

FORT WAYNE COMMUNITY SCHOOLS  
1200 SOUTH CLINTON STREET  
FORT WAYNE, IN 46802

7:06 p.m.

July 26, 2004

OFFICIAL PROCEEDINGS

Roll Call

The Board of School Trustees of the Fort Wayne Community Schools met in regular session in the Lester L. Grile Administrative Center on Monday, July 26, 2004, at 7:06 p.m. President Carol J. Coen called the meeting to order with the following members in attendance:

Members present: Carol J. Coen, Chairperson  
Robert A. Armstrong  
Stephen Corona  
Carl A. Johnson  
Jon J. Olinger  
Geoff Paddock  
Kurt A. Walborn

Members absent: None

Approval of  
Minutes –  
July 12, 2004

A motion was made by Robert A. Armstrong, seconded by Carl A. Johnson, that the minutes of the regular meeting of the Board of School Trustees held July 12, 2004, be approved. Roll Call: Ayes, Robert A. Armstrong, Stephen Corona, Carol J. Coen, Carl A. Johnson, Geoff Paddock, Kurt A. Walborn; abstained due to absent, Jon J. Olinger, nays, none.

Vouchers

Dr. Robinson presented the vouchers for the period ending July 14, 2004, with the recommendation the vouchers be approved. A motion was made by Carl A. Johnson, seconded by Geoff Paddock, that the vouchers appearing in the listing numbered 04-13 be approved without exception. Roll Call: Ayes, unanimous; nays, none.

North Side  
High School  
Renovation  
and Addition  
Project –  
Phase III

Dr. Robinson presented the following recommendation concerning the North Side High School Renovation and Addition Project – Phase III:

**RECOMMENDATION:** It is recommended that the Board approve the following construction contracts for the North Side High School Renovation and Addition Project – Phase III:

Bid Package #26 – Masonry Restoration

Trisco Systems, Inc.

Items 1, 2A, 3A, 4A, 5A, 6A, 7A, 8A, & 9A ..... \$362,991

Bid Package #28 – Window Treatment

Zeigler's Window Coverings

Item #28 ..... \$29,750

TOTAL CONTRACTS ..... \$392,741

**RELATED INFORMATION:** The masonry restoration bid package divided the old building into nine areas. A priority was given to each area based on water infiltration, erosion, and esthetics. Acceptance of this bid package allows restoration of all areas identified in the bid documents. The window covering bid package includes all blinds for the administrative areas and all exterior classrooms. This recommendation is within the project budget, which is funded from the bond issue by the North Side High School Building Corporation.

Project: North Side Renovation and Addition Project -- Phase III  
 Architect: SchenkelShultz  
 Bid Date: July 7, 2004

BID ITEM #26 MASONRY RESTORATION

CONTRACTOR

Trisco Systems,  
 Inc.

ITEM #1

clean old exposed masonry inside Commons  
 Area G (Area 1)

\$4,949

ITEM #2

masonry restoration for Area 2 if performed  
 prior to new windows being installed

41,148

ITEM #2A

masonry restoration for Area 2 if performed  
 after new windows are installed

42,588

ITEM #3

masonry restoration Area 3 if performed prior  
 to new windows being installed

24,601

ITEM #3A

masonry restoration Area 3 if performed after  
 new windows are installed

28,011

ITEM #4

masonry restoration Area 4 if performed prior  
 to new windows being installed

24,780

ITEM #4A

masonry restoration Area 4 if performed after  
 new windows are installed

28,190

ITEM #5

masonry restoration Area 5 if performed prior  
 to new windows being installed

54,536

ITEM #5A

masonry restoration Area 5 if performed after  
 new windows are installed

56,246

ITEM #6

masonry restoration Area 6 if performed prior  
to new windows being installed

54,470

ITEM #6A

masonry restoration Area 6 if performed after  
new windows are installed

58,680

ITEM #7

masonry restoration Area 7 if performed prior  
to new windows being installed

88,989

ITEM #7A

masonry restoration Area 7 if performed after  
new windows are installed

98,389

ITEM #8

masonry restoration Area 8 if performed prior  
to new windows being installed

19,407

ITEM #8A

masonry restoration Area 8 if performed after  
new windows are installed

22,807

ITEM #9

masonry restoration Area 9 if performed prior  
to new windows being installed

21,631

ITEM #9A

masonry restoration Area 9 if performed after  
new windows are installed

23,131

RECOMMENDATION

\$362,991

Project North Side Renovation and Addition Project --  
Architect Phase III  
SchenkelShultz  
Bid Date July 7, 2004

BID ITEM #28 WINDOW TREATMENT

CONTRACTOR Zeigler's Window  
Coverings

ITEM #28

window treatment

\$29,750

RECOMMENDATION

\$29,750

A motion was made by Robert A. Armstrong, seconded by Carl A. Johnson, that the recommendation concerning the North Side High School Renovation and Addition Project – Phase III be approved. Roll Call: Ayes, unanimous; nays, none.

Dr. Robinson presented the following recommendation concerning the Bid Recommendation for Food, P/B #8825:

Bid  
Recommen-  
dation for  
Food, P/B  
#8825

**RECOMMENDATION:** It is recommended that the Board approve awards to the lowest bidders meeting specifications and quality standards:

<u>COMPANY</u>	<u>LOCATION</u>	<u>TOTAL</u>
Commercial Food Systems, Incorporated	Indianapolis, IN	\$100,714.40
Gordon Food Service, Incorporated	Grand Rapid, MI	\$868,436.25
Stanz Foodservice, Incorporated	South Bend, IN	\$815,360.01
<u>TOTAL</u>		\$1,784,510.66

It is further recommended that items listed on page two be withdrawn from the bid because of menu changes, the receipt of government commodities, or the absence of an acceptable bid.

**RELATED INFORMATION:** This bid is for 510 food items to be used in the school lunch program at the Food Service Center and the 11 cooking kitchens from July 26, 2004 through January 7, 2005. The bid includes such items as fruits and vegetables, meat, and staples such as flour, sugar, and salt. The specifications for this bid indicated that FWCS reserves the right to award bids such that no fewer than ten (10) items are supplied by any one vendor.

A comparison of prices by item is on file in the Purchasing Department and may be reviewed upon request.

Bids were mailed to ten prospective bidders with six responding.

Overall, the prices of the recommended bidders reflect one percent increase when compared to the last bid opened in October 2003.

Other bidders responding were:

Lance Products, Incorporated	Charlotte, NC
Nardone Brothers Baking Company, Incorporated	Wilkes-Barre, PA
U.S. Food Service	Fishers, IN

The following companies did not respond:

Midland Sales & Marketing, Incorporated	Schererville, IN
Munsee Meats, Incorporated	Muncie, IN
Ossian Packing Company, Incorporated	Ossian, IN
Troyer Foods, Incorporated	Goshen, IN

## Withdrawn items are:

Buns	Italian dressing
Cake mix	Pepper parmesan dressing
Cheese cubes	Graham cracker crust
Provolone cheese	Oatmeal
Swiss cheese	Rib pattie
Coffee	Taco seasoning
Chocolate chip cookies	Pulled turkey meat
Peanut butter cookies	Walnuts

A motion was made by Kurt A. Walborn, seconded by Robert A. Armstrong, that the recommendation concerning the Bid Recommendation for Food, P/B #8825 be approved. Roll Call: Ayes, unanimous; nays, none.

Personnel  
Report

Dr. Robinson presented the following recommendation concerning the personnel report:

## FUNDS

0010	General	0219	Knight Foundation	0500	Special Education - Federal
0015	Racial Balance	0270	Summer Clubhouse	0511	Steward B. Homeless Asst
0035	Capital Projects Fund	0311	Driver Education	0543	Pre-School Special Education – Federal
0041	Transportation	0320	Continuing Education	0550	Adult Basic Education
0060	Pre-School Special Ed	0321	State Grants	0593	Class Size Reduction
0080	Food Service	0371	Non-English Speaking Program	0600	Vocational Education - Federal
0090	Textbook Rental	0390	Warehouse	0626	Perkins Grant
0140	Career Center	0400	Federal Programs	0662	Magnet Grant
0190	Alternative Ed Grant	0410	Title I	0684	Title II
0213	Wallace Reader's Digest	0420	Title V	0688	Title III
0215	Education Improvement	0492	I Read Grant	0694	Reading First

C POSITION CHANGED  
L LEAVE

N NEW POSITION  
R REPLACEMENT

T TEMPORARY POSITION

ADMINISTRATOR(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Martz, E. Kent	Waynedale/Principal Elementary SS II, Group 7, Step 17	R	0010	07-27-04
Stevens, Harold R.	Northwood/Special Assignment, SS II, Group 5, Step 12	R	0010/ 0041	07-22-04

ADMINISTRATOR(S) RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Collinsworth, Mary S.	Northrop/Counselor, SS III, Group 3, Step 11	Snider/Guidance Coordinator, SS II, Group 4, Step 13	R	0010	07-19-04
Martin, Linda E.	Fairfield/Assistant Principal Elementary, SS II, Group 2, Step 10	Scott/Elementary Principal, SS II, Group 7, Step 12	R	0010	07-27-04
Saffell, Kimberly R.	Administrative Intern/ SS II, Group 2, Step 5 (0213)	Administrative Intern/ SS II, Group 2, Step 6	R	0010	08-02-04

TEACHER(S) RECOMMENDED FOR RETIREMENT/RESIGNATION/TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Epps, Brian L.	Nebraska/Grade 4	Resign	0010	07-02-04
Latta, Melissa D.	Snider/Hearing Impaired	Resign	0010	05-31-04
Lindquist, David H.	Snider/Social Studies	Retire	0010	05-31-04
Loving, Antoinette D.	Weisser Pk/Mildly Mentally Disabled	Resign	0010	05-31-04
Raasch, Nicole L.	Abbett/Kindergarten (0684/0417)	Resign	0684/ 0417	05-31-04
Taylor, Janelle	South Side/English	Resign	0010	05-31-04

TEACHER(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

<u>NAME</u>	<u>COLLEGE</u>	<u>EXP</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Meneely, Elizabeth W.	Milligan College BS	0.0	Sub	Wayne/ Biology (.33)+Sub	R	0010	08-20-04
Schenkel, Sarah M.	Indiana Fort Wayne BS	0.0	Sub	Lakeside/ Social Studies + Language Arts (.6) + Sub	R	0010	08-20-04
Shadle, Amy M.	Indiana Fort Wayne BS	7.0	Sub (Focus)	Ward Education Ctr/Math Grades 6,7,8 (0190)	R	0190	08-20-04
Smith, Erin L.	Indiana Fort Wayne BS	0.0	Sub	Wayne/ Learning Disabled	R	0010	08-20-04
Stewart, Dewayne E.	Indiana Fort Wayne MS	0.0	Sub	Memorial Park/Grades 7 + 8 Language Arts + Social Studies	R	0010	08-20-04
Walda, Melissa B.	Indiana Wesleyan BS	3.0	Northwood/ Lang Arts, temporary contract	Northwood/ Grade 6 Social Studies+ Language Arts	R	0010	08-20-04

<u>TEACHER(S) RECOMMENDED FOR BOARD ACTION</u>					
<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Abels, Courtney L.	Abbett/Resource (.5) (0417)	South Wayne/Grade 1 (1.0)	R	0010	08-20-04
Anderson, Jennifer M.	Glenwood Park/Grade 5	Brentwood/Grade 2	R	0010	08-20-04
Arata, Janel K.	Weisser Pk/Resource (0694)	Weisser Pk/Grade 3	R	0010	08-20-04
Aulick- Andrews, Betty J.	South Side/Business	Lane/Business Education + Computers	R	0010	08-20-04
Booker, Markeisha V.	Indian Village/Mildly Mentally Disabled	South Side/Mild Disabilities	R	0010	08-20-04
Brabin, Linda M.	Northcrest/Pre-School (.5) (0600)	Study/Grade 2	R	0010	08-20-04
Brown, Beth A.	Jefferson/Grade 6 Science + Social Studies	Shambaugh/Grade 3	R	0010	08-20-04
Carboni, Jill M.	Shawnee/Grade 6 & 7 Science	Jefferson/Grade 7 Science	R	0010	08-20-04
Charles, Jeri E.	Abbett/Pre-School (0417)	Washington/Pre-School (0417)	R	0417	08-20-04
Coleman, Ramona L.	Croninger/Grade 2	Lane/Grade 6 Language Arts + Science	R	0010	08-20-04
Daniel, Lorrie M.	Maplewood/Grade 2	Northcrest/Grade 2	R	0010	08-20-04
Donias, Tracy R.	Indian Village/Mildly Mentally Disabled (.5)	Special Ed Dept/ Emotionally Disabled (0500)	R	0500	08-20-04
Fisher, Shannon L.	Maplewood/Emotionally Disabled	Study/Grade 5	R	0010	08-20-04
Fosnaugh, Angela R.	Haley/Mildly Mentally Disabled (0500)+Northcrest/ Pre-School Special Ed (0600)	Haley+Croninger/Mildly Mentally Disabled (0500)	R	0500	08-20-04
Garvin, Madeline M.	North Side/English + Careers	Snider/English	R	0010	08-20-04
Gerke, Anne E.	Leave of Absence	Waynedale/Reading Recovery	R	0010	08-20-04

Hall, Juli K.	Miami/Science (.5)	Northwood/Grade 7 Science + Math	R	0010	08-20-04
Hayden, Michelle	Substitute (Lay off)	Snider/Health (.17) + Sub	R	0010	08-20-04
Hess, Amanda D.	North Side/Biology (.33) + Sub	North Side/Chemistry & Biology	R	0010	08-20-04
Hilsen, Jennifer J.	Fairfield/Mildly Mentally Disabled	Kekionga/Grade 6	R	0010	08-20-04
Hines, Andrea R.	Miami/Emotionally Disabled (0500)	Northrop/Emotionally Disabled (0500)	R	0500	08-20-04
Kelsaw, Stacey J.	Miami/Mildly Mentally Disabled (0500)	Snider/Mildly Mentally Disabled	R	0010	08-20-04
Meyer, Robert L.	Study/Kindergarten – Full Day	Abbett/Kindergarten – Full Day (0684)	R	0684	08-20-04
Miller, Jacqueline M.	Lay Off	South Side/English + Journalism	R	0010	08-20-04
Oaks, Denise K.	Wayne/English	Lakeside/Grade 7 Language Arts & Social Studies	R	0010	08-20-04
Petersen- Pierce, Tammy	Geyer/Resource (0417)	Elmhurst/French + English	R	0010	08-20-04
Rosendall, Dawn R.	Lindley + Washington/ Mildly Mentally Disabled (0500)	Lindley/ Mildly Mentally Disabled (0500)+ Bloomingtondale/Reading Recovery (0420)	R	0500/ 0420	08-20-04
Ruiz, Michael A.	Snider/Spanish	South Side/Spanish	R	0010	08-20-04
Sherman- Mertz, Gaylene S.	Miami/Math	South Side/Math	R	0010	08-20-04
Smith, Justin L.	Wayne/English (.67)	Wayne/English (1.0)	R	0010	08-20-04
Warnecke, Marlene L.	Elmhurst/Home Economics (.5)	Elmhurst/Careers+Family Consumer Science	R	0010	08-20-04

SUBSTITUTE(S) RECOMMENDED FOR CERTIFIED SUBSTITUTE POSITION(S)

Employment is contingent upon satisfactory completion of all pre-employment requirements.

Kring, Toni R.

CLASSIFIED PERSONNEL RECOMMENDED FOR  
RETIREMENT/RESIGNATION/TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Couch, Tammy L.	Community Programs/Liaison Aide 39 wk	Resign	0010	05-31-04
Ellenberger, Brenda K.	Young/School Asst 5/6 Hr + School Asst, temp	Resign	0010	05-31-04
Evans, Cheryl	Kekionga/School Asst 5/6 Hr+Custodian Sub	Resign	0010	05-31-04
Ferrell, Traci L.	Franke Park/Primetime Asst	Resign	0010	05-31-04
Hand, Billy D.	Maintenance + Operations/General Maintenance (0035)	Retire	0035	07-30-04
Hand, Sandra J.	Transportation/Secretary Special Assignment (0041)	Retire	0041	06-04-04
Haywood, Sara J.	Transportation/Bus Driver Sub (0041)+Bus Driver Special Ed-Sub (0041)	Terminate	0041	04-15-04
Martin, Dorothy L.	Elmhurst/School Asst Special Ed+School Asst Special Ed	Resign	0010	08-13-04
McComb, Linda F.	Shambaugh/Media Clerk	Retire	0010	05-31-04
McCoy, Keisha S.	Layoff (Bus Assistant)	Terminate	0010	05-25-04
Rager, Michelle M.	Lincoln/Primetime Asst	Resign	0010	05-31-04
Shelton- Pennington, Julia A.	South Side/School Asst Special Ed	Resign	0010	08-13-04

CLASSIFIED PERSONNEL RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

It is recommended that the Board of School Trustees approve the following change to Pay Scale 36 (Date Processing Hourly/Printing Assignments):

Add: Project Coordinator ACRC (Area Career Resource Center), Pay Scale 36, Group 4, maximum Step 8

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Blauvelt, Virginia	New	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub +Food Service-Sub (0080)	R	0010/ 0080	09-29-04
Bryan, Penny L.	New	Clerical Sub	R	0010	09-29-04
Clark, Nancy B.	New	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub+ Food Service-Sub (0080)	R	0010/ 0080	08-23-04
Guy, Louise	New	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub+ Food Service-Sub (0080)	R	0010/ 0080	08-30-04
Holmes, James L.	New	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub+ Food Service-Sub (0080)	R	0010/ 0080	08-30-04
Keller, James P.	Transportation/Bus Driver Sub (0041)+Bus Driver Special Ed-Sub (0041)	Area Vocation/Project Coordinator ACRC (0626), Pay Scale 36, Group 4, Step 6	N	0626	08-16-04
Ketzler, Karen S.	New	Clerical Sub	R	0010	08-30-04
McAfee, Ryan D.	New	South Side Natatorium/ Lifeguard	T	0010	07-02-04
Newman, Princess A.	Custodian Sub	Northrop/Custodian Special Night	R	0010	07-06-04
Sollenberger, Benjamin T.	New	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub+ Food Service-Sub (0080)	R	0010/ 0080	09-29-04

CLASSIFIED PERSONNEL RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Arnold, Michael G.	Blackhawk/Middle School Head Custodian Engineer	South Side/Senior High Day Grounds	R	0010	07-19-04
Bolger, Colleen R.	Special Ed Dept/Secretary 52 wk, temp	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub+ Food Service-Sub (0080)	R	0010/ 0080	07-12-04
Caywood, Benjamin M.	South Side Natatorium/ Lifeguard+School Asst 4 hr, temp + North Side/Lifeguard	South Side Natatorium/ Lifeguard+School Asst 4 hr, temp	T	0010	07-05-04

Condeaux, Kathleen A.	Special Ed Dept/Secretary 52 wk, temp (0500)	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub +Food Service-Sub (0080)	R	0010/ 0080	07-01-04
Ewing, Carol A.	Elmhurst/Secretary 42 wk	Elmhurst/Secretary 42 wk+Secretary 52 wk, temp	T	0010	06-09-04 To 08-09-04
Green, Vickie L.	School Improvement Systems/Secretary 52 wk	Professional Development/ Secretary 52 wk	R	0010	07-05-04
Kline, Kara R.	South Side Natatorium/ Lifeguard+School Asst 4 Hr, temp+North Side/Lifeguard	South Side Natatorium/ Lifeguard+School Asst 4 Hr, temp	T	0010	07-05-04
Smuck, Rebecca S.	School Asst-Sub+Special Ed Asst-Sub+Clerical Sub+Food Service-Sub (0080)	Northrop/Secretary 52 wk	R	0010	07-06-04
Vanderpool, Teresa L.	Portage/Secretary 42 wk	Portage/Secretary 42 wk+Clerical Sub	R	0010	07-12-04
Westmoreland, Janice L.	South Wayne/Nutrition Facilitator (0080)	South Wayne/Nutrition Facilitator (0080)+Food & Nutrition Services/Secretary 52 wk, temp (0080)	T	0080	07-13-04 To 08-20-04
White, Joshua A.	Maintenance & Operations/ Mechanical Maintenance (0035)	Military Leave	L	0035	07-12-04 To 07-23-04

CLASSIFIED PERSONNEL RECOMMENDED FOR TEMPORARY ASSIGNMENT(S)

Bay, Robert D.  
Fowble, Anne E.

Kilgore, Ann I.  
Lewis, Joan F.

Sterba, Susanne L.

ADMINISTRATOR(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Lockman, Matthew J.	Geyer/Counselor SS III, Group 3, Step 7	R	0010	08-02-04

ADMINISTRATOR(S) RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Turflinger, Rita A.	Memorial Park/Principal Middle School, SS II, Group 8, Step 18	Elmhurst+North Side Areas/ Area Administrator, SS I, Group 13, Step 22	R	0010	07-27-04

A motion was made by Kurt A. Walborn, seconded by Geoff Paddock, that the personnel report be approved. Roll Call: Ayes, unanimous; nays, none.

Student Discipline Report	Dr. Doug Coutts, Chief Operations Officer, reported on student discipline in Fort Wayne Community Schools.
Comments	Dr. Robinson commented that Kindergarten students begin school on August 23, 2004, the same date as 1 <sup>st</sup> – 12 <sup>th</sup> graders begin.
Next Meeting	The next regular meeting of the Board is scheduled for Monday, August 9, 2004, at 7:00 p.m. in the Lester L. Grile Administrative Center.
Signatures	Documents to be signed by members of the Board were the Regular Board Meeting Minutes from July 12, 2004, Payroll Certification, Voucher List and Alternative Placement for Christopher Bixler.
Adjournment	There being no further business, upon a motion by Carl A. Johnson, seconded by Stephen Corona, the meeting was adjourned at 8:06 p.m.

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President Carol J. Coen

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Vice President Geoff Paddock

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Secretary Jon J. Olinger

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Member Robert A. Armstrong

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Member Stephen Corona

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Member Carl A. Johnson

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Member Kurt A. Walborn