

**Monomoy Regional School District**  
Monomoy Regional School Committee - Zoom Meeting  
<https://zoom.us/j/92082518196?pwd=ZEVHTDhHRzlpYUx2d0czSkFSRW9UZz09>  
Meeting ID: 920 8251 8196  
Password: 7hKM5j  
Thursday, May 28, 2020 – 6:30PM - Meeting Minutes

**This meeting was held fully remotely in accordance with the Governor of  
Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open  
Meeting Law G.L. c. 30A, Section 20**

Members logged in as present: Jackie Zibrat-Long, Chair; Tina Games; Meredith Henderson; Nancy Scott; Sharon Stout; Joseph Auciello; Jo-anne Sheehan; Terry Russell

Administrators logged in as present: Dr. Scott Carpenter, Superintendent; Katie Isernio; Marc Smith; Mary Oldach; Jim Birchfield; Joy Jordan

**A. Call to Order** - The meeting was called to order at 6: 33PM

**B. Approval of Minutes** - May 14, 2020

**MOTION:** Jo-anne Sheehan moved to approve the minutes from the May 14, 2020 MRSC meeting; seconded by Terry Russell.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Tina Games: Aye; Sharon Stout: Aye; Joseph Auciello: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

**C. Public Comment:** None

**D. Reports and Discussions**

**1. FY19 Audit & Financial Overview of the District with Emily Pina**

Emily Pina, MRSD Auditor from the firm Scappini and Pina, joined the MRSC meeting to report on the FY19 audit. There are 3 reports that are issued in the audit process. The first reports on the financial statements, the second reports on the internal controls and the third, the single audit, reports on federal grants proceeds over \$750K. That, for the MRSD in FY19, was the SPED grant cluster. These 3 reports yielded clean results. Ms. Pina did note that the financial statement shows a deficit of \$25 MIL, which is not uncommon. Due to government accounting standards, both OPEB and pension liabilities are now reported in a full basis on the financial statements at the end of the year which is generating the deficit. As these are unfunded liabilities-there are no assets to offset the liability- it shows as a negative net position but this is the case for all area towns and schools.

**2. Superintendent Evaluation process and questions**

Chair Zibrat-Long reviewed the timeline for the Superintendent Evaluations. Individual evaluations are due to the Chair by June 1, 2020. Individual and Summative Evaluations will be presented for a

first reading at the June 11, 2020 MRSC meeting and again for a second reading and vote at the June 25, 2020 MRSC meeting. Jo-anne Sheehan will be presenting the Summative Evaluation at the June 11, 2020 meeting.

### **3. FY21 Regional School District Interim or 1/12th Budget**

Dr. Carpenter started the report by stated that the Finance Subcommittee had met to follow up on the budget conversation from the MRSC meeting on May 14<sup>th</sup>. While the town of Chatham is going to be holding their annual town meeting on June 22, 2020, we now know that the town of Harwich will not be holding their annual town meeting until September 28, 2020. Therefore, in order to have cash flow to support the District, the 1/12<sup>th</sup> Budget must be submitted to DESE by June 1, 2020 until both member towns vote to approve a budget that supports our District. A 1/12 budget is 1/12 of the current fiscal year (FY20). There is also an understanding that some previously known FY21 budget numbers, like the Chapter 70 figures, may be flawed as they represent pre-COVID 19 figures. Dr. Carpenter also stated that the Finance Subcommittee discussed the removal of the new ELA curriculum as originally supported in the FY21 budget as well as the reallocating of additional money from E&D to support it. The District will also look to strike a balance between further staff reductions and efficiently utilizing E&D monies until the final budget numbers are known. The Interim or 1/12<sup>th</sup> Budget is a temporary budget solution so that there is a cash flow into the District and will be in place until both member towns are able to vote to support the FY21 budget as previously voted and approved by the MRSC.

As the District is required submit this Interim or 1/12<sup>th</sup> budget to DEE by June 1, 2020 the following motions were presented to the MRSC:

**MOTION 1:** Nancy Scott, for the purposes of submitting a 1/12<sup>th</sup> budget to the DESE by June 1st, moved to approve the revised FY21 budget amount to be \$41,449,432, which is a reduction of \$285,191. Motion seconded by Terry Russell.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Tina Games: Aye; Sharon Stout: Aye; Joseph Auciello: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

**MOTION 2:** Nancy Scott, for the purposes of submitting a 1/12<sup>th</sup> budget to the DESE by June 1st, moved to revoke the revised FY21 budget change in Cost Center 2000 *Instruction Expenses* to an amount of \$1,050,323. All other cost centers are the same from the last vote. Motion seconded by Terry Russell.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Sharon Stout: Aye; Joseph Auciello: Aye; Tina Games: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

**MOTION 3:** Nancy Scott, for the purposes of submitting a 1/12<sup>th</sup> budget to the DESE by June 1st, moved to approve the revised FY21 assessment by using an additional \$793,332 of Excess and Deficiency (E&D) funds to support the School Committee approved FY21 Budget. The total amount of E&D funds to be used in FY21 budget will be up to \$1,666,141. Motion seconded by Terry Russell.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Sharon Stout: Aye; Joseph Auciello: Aye; Tina Games: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

**MOTION 4:** Nancy Scott, for the purposes of submitting a 1/12<sup>th</sup> budget to the DESE by June 1st, moved to approve the total assessment for FY21 of \$34,924,398. This is a breakdown of the

assessment to the Town of Chatham in the amount of \$8,693,761.50 and an assessment to the Town of Harwich in the amount of \$26,230,636.50. Motion seconded by Terry Russell.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Sharon Stout: Aye; Joseph Auciello: Aye; Tina Games: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

#### **4. Graduation**

Dr. Carpenter reported that the class of 2020 graduation plans, as presented to the MRSC at the 5/14/2020 MRSC meeting, are still moving forward. Graduation will be held on the stadium field of the MRHS on June 23, 2020 at 8 PM for a student-only event. Seniors last day of class is tomorrow, May 29, 2020. They have been invited back to the HS to participate in the annual 'last lap' in the MRHS parking lot / driveway. MRHS Administration will also be delivering Caps and Gowns personally to 2020 graduates during the week of June 1<sup>st</sup>. There will be an Athletic Tribute and Senior Arts night, as well, being hosted virtually via GOOGLEMEET.

At the graduation ceremony, Seniors will be appropriately spaced out according to social distancing guidelines and the graduation ceremony will be broadcast live so that friends and families will be able to view the ceremony.

#### **E. Recognitions**

Dr. Carpenter thanked and recognized the following for their achievements, contributions and donations to the Monomoy Regional School District:

- Monomoy Regional Middle School teacher **Nancy Gifford** has earned the American Meteorological Society's Certified AMS Teacher (CAT) designation, a professional recognition for completing required coursework and being actively engaged in raising Earth science literacy. Among science educators, the CAT designation is sought as a mark of distinction and recognition.
- David Oppenheim and the Wayside Inn for their latest donation to the CES food pantry. The donation is for \$5,282.98 of food, and we served approximately 300 people last "pick up" week.
- Ms. Fanning-Smith and Pine Acres/Compass Realty for \$1500.00 to the Lighthouse Fund. We were able to purchase additional pantry and self-care items at Stop and Shop with these funds.
- Mr. Farrell, Stop and Shop's manager, for his help with this, and for Stop and Shops donation of three cases of snack chips to these efforts as well.

#### **F. Subcommittee Reports**

Having met at 5 PM, prior to the 5/28/2020 MRSC Regular Meeting, Tina Games reported out from the Policy Subcommittee stating that they will be presenting two policies for a review and first reading at the next MRSC meeting on June 11, 2020.

The Finance Subcommittee met May 27, 2020 to further discuss the FY21 Regional School District Interim or 1/12th Budget. Please refer to D3.

## **G. Superintendent's Report**

Dr. Carpenter reported that on June 17, 2020 he will be hosting his third *Conversation with the Superintendent*. This will be held as a virtual GOOGLEMEET conversation. He suspected the conversation will likely center around feedback on Distance Learning and what the fall semester could potentially look like if Massachusetts moves to reopen schools.

## **H. Action Items**

### **1. Declaration of Surplus**

**MOTION:** Meredith Henderson moved to approve the following items from the Monomoy Regional MS as surplus:

37 Laptops  
2 Storage servers  
5 Projector mounting arms  
6 Laser Jet printers  
44 Flat screen monitors

Motion seconded by Joseph Auciello.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Sharon Stout: Aye; Joseph Auciello: Aye; Tina Games: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

### **2. Presentation of the Warrants**

Accounts Payable and Payroll warrants have been signed by Jo-anne Sheehan as the MRSC appointed emergency signer.

## **I. Public Comment:**

Harwich resident Charles Gruszka asked for a repeat of the motions of the 1/12<sup>th</sup> budget and an explanation.

Harwich resident and Monomoy RSD employee Cindy Gushee addressed the committee regarding staffing reductions and hoped community members would see that we've made an effort to offer an affordable budget to member towns by doing so.

## **J. Adjournment**

**MOTION:** At 8 PM. Nancy Scott moved to adjourn; seconded by Meredith Henderson.

**Roll Call Vote:** Terry Russell: Aye; Jo-anne Sheehan: Aye; Meredith Henderson: Aye; Nancy Scott: Aye; Joseph Auciello: Aye; Sharon Stout: Aye; Tina Games: Aye; Jackie Zibrat-Long: Aye.

**UNANIMOUS** the motion passes.

Respectfully Submitted,

Leah Tambollo  
Recording Secretary

**Documents reviewed and available upon request:**

5/28/2020 MRSC Agenda  
MRSC meeting minutes 5 14 2020  
FY19 Final Financial Statements  
FY19 Final Single Audit Report  
Motions for Interim or 1/12 Budget  
Declaration of Surplus Items from MRMS