

Tenaflly Athletics

Injury Response Procedures for Coaches

(revised 7/2017)

Step 1	<p><u>Non Emergency Injury:</u> Call for the Athletic Trainer’s help with all injuries. If there is no ATC available, you have the supplies to care for cuts, abrasions, strains, and sprains. For a review of first aid skills, contact James Maison, Tenaflly ATC.</p> <p><u>Head injuries / suspected concussion (ANY shaking of the brain):</u></p> <ol style="list-style-type: none">1. Any student athlete hit to the head showing ANY signs of brain injury (<i>dizziness, confusion, headache, etc.</i>) MUST be evaluated by the Athletic Trainer.2. If no ATC is available, the student MUST sit out for the remainder of the day, and follow up with ATC before return (<i>as per the NFHS video and NJSIAA policy</i>).
Step 2	<p><u>EMERGENCY INJURIES such as:</u></p> <ul style="list-style-type: none">• Unconsciousness from head injury or fainting• Severe bleeding• Head/Neck/Spine/paralysis: <i>DO NOT move off field under ANY circumstance – let the professionals do it.</i>• Broken bones (suspected by “obvious deformity”)• Loss of function of a body part (“I can’t move my hand/foot/leg”) <ol style="list-style-type: none">1. CALL 9-1-1 <i>immediately</i> to shorten ambulance response time.2. In Tenaflly, follow up with call to <i>Tenaflly Police</i> at (201) 568-5100. <div data-bbox="367 1262 1386 1346" style="border: 1px solid black; padding: 5px; text-align: center;"><p>Do not be afraid to call for an AMBULANCE. <i>It’s always best to error on the side of CAUTION!</i></p></div> <ol style="list-style-type: none">3. Determine if student’s family is present at event. If so, bring them down to field, and advise <i>them</i> “<i>We are calling for an ambulance.</i>” - DO NOT give the option.4. If family is NOT present, an Assistant Coach <i>must</i> go in ambulance with student.5. If an Assistant Coach is NOT present, send child with EMS, and verbally give them the Emergency Contact Info from the car, and keep the original Emergency Card to contact parents.6. Parents of other teammates <i>MAY NOT</i> accompany the student in place of a THS staff member.

Step 3	<p><u>Call the Parents/Guardians:</u> Use the student's Emergency Card to Contact the parents/ guardians and inform them of:</p> <ol style="list-style-type: none"> 1. <i>What happened?</i> 2. <i>Which hospital the child is going to?</i> 3. <i>Who is going with the child?</i> 4. <i>When you will be able to follow up by phone?</i>
Step 4	<p><u>Call James Maison</u> at <u>(908) 448-1266</u>, if no answer leave a message with the following:</p> <ol style="list-style-type: none"> 1. <i>Your Cell phone number.</i> 2. <i>What happened?</i> 3. <i>Student's name?</i> 4. <i>Time and place of injury?</i> 5. <i>What hospital they are going to?</i> 6. <i>Who is going with the child?</i> 7. <i>Did you contact the parents/guardians?</i>
Step 5	<p><u>Follow up with James Maison</u> to complete an Accident Report and sign the appropriate forms.</p>
Step 6	<p><u>Follow up with Family & Student Athlete</u></p>

Finally, if you experience a non-injury emergency that requires Police action (threat of shooter, etc.), immediately call *Tenaflly Police at (201) 568-5100*.

HELPFUL REMINDER: Tenaflly Police, Athletic Trainer, and Mr. Carollo's phone numbers should be in your cell phone contacts. Please see below.

IMPORTANT PHONE NUMBERS:

Medical Emergency	9-1-1
James Maison, ATC (<i>Mobile</i>)	(908) 448-1266
Joe Carollo, Athletic Director (<i>Cell</i>)	(201) 563-9635
THS Athletic Office (<i>Patricia Mihalio</i>)	(201) 816-6645
Tenaflly Athletic Supervisor's Office	(201) 816-6647
First Student Bus Company	(201) 567-8776
Tenaflly Police Department	(201) 568-5100