full certification in special education for those seeking DSAPs.

ED 175 — Application for Substitute Teacher Authorization Beyond the 40-Day Limit

1. Candidate completes first part of the new fillable ED 175 application (Part I–III) and forwards to the district.
2. District completes Parts IV and V of the ED 175, and submits it with the a scanned copy of the applicant’s official transcript(s), a rationale for why this candidate is the best fit for the position, documentation of 20 months of successful service as a special education para-educator and recruitment efforts to date to fill the vacant position.
- 3a. Electronic Submission — Application packet is submitted directly to: SDEdistricts.cert@ct.gov, with “ED 175 District Submission” in the subject line.
- 3b. Mail Submission — Application packet is mailed to:
Bureau of Educator Standards and Certification
Connecticut State Department of Education
P.O. Box 150471
Hartford, CT 06115-0471

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ED 177 — Application for Durational Shortage Area Permit (DSAP)

1. Candidate completes first part of ED 177 application (Part I–III) and forwards to the district.
2. District completes Parts IV–VII of the application and submits it along with documentation of 20 months of successful service as a para-educator and a scanned copy of the applicant’s official transcript(s). Application packet is submitted directly to: SDEdistricts.cert@ct.gov, with “ED 177 District Submission” in the subject line.
- 3a. Electronic Submission — If the ED 177 Attachment is required, the school district should complete Part A and forward the entire ED 177 Attachment (Parts A–C) to the higher education institution. The higher education institution should complete Parts B and C and then send the complete ED 177 Attachment directly to SDEdistricts.cert@ct.gov, with “ED 177 Attachment” in the subject line.
- 3b. Mail Submission — Complete application packets are mailed to:
Bureau of Educator Standards and Certification
Connecticut State Department of Education
P.O. Box 150471
Hartford, CT 06115-0471

Additional directions and resources for the submission of the *Application for Durational Shortage Area Permit (ED 177)* and *Application for Substitute Teacher Authorization Beyond the 40-Day Limit (ED 175)* are posted on the Bureau’s District Resource page at <https://portal.ct.gov/SDE/Certification/Certification-Resources-for-Districts>. Additional resources related to the pandemic response are at <https://portal.ct.gov/SDE/Certification/Bureau-of-Certification/COVID19-Updates-for-Educators>.

