

**Monomoy Regional School District
Monomoy Regional School Committee
Via Zoom Meeting**

<https://zoom.us/j/96033946068?pwd=ZkpMVU1GUVNONjIYNzVxWGpvS3VaZz09>

Meeting ID: 960 3394 6068

Thursday, May 14, 2020 – 6:30PM - Meeting Minutes

This meeting was held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20

Members logged in as present:

Jackie Zibrat-Long, Chair; Tina Games; Meredith Henderson; Nancy Scott; Sharon Stout; Joseph Auciello; Jo-anne Sheehan; Terry Russell

Administrators logged in as present:

Dr. Scott Carpenter, Superintendent; Katie Isernio; Marc Smith; Mary Oldach; Robin Millen; Bill Burkhead; Jim Birchfield; Joy Jordan

A. Call to Order

The meeting was called to order at 6:34 PM.

B. Approval of Minutes - April 30, 2020

MOTION: Terry Russell moved to approve the minutes of the April 30, 2020 MRSC meeting; seconded by Nancy Scott

Roll Call Vote: Terry Russell: Aye; Nancy Scott: Aye; Meredith Henderson: Aye; Tina Games: Aye; Jo-anne Sheehan: Aye; Joseph Auciello: Aye; Sharon Stout: Aye; Jackie Zibrat-Long: Aye.

UNANIMOUS the motion carries.

C. Public Comment - None

D. Recognitions

Dr. Carpenter recognized and thanked the following for their donations and contributions to the MRSD:

- To celebrate School Lunch Hero Day on May 1, Tracy Shields, owner of Hangar B and B-Side Coffee, with support from Monomoy Community Services, gave boxes of B-Side Coffee Beans to our school food services team members. Thank you to Tracy, Hangar B, B-Side Coffee, and Monomoy Community Services.
- Bill Bystrom for his donation in the amount of \$228.25 to the MRSD Food Service Grab and Go program.

E. Reports and Discussions

1. Superintendent Evaluation

Nancy Scott reported that the Superintendent Evaluation subcommittee met to review the Superintendent's 19-20 goals and evaluation process to set the timeline for the 19-20 Superintendent Evaluation. The evaluations and individual responses are to be prepared by June 1, 2020 and submitted to Chair Zibrat-Long in order for her to complete the summative report. At the June 11, 2020 MRSC meeting, each MRSC member will read their individual evaluation of Dr. Carpenter and the summative report will be read at that time, as well. The 19-20 Superintendent Evaluation will be presented for a 2nd reading and vote at the June 25, 2020 MRSC meeting.

2. FY21 Regional School District Interim or 1/12th Budget

MRSD Business Manager Katie Isernio opened the conversation by reporting that the district has received a template for the 1/12th budget from the Department of Education. The template must be completed and submitted by June 1, 2020. The Commissioner will then set the 1/12th budget for the district. We must indicate how much of our E & D we are willing to use. If it is not indicated by June 1st, we cannot elect to use more if needed at a later time. As COVID 19 threatens to adversely affect town revenues due to shut downs, etc., the MRSC Finance Subcommittee met on May 12th to discuss how we might put forward an FY21 budget that our member towns can support. The district is prepared to allocate up to 1.8 MIL from E & D to support the FY21 budget. This also supports our efforts to provide a level funded budget from FY20 to FY21. In addition, the district will not be moving forward with the new ELA curriculum, as voted on March 12, 2020. The district will also have to reduce its staffing. To that end, Dr. Carpenter shared with the committee the list of the staff positions that will be either be reduced or reallocated in the FY21 budget. Joe Powers, Acting Town Administrator for the town of Harwich, addressed the committee and stated that Harwich was already facing budgetary challenges prior to COVID 19 and anticipates a deficit as they go into FY21.

3. 185th Day Letter to DESE

Dr. Carpenter presented the information due to be submitted to appeal the 185th day rule to the Commissioner of Education. The letter of appeal asks that the MRSD end its 2019-2020 school year on the 183rd day of education, June 22, 2020. Dr. Carpenter read a copy of the Commissioner's draft appeal letter to the MRSC and 2 minor edits were noted including one spelling correction and a correction to Chair Zibrat-Long's name.

MOTION: Nancy Scott moved to approve the 185th day letter as read with 2 minor changes as indicated; seconded by Sharon Stout.

Roll Call Vote: Terry Russell: Aye; Nancy Scott: Aye; Meredith Henderson: Aye; Tina Games: Aye; Jo-Anne Sheehan: Aye; Joseph Auciello: Aye; Sharon Stout: Aye; Jackie Zibrat-Long: Aye.

UNANIMOUS the motion passes.

4. NEASC Final Report

MRHS Principal Bill Burkhead was pleased to report on the final findings of the NEASC site visit conducted October 27-30, 2019. This is the Decennial Accreditation Report and summarizes the findings of the visiting team. Based on seven standards for accreditation, the report looks at each of the seven standards of the accreditation process and provides commendations and recommendations for each standard. Some examples from the report include:

STANDARD 1: Core Values & Beliefs About Learning

Commendations:

- The extent to which the core values are embedded in the school culture and guide the school's policies, procedures, decisions, and resource allocation

Recommendations:

- Ensure more uniform and complete implementation of the core values and 21st century learning expectations across the curriculum

STANDARD 2: Curriculum

Commendations:

- Student access to various learning opportunities beyond the traditional high school programming

Recommendations:

- Develop and implement a process to ensure written curriculum & taught curriculum are aligned

STANDARD 3. Instruction

Commendations:

- Teacher's school-wide integration of technology

Recommendations:

- Increase opportunities for students to regularly engage in self-assessment and self-reflection

STANDARD 4. Assessment of and for Student Learning

Commendations:

- The range of assessment strategies employed by teachers

Recommendations:

- Develop and implement common course and common grade-level assessments

STANDARD 5. School Culture and Leadership

Commendations:

- The current class sizes that allow teachers to provide students with the individualized attention they need to find success

Recommendations:

- Develop a plan to mitigate the anticipated enrollment increase associated with the bubble

STANDARD 6. School Resources for Learning

Commendations:

- The collaboration among faculty and student support staff (counselors & nurses)

Recommendations:

- Develop and implement a plan to deliver a written comprehensive guidance curriculum to increase guidance service to all students

STANDARD 7. Community Resources for Learning.

Commendations:

- The majority of faculty and staff members, as well as administrators, who actively engage families as partners in each student's education

Recommendations:

- Develop and implement a long-range plan that addresses staffing needs and projected enrollment changes

Principal Burkhead shared that next steps include:

- Sharing report with members of the faculty, Department of Education, and community
- Evaluate commendations- celebrate and continue efforts to improve here
- Identify recommendations and work to address all as part of the 2 & 5 year reports

- Work with administration, educators, support staff, students, and school council to implement changes in our school improvement plan that align to strategic plan

5. Graduation

MRHS Principal Bill Burkhead opened his report by sharing the survey results sent to the Senior Class. Of the 138 total responses, 72 parents (52.2%) replied and 66 students (47.8%) replied. Of those, 84.8% preferred to have their graduation held on the MRHS campus as opposed to 15.2% who preferred an off-campus venue. When polled, 84.1% replied 'yes' to a seniors-only graduation ceremony vs. 15.9% who did NOT want a seniors-only event.

Therefore, based on the survey results, the MRHS proposes the following for the Class of 2020 graduation ceremony, which allows seniors the opportunity to attend their graduation in person at MRHS.

- 1. New date of June 23, 2020 with an 8pm start**
- 2. Safety- Following State & Local Guidelines**
- 3. Senior Week/Senior Send-Off & Senior Website Page**

Other graduation celebration events will be a special celebration under the lights on our front turf field and a parade through each town prior to kick-off graduation. This event will be students-only with virtual theater-like speeches and a Live Stream of the ceremony for families, community and relatives to enjoy. It will be Social Distancing compliant and meets the overwhelming majority of seniors/families wishes to move the graduation to a later date so that most students have the ability to attend.

F. Subcommittee Reports

1. Superintendent Evaluation Subcommittee reported out in E1
2. Finance Subcommittee reported out on in E2.

G. Superintendent's Report

Dr. Carpenter reported on the continued success of the Grab n' Go meals program that provides a breakfast and lunch, seven days a week. We've also begun a meals delivery service, Sharks on Wheels, which brings that same breakfast and lunch to families who cannot come to either MRMS or MRHS for the Grab n' Go meals. Last week, MRSD provided 6082 meals to local families.

Additionally, to meet the growing need of meals over the summer, the MRSD has submitted an application to become a Seamless Summer Meals option distribution site and may partner with Nauset Schools in order to provide summer meals to families from Harwich to Provincetown over this 8-week period.

H. Action Items

VOTE REQUIRED

1. Policy Subcommittee Second Reading: File KIB - Volunteer Program
2. Policy Subcommittee Second Reading: File KC - Community Involvement
3. Policy Subcommittee Second Reading File JICA - Student Dress Code

MOTION: Joseph Auciello moved to approve policy files

1. **KIB** - Volunteer Program
2. **KC** - Community Involvement and
3. **JICA** - Student Dress Code

as presented at the April 30, 2020 MRSC meeting; seconded by Meredith Henderson.

Roll Call Vote: Terry Russell: Aye; Jo-anne Sheehan: Aye; Joseph Auciello: Aye; Nancy Scott: Aye; Meredith Henderson: Aye; Tina Games: Aye; Sharon Stout: Aye; Jackie Zibrat-Long: Aye.
UNANIMOUS the motion passes.

4. Presentation of the Warrants

Accounts Payable and Payroll warrants have been signed by Jo-Anne Sheehan as the MRSC appointed emergency signer.

I. Public Comment

Harwich resident Charles Gruszka commented on the 185th day letter as read by Dr. Carpenter.

Lucy Gilmore, Monomoy Family Resource Coordinator, advocated on behalf of the Make Way for Kids program located at Harwich Elementary School, which is due to be eliminated from the FY21 budget.

J. Adjournment

MOTION: At 9:40 PM Nancy Scott Moved to adjourn; seconded by Joseph Auciello.

Roll Call Vote: Terry Russell: Aye; Jo-Anne Sheehan: Aye; Joseph Auciello: Aye; Nancy Scott: Aye; Meredith Henderson: Aye; Tina Games: Aye; Sharon Stout: Aye; Jackie Zibrat-Long: Aye.
UNANIMOUS the motion passes.

Respectfully Submitted,

Leah Tambolleo
Recording Secretary