

Monomoy Regional School Committee
Monomoy Regional High School Library
75 Oak Street, Harwich, MA
Meeting Minutes
Thursday May 9, 2019

Members present: Donna Richardson; Nancy Scott; Sharon Stout; Jackie Zibrat-Long; Terry Russell; Jo-anne Sheehan; Tina Games; Joseph Auciello.

Administrators Present: Dr. Scott Carpenter, Superintendent; Katie Isernio; Marc Smith; Melissa Maguire; Bill Burkhead; Robin Millen; Joy Jordan.

A. Call to Order - The meeting was called to order at 6:39pm

B. Approval of Minutes – April 25, 2019

Motion: Nancy Scott moved to approve the meeting minutes from the April 25, 2019 School Committee meeting, seconded by Jo-anne Sheehan. **UNANIMOUS**

C. Public Comment

Eileen Dillon-McGee addressed the school committee asking for their support in keeping Spanish in the Elementary schools.

D. Recognitions

Dr. Carpenter thanked and recognized the following for their contributions to the MRSD:

*The Friends of Chatham Waterways for their grant in the amount of \$200.

*The Cape & Islands Workforce Development Board for their grant in the amount of \$500.

*The Meyer B&B Group Inc / Captain's House Inn in Chatham for their donation in the amount of \$100.00

*The Art of Charity for their grant in the amount of \$1,000.

Dr. Carpenter also recognized the passing of former Harwich School Committee member and teacher Ed Jaworski. Mr. Jaworski served as a founding member of the Building Committee for the Monomoy Regional School District.

E. Reports and Discussions

1. Iceland, China, Tanzania and Spanish Exchange Trip Recaps

Students and teacher chaperones from the 2018-2019 school year trips to Iceland, Tanzania, Spanish Exchange and China presented highlights of their adventures abroad to the school committee members with photos and engaging stories. Students who traveled to Iceland visited National Parks, geysers an Icelandic horse farm and the Blue Lagoon. Students who traveled to Tanzania were welcomed by students at the SEGA School, hiked in the Uluguru Mountains to the Choma waterfalls and worked at on organic farm as part of their service project. The students who traveled to Vigo, Spain completed the second part of the 2018-2019 School to School Spanish Exchange. Students spoke about their experiences of traveling to Barcelona, going to Spanish markets, staying with host families and making life –long relationships. Lastly, the students who traveled to China shared their

experiences of visiting the Great Wall and cleaning up trash along the way, caring for Pandas at the Chengdu Panda Sanctuary and interacting with children at an orphanage, with whom they are starting a pen-pal program.

2. CVEC request for bid for rooftop Solar Voltaic Panels – MRHS

Liz Argo, from CVEC, addressed the school committee members following up from her presentation of bid information at the April 25, 2019 school committee meeting. At that time, school committee members were asked to review the information in order to vote at the May 9, 2019 meeting.

MOTION: Nancy Scott moved to approve lease with developer and intergovernmental agreement with CVEC in principle, subject to review of final negotiation and price saving analysis by the Superintendent, and authorize the Superintendent to sign following final approval. Seconded by Jackie Zibrat-Long. **UNANIMOUS**

3. Cape Light Compact summary for lighting upgrade project at MRMS

Rick Travers, MRSD Facilities Manager, reported to the committee that the district recently received a grant, in the amount of close to \$90,000.00, from the Cape Light Compact. With these funds they will be able to completely replace obsolete, costly ballasts at the MRMS with upgraded LED lighting. Mr. Travers thanked the Cape Light Compact for their generous support.

CES Lightening Strike

Mr. Travers also addressed the recent lightning strike that hit the Chatham Elementary School and brought some electrical systems down as a result. While no physical damage to the building was sustained, some systems were damaged, including the intercom system which is in the process of being repaired.

4. Academic Report – CES

Dr. Robin Millen, CES Principal, addressed the school committee with her Improvement Plan goals from this school year. The report highlighted the grade level, subject and growth goal that is met, approached, exceeded, or not yet met. From this data, the next steps will be to investigate and monitor mathematics achievement, add spiraling component to Math in Focus program, enhance focus on math vocabulary and explore multiple representations in the UDL (Universal Design for Learning) framework. More information / additional evidence on progress is available at Monomoy.edu >Our District>School Improvement Plans.

5. Job Description revision for the District Accountant

The revised job description for the District Accountant was presented for review. This revised description is a true and accurate accounting of the job actually being performed by the District Accountant that blends the original job description of the District Account with some additional responsibilities assumed from the Treasurer job description as the Treasurer has been focused on the work related to the building project. The school committee will be asked to vote to approve the revision at the school committee meeting on May 23, 2019.

6. Family /Community Need survey results

Dr. Carpenter took the podium to report on the results from Family /Community Needs survey. The survey opened just before April break and closed May 5, 2019. There were 268 respondents. The results suggest that there is a real need for full day/ full year care for infants/toddlers, preschool age and elementary age children in the district and surrounding area. While the findings show that there are not adequate care options for local families, other factors such as costs and transportation also prove to be obstacles for families needing child care. Additional themes that were identified from the survey results were affordability, the need homework support, wait list issues, flexibility of participation and adaptable programs.

These survey results will be used to adapt our own before and after school programs but also used to look for potential partnership opportunities to better support local families.

7. Superintendent Contract

School Committee Chair Donna Richardson reported that in the Executive Session that met previous to the regular meeting, it was voted to approve the extension Dr. Carpenter's contract for the term of July 1, 2019 to June 30, 2022.

MOTION: Tina Games moved to delay the vote in regular session to the next school committee meeting on May 23, 2019 as she this is a new process for her. This motion was seconded by Sharon Stout. The motion failed to pass with no supporting votes.

MOTION: Nancy Scott moved to approve the Superintendent's contract for the term of July 1, 2019 to June 30, 2022, seconded by Terry Russell.

Yeas: Joe Auciello, Jo-Anne Sheehan, Jackie Zibrat-Long, Donna Richardson, Nancy Scott, Terry Russell

Nays: Tina Games and Sharon Stout.

The motion passes.

8. Reporting out from Executive Session – Unit C

At the Executive Session on April 25, 2019, the school committee approved the Unit C contract. The new contract gives Unit C 2% increases of the next three year and also changes the pay grid for lead cooks to receive a flat stipend of \$2000 per year as opposed to \$1 more per hour. There is also now a defined tool for annual evaluations.

MOTION: Nancy Scott moved to approve the Unit C contract, seconded by Terry Russell. **UNANIMOUS**

F. Subcommittee Reports

1. Jackie Zibrat-Long reported that the Superintendent Evaluation subcommittee has met and proposes the following for a timeline for the Superintendent Evaluations: The evaluations and individual responses be prepared for the May 23rd meeting and be voted on at the June 6, 2019 meeting. Nancy Scott suggested that the individual responses be due before the meeting on the 23rd so that they may be reviewed and summarized in time to present on the 23rd. The new due date for the Summative Evaluation Reports is May 20, 2019. They will be summarized and presented at the meeting of May 23rd for a first reading and again for a 2nd reading and vote on June 6, 2019.

G. Superintendent's Report

1. Town Meeting 2019

Dr. Carpenter addressed the committee by first stating that the FY20 budget passed at Harwich Town meeting. The Regional Agreement did not pass. As it is on the warrant for the Chatham Town meeting on May 13th, it was suggested that the Regional Agreement be removed from that warrant. The school committee will revisit the issue next year.

MOTION: Sharon Stout moved to appoint a Chatham School committee member to contact the town to remove the Regional Agreement from the Chatham Town warrant, seconded by Nancy Scott. **UNANIMOUS**

*Jo-anne Sheehan will contact the town to remove it from the warrant.

2. Admin Professional Development – moving forward the Strategic Plan

1. Dr. Carpenter stated that on May 2, 2019 the Administrative team attended a Professional Development workshop by Cornelius Minor on how schools can support minority youth.

3. Dr. Carpenter also addressed the committee regarding his recent meeting with fellow Superintendents and Sen. Julian Cyr regarding Chapter 70. The formula is no longer true to reality as the assumption is that 3.5% of students are Special Education. The real number is closer to 18%. The Chapter 70 formula also needs works as it relates to the regional assessments and foundation enrollments as it unevenly distributes funding for districts in a '2 party dance'.

4. Lastly, Dr. Carpenter stated that although the school committee voted to not spend money on a plaque for school committee member who have served over the years, with the passing of Ed Jaworski, Dr. Carpenter would like to have one made to honor the commitment those members have made. Dr. Carpenter offered to cover the purchase personally.

H. Action Items

1. CVEC request for bid for rooftop Solar Photo Voltaic Panels- MRHS:

MOTION: Nancy Scott moved to approve lease with developer and intergovernmental agreement with CVEC in principle, subject to review of final negotiation and price saving analysis by the Superintendent, and authorize Superintendent to sign following final approval, seconded by Jackie Zibrat-Long. **UNANIMOUS**

2. Establishment of MRHS Media/Film Club Account:

MOTION: Jackie Zibrat-Long moved to approve the Establishment of MRHS Media/Film Club Account, seconded by Nancy Scott. **UNANIMOUS**

3. Copier Lease:

MOTION: Nancy Scott moved to approve the copier lease as presented at the April 25, 2019 meeting, seconded by Jo-anne Sheehan. **UNANIMOUS**

4. MRHS Program of Studies:

MOTION: Nancy Scott moved to approve the MRHS Program of Studies as presented at the April 11, 2019 meeting, seconded by Jackie Zibrat-Long. **UNANIMOUS**

5. Superintendent contract:

MOTION: Tina Games moved to delay the vote in regular session to the next school committee meeting on May 23, 2019 as she this is a new process for her, seconded by Sharon Stout. The motion failed to pass with no supporting votes.

MOTION: Nancy Scott moved to approve the Superintendent's contract for the term of July 1, 2019 to June 30, 2022, seconded by Terry Russell.

Yeas: Joe Auciello, Jo-Anne Sheehan, Jackie Zibrat-Long, Donna Richardson, Nancy Scott, Terry Russell

Nays: Tina Games and Sharon Stout.

The motion passes.

6. Approval of Warrants

Warrants were presented to the school committee for signature approval.

Lastly, Nancy Scott thanked Chair Donna Richardson for her service and commitment to the school committee. Donna Richardson addressed the committee to thank them and Dr. Carpenter for his hard work for the children in the Monomoy Regional School District

I. Adjournment

MOTION: At 9.27pm Nancy Scott moved to adjourn, seconded by Sharon Stout. **UNANIMOUS**

Respectfully Submitted,

Leah Tambolleo
Recording Secretary

Documents submitted and available for review:

Minutes from April 25, 2019
CVEC Request for bid information
Cape Light Compact MRMS summary
Iceland, China, Tanzania & Spanish Exchange trip review and slideshows
Academic Report – CES
Job Description revision for the District Accountant
Family / Community Needs survey results
Kenmark Copier lease proposal