FORT WAYNE COMMUNITY SCHOOLS 1200 SOUTH CLINTON STREET FORT WAYNE, IN 46802

6:04 p.m. March 23, 2020

OFFICIAL PROCEEDINGS

The Board of School Trustees of the Fort Wayne Community Schools met in regular session in the Lester L. Grile Administrative Center on Monday, March 23, 2020 at 6:04 p.m. President Julie Hollingsworth called the meeting to order with the Pledge of Allegiance and the following members in attendance:

Roll Call

Members present: Julie Hollingsworth, Chairperson

Stephen Corona Anne Duff

Maria Norman (via phone)

Glenna Jehl Tom Smith

Consent Agenda Dr. Robinson presented the following consent agenda items with recommendations for approval: Minutes from the regular Board meeting March 9, 2020; Vouchers for the period ending March 23, 2020; Payroll for the period ending February 28, 2020; and the Personnel Report.

Minutes

The Minutes from the regular Board meeting held March 9, 2020 were distributed to Board members for review with a recommendation for approval.

Vouchers and Payroll

RECOMMENDATION: It is recommended that the Board approve the vouchers for the period ending March 23, 2020 and the payroll for the period ending February 28, 2020.

RELATED INFORMATION: All vouchers paid by the Fort Wayne Community Schools appear on a voucher listing totaling \$6,066,495.66

Gross wages and fringe benefits paid by the Fort Wayne Community Schools appear on the Payroll Certification document totaling \$8,455,798.35 for the period ending February 28, 2020.

Detail of all paid vouchers and payroll remains on file in the Business Office until audited by the State Board of Accounts. Following the audit, these records are stored as required by record retention regulations.

| FUNDS | | | | | |
|--------------|----------------------|------|------------------------------|------|-------------------------------|
| 0101 | Education | 3110 | Driver Education | 5550 | Adult Basic Education |
| 0300 | Operations | 3710 | Non-English Speaking | 6260 | Perkins Grant |
| 0800 | Food Service | 3905 | Warehouse | 6460 | Medicaid Reimbursement |
| 0900 | Textbook Rental | 3910 | Gifted & Talented | 6730 | Gear Up |
| 1400 | Career Center | 4120 | Delinquent | 6840 | Title II |
| 2100 | Donations Fund | 4170 | Title I | 6880 | Title III |
| 2110 | Access Channel | 5110 | Steward B. Homeless Asst | 6880 | Refugee Children Impact Grant |
| 2200 | Alternative Ed Grant | 5200 | Special Education Fund | 7970 | Magnet |
| | | 5430 | Pre-School Special Education | 7980 | PEER |

STATUS

C Position Changed N New Position/Allocation T Temporary Position

L Leave R Replacement

ADMINISTRATOR(S) RECOMMENDED FOR RETIREMENT/RESIGNATION/TERMINATION/DECEASED

| RETIREMENT/RESIGNATION/TERMINATION/DECEASED | | | | | | |
|--|---|------------------|--------------------|----------------------------|---------------------------|--|
| NAME Critell, William D. | ASSIGNMENT St. Joe Central/Principal, SS II, Group 13, Step 44.0 | STATUS Retire | | <u>FUND</u> 0101 | EFFECTIVE 06-30-20 | |
| Fowler, Natalie J. | Haley, Assistant Principal, SS II, Group 13, Step 48.2 | Retire | | 0101 | 06-30-20 | |
| McArdle, Mary E. | Career Education/Assistant Principal, SS II, Group 12, Step 36.1 | Retire | 1400 | | 06-30-20 | |
| Nevils, Anita L. | Shawnee/Guidance Counselor, SS III, Group 3, Step 11.1 | Retire | | 0101 | 06-05-20 | |
| Robinson, Wendy Y. | Office of the Superintendent/ Superintendent, SS 77, Group 1, Step 1.0 | Retire | 0300 | | 06-30-20 | |
| Rutkowski, Richard A. | Technology, Supervisor, SS III, Group 6, Step 14.0 | Retire | | 0300 | 06-30-20 | |
| | ADMINISTRATOR(S |) RECOMMENDE | D FOR EM | <u>PLOYMENT</u> | | |
| NAME Achenbach, Rachel L. | ASSIGNMENT Wayne/Guidance Couns Group 13, Step 5.0 | elor, SS III, | <u>STATUS</u> R | <u>FUND</u> <u>0101</u> | <u>EFFECTIVE</u> 04-13-20 | |
| TEACHER(S) RECOMMENDED FOR RETIREMENT/RESIGNATION/TERMINATION/DECEASED | | | | | | |
| NAME Jines, Kirsten M. | ASSIGNMENT Northcrest/Kindergarten | ı | STATUS Resign | <u>FUND</u> 0101 | <u>EFFECTIVE</u> 05-29-20 | |

| NAME Jines, Kirsten M. | ASSIGNMENT Northcrest/Kindergarten | STATUS Resign | <u>FUND</u> <u>0101</u> | EFFECTIVE 05-29-20 |
|------------------------------|---|------------------|----------------------------|-----------------------|
| McIver, Kathryn L. | Young (.50) + Bunche (.50)/Speech Language Pathologist | Resign | <u>0101</u> | 01-10-20 |
| Ray, Ashley E. | Brentwood/Music | Resign | 0101 | 05-29-20 |
| Waggoner, Teresa J. | Shawnee/Sick Leave | Retire | 0101 | 03-06-20 |

TEACHERS(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

| NAME Brewer, Anthony J. | COLLEGE Indiana University Fort Wayne BS | EXP 3.0 | FROM Certified Sub | TO Study/Grade 3 | STATUS R | <u>FUND</u> 0101 | EFFECTIVE 03-16-20 |
|-------------------------------|--|------------|-----------------------|-----------------------|-------------|---------------------|-----------------------|
| Glunt Elizabeth R. | University of Maine BA | 0.0 | New | Portage/Science | R | 0101 | 03-18-20 |
| Jablonski, Melanie A. | Purdue University Fort Wayne BS | 0.0 | Certified Sub | North Side/Biology | R | 0101 | 02-26-20 |

TEACHER(S) RECOMMENDED FOR BOARD ACTION

| NAME Brinneman Mason G. | FROM Northrop/Unpaid Suspension | TO Northrop/English | <u>STATUS</u> R | <u>FUND</u> 0101 | EFFECTIVE 03-16-20 |
|-------------------------------|------------------------------------|---|--------------------|---------------------|-----------------------|
| Calvin, Debbra S. | Kekionga/Science | Human Resources/Teacher Regular Contract Sub | R | 0101 | 03-23-20 |

SUBSTITUTE(S) RECOMMENDED FOR CERTIFIED SUBSTITUTE POSITION(S)

Anderson, Alison N. Falcone, Ali E. Walker, Rodney O.

Calhoun, Teresa L. Garthaus, Marie N.

CERTIFIED PERSONNEL RECOMMENDED FOR HOMEBOUND ASSIGNMENT(S)

| Black, Kristen M. | Gerber, Gretchen M. | Mose, Gregory E. |
|----------------------|----------------------|--------------------|
| Brooks, Joseph D. | McClain, Kristine T. | Parish, Heather M. |
| Casto, Kari L. | McComb, Kathryn D. | Quinn, Molly A. |
| Childers, Kenneth M. | McSweeney, Morgan M. | Sieber, Jane G. |

<u>CLASSIFIED PERSONNEL RECOMMENDED FOR</u> RETIREMENT/RESIGNATION/TERMINATION/END OF ASSIGNMENT

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>STATUS</u> | <u>FUND</u> | EFFECTIVE |
|------------------------|----------------------------|-------------------|-------------|------------------|
| Foster, Jennifer L. | Kekionga/Cafeteria Manager | End of Assignment | <u>0800</u> | 03-12-20 |
| Geier, Candice E. | Glenwood Park/School Asst | Resign | <u>0101</u> | 03-27-20 |
| Hogue, Takeshia L. | Scott Academy/School Asst | Resign | <u>0101</u> | 03-13-20 |

| Lauderdale, Andy W. | Transportation South/Bus Driver + Supplemental Bus Driver + Extracurricular | Resign | 0300 | 03-02-20 |
|---------------------------|---|--------|---------------|----------|
| Layman, Teresa M. | Franke Parke/School Asst | Resign | <u>0101</u> | 03-20-20 |
| Lobello, Sabeena C. | Haley/School Asst Special Ed | Resign | <u>0101</u> | 03-06-20 |
| Luepke, James E. | Lincoln/School Asst Special Ed | Resign | <u>0101</u> | 03-20-20 |
| Lyons, Jean M. | Transportation North/Sick Leave | Retire | 0300 | 03-02-20 |
| Mossberger, Ashton L. | Student & Family Support/Pathway Student Advisor | Resign | <u>6730</u> | 03-05-20 |
| Payton, Dawn E. | Memorial Park/Sick Leave | Resign | <u>0800</u> | 03-11-20 |
| Romeo, Tiffany M. | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service–Sub (0800) | Resign | 0101/ 0800 | 02-28-20 |
| Thirunathan, Sangeetha | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service–Sub (0800) | Resign | 0101/ 0800 | 02-28-20 |
| Van Gorder, Debra A. | Abbett/Sick Leave | Retire | <u>0101</u> | 04-01-20 |
| Wilson, Abigail M. | Student & Family Support/Liaison Asst | Resign | <u>0300</u> | 03-10-20 |

<u>CLASSIFIED PERSONNEL RECOMMENDED FOR EMPLOYMENT</u> Employment is contingent upon satisfactory completion of all pre-employment requirements.

| <u>NAME</u> | FROM | <u>TO</u> | <u>STATUS</u> | <u>FUND</u> | EFFECTIVE |
|------------------------|--|--|---------------|-------------|------------------|
| Afarin, Hanna N. | New | Nutrition Process Center/Nutrition Services Special Assignment | R | 0800 | 03-16-20 |
| Brookens, Hannah M. | New | Towles/Montessori Asst | R | 0101 | 03-16-20 |
| Brown, Nancy L. | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service– Sub (0800) | Adams/School Asst | R | 0101 | 03-04-20 |
| Burke, Cherie L. | New | Business/Budget Analyst | R | 0300 | 03-16-20 |

| Cagle, Alexander D. | New | Wayne/School Asst Special Ed | R | 0101 | 03-09-20 |
|--------------------------|--|--|---|---------------|----------|
| Catey, Rachel M. | New | Northwood/Cafeteria Asst | R | 0800 | 03-18-20 |
| Davenport, Melinda J. | New | Transportation South/Bus Driver + Supplemental Bus Driver + Extracurricular | R | 0300 | 03-09-20 |
| Enyart, Kathy M. | New | Washington Center/School Asst | R | 0101 | 03-13-20 |
| Garr, Mymesha B. | New | Northcrest/School Asst | R | 4170 | 03-09-20 |
| Lane, Bradley E. | New | Health & Wellness/Nurse Substitute | R | 0101 | 03-13-20 |
| Moore, Prentis D. | New | Scott Academy/ Administrative Asst | R | 0101 | 03-13-20 |
| Moreira, Keilan M. | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service– Sub (0800) | Kekionga/School Asst Special Ed | R | 0101 | 03-04-20 |
| Nierman, Dawn N. | New | Wayne/Cafeteria Asst | R | 0800 | 03-05-20 |
| Osborn, Miranda M. | New | Indian Village/School Asst | R | 0101 | 03-06-20 |
| Ridley, Anthony J. | New | Security/Anthis Greeter/Security | R | 0300 | 03-10-20 |
| Stuckey, Mariann | New | Transportation North/Bus Driver + Supplemental Bus Driver + Extracurricular | R | 0300 | 03-13-20 |
| Taqateq, Sabreen M. | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service– Sub (0800) | South Wayne/School Asst | R | 0101 | 03-04-20 |
| Vosmeier, Julia E. | New | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service–Sub (0800) | R | 0101/0 800 | 03-06-20 |
| Walker, Rodrick Y. | New | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service–Sub (0800) | R | 0101/0 800 | 03-06-20 |

| Weemes, Shona C. | New | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service–Sub (0800) | R | 0101/0 800 | 03-06-20 |
|-------------------------|--|--|---|---------------|----------|
| Whitsitt, Jeffrey W. | New | Washington Center/School Asst Special Ed | R | 0101 | 03-13-20 |
| Wilhite, Reshanae M. | School Asst–Sub (0101) + Special Ed Asst Sub (0101) + Clerical–Sub (0101) + Food Service– Sub (0800) | Fairfield/School Asst | R | 0101 | 03-04-20 |
| Zent, Misty M. | New | Adams/School Asst Special Ed | R | 0101 | 03-09-20 |

CLASSIFIED PERSONNEL RECOMMENDED FOR BOARD ACTION

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> | <u>STATUS</u> | <u>FUND</u> | <u>EFFECTIVE</u> |
|---------------------------------|--|---|---------------|-------------|----------------------------|
| Baca, Casondra J. | Weisser Park/Leave of Absence | Weisser Park/School Asst | R | 0101 | 03-16-20 |
| Baumgartner- Marks, Penny L. | Snider/Cafeteria Asst | Snider/Sick Leave | L | 0800 | 03-10-20 to 04-30-20 |
| Buchan, Tessa G. | Memorial Park/Cafeteria Asst | Memorial Park/Sick Leave | L | 0800 | 03-11-20 to 05-01-20 |
| Craig, Mykea S. | Towles/Montessori Asst | Towles/School Asst Special Ed | R | 0101 | 03-09-20 |
| Haralson, Tahesia M. | Lane/School Asst Special Ed | Lane/Leave of Absence | L | 0101 | 03-10-20 to 04-10-20 |
| Hudson, Sarah V. | Student & Family Support/Sick Leave | Student & Family Support/Liaison Asst | R | 0300 | 03-09-20 |
| Johnson, Laurie R. | Washington Center/Family Medical Leave | Washington Center/Secretary School Year | R | 0101 | 03-12-20 |
| Krick, Meredith L. | Northrop/School Asst Special Ed | Northrop/School Asst | R | 0101 | 03-09-20 |
| Ladd, Renee M. | Transportation North/Sick Leave | Transportation North/Sick Leave, extended | L | 0300 | 02-03-20 to 03-03-20 |

| Ladd, Renee M. | Transportation North/Sick Leave | Transportation North/Bus Driver + Supplemental Bus Driver + Extracurricular | R | 0300 | 03-04-20 |
|-----------------------|---|--|---|------|----------------------------|
| Malone, Leslie D. | Washington/School Asst Special Ed | Washington/Sick Leave | L | 0101 | 03-12-20 to 04-10-20 |
| Miranda, Nevada J. | Franke Park/School Asst | Franke Park/School Asst Special Ed | R | 0101 | 03-09-20 |
| Oberley, Tamera L. | Wayne/Cafeteria Asst | Wayne/Sick Leave | L | 0800 | 02-26-20 to 03-06-20 |
| Oberley, Tamera L. | Wayne/Sick Leave | Wayne/Cafeteria Asst | R | 0800 | 03-09-20 |
| Prather, Susan A. | Waynedale/School Asst | Waynedale/Sick Leave | L | 0101 | 03-13-20 to 04-10-20 |
| Small, Mary B. | Nutrition Process Center/Cafeteria Asst | Nutrition Process Center/Cafeteria Asst + Cafeteria Asst Transportation | R | 0800 | 03-11-20 |

CLASSIFIED PERSONNEL RECOMMENDED FOR TEMPORARY ASSIGNMENT (S)

Keuneke, Linda K. Schall, Kathleen L. Tomlinson, Michael V.

Consent Agenda A motion was made by Steve Corona, seconded by Tom Smith, that the following consent agenda items be approved: Minutes from the regular Board meeting March 9, 2020; Vouchers for the period ending March 23, 2020; Payroll for the period ending February 28, 2020; and the Personnel Report. Roll Call: Ayes, unanimous; nays, none.

Changes to FWCS 2020 Board Meeting Schedule Dr. Robinson presented the following recommendation concerning the Changes to FWCS 2020 Board Meeting Schedule:

RECOMMENDATION: It was recommended that the Board approve changes to the 2020 Board Meeting Schedule.

RELATED INFORMATION: Due to scheduling conflicts in April and May 2020, the following changes are proposed for 2020 Board meetings:

- Remove Monday, April 20 @ 6 p.m.
- Add Monday, April 27 @ 6 p.m.
- Remove Monday, May 4 @ 6 p.m.

A motion was made by Steve Corona, seconded by Glenna Jehl, that the recommendation concerning Changes to FWCS 2020 Board Meeting Schedule be approved. Roll Call: Ayes, unanimous; nays, none.

COVID-19 Resolution for Appropriate Action Dr. Robinson presented the following recommendation concerning the COVID-19 Resolution for Appropriate Action:

RECOMMENDATION: It is recommended that the School Board of Trustees approve a resolution authorizing the school leadership to timely take all appropriate action to ensure the safety and well-being of our school community for the remainder of the current school term.

RELATED INFORMATION: The COVID-10 pandemic created a closure of Fort Wayne Community Schools from March 16 until at least May 1.

Due to this closure, the Board proposes a resolution for the Superintendent and/or her designee be authorized, empowered and directed to take any and all action as such person deems necessary and that is otherwise permitted by law to ensure the safety and well-being of our school community for the remainder of the current school term without further action by this governing body. This resolution authorizes and is not limited to the payment of employees on non-instructional days. This resolution expires at the time of the first governing body meeting following the end of the school term. This resolution expires upon action by this governing body.

Board members discussed the the expiration of the resolution. A motion was made Julie Hollingsworth to amend the wording of the last sentence to read: **This resolution expires upon action by this governing body.** The motion to amend was seconded by Tom Smith. Roll Call: Ayes, unanimous; nays, none.

A motion was made by Glenna Jehl, seconded by Anne Duff, that COVID-19 Resolution for Appropriate Action be approved as amended. Roll Call: Ayes, unanimous; nays, none

RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES OF THE FORT WAYNE COMMUNITY SCHOOL CORPORATION

WHEREAS, there is uncertainty to the safety of convening public meetings for the remainder of the current school term due to COVID-19; and

WHEREAS, the governing body desires to authorize the school leadership to timely take all appropriate action to ensure the safety and well-being of our school community for the remainder of the current school term.

NOW. THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

The Superintendent and/or her designee are hereby authorized, empowered and directed to take any and all action as such person deems necessary and that is otherwise permitted by law to ensure the safety and well-being of our school community for the remainder of the current school term without further action by this governing body. This resolution authorizes and is not limited to the payment of employees on non-instructional days. This resolution expires upon action by this governing body.

PASSED AND ADOPTED this 23rd day of March, 2020.

Report

Dr. Robinson spoke regarding the state mandated closure of schools due to the COVID19 pandemic. Most employees will be working remotely from home. Some essential personnel will be working in the building, for example Technology personnel, so that they can support staff and parents with technology issues. The schools will not be staffed; Sodexo will thoroughly clean and disinfect the buildings. Phone calls have been forwarded to Chief secretaries so that people get answers. On the FWCS website there is a parent and staff COVID resource page. Information will be continually updated. The Superintendent and Chiefs will continue weekly virtual meetings with their departments. Cabinet will continue to meet virtually on Tuesdays. Department Heads and Unit Heads will continue to meet

virtually so that all information, questions and answers are shared. The District is still running. The IDOE will have a webinar every Tuesday that we will be watching closely.

As a District, we are prioritizing and breaking down what we are going to do to take care of education. It will be broken down into four parts.

- 1) All students We have the Learning Management System (LMS) that all teachers have a page on. Curriculum will put up weekly work for all grade levels, specific activities that can be done at home. The IDOE plus our Curriculum Department will have a wealth of resources that will be connected. Teachers will be using their own LMS page to connect with their students. If a student does not have internet, teachers are expected to call them.
- 2) Seniors in danger of failing We don't yet know what is going on with graduation. We are not taking chances with students who are in danger of failing. Schools are making certain that any senior who has a failing grade has an opportunity to get a passing grade through Edgenuity.
- 3) Juniors and Seniors in Dual Credit, Advanced Placement, and Certification Classes Details and messages are still coming forward but we want to make sure that these kids have direct connection with a teacher online to make sure tasks are completed to receive the proper certification or credit.
- 4) Students in courses created to fill a pathway This pathway course will let them graduate. These students will be connected with a teacher to make sure all pathway tasks are completed.

Finally, we will try to continue feeding kids for as long as we can. We are also considering these meal pickup times as an opportunity to distribute learning materials.

Comments

Board Member Steve Corona shared that he has neighbors who pick up lunches during this closure. They drive further than a school a block away so that they can see and say hello to staff that they know. Also, Mr. Corona spoke of his visit to Franke Park School before this closure. At Franke Park he had an opportunity to read books to students. He thoroughly enjoyed reading and interacting with the children.

Board Member Glenna Jehl thanked teachers who have been proactive in reaching out to their students. Also, Ms. Jehl thanked people for their patience as the District works to put all the pieces in place for students to continue with their education, especially students who need to graduate.

Board Member Tom Smith thanked District leadership and teachers for making the effort to keep kids connected.

Board Member Maria Norman thanked Nutrition Services for provided meals to our students during this closure, the Sodexo staff for diligently cleaning our buildings, and the teachers for being flexible and reaching out to students.

Board Member Anne Duff hopes they everyone follows the guidelines from the Governor and encourages them to use this time as family time.

Superintendent Robinson thanked all of the dedicated the people in this district who are working to find solutions because FWCS is the strongest community partner most families have. She asked the Board's patience as things change day by day.

Board President Julie Hollingsworth thanked Dr. Robinson, administrators, teachers, custodians, food services workers, technology, communications, volunteers, etc. for all they are doing. If there is a silver lining, it is a joy to watch the teamwork, the passion and the care for students that has been shown by all of our staff, from the top down.

Next The next regular meeting of the Board is scheduled for Monday, April 27, 2020 at 6:00 p.m. in the Lester L. Grile Administrative Center.

Signatures Documents to be signed by members of the Board were the Minutes from the regular Board meeting March 9, 2020; vouchers for the period ending March 23, 2020; payroll for the period February 28, 2020; and COVID-19 Resolution for Appropriate Action.

Adjournment and Dismissal There being no further business and no speakers, upon a motion by Steve Corona, seconded by Tom Smith, the meeting was adjourned at 6:47 p.m.

| President | | | |
|------------|--------|-----|--|
| Julie Holl | ingswo | rth | |
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