

July 17, 2023

**DESIGN REVIEW ADVISORY COMMITTEE  
SPECIAL MEETING AGENDA  
JULY 20, 2023  
ROOM 407, TOWN HALL, WEST HARTFORD, CT**

**AGENDA**

**Call to Order/Roll Call:** 4:30 P.M.

**REFERRAL FROM THE TOWN COUNCIL:**

1. **245 Prospect Avenue** - [Application filed on behalf of Prospect Plaza Improvements, LLC](#), owner of 245 Prospect Avenue, located within Special Development District (SDD) #11. The application contemplates a new outparcel building expansion with drive-through, signage, parking and landscape improvements at the property commonly known as Prospect Plaza. (*Initial Study Session on 3-9-23. Town Council public hearing set for August 22, 2023*)
  - [Architectural Plan Set](#)
  - [Civil Plan Set](#)

**REFERRAL FROM THE TOWN PLANNER:**

**APPROVAL OF MEETING MINUTES:**

**TOWN PLANNER’S REPORT:**

2. None

**REMINDER OF FUTURE DRAC MEETINGS:**

- DRAC Regular Meeting– August 17, 2023
- DRAC Regular Meeting – September 14, 2023

**ADJOURNMENT**

“Anyone requiring auxiliary aid or service for effective communication or modification of policies or procedures to participate in a meeting, service, program or activity of the Town of West Hartford, should contact Suzanne

Oslander, ADA Coordinator, at [suzanneo@westhartfordct.gov](mailto:suzanneo@westhartfordct.gov) or (860) 561-7580, as soon as possible, preferably seven days beforehand.”

Cc: Rick Ledwith, Town Manager                      Duane Martin, Community Development Director  
Dallas Dodge, Corporation Counsel      Leon Davidoff, Town Clerk