



Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, April 28, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645
HELD PARTIALLY REMOTELY VIA ZOOM

This meeting will take place **partially remotely** pursuant to the law signed by Governor Baker on February 16, 2022-An Act Further Extending Certain COVID-19 Measures Adopted During the State of Emergency, which includes an extension, until July 15, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law.

This meeting will be accessible to the Public / Public Comment VIA ZOOM:

<https://us06web.zoom.us/j/87242803762?pwd=aFBUV3FjcDQ0YkIRZW5Nk1uTVpsQT09>

and be broadcast to Channel 22 and live-streamed/recorded to our YouTube channel at

<https://youtube.com/playlist?list=PLlsieOIQ5UHTJDM2AmZcughvAxfQS1U7>

A. Call to Order

B. MRHS Student Representative

C. Public Comment: Speakers are limited to three minutes; additional time at the discretion of the Chairperson

D. Approval of Minutes -

1. MRSC Meeting Minutes: April 14, 2022
2. MRSC Meeting Minutes: March 24, 2022

E. Reports and Discussions

1. Reporting Back on London & Costa Rica trips
2. MRHS Young Women's Club Feminine Hygiene initiative- presented by Jazmyn Jones
3. Approval of Donation from the MRHS Gender Sexuality Alliance
4. Strategic Plan Steering Committee: Strengths and Costs of Potential Facilitators
5. First Reading: Policy File File JJH; IJOA; JJH-R - Field Trips and Student Travel Domestic and International

F. Subcommittee, Representatives, Liaison Report

G. Superintendent's Report

1. Recognition of Donations, Grants, and other Acknowledgements
2. COVID Dashboard / Weekly COVID Safety Check

H. Action Items

1. Approval of Donation from the MRHS Gender Sexuality Alliance
2. Strategic Planning/Portrait of a Graduate Facilitator
3. Second Reading: Policy File JIBFB - Bullying Prevention and Intervention
4. Declaration of Surplus: HES, MRHS & Athletics
5. Approval of FY21 prior year invoice
6. Presentation of the Warrants

I. Adjournment

'22 APR 26 PM 4:14:13

Authorized Posting Officer

Leah Tambolleo

April 26, 2022

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, April 14, 2022 at 6:15PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645
HELD PARTIALLY REMOTELY VIA ZOOM

This meeting took place **partially remotely** pursuant to the law signed by Governor Baker on February 16, 2022-An Act Further Extending Certain COVID-19 Measures Adopted During the State of Emergency, which includes an extension, until July 15, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law.

This meeting was accessible to the Public / Public Comment VIA ZOOM:
<https://us06web.zoom.us/j/87242803762?pwd=aFBUV3FjcDQ0YkIRZW5Nk1uTVpsQT09>

and broadcast to Channel 22 and live-streamed/recorded to our YouTube channel at
<https://youtube.com/playlist?list=PLsIsieOIQ5UHtJDM2AmZcughvAxfQS1U7>

Members present in person: Meredith Henderson, Chair; Jessica Rogers; Nancy Scott

Members present in Zoom: Sharon Stout (left the meeting at 8:43 PM), Tina Games

Administrators present: Dr. Scott Carpenter, Superintendent; Marc Smith, Michael MacMillan, Melissa Maguire, Joy Jordan, Jim Birchfield

A. Call to Order The meeting was called to order at 6:18PM by Chair Meredith Henderson

1. Roll Call Attendance Tina Games: present; Nancy Scott: present; Meredith Henderson: present; Jessica Rogers: present; Sharon Stout: present.

B. Adjournment to Executive Session Roll Call Vote to adjourn to Executive Session pursuant to M.G.L. c. 30A section 21 (a) paragraph 2 to discuss strategy with respect to contract negotiations with nonunion personnel if an open meeting may have a detrimental effect on the District's bargaining or litigating position and the Chair so declares it. Coming out for regular open session at approximately 6:30 PM.

MOTION: Nancy Scott moved to adjourn to Executive Session, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the meeting adjourns to Executive Session at 6:20 PM.

C. Public Comment: None

D. Approval of Minutes

1. MRSC Meeting Minutes: March 10, 2022

MOTION: Nancy Scott moved to approve the minutes from the March 10, 2022 MRSC meeting, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

2. MRSC Meeting Minutes: March 24, 2022

MOTION: Nancy Scott moved to approve the minutes from the March 24, 2022 MRSC meeting, seconded by Jessica Rogers.

No vote was taken as during discussions Sharon Stout asked that the following statement be added to the March 24, 2022 meeting notes, "next 2 years there will be a full time adjustment counselor at MRHS". This will be confirmed within the meeting recording and this item will be moved to the next meeting agenda.

E. Reports and Discussions

1. Equity Task Force Student Liaison Report & Discussion- presented by Kristina Tamasco & Molly Gramm

Kristina and Molly explained the task force goal is to recognize and recommend solutions. Recently they conducted a survey to pinpoint inequalities in order to implement programs and other actions. They both belong to the student voice subcommittee, one of two more active subcommittees, the other being communication. The task force is comprised of caregivers, adults and students.

2. CES trip to Roger Williams Zoo - presented by Sandy Hanson

Sandy Hanson described how the field trip was related to the class animal project and played a video of her students explaining their books and questions.

MOTION: Nancy Scott moved to approve the CES trip to Roger Williams Zoo, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

3. Approval of donation to Care.org from Student Activities

MOTION: Nancy Scott moved to approve the \$491.01 donation to Care.org from Student Activities Diversity Club, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

4. Approval of donation to True Colors United from the Gay-Straight Alliance

MOTION: Jessica Rogers moved to approve the \$167.28 donation to True Colors United from the Gay-Straight Alliance, seconded by Nancy Scott.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

5. Regional Agreement Joint Committee Letter

School Committee consensus was gained to move this letter forward to the Chatham and Harwich boards with the goal to provide this to the Chronicle by April 27 for publication. A virtual emergency meeting will be scheduled if changes are received.

6. ESSER Grant III

Michael MacMillan reviewed the ESSER Funds spending plan and answered questions.

MOTION: Nancy Scott moved to approve the ESSER Grant spending plan to support instruction \$1,316,673, to support social and emotion learning mental health \$468,666, to improve the district's facilities & equipment \$390,436 and to enhance the districts health services \$150,170, any changes would require another School committee vote, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

7. Strategic Plan Steering Committee: Strengths and Costs of Potential Facilitators

Discussion regarding the facilitator options and their strengths, weaknesses and costs was conducted. Question arose if this plan is for Portrait of a Graduate (POG) or Strategic Planning or both. POG is one of seven expected outcomes. NEASC will expect POG. District Administration supports Teaching Learning Alliance as the preferred candidate in this process. Sharon Stout indicated that she and Danielle, as subcommittee members, favor the Battelle for Kids facilitators. Sharon Stout left the call during this item and there was no longer a quorum so the discussion ended and a motion/vote was not held.

8. First Reading: Policy File JIBFB - Bullying Prevention and Intervention

(This item was moved before item 7 under the Reports and Discussions section)

Policy subcommittee combined 3 policies into one. Melissa Maguire advised on specific laws. Move the policy to 2nd read on April 28, 2022 meeting agenda.

9. First Reading: Policy File JJH; IJOA; JJH-R - Field Trips and Student Travel Domestic and International

This item was not discussed.

10. Reporting out from Executive Session F. Subcommittee, Representatives, Liaison Report

(This item was moved to item 1 under the Reports and Discussions section)

Dr. Carpenter's contract was re-approved after the clerical correction.

MOTION: Nancy Scott moved to approve the Superintendent contract as presented, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

G. Superintendent's Report

1. Recognition of Donations, Grants, and other Acknowledgements

Acknowledge the work that when into the proms.

2. COVID Dashboard / Weekly COVID Safety Check

Good place but uptick last week, went from 10 positive cases last week to 25 this week, as follows with what we are seeing across the country. Some students and staff are wearing masks again. The cases are in pockets as the strain is fairly contagious in a cluster. Our county is still low level and would have to quadruple to elevate to a raised level.

3. International Trip Updates – London and Costa Rica

Trips will occur during April vacation, credit Rachel Barnes and Dustan Burrs for making these happen.

4. Conversation with the Superintendent - April 26, 2022

This will be held in person this time.

H. Action Items

1. CES Trip to Roger Williams Zoom - Potential Vote

MOTION: Nancy Scott moved to approve the CES trip to Roger Williams Zoo, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

2. Approval of donation to Care.org from Student Activities

MOTION: Nancy Scott moved to approve the \$491.01 donation to Care.org from Student Activities Diversity Club, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

3. Approval of donation to True Colors United from the Gay-Straight Alliance

MOTION: Jessica Rogers moved to approve the \$167.28 donation to True Colors United from the Gay-Straight Alliance, seconded by Nancy Scott.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

4. ESSER Grant

MOTION: Nancy Scott moved to approve the ESSER Grant spending plan to support instruction \$1,316,673, to support social and emotion learning mental health \$468,666, to improve the district's facilities & equipment \$390,436 and to enhance the districts health services \$150,170, any changes would require another School committee vote, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

5. Strategic Planning/Portrait of a Graduate Facilitator - Potential Vote

This item was discussed at great length however no vote was taken.

6. Approval of Prior Year (FY21) Invoice

This item was not discussed.

7. Declaration of Surplus Materials from MRHS & HES

This item was not discussed.

8. Superintendent Contract - Revote

MOTION: Nancy Scott moved to approve the Superintendent contract as presented, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye; Sharon Stout: aye.

UNANIMOUS the motion passes.

9. Presentation of the Warrants

Completed

I. Adjournment

MOTION: Nancy Scott moved to adjourn the meeting, seconded by Jessica Rogers.

ROLL CALL VOTE: Tina Games: aye; Nancy Scott: aye; Meredith Henderson: aye; Jessica Rogers: aye.

UNANIMOUS the motion passes and the meeting adjourns at 8:49 PM.

Resepfully Submitted,

Eileen Reilly
Recording Secretary

Documents reviewed and available upon request:

MRSC Meeting Agenda for April 14, 2022

MRSC Meeting Minuites: March 10, 2022

MRSC Meeting Minutes: March 24, 2022

CES trip to Roger Williams Zoo

donation to Care.org from Student Activities

donation to True Colors United from the Gay-Straight Alliance

Regional Agreement Joint Committee Letter

ESSER Grant III

Strategic Plan Steering Committee: Strengths and Costs of Potential Facilitators

Superintendent contract

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, March 24, 2022 at 6:00PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645
HELD PARTIALLY REMOTELY VIA ZOOM

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and broadcast to Channel 22 as well as live-streamed/recorded to our YouTube channel at
<https://youtube.com/playlist?list=PLsIsieOIQ5UHtJDM2AmZcughvAxfQS1U7>

Members present in person: Meredith Henderson, Chair; Jackie Zibrat-Long, Vice-Chair; Danielle Tolley; Tina Games; Jessica Rogers

Members present in Zoom: Sharon Stout

Members not present: Nancy Scott; Terry Russell

Administrators present: Dr. Scott Carpenter, Superintendent; Marc Smith; Michael MacMillan; Rick Travers; Mary Oldach; Joy Jordan; Jim Birchfield

A. Call to Order The meeting was called to order at 6:07 PM by Chair Meredith Henderson.

1. ROLL CALL ATTENDANCE: Danielle Tolley: present; Tina Games: present; Jessica Rogers: present; Jackie Zibrat-Long: present; Meredith Henderson: present.

*Sharon Stout present in the Zoom room but audible response not recorded.

B. Adjournment to Executive Session Roll Call Vote to adjourn to Executive Session pursuant to M.G.L. c. 30A section 21 (a) paragraph 2 to discuss strategy with respect to contract negotiations with nonunion personnel if an open meeting may have a detrimental effect on the District's bargaining or litigating position and the Chair so declares it. Coming out for regular open session at approximately 6:30 PM.

MOTION: Jackie Zibrat-Long moved to adjourn to Executive Session, seconded by Tina Games.

ROLL CALL VOTE: Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the meeting adjourns to Executive Session at 6:09 PM

Regular Open Session resumes at 6:30 PM.

C. Public Comment: None

D. Reports and Discussions

1. Update on the Harwich Community Playground-presented by HES Principal Mary Oldach

Harwich Elementary School Principal Mary Oldach shared the progress towards building the new Harwich Community Playground at HES. In 2019, the original Castle in the Clouds playground structure at HES was removed after an inspection of the structure deemed it to be unsafe. In October of 2019, the HES PTO submitted an application to receive Community Preservation Commission Acts funds (CPC) and, at that time, the project was transferred to the Town of Harwich. In September 2020, the application for Community Preservation Commission Acts funds (CPC) was approved and later in May 2021, at Harwich Town Meeting, the CPC application passed to provide \$500,000 towards the project and the school PTO also raised close to \$80,000 through fundraising.

The playground project then stalled due to the COVID pandemic however, on March 25, 2022, construction fencing will be installed and the construction project will begin and is expected to take 5-6 weeks to complete.

Ms Oldach was pleased to see movement on this project and hopes it'll be ready in time for the June 15th HES Field Day Celebration.

2. MSBA Application Statement of Interest

As discussed at the March 10, 2022 school committee meeting, MRSD Business Manager Michael MacMillan presented the MSBA applications for grant funds the district will be requesting for roof repairs at Chatham Elementary School and the Monomoy Regional Middle School. As two applications are being submitted the district has to identify their priority application - which will be for the Middle School roof. The application submission process requires approval from the school committee, therefore:

MOTION 1: Jackie Zibrat-Long moved to approve the following:

*Resolved: Having convened in an open meeting on March 24, prior to the SOI submission closing date, the School Committee of Monomoy Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated March 24 2022 for the **Chatham Elementary School** located at 147 Depot Road, Chatham, MA 02633 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: the replacement of the current school building roof under priority 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Monomoy Regional School District to filing an application for funding with the Massachusetts School Building Authority.*

The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

MOTION 2: Jackie Zibrat-Long moved to approve the following:

*Resolved: Having convened in an open meeting on March 24, prior to the SOI submission closing date, the School Committee of Monomoy Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated March 24 2022 for the **Monomoy Regional Middle School** located at 425 Crowell Road, Chatham, MA 02633 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: the replacement of the current school building roof under priority 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Monomoy Regional School District to filing an application for funding with the Massachusetts School Building*

The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

3. MRSD Regional Agreement & Warrant Article Wording

Superintendent Carpenter shared two documents with the school committee related to the most recent revision to the Regional Agreement. The updated version now includes approved revisions by DESE's legal team and was approved by the

Town of Chatham Select Board on March 22, 2022 at their meeting. Page 3 Section III.B. now includes an “ and/or regulation” and Page 8 Section VII.C. now reads, “The Regional District School Committee shall have a Budget/Finance Subcommittee charged with, among other things, to develop a proposed budget. The Budget/Finance Subcommittee shall have four (4) members, two of which shall be from each member town. The Budget/Finance Subcommittee shall vote to approve a proposed budget by a majority vote with at least one member from each member town voting in the affirmative. Said proposed budget is subject to the approval by majority vote of the Regional District School Committee.”

MOTION: Jackie Zibrat-Long moved to approve the Monomoy Regional School District Regional Agreement and Warrant Article wording as presented at tonight’s meeting (March 24, 2022) with the updated corrections from DESE. The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

4. Strategic Planning Steering Committee

Following up from the last conversation at the March 10, 2022 school committee meeting, Danielle Tolley provided a handout to the full committee which outlines the internal process the steering committee has been going through since they began meeting together in January 2022. Ms. Tolley noted the overview, purpose, desired outcomes and process as laid out in the handout provided. Of particular note, Ms. Tolley expressed that one of the hopes of the committee is that the strategic plan process yields the ‘Portrait of a Graduate’. The feeling is that the ‘Portrait of the Graduate’ (or the vision of what a graduate of Monomoy would look like) would be established first to serve as the anchor of the strategic plan and the rest of the strategic plan would be crafted around and from that vision in a second phase. Ms. Tolley continued to speak on the effects the pandemic has had on the implementation of the current strategic plan and discussed potentially extending it by a year in order to complete goals that had been interrupted by the pandemic.

In discussion, the committee discussed the estimated timeline, vetting potential facilitators, procurement procedures and regulations, and budgeting for the overall process.

There was no vote taken at this time. The school committee agreed via general consensus that the steering committee continue forward in their line of thinking and with the work they have been doing.

5. Reporting out from Finance Subcommittee Mtg held March 23, 2022

Chair of the Finance Subcommittee Jackie Zibrat-Long reported to the full committee that on March 23, 2022 the Finance Subcommittee convened to review feedback from both member towns as it related to the MRSD FY23 budget. At this time, the Finance Subcommittee recommends holding the current budget.

6. FY23 Budget - No change / no re-vote at this time due to the Finance Subcommittee’s decision to hold the current budget as discussed in D5 above.

7. ESSER III Grant Presentation/Discussion

MRSD Business Manager Michael MacMillan shared the ESSER funding overview with the school committee. His presentation covered the funding and ESSER timeline of monies to be spent, and the four major areas on which the funding has been focused. These categories are Instruction, Social and Emotional learning and mental health, facilities and equipment, and health.

The ESSER grant requires school committee approval and will be presented for a vote at the April 14, 2022 school committee meeting.

8. Update on School Committee Goals

Chair Meredith Henderson briefed the school committee on the progress made towards the 2021-2022 MRSC goals to date. The five established goals relate to the regional agreement, supporting equity and diversity in the district, ESSER grant

funding, the 2022 Strategic Plan, and the School Committee handbook. Members from the Policy Subcommittee spoke a bit on some of the policies they are currently reviewing and those that they wish to review. When discussing the Equity Task Force, Marc Smith, Director of Curriculum, Assessment and Instruction suggested that the two new student advisory liaisons to the school committee, Kristen Tamasco and Molly Gramm, provide an update to the school committee. Both Miss Gramm and Miss Tamasco serve on the Equity Task Force.

9. Reporting out from Executive Session: Superintendent Contract

Chair Henderson reported that, prior to the regular business meeting, the School Committee met in Executive Session to discuss the contract for Superintendent Scott Carpenter. The committee is offering a new 3-year contract to the Superintendent that will follow the cost of living increases as negotiated for the teachers collective bargaining agreement.

MOTION: Jackie Zibrat-Long moved to approve the Superintendent's 2022-2025 contract as presented and approved in Executive Session. The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

10. Consideration of Middle School land abutting Stepping Stones -- Town of Chatham

This conversation was tabled and will be brought back to the school committee at a later date yet to be determined.

E. Subcommittee, Representatives, Liaison Report - None

F. Superintendent's Report

1. Recognition of Donations, Grants, and other Acknowledgements

Dr. Carpenter applauded the efforts of Rose Richard, Rachel Barnes and Deb Donovan and the cast of the spring musical, *The 25th Annual Putnam County Spelling Bee*. The spring musical ran from March 16-19th in the HS auditorium.

2. COVID Dashboard / Weekly COVID Safety Check

Dr. Carpenter continued in his report to share that this week's pooled testing only yielded one new positive COVID case.

G. Action Items

1. MSBA Application Statement of Interest

MOTION 1: Jackie Zibrat-Long moved to approve the following:

*Resolved: Having convened in an open meeting on March 24, prior to the SOI submission closing date, the School Committee of Monomoy Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated March 24 2022 for the **Chatham Elementary School** located at 147 Depot Road, Chatham, MA 02633 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: the replacement of the current school building roof under priority 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Monomoy Regional School District to filing an application for funding with the Massachusetts School Building Authority.*

The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

MOTION 2: Jackie Zibrat-Long moved to approve the following:

*Resolved: Having convened in an open meeting on March 24, prior to the SOI submission closing date, the School Committee of Monomoy Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated March 24 2022 for the **Monomoy Regional Middle School** located at 425 Crowell Road, Chatham, MA 02633 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: the replacement of the current school building roof under priority 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Monomoy Regional School District to filing an application for funding with the Massachusetts School Building*

The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

2. MRSD Regional Agreement & Warrant Article Wording

MOTION: Jackie Zibrat-Long moved to approve the Monomoy Regional School District Regional Agreement and Warrant Article wording as presented at tonight's meeting (March 24, 2022) with the updated corrections from DESE. The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

3. Strategic Planning Steering Committee Recommendation - No vote taken. The school committee agreed via general consensus that the steering committee continue the work they have been doing.

4. FY23 Budget - ReVote - No vote taken at this time. The MRSC will hold its current budget.

5. Superintendent Contract

MOTION: Jackie Zibrat-Long moved to approve the Superintendent's 2022-2025 contract as presented and approved in Executive Session. The motion was seconded by Tina Games.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

6. Second Reading: 2022-2023 MRSD School Calendar

MOTION: Jackie Zibrat-Long moved to approve the 2022-2023 MRSD School Calendar as presented, seconded by Jessica Rogers.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the motion passes.

7. Presentation of the Warrants

Accounts Payable and Payroll Warrants were presented for school committee signature.

H. Adjournment

MOTION: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Jessica Rogers.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Jackie Zibrat-Long: aye; Meredith Henderson: aye.

UNANIMOUS the meeting adjourns at 8:20 PM.

Respectfully, submitted,

Leah Tambolleo
Recording Secretary

Documents reviewed and available upon request:

Harwich Community Playground Presentation
MSBA Application Statement of Interest
MRSD Regional Agreement & Warrant Article Wording
Strategic Planning Steering Committee handout
ESSER III Grant Presentation
2021-2022 MRSC Goals
2022-2023 MRSD School Calendar

Jennifer Police
Principal
jpolice@monomoy.edu

David Alexander
Assistant Principal
dalexander@monomoy.edu

Jeffery Sylvia
Assistant Principal
jsylvia@monomoy.edu



MONOMOY REGIONAL HIGH SCHOOL

75 Oak Street
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Phone 508-430-7200
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Karen Guillemette
Director of Athletics
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Jonathan Bennett
Director of Guidance
jbennett@monomoy.edu

Lori Thomas
Special Education/Out-of-District
lthomas@monomoy.edu

Sharing Kindness
PO Box 1082
Orleans, MA 02653

Dear Sharing Kindness,

We are friends of the Tadema-Wielandt family. We raised this donation in memory of Noah Tadema-Wielandt's passing and in honor of his family. We know you will put this to good use.

Best

The Monomoy High School Gender Sexuality Alliance

Advisor: Matthew R. Brown

Vendor Strengths and Weaknesses

MRSD Strategic Planning

Vendor Sorted for potential POG Cost	Strengths	Weaknesses	Cost
Ruth Gilbert-Whitner	<ul style="list-style-type: none"> • Extensive experience with DESE strategic planning model - trains others • Utilizes a Planning team responsible for collecting data/input from others • Can add additional meetings as needed • In-person 	<ul style="list-style-type: none"> • No previous experience with facilitating POG. • Limitation is that meetings would need to occur during the day (not at night) 	<p>No specific quote for POG, but verbally have been told to expect \$1,000/ meeting and expect number of meetings and total cost to be similar to Strategic Planning</p> <p>\$6,000 - 7,000 - Strategic Planning</p> <ul style="list-style-type: none"> • 6-7 in person sessions
Teaching Learning Alliance	<ul style="list-style-type: none"> • Sends team of three experienced facilitators • Multiple-focus groups allow for wide data collection • Surveys plus data analysis • Cost includes a professionally published final product • Facilitators have lead their own districts through POG process and evaluated other districts POG implementation • Flexible in approach to our needs • Eager to establish POG facilitation as a firm offering • In-person • Extensive strategic planning facilitation 	<ul style="list-style-type: none"> • Firm is actively working to incorporate POG facilitation into their offerings, but the firm has no previous experience actively facilitating a POG process. 	<p>No specific quote for POG, but verbally have been told to expect number of meetings and cost to be similar to Strategic Planning</p> <p>\$18,500 - Strategic Planning</p> <ul style="list-style-type: none"> • 6 in-person meetings, plus 5 or more listening forums

Vendor Strengths and Weaknesses

	experience		
Kristen Rodriguez's firm	<ul style="list-style-type: none"> • Trained in DESE strategic planning model - extensive experience • Utilizes a Planning team responsible for collecting • Extensive strategic planning facilitation experience 	<ul style="list-style-type: none"> • No previous experience with facilitating POG • Only virtual, unless we use her Massachusetts associate Laurie Kanza, who also has no POG facilitation experience. 	<p>No quote for POG, but could expect number of meetings and cost to be similar to Strategic Planning</p> <p>\$24,750 - Strategic Planning</p> <ul style="list-style-type: none"> • 7 sessions - virtual for Kristen (in-person is a partner)
Battelle for Kids	<ul style="list-style-type: none"> • Extensive experience with POG • Structured/ "proven" approach • In-person is an option (at the higher cost) • Consultants well-received by some previous communities • Surveys and data analysis • Cost includes a professionally published final product • Has strategic planning experience too 	<ul style="list-style-type: none"> • Design team commits to 4 meets - limits community involvement • "Structured process" - less flexibility • One district contacted did not have a favorable experience with the firm and "fired" a BFK facilitator. 	<p>\$28,800 - \$33,800 - POG</p> <p>\$41,000-\$51,300 - Strategic Planning</p> <ul style="list-style-type: none"> • 4 in-person meetings for POG • 3 in-person meetings for strategic planning • Can be done virtually
Abby Benedetto	<ul style="list-style-type: none"> • Extensive work with POG/VOG • "Wall to Wall" complete over 3 years • Mix of in-person and virtual • NEASC trainer • POG/VOG implementation completed 	<ul style="list-style-type: none"> • Based in California • Limited experience with strategic planning 	<p>\$30,000 for POG</p> <p>Also offers a two-part virtual workshop through NEASC for \$1000/part for a team of up to 8 school district participants to be trained in leading their district through the process (Falmouth Public's approach)</p> <ul style="list-style-type: none"> • 12 virtual

Vendor Strengths and Weaknesses

			<p>meetings over course of year</p> <ul style="list-style-type: none"> • Can fly her in for additional cost per trip
Attuned Education Partners	<ul style="list-style-type: none"> • Extensive experience with strategic planning for very large districts • Complete organizational diagnostics • Provide tools for plan communication and implementation post development • Hybrid model 	<ul style="list-style-type: none"> • No direct POG experience • Experience is with much larger systems - Worcester, Indianapolis, Washington D.C. 	<p>No proposal for POG, but less than strategic planning b/c no organizational diagnostic needed</p> <p>\$130,000 - Strategic Planning</p> <ul style="list-style-type: none"> • Blended, in-person at beg and end of process • Includes comprehensive district diagnostic

Monomoy Regional School District
Field Trips and Student Travel Domestic and International

Field/Day Trips

1. ~~Field trips can bring the school and the community closer together, which can result in real life experiences that enrich the curriculum for students~~ Field trips are an extension of the school's Standards Based Curriculum and are considered a regular school activity. ~~and also bring about better public relations.~~
2. All field trips will be approved by the Principal or designee. Field trips are defined as an *observation* for education, non-experimental research or to provide students with experiences outside their everyday activities away from the school facility and requires transportation
3. ~~The School Committee will encourage field trips as an integral part of the instructional programs in the schools.~~
4. The Superintendent will establish regulations to assure that:
 - a. Students have parent/guardian permission for trips.
 - b. All trips are properly supervised.
 - c. All safety precautions are observed.
 - d. All trips contribute substantially to the educational program.

Scheduling

1. Whenever possible, trip schedulers should avoid planning student travel between the hours of midnight and 6:00 a.m, ~~due to the increased risk of vehicular accidents during this time period.~~
2. Non-academic field trips are considered "optional school programs" and do not count toward meeting structured learning time requirements. (Refer to the Massachusetts Department of Education publication Student Learning Time Regulations Guide).
3. Trip itineraries must leave enough time for drivers to rest in conformity with federal hour-of- service requirements and common sense.
4. Trip scheduling should take into account the likelihood of delays due to weather, traffic, stragglers, and other unanticipated factors.
5. If substantially all members of a class are participating in a trip, the school ~~will should~~ provide appropriate substitute activities for any students not participating.

Extended/Overnight/Travel Abroad

1. All student trips ~~beyond a two and half hour drive which include late night~~ or overnight/~~abroad~~ travel (between midnight and 5:00 am) must have prior approval of the School Committee.
2. All ~~out-of-state or extended (overnight)~~ trips and excursions, except those required for student participation in tournament competition or contests, must have advance approval of the School Committee.

3. Overnight/**abroad** accommodations will be made in advance with student safety and security in mind.
4. Overnight/**abroad** trips should offer significant educational benefits to students that clearly justify the time and expense of the trip. Such trips should be appropriate for the grade level.
5. Whenever possible, overnight/**abroad** trips should be scheduled on weekends or during school vacations to minimize lost classroom time.

Emergency Provisions for All Travel

1. Trips are planned with careful consideration of student safety which includes, without limitation, an appropriate number of adult chaperones and confirmation that all chaperones have approved Criminal Offender Record Information (CORI) checks on file with the Superintendent;
2. All overnight/ abroad trips will have an emergency plan that includes provisions for transportation or flight cancellations; provisions for illness/hospitalization and other anticipated emergencies;
 - a. Provisions are made for medical emergencies, including attending medical personnel, when necessary;
 - b. Should an emergency situation occur, the supervising faculty member is responsible for notifying the Principal as soon as possible but no later than twenty-four (24) hours after the emergency situation occurs. The supervising faculty member is also responsible for notifying the parent/guardian/caregiver of record by telephone, text, or email once the emergency situation stabilizes but no later than twenty-four (24) hours after the emergency situation occurs;
 - c. Students and parents/guardians/caregivers, and chaperones will receive written notice that all Monomoy Regional School District policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules regarding student conduct will apply and be in effect at all times.

Right to search a student's belongings

1. Consent will be sought to search students' luggage prior to leaving by an administrator or designee.

AUTHORITY TO APPROVE/DISAPPROVE/CANCEL - Domestic and International

1. Monomoy Regional School District, acting through the School Committee or the Superintendent, reserves the right
 - a. to cancel trips up to departure and
 - b. to recall trips in progress, if national and/or international conditions so warrant or if security and safety concerns over which Monomoy Regional School District has no control render it appropriate to cancel the trip.
2. The following criteria will be taken into consideration:
 - a. U.S. Department of State Travel Advisory;
 - b. Homeland Security Advisory (alert status);
 - c. and/or Declaration of War or armed conflict. Additionally, the critical judgment of the School Committee, with input from the Superintendent, principal, and supervising faculty member, will be taken into consideration.

3. The Superintendent will alert the School Committee to final deadlines regarding required commitment of funds if there are national and/or international events/situations/conditions which might cause the School Committee to cancel or recall a trip due to safety concerns or other reasons. In the event that a trip must be canceled in accordance with this Section C, school officials will make a reasonable effort to obtain a refund of monies paid by students and parents/guardians/caregivers. However, such refunds are not guaranteed and are subject to the specific contract with the travel vendor. The student and parents/guardians/caregivers understand that he/she/they may lose any and/or all of the funds he/she/they have expended for the voluntary trip.
4. Pursuant to state law and regulation, the School Committee is responsible for approving out-of-state (longer than two and a half hour drive) and/or overnight trips. **Exception:** In the event that approval is required for an academic or athletic contest, competition or tournament and the schedule is such that the contest, competition, or tournament is not known to administrators within 10 calendar days before the next regularly scheduled School Committee meeting, said approval authority is delegated to the Superintendent of Schools.
5. The approval process for a specific trip shall be completed prior to making any preparations for the trip, taking deposits from students, or engaging students in fundraising activities for the trip.

APPROVAL DOCUMENTATION - Domestic and International

1. Approval for all trips which involve contractual obligations with any third party(ies) must be obtained prior to making any such obligations. All trips must be approved in writing by the appropriate authority as specified in this policy. The initial documentation required for submission for approval of a trip must include:
2. Proposed dates and itinerary
3. Description of student eligibility
4. Estimated number of students expected and percentage of eligible students participating
5. Cost per student (if applicable)
6. Mode(s) of transportation and schedule
7. The ratio of chaperones/teachers to students for the trip recommended by the Principal
8. Description of arrangements for meals and lodging (if applicable). Accommodations will include enough rooms so that no chaperones are rooming with students
9. Description of security personnel/features for transportation and accommodations
10. Means of financing
11. Draft copy of all contract(s) and copies of the travel company's insurance policy (and relevant riders), and refund policies associated with the trip
12. Draft copy of the letters to be sent to parents and guardians referencing the specifics of the trip including all of the above and any rules specific to the trip which are in addition to the Monomoy Regional School District student conduct policies, student handbook rules or regulations, and the Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations. For international trips, the sponsoring faculty member will provide parents/guardians/caregivers a copy of the State Department travel advisory and Homeland Security Alert Status for all countries to be visited

13. In the case of academic field work, a description of the educational alternative and mapping of that alternative for students who are not participating, if applicable
14. Written verification from superintendent's office that all chaperones have a Criminal Offender Record Information CORI check on file
15. For international trip requests a printout of the State Department Travel Advisory and Homeland Security Alert Status for all countries to be visited
16. *Additional information may be requested by the appropriate authority prior to making a decision*
17. *Should external circumstances change after the initial trip approval detailed modifications to the relevant approval documentation (see above) will be required*
18. Other requirements as determined by the Principal.

Fundraising (section added)

1. **Initial** fundraising activities for trips will be subject to approval by the Principal or designee
- ~~2. Initial Approval by the School Committee is required before engaging students in fundraising activities.~~
3. The School Committee will consider the educational value of the trip in relation to the cost prior to granting **initial** approval.
4. Teachers and other school staff are prohibited from soliciting for privately run trips through the school system and in the schools.
5. The amount of time to be devoted to fundraising should be reasonable and commensurate with students' obligations for homework, after-school activities, and jobs.
6. Group fundraising activities are preferred. Students should not be assigned individual fundraising targets. **All funds raised should be equally distributed to all students participating in the school sponsored trip. Furthermore, If students are charged individual fees for participation, every effort scholarship money may be made available where needed.**

— Student Travel Regulations **Transportation**

1. The use of vans or private automobiles for trips planned to include late night or overnight student travel is prohibited. Late night or overnight trips will use commercial motor coaches.
2. Trips planned to include late night or overnight student travel will include a pre-trip check of companies, drivers, and vehicles. CORI checks will be conducted in accordance with Massachusetts General Laws Chapter 71, section 38R.
3. The Superintendent or designee will ensure that the selected carrier is licensed for passenger transportation by the Federal Motor Carrier Safety Administration (FMCSA). The district will not contract with any carrier that has a safety rating of "conditional" or "unsatisfactory".
FMCSA ratings are available at <http://www.saferys.org/>.

4. The contract with the carrier will prohibit the use of subcontractors unless sufficient notice is given to the district that allows verification of the subcontractor's qualifications.
5. **Additional Resources**
Federal Motor Carrier Safety Administration (FMCSA) - <http://www.fmcsa.gov>
United Motorcoach Association Student Motorcoach Travel Safety Guide (includes "Motorcoach Safety Checklist") - <http://www.uma.org/consumerhelp/studentguide.asp>
Department of Defense's approved list of motor carriers -
<http://www.mtmc.army.mil/content/504/approvedlist.pdf>

Final Approval

1. Final approval will not be granted until all preparations for the trip have been completed including, but not limited to, all logistical details involving transportation, accommodation arrangements and fundraising efforts.
2. The School Committee requires that final approval be sought no less than 30 days prior to the scheduled trip dates.
3. The School Committee will only review for approval of school-sanctioned trips.
4. The School Committee will not review or approve trips that are privately organized and run without school sanctioning.

Cross references:

JJH; IJOA; JJH-R

Legal references:

Chapter 346 of the Acts of 2002 (et al) approved on October 9, 2002
M.G.L. 69:1B; 71:37N; 71:38R
603 CMR 27.00

Adopted by the MRSC March 27, 2013

Revised:

Monomoy Regional School District Bullying Prevention and Intervention - Final Draft

The Monomoy Regional School District expects that all members of the school community will treat each other in a civil manner and with respect for differences.

The Monomoy Regional Schools are committed to maintaining a school environment where students are free from bullying and cyber-bullying and the effects thereof. This commitment is an integral part of our comprehensive efforts to promote learning, and to prevent and eliminate all forms of bullying and other harmful and disruptive behavior that can impede the learning process.

Acts of bullying and cyber-bullying are prohibited:

- a. on school grounds, property immediately adjacent to school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by the school district; or through the use of technology or an electronic device owned, leased or used by the school district and;
- b. at a location, activity, function or program that is not school-related, or through the use of technology or an electronic device that is not owned, leased or used by the school district, if the acts create a hostile environment at school for the target, infringes on the rights of the target at school or materially and substantially disrupts the education process or the orderly operation of a school.

Retaliation against a person who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying also is prohibited.

We recognize that certain students may be more vulnerable to become targets of bullying, harassment, or teasing based on actual or perceived characteristics, including race, color, religion, ancestry, national origin, sex, socioeconomic status, homelessness, academic status, gender identity or expression, physical appearance, or sensory disability, or by association with a person who has or is perceived to have one or more of these characteristics. The district will identify specific steps it will take to create a safe, supportive environment for vulnerable populations in the school community, and provide all students with the skills, knowledge, and strategies to prevent or respond to bullying, cyber-bullying, harassment, retaliation or teasing.

I. Definitions

Aggressor is a student or a member of a school staff including but not limited to, an educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, advisor to extra-curricular or paraprofessional who engages in bullying, cyberbullying, or retaliation towards a student.

Bullying as defined in M.G.L. c. 71, § 37O, is the repeated use by one or more students or

members of a school staff of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at a target that:

- i. causes physical or emotional harm to the target or damage to the target's property;
- ii. places the target in reasonable fear of harm to himself or herself or of damage to his or her property;
- iii. creates a hostile environment at school for the target;
- iv. infringes on the rights of the target at school; or
- v. materially and substantially disrupts the education process or the orderly operation of a school.

Cyberbullying is bullying through the use of technology or electronic devices such as telephones, cell phones, computers, and the Internet. It includes, but is not limited to, email, instant messages, text messages, and Internet postings. See M.G.L. c. 71, § 37O for the legal definition of cyberbullying.

Hostile environment as defined in M.G.L. c. 71, § 37O, is a situation in which bullying causes the school environment to be permeated with intimidation, ridicule, or insult that is sufficiently severe or pervasive to alter the conditions of a student's education.

Retaliation is any form of intimidation, reprisal, or harassment directed against a student who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying.

School Staff includes, but is not limited to, educators, administrators, counselors, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, advisors to extracurricular activities, support staff, or paraprofessionals.

Target is a student against whom bullying, cyberbullying, or retaliation has been perpetrated.

Bullying and Retaliation Are Prohibited and Will Lead to Discipline

The Monomoy Regional School District absolutely prohibits bullying, cyber-bullying and retaliation as defined above. Students or staff who engage in bullying or retaliation will be subject to disciplinary action; however, disciplinary action taken must balance the need for accountability with the need to teach appropriate behavior. The range of disciplinary action includes, but is not limited to, one or more of the following: verbal warnings, written warnings, reprimands, detentions, short or long-term suspensions, or expulsions from school as determined by the school administration and/or school committee, subject to applicable procedural requirements. Nothing in this policy is intended to prevent the school administration and/or school committee from taking disciplinary action against a student for conduct that does not meet the definition of bullying or cyberbullying, as defined above, but nevertheless is inappropriate for the school environment.

II. Leadership

- A. **Public involvement in developing the Plan.** As required by M.G.L. c. 71, § 37O, the District will develop the plan in consultation with teachers, school staff,

professional support personnel, school volunteers, administrators, community representatives, local law enforcement agencies, students, parents/guardian/caregiver . Consultation will include public notice and a public comment period before the Plan is adopted by the School Committee. All interested parties will be invited to review the policy by either attending scheduled policy sub-committee meetings, input through email, or through a survey mechanism.

- B. **Assessing needs and resources.** At least once every four years, the District will administer a student survey to assess school climate and the prevalence, nature, and severity of bullying in our schools. Additionally, the school or district will annually report bullying incident data to the Department of Elementary and Secondary Education. An annual report will also be provided to the school committee.
- C. **Planning and oversight.** The Bullying Prevention and Intervention Plan (“Plan”) is a comprehensive approach to addressing bullying and cyberbullying, and the district is committed to working with students, staff, families, law enforcement agencies, and the community to prevent issues of violence. In consultation with these constituencies, we have established this Plan for preventing, intervening, and responding to incidents of bullying, cyberbullying, and retaliation. The principal is responsible for the implementation and oversight of the Plan except when a reported bullying incident involves the principal or the assistant principal as the alleged aggressor. In such cases, the Superintendent or designee shall be responsible for investigating the report, and other steps necessary to implement the Plan, including addressing the safety of the alleged target. If the Superintendent is the alleged aggressor, the School Committee, or its designee shall be responsible for investigating the report, and other steps necessary to implement the Plan, including addressing the safety of the alleged victim.

III. Training and Professional Development

- A. **Annual staff training.** Annual training for all school staff on the Plan will include staff duties under the Plan, an overview of the steps that the principal or designee will follow upon receipt of a report of bullying or retaliation, and an overview of the bullying prevention curricula to be offered at all grades throughout the school or district. Staff members hired after the start of the school year are required to participate in school-based training during the school year in which they are hired, unless they can demonstrate participation in an acceptable and comparable program within the last two years.
- B. **Ongoing professional development.** The goal of professional development is to establish a common understanding of tools necessary for staff to create a school climate that promotes safety, civil communication, and respect for differences. Professional development will build the skills of staff members to prevent, identify, and respond to bullying. As required by M.G.L. c. 71, § 37O, the content of schoolwide and district wide professional development will be informed by research and will include information on:
 - i. developmentally (or age-) appropriate strategies to prevent bullying;

- ii. developmentally (or age-) appropriate strategies for immediate, effective interventions to stop bullying incidents;
- iii. information regarding the complex interaction and power differential that can take place between and among an aggressor, target, and witnesses to the bullying;
- iv. research findings on bullying, including information about specific categories of students who have been shown to be particularly at risk for bullying in the school environment;
- v. information on the incidence and nature of cyberbullying; and
- vi. Internet safety issues as they relate to cyberbullying.

Professional development will also address ways to prevent and respond to bullying or retaliation for students with disabilities that must be considered when developing students' Individualized Education Programs (IEPs). This will include a particular focus on the needs of students with autism or students whose disability affects social skills development.

- C. **Written notice to staff.** Annual written notice of the relevant sections of the bullying prevention and intervention plan shall be provided to students and their parents/guardian/caregiver, in age-appropriate terms. Annual written notice of the bullying prevention and intervention plan shall be provided to all school staff. The faculty and staff at each school shall be trained annually on the bullying prevention and intervention plan applicable to the school. Relevant sections of the bullying prevention and intervention plan relating to the duties of faculty and staff shall be included in the school employee handbook. The bullying prevention and intervention plan shall be posted on the Monomoy Regional Schools website.

IV. ACCESS TO RESOURCES AND SERVICES

A key aspect of promoting positive school climates is ensuring that the underlying emotional needs of targets, student aggressors, families, and others are addressed.

- A. **Counseling and other services.** Based on the needs counseling or referral to appropriate services for student aggressors, targets, and family members of those students will be provided. Additional services or supports will be assessed based on the students needs. This may include additional instruction, social skills groups, or other appropriate supports and services.
- B. **Students with disabilities.** As required by M.G.L. c. 71B, § 3, as amended by Chapter 92 of the Acts of 2010, when the IEP Team determines the student has a disability that affects social skills development or the student may participate in or is vulnerable to bullying, harassment, or teasing because of his/her disability, the Team will consider what should be included in the IEP to develop the student's skills and proficiencies to avoid and respond to bullying, harassment, or teasing.
- C. **Referral to outside services.** If additional supports and services are needed, the school

will refer the family to appropriate community agencies to support the needs of the student and family.

V. Academic and Non-Academic Activities

- A. Specific bullying prevention approaches.** Bullying prevention curricula will be informed by current research. The curriculum will include addressing the aggressor, target, and bystander (if applicable). Initiatives will also teach students about the student-related sections of the Bullying Prevention and Intervention Plan.

VI. Policies and Procedures for Reporting and Responding to Bullying and Retaliation

- A. Reporting bullying or retaliation.** Reports of bullying or retaliation may be made by staff, students, parents/guardian/caregivers or others, and may be oral or written. Oral reports made by or to a staff member shall be recorded in writing. A school or district staff member is required to report immediately to the principal or designee or to the superintendent or designee when the principal or assistant principal is the alleged aggressor or to the school committee or designee when the superintendent is the alleged aggressor, any instance of bullying or retaliation the staff member becomes aware of or witnesses. Reports made by students, parents/guardians/caregivers or other individuals who are not school or district staff members, may be made anonymously. The school or district will make a variety of reporting resources available to the school community including, but not limited to, an Incident Reporting Form,¹ a voicemail box, a dedicated mailing address, and an email address.

1. Reporting by Staff

A staff member will report immediately to the principal or designee, or to the superintendent or designee when the principal or the assistant principal is the alleged aggressor, or to the school committee or designee when the superintendent is the alleged aggressor when he/she witnesses or becomes aware of conduct that may be bullying or retaliation. The requirement to report as provided does not limit the authority of the staff member to respond to behavioral or disciplinary incidents consistent with school or district policies and procedures for behavior management and discipline.

2. Reporting by Students, Parents/Guardians/Caregivers, and Others

The district expects students, parents/guardians/caregivers, and others who witness or become aware of an instance of bullying or retaliation involving a student to report it to the principal or designee, or superintendent or designee when the principal or assistant principal is the alleged aggressor. Reports may be made anonymously, but no disciplinary action will be taken against an alleged aggressor solely on the basis of an anonymous report. A student who knowingly makes a false accusation of bullying or retaliation shall also be subject to disciplinary action. Students, parents/guardians/caregivers, and others may request assistance

1

from a staff member to complete a written report. Students will be provided practical, safe, private, and age-appropriate ways to report and discuss an incident of bullying with a staff member, or with the principal or designee, or superintendent or designee when the principal or assistant principal is the alleged aggressor.

B. Responding to a report of bullying or retaliation

1. **Safety:** Before fully investigating the allegations of bullying or retaliation, the principal or designee will take steps to assess the need to restore a sense of safety to the alleged target and/or to protect the alleged target from possible further incidents. Responses to promote safety may include, but not be limited to, creating a personal safety plan; pre-determining seating arrangements for the target and/or the aggressor in the classroom, at lunch, or on the bus; identifying a staff member who will act as a “safe person” for the target; and altering the aggressor’s schedule and access to the target. The principal or designee will take additional steps to promote safety during the course of and after the investigation in order to protect anyone who reports bullying, provides information relating to an investigation of bullying, or witnesses and/or provides reliable information regarding an act of bullying, as necessary.
2. The principal or designee will implement appropriate strategies for protecting from bullying or retaliation a student who has reported bullying or retaliation, a student who has witnessed bullying or retaliation, a student who provides information during an investigation, or a student who has reliable information about a reported act of bullying or retaliation.

C. Obligations to Notify Others

1. **Notice to parents/guardians/caregivers.** The principal or designee will contact the parents/guardians/caregivers prior to any investigation. Upon determining that bullying or retaliation has occurred, the principal or designee will promptly notify the parents/guardians/caregivers of the target and the student aggressor of this, and of the procedures for responding to it. Notice will be consistent with state regulations at 603 CMR 49.00.
2. **Reporting to Local Law Enforcement:** At any point after receipt of a report of bullying or retaliation, or during or after an investigation, if the school principal or designee has a reasonable basis to believe that the incident may involve criminal conduct, the school principal or designee will notify the local law enforcement agency. In addition, if an incident of bullying or retaliation occurs on school grounds and involves a former student under the age of 21 who is no longer enrolled in a local school district, charter school, non-public school, approved private day or

residential school or collaborative school, the Superintendent of the Monomoy Regional School District or designee will notify local law enforcement if/s/he believes that criminal charges may be pursued. In making this determination, the principal will, consistent with the Plan and with applicable school or district policies and procedures, consult with the school resource officer, if any, and other individuals the principal or designee deems appropriate.

3. **Reporting to Administrator of Another School District or School:**

If the reported incident involves students from more than one school district, charter school, non-public school, approved private special education day or residential school, or collaborative school, the principal or designee first informed of the incident will promptly notify by telephone the principal or designee of the other school(s) of the incident so that each school may take appropriate action. All communications will be in accordance with state and federal privacy laws and regulations, and 603 CMR 49.00.

C. Investigation

1. The principal or designee will investigate promptly all reports of bullying or retaliation and, in doing so, will consider all available information known, including the nature of the allegation(s) and the ages of the students involved.
2. The following are general guidelines for responding to a report of bullying or retaliation. The guidelines will be adapted as necessary to respond appropriately to the complaint.
 - a. **Pre-Investigation:** Even before fully investigating allegations of bullying or retaliation, school personnel will consider whether there is a need to take immediate steps to support the alleged target and/or protect the alleged target from further potential incidents of concern. In taking any such action, however, the rights of both the alleged target and alleged aggressor must be considered.
 - b. **Written statement of the complaint:** The investigator will seek to determine the basis of the complaint, gathering information from the complainant, including such matters as: what specifically happened, who committed the alleged acts, who was present or may have information about the events, when the events occurred (date, time of day), and where the events occurred.
 - i. It is helpful to have these facts in writing. If age appropriate, the complainant may be asked to put the complaint in writing and to sign and date it. If the complainant cannot or chooses not to write a

complaint, the investigator will record the allegations, read them to the complainant to confirm accuracy, and ask the complainant to sign the document. If the complainant cannot or chooses not to sign, the investigator may sign and date the document her/himself

- c. **Interviews:** Once the allegations of the complainant are established, the investigator will gather other evidence, which often involves interviews of the alleged aggressor and/or other witnesses. If appropriate, the investigator should remind the alleged aggressor and witnesses that retaliation against persons whom they believe might have reported the incidents or cooperated with the investigation is strictly prohibited and will result in disciplinary action.
 - d. **Confidentiality:** The confidentiality of the complainant and the other witnesses will be maintained to the extent practicable given the school's obligation to investigate and address the matter.
- D. **Determinations.** School personnel must weigh all of the evidence objectively to determine whether the alleged events occurred and, if they did, whether the events constitute bullying or retaliation. The determination must be based upon all of the facts and circumstances and the perspective of a reasonable person. When applied to children, the "reasonable person" standard is generally "that of a reasonable person of like age, intelligence, and experience under like circumstances." See *Ellison v. Brady*, 924 F.2d 872 (9th Or. 1991).
- E. If bullying or retaliation is substantiated, the school will take steps reasonably calculated to prevent recurrence and ensure that the target is not restricted in participating in school or in benefiting from school activities. As with the investigation, the response will be individually tailored to all of the circumstances, including the nature of the conduct and the age of the students involved.
- F. In addition to taking disciplinary action, the following are examples of steps that may be taken to prevent the recurrence of bullying or retaliation;
- 1. Holding parent/guardian/caregiver conferences;
 - 2. Transferring student's classroom or school;
 - 3. Limiting or denying student access to a part, or area, of a school;
 - 4. Enhancing adult supervision on school premises;
 - 5. Excluding from participation in school-sponsored or school-related functions, after-school programs, and/or extracurricular activities;
 - 6. Providing relevant educational activities for individual students or groups of students. Guidance counselors and others in the school setting who have been trained in working with students on interpersonal issues may be helpful in providing such programs.
 - 7. Personalized Action Plan and directives for future conduct, including

providing the target with a process for reporting any concerns about future conduct immediately. It is critical to involve the student in creating an action plan that involves a reporting process that works for that particular student.

8. Arranging for communication between the parties, if appropriate, to assist them in resolving issues which have arisen between them. (Such an approach will be used cautiously since communication can sometimes exacerbate, rather than alleviate, the target's concerns and since the conduct often involves an imbalance of power.)
9. Providing counseling (or other appropriate services) or referral to such services for the target and/or the aggressor and/or for appropriate family members of said students.

G. Closing the Complaint and Possible Follow-Up: School staff will promptly provide notice to the parent/guardian/caregiver of a target and an aggressor about whether or not the complaint was substantiated and, if substantiated, what action is being taken to prevent any further acts of bullying or retaliation. Specific information about disciplinary action taken generally will not be released to the target's parents/guardian/caregiver unless it involves a "stay away" or other directive that the target must be aware of in order to report violations.

1. If appropriate, within a reasonable time period following closure of the complaint, the administrative staff or designee will contact the target to determine whether there has been any recurrence of the prohibited conduct.

H. The district will retain a report of the complaint, containing the name of the complainant, the date of the complaint, investigator, school, a brief statement of the nature of the complaint, the outcome of the investigation, and the action taken.

I. Taking Disciplinary Action: If the principal or designee decides that disciplinary action is appropriate, the disciplinary action will be determined on the basis of facts found by the principal or designee, including the nature of the conduct, the age of the student(s) involved, and the need to balance accountability with the teaching of appropriate behavior. Discipline will be consistent with the Plan and with the school's or district's code of conduct.

1. Discipline procedures for students with disabilities are governed by the federal Individuals with Disabilities Education Improvement Act (IDEA), which should be read in cooperation with state laws regarding student discipline.

J. Promoting Safety for the Target and Others: The principal or designee will consider what adjustments, if any, are needed in the school environment to enhance the target's sense of safety and that of others as well. One strategy that the principal or designee may use is to increase adult supervision at transition times and in

locations where bullying is known to have occurred or is likely to occur.

- K. Within a reasonable period of time following the determination and the implementation of intervention strategies and/or disciplinary action, the principal or designee will contact the target as well as any individuals who reported, witnessed, or provided information relative to an incident of bullying to determine whether there has been a recurrence of the prohibited conduct or if there has been any incidence of retaliation or intimidation. If so, the principal and appropriate support staff will determine whether additional corrective or supportive measures are needed and, if necessary, will work with appropriate school staff to implement them immediately.

VII. Collaboration with families:

- A. The District has a representative trained annually through MARC - Massachusetts Aggression Reduction Center on Bullying prevention.
- B. Parent/Guardian/Caregiver education and resources.
 - 1. The district will offer education programs for parents/guardians/caregivers that are focused on the parental/guardian/caregiver components of the anti-bullying curricula and any social competency curricula used by the district. The programs will be offered in collaboration with the PTO, School Councils, Special Education Parent Advisory Council, or similar organizations.
- C. Notification requirements.
 - 1. Each year the district will inform parents/guardians/caregivers of enrolled students about the anti-bullying curricula that are being used. This notice will include information about the dynamics of bullying, including cyberbullying and online safety.
 - 2. The school or district will send parents/guardians/caregivers written notice each year about the student-related sections of the Plan and the school's or district's Internet safety policy.
 - 3. All notices and information made available to parents/guardians/caregivers will be in hard copy and electronic formats, and will be available in the language(s) most prevalent among parents/guardians/caregivers.
 - 4. The district will post the Plan and related information on its website.

VIII. Problem Resolution System

- A. Any parent/guardian/caregiver wishing to file a claim/concern or seeking assistance outside of the district may do so with the Department of Elementary and Secondary Education Program Resolution System (PRS). That information can be found at: <http://www.doe.mass.edu/pqa>, emails can be sent to compliance@doe.mass.edu or individuals can call 781-338-3700.

IX. Relationship to Other Laws

- A. Consistent with state and federal laws, and the policies of the district, no person shall be discriminated against in admission to a public school of any town or in obtaining the advantages, privilege and courses of study of such public school on account of race, color, religion, ancestry, national origin, sex, socioeconomic status, academic status, gender identity or expression, physical appearance, sexual orientation, or mental, physical, developmental, or sensory disability, or by association with a person who has or is perceived to have one or more of these characteristics. Nothing in the Plan prevents the school or district from taking action to remediate discrimination or harassment based on a person's membership in a legally protected category under local, state, or federal law, or school or district policies.

B. Massachusetts Prohibits Bias-Related Bullying and Harassment in Schools

The Massachusetts Anti-Bullying Law (G.L. c. 71, § 37O) and Student Anti-Discrimination Act (G.L. c. 76, § 5) require schools to take steps to prevent bias-related bullying and harassment by students and respond effectively when it occurs. Bullying and harassment are similar, but not identical, types of misconduct. Bullying generally includes any repeated, targeted behavior that harms a student or disrupts the school environment. Although not all bullying is bias-related, bullying often stems from or involves bias, prejudice, or hate. Harassment is conduct that creates, or contributes to the creation of, an intimidating or hostile environment for a student because of their race, color, religion, national origin, sex, gender identity, or sexual orientation. Like bullying, harassment can take many forms, including verbal statements, online or social media activity, graffiti, and violent or threatening physical conduct. Unlike bullying, harassment does not have to be repeated or targeted at a particular victim. A single, severe hate incident may create an intimidating or hostile environment—so too may a series or pattern of incidents.

C. Response to Hate and Bias Incidents Involving Students

The district will take prompt and effective action to address hate incidents involving students. When a school receives notice of an alleged hate incident, it has a legal responsibility to investigate and to respond to any bullying or harassment that is found to have occurred. Because hate incidents may involve bullying, harassment, or both bullying and harassment, the district will ensure that the response complies with both the Anti-Bullying Law and the Anti-Discrimination Act. If the district determines that a hate incident does not rise to the level of bullying or harassment, the behavior that violates its code of conduct or other disciplinary rules will be addressed. The legal obligations imposed by the Anti-Bullying Law and the Anti-Discrimination Act are not limited by the physical boundaries of the school campus. Schools are responsible for addressing incidents that occur at school or school-related events, including activity on school buses to and from school or school-related events.

- D. The district will also evaluate whether a hate incident has created or contributed to an intimidating or hostile school environment. Some misconduct that does not qualify as bullying—for example, because it is not repeated—may still qualify as harassment that creates or contributes to an intimidating or hostile environment. Further, some

misconduct that qualifies as bullying may also trigger responsibilities under the Anti-Discrimination Act. And a school's responsibilities under the Anti-Discrimination Act may differ from its obligations under the Anti-Bullying Law.

- E. In addition, nothing in the Plan is designed or intended to limit the authority of the school or district to take disciplinary action or other action under M.G.L. c. 71, §§ 37H or 37H½, M.G.L. c. 71, §§41 and 42, M.G.L.c 76 § 5, or other applicable laws, or local school or district policies, or collective bargaining agreements, in response to violent, harmful, or disruptive behavior, regardless of whether the Plan covers the behavior.

LEGAL REF.: Title W, Section 703, Civil Rights Act of 1964 as amended
Federal Regulation 74676 issued by EEO Commission Title IX of the
Education Amendments of 1972 603 CMR 26.00 M.G.L. 71:370;
265:43,43A; 268: 13B; 269-1 4A
Anti-discrimination Act and Title VI

REFERENCE: Massachusetts Department of Elementary and Secondary Education's
Model Bullying Prevention and Intervention Plan

Adopted: May 2013
Revised: May 27, 2021;

Cape Cod Collaborative
 418 Bumps River Road
 Osterville, MA 02655
 Phone:(508) 420-6950

INVOICE



Monomoy Regional School District
 Business Office
 425 Crowell Road
 Chatham, MA 02633

DATE
6/30/2021
NUMBER
46036
TOTAL
1,236.26

Purchase Order MMS FT
 Reference

Item	Description	Quantity	Unit Price	U/M	Amount
1	Athletic Trips Monomoy Middle School June 2021	1.00	376.18	Month 211282	376.18 ✓
2	Field Trips Monomoy Middle School June 2021	1.00	860.08	Month 212425	860.08 ✓
		URMS	212225	\$173 ⁸⁶	
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Monomoy Regional School District Disposal of Surplus Materials

Estimated Value Under \$5,000

Name of individual Completing the Form: Sarah Wheaton Date: 11/17/2021

Submitted to: MICHAEL MACMILLAN Date: 4/11/2021

Current Location of item (s) - please be specific: Monomoy Regional High School Library

Complete one form for each type of material (i.e. computers on one and books on another)
Please send a digital photo of items listed below

Description	Model Number	Make/Brand Name	Condition	Approximate Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
Dated Biographies (1954-2004 copyright)			Fair-Good	1970-2004	339	\$1700 ABE books	FOR SALE OR DONATION

For Administration Use:

Approved by School Committee: Yes No

Date: / /

Title	Author	Standard Number	Published
"A good poor man's wife" : being a chronicle of Harriet Hanson Robinson and her family in 19th century	Bushman, Claudia L.	LCCN: 80-54470	1981
A clearing in the distance : Frederick Law Olmsted and America in the nineteenth century	Rybczynski, Witold.	LCCN: 99-18094	1999
A conspiracy so immense; the world of Joe McCarthy	Oshinsky, David M.	ISBN: 0-02-923490-5	1985
A friend of the flock : tales of a country veterinarian	McCormack, John (John I	LCCN: 97-14637	1997
A good life : newspapering and other adventures	Bradlee, Benjamin C.	LCCN: 95-11361	1995
A pirate looks at fifty	Buffett, Jimmy.	LCCN: 98-10853	1998
a Sorrow in our heart The life of Tecumseh	Eckert, Allan W.	LCCN: 91-31858	1992
A Woman named Jackie	Heymann, C. David (Clerr	LCCN: 89-4463 //r942	1989
A year by the sea : thoughts of an unfinished woman.	Anderson, Joan	LCCN: 98-37082	1998
Abigail Adams : witness to a revolution	Bober, Natalie.	LCCN: 94-19259 /AC	1995
Albert Camus : the thinker, the artist, the man	Bronner, Stephen Eric, 19	LCCN: 96-18965 /AC	1996
Albert Einstein and the frontiers of physics	Bernstein, Jeremy, 1929-	LCCN: 95-37500 /AC	1996
Alexander Calder and his magical mobiles	Lipman, Jean.	LCCN: 81-1811	1981
Alexander Graham Bell : making connections	Pasachoff, Naomi E.	LCCN: 95-45024 /AC	1996
Alexander the Great : the invisible enemy : a biography	O'Brien, John Maxwell, 1	LCCN: gb 94-82163	1994
Alfred Stieglitz : a biography	Whelan, Richard, 1946-	LCCN: 94-39372	1995
All God's children need traveling shoes	Angelou, Maya.	ISBN: 0-679-73404-X	1991
All souls : a family story from Southie	MacDonald, Michael Pat	LCCN: 99-30692	1999
Amelia Earhart	Randolph, Blythe.	LCCN: 86-26651	1987
Amelia Earhart : a biography	Rich, Doris L.	LCCN: 89-32181	1989
Amelia Earhart : challenging the skies	Sloate, Susan.	LCCN: 89-90903 /AC	1990
Amy Tan, author of The Joy Luck Club	Kramer, Barbara	LCCN: 95-41601	1996
An unfinished marriage	Anderson, Joan	ISBN: 0-7679-0870-8	2002
Ancestral passions : the Leakey family and the quest for humankind's beginnings	Morell, Virginia.	LCCN: 95-14306	1995
Ansel Adams : a biography	Alinder, Mary Street, 194	LCCN: 95-44741	1996
Archimedes, greatest scientist of the ancient world	Ipsen, D.C.	LCCN: 88-31006	1988
Balanchine, a biography	Taper, Bernard.	LCCN: 84-40107	1984
Balm in Gilead : a Baptist minister's personal journey through drug addiction	Jeffries, Don, 1940-	LCCN: 91-42378	1992
Barry Goldwater	Goldberg, Robert Alan, 1	LCCN: 94-46848	1995
Behind rebel lines : the incredible story of Emma Edmonds, Civil War spy	Reit, Seymour	LCCN: 90-45524	1991
Benjamin Franklin; a biography	Clark, Ronald W.	LCCN: 82-40115	1983
Bernt Balchen : polar aviator	Glines, Carroll V., 1920-	LCCN: 99-20698	1999
Betty Ford : candor and courage in the White House	Greene, John Robert, 19	LCCN: 2004-13586	2004
Bill Haley, the daddy of rock and roll	Swenson, John.	LCCN: 82-42760	1983
Billie Holiday : the tragedy and triumph of Lady Day	Gourse, Leslie.	LCCN: 95-17462 /AC/M	1995
Black abolitionists and freedom fighters	Taylor, Kimberly Hayes, 1	LCCN: 95-40260	1996
Black ice	Cary, Lorene.	LCCN: 90-52988	1991
Black Scientists	Yount, Lisa.	LCCN: 90-19159	1991
Blake	Ackroyd, Peter.	LCCN: 96-75018	1996
Blood memory	Graham, Martha.	LCCN: 91-15444	1991
Bone Black : memories of girlhood	Hooks, Bell.	LCCN: 96-7308	1996
Book of firsts : sports heroes	edited by Sean Dolan.	LCCN: 93-18437 /AC	1993
Boris Yeltsin	Lambroza, Shlomo 1954-	LCCN: 92-46479	1993
Broken vessels	Dubus, Andre.	LCCN: 91-6711	1991
Buying the night flight : the autobiography of a woman foreign correspondent	Geyer, Georgie Anne, 19	LCCN: 82-14895	1983
Cattle boat to Oxford : the education of R.I.W. Westgate : edited from his letters, diaries & papers	Westgate, R. I. W. (Regin	LCCN: 94-13580	1994
César Chávez : a triumph of spirit	Griswold del Castillo, Ric	LCCN: 95-15230	1995
Charles Dickens and his world	Priestly, J.B.	LCCN: 77-90490	1969
Charles Lindbergh	Randolph, Blythe.	LCCN: 89-39713 /AC	1990
Charlie Chaplin : the beauty of silence	Schroeder, Alan.	LCCN: 96-30334	1997
Che Guevara : a revolutionary life	Anderson, Jon Lee.	ISBN: 0-8021-1600-0	1997
Chronicle of the popes : the reign-by-reign record of the papacy from St. Peter to the present	Maxwell-Stuart, P. G.	LCCN: 97-60230	1997
Civil rights leaders	edited by Rick Rennert.	LCCN: 92-37655 /AC	1992
Clara Barton : Civil War nurse	Whitelaw, Nancy.	LCCN: 97-7270 /AC	1997
Cleopatra	Hoobler, Thomas.	LCCN: 85-6611	1986
Cochise, Apache chief	Schwarz, Melissa	LCCN: 91-23495	1992
Confessions of a spy : the real story of Aldrich Ames	Earley, Pete.	LCCN: 96-18425	1997
Cook & Peary : the polar controversy, resolved	Bryce, Robert M.	LCCN: 96-38215	1997
Coubertin's olympics : how the games began	Kristy, Davida	LCCN: 94-12889	1995
Dale Carnegie : the man who influenced millions	Kemp, Giles.	LCCN: 89-4078	1989
Damon Runyon	Breslin, Jimmie.	LCCN: 91-16073	1991
Daniel Boone.	Faragher, John Mack	LCCN: 92-21873	1992

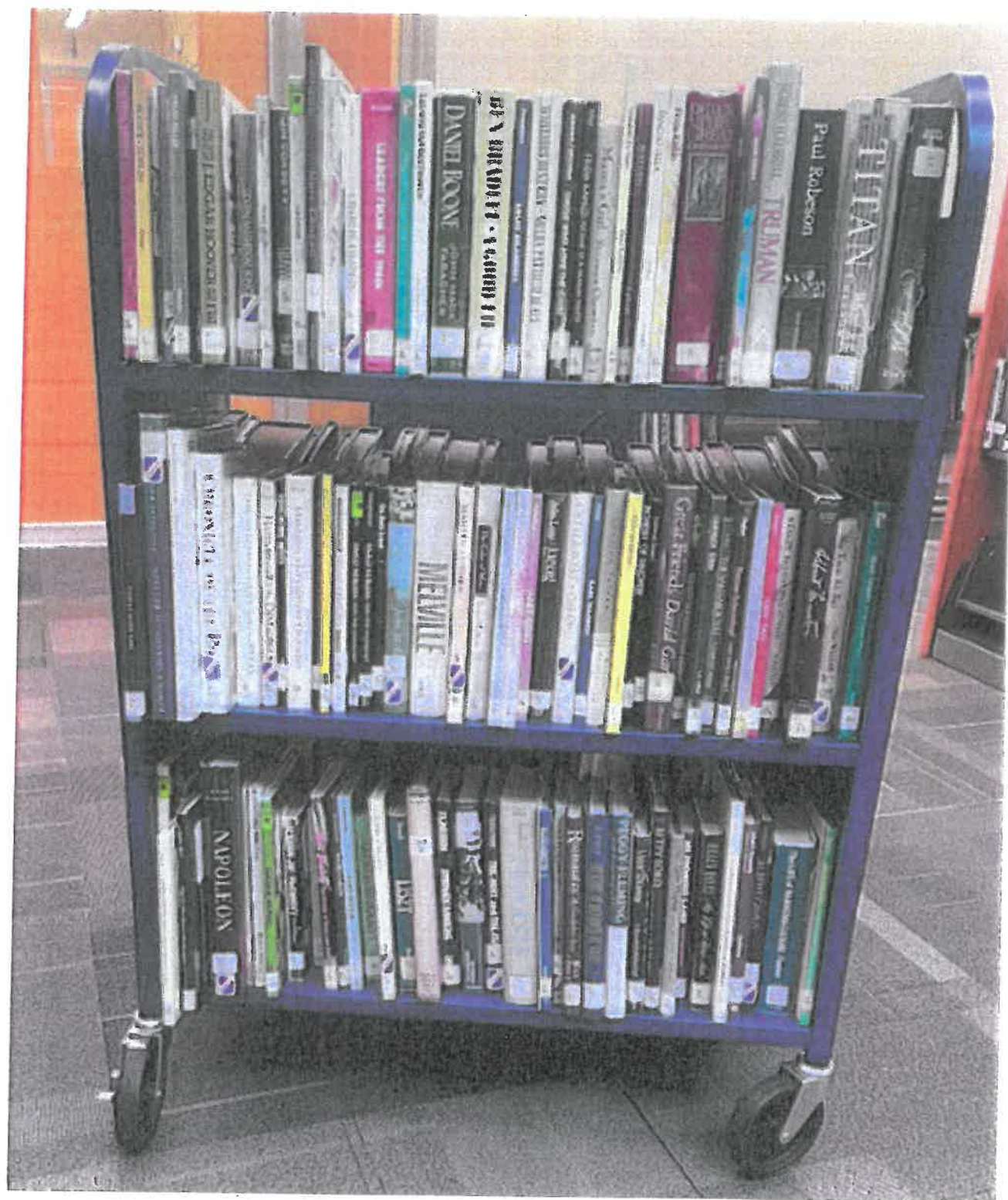
Title	Author	Standard Number	Published
Days of grace : a memoir	Ashe, Arthur.	ISBN: 0-345-38681-7	1994
De Gaulle	Lacouture, Jean.	LCCN: 90-37997 //r923	1990
Desert solitaire : a season in the wilderness	Abbey, Edward, 1927-	LCCN: 89-21764	1990
Dickens, a life	MacKenzie, Norman Ian.	LCCN: 78-40833 //r852	1979
Diego Rivera	Cockcroft, James D.	LCCN: 91-6277 /AC	1991
Diego Rivera	Venezia, Mike.	LCCN: 94-11650 /AC	1994
Diego Rivera : his art, his life	Gonzales, Doreen.	LCCN: 96-861 /AC	1996
Down these mean streets	Thomas, Piri, 1928-	LCCN: 98-114757	1997
Drive : the story of my life	Bird, Larry, 1956-	ISBN: 0-553-28758-3	1990
Duarte: my story	Duarte, Jose Napoleon.	LCCN: 86-16983	1986
E. Sylvia Pankhurst : portrait of a radical	Romero, Patricia W.	LCCN: 86-7796	1987
Earl Warren : Chief justice for social change	Herda, D. J., 1948-	LCCN: 94-31226	1995
Edith Wharton	Leach, William R.	LCCN: 87-5203	1987
Edward Hopper : an intimate biography	Levin, Gail, 1948-	LCCN: 95-2114	1995
Edwin Hubble : mariner of the nebulae	Christianson, Gale E.	LCCN: 94-45995	1995
Einstein : a centenary volume	A.P. French, ed.	LCCN: 78-25968	1979
Einstein for beginners	Schwartz, Joe, 1938-	ISBN: 0-679-72510-5 (pbk.)	1990
Eleven seconds : a story of tragedy, courage, and triumph	Roy, Travis.	LCCN: 97-25213	1998
Elizabeth Barrett Browning : a biography	Forster, Margaret.	LCCN: 88-25063	1989
Elizabeth I	Bush, Catherine.	LCCN: 85-3797	1985
Emerson among the eccentrics : a group portrait	Baker, Carlos, 1909-1987	LCCN: 95-34146	1996
Eva Peron	Fraser, Nicholas.	LCCN: 80-29148	1981
Evita	Fraser, Nicholas, 1948-	ISBN: 0-393-31575-4	1996
Fear no evil; a prison memoir	Sharansky, Natan.	LCCN: 87-43228	1988
Female leaders.		LCCN: 93-16425	1994
Female writers.	Rennert, Richard	LCCN: 93-21673	1994
Fifty Russian winters : an American woman's life in the Soviet Union	Wettlin, Margaret, 1907-	LCCN: 91-36542 //r92	1992
Fighting fire	Paul, Caroline.	LCCN: 98-9791	1998
First ladies	Caroli, Betty Boyd.	LCCN: 86-28586	1987
Focus : five women photographers	Wolf, Sylvia.	LCCN: 94-1416 /AC	1994
For us the living	Evers, Mrs. Medger.	LCCN: 67-22454	1967
Founding father : rediscovering George Washington	Brookhiser, Richard, 1951-	LCCN: 95-50650	1996
Frank Lloyd Wright : maverick architect	Davis, Frances A.	LCCN: 96-12453 /AC	1996
Frida Kahlo	Garza, Hedda.	LCCN: 93-2334 /AC	1994
Frida Kahlo : portrait of a Mexican painter	Cruz, Bárbara.	LCCN: 96-851 /AC	1996
Fritz Lang : the nature of the beast	McGilligan, Patrick.	LCCN: 96-30622	1997
Gabriel García Márquez	Dolan, Sean.	LCCN: 93-9478 /AC	1994
Galileo : astronomer and physicist	Hightower, Paul (Paul W.)	LCCN: 96-38410 /AC	1997
Gandhi, peaceful warrior	Bains, Rae.	LCCN: 89-5101 /AC	1990
Gauguin	Howard, Michael, 1954-	LCCN: 92-7067	1992
Geronimo : Apache freedom fighter	Hermann, Spring.	LCCN: 96-25703 /AC	1997
Gertrude Stein	LaFarge, Ann.	LCCN: 87-23929	1988
Gifted hands	Carson, Benjamin S.	LCCN: 90-8326	1990
Glory days: Bruce Springsteen in the 1980's	Marsh, Dave.	LCCN: 86-42620	1987
Goatwalking	Corbett, Jim, 1934-	LCCN: 90-50557 //r92	1991
Gold and iron; Bismarck, Bleichroder, and the building of the German empire	Stern, Fritz.	LCCN: 76-26128	1977
Good grief: the story of Charles M. Schulz	Rheta Grimsley Johnson.	LCCN: 89-33732	1989
Goya	Wright, Patricia, 1944-	LCCN: 93-7649	1993
Grace before ploughing; fragments of autobiography	Masefield, John.	LCCN: 66-21163	1966
Gray Ghost : the life of Col. John Singleton Mosby	Ramage, James A.	LCCN: 99-13688	1999
Great friends: portraits of seventeen writers	Garnett, David, 1892-	LCCN: 79-55596	1980
Gregor Mendel and the roots of genetics	Edelson, Edward 1932-	LCCN: 98-37541	1999
Gregor Mendel father of genetics	Klare, Roger	LCCN: 96-35791	1997
Growing up black : from slave days to the present : 25 African-Americans reveal the trials and triumphs of edited by Jay David.		LCCN: 92-135054	1992
Growing up hard in Harlan County	Jones, G.C. (Green C.)	LCCN: 84-7458	1985
Growing up Jewish in America : an oral history	[compiled by] Myrna Kat	LCCN: 95-19620	1995
Halston : an American original	Gross, Elaine.	LCCN: 99-19332	1999
Hannah's story : escape from genocide in Turkey to success in America	Kalajian, Hannah, 1910-	LCCN: 90-35104	1990
Harriet Beecher Stowe	Jakoubek, Robert E.	LCCN: 88-22862 /AC	1989
Hatemongers and demagogues	Streissguth, Thomas.	LCCN: 94-45622 /AC	1995
Have a nice day! : a tale of blood and sweatsocks	Foley, Mick.	LCCN: 99-56262	1999

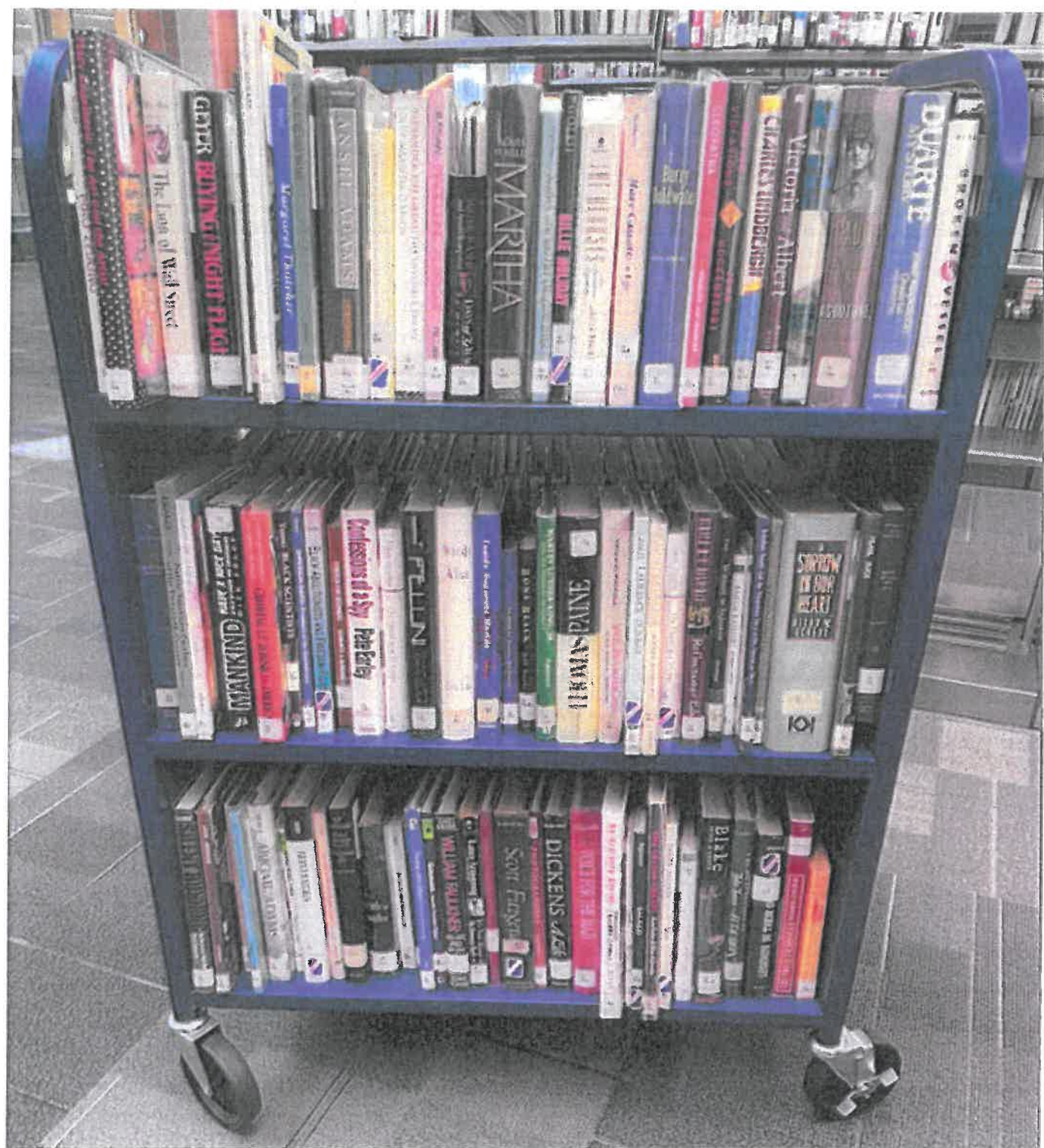
Title	Author	Standard Number	Published
Helen Keller	Wepman, Dennis.	LCCN: 87-662	1987
Hemingway	Lynn, Kenneth Schuyler.	LCCN: 87-82	1987
Henry James : the imagination of genius : a biography	Kaplan, Fred, 1937-	LCCN: 92-12246	1992
His promised land : the autobiography of John P. Parker, former slave and conductor on the underground	Parker, John P., 1827-190	LCCN: 96-14570	1996
Huey Long : the Kingfish of Louisiana	LeVert, Suzanne.	LCCN: 94-19439 /AC	1995
I, Fellini	Chandler, Charlotte.	LCCN: 95-7032	1995
In search of stones : a pilgrimage of faith, reason, and discovery	Peck, M. Scott (Morgan S	LCCN: 94-36475	1995
Inside separate worlds : life stories of young Blacks, Jews, and Latinos	edited by David Schoem.	LCCN: 91-9689 //r92	1991
Inspirations : stories about women artists : Georgia O'Keeffe, Frida Kahlo, Alice Neel, Faith Ringgold	Sills, Leslie.	LCCN: 88-80 /AC	1989
Inspiring African Americans; Black history makers in the United States, 1750-1984.	Lee, George L.	LCCN: 90-53503	1991
It's not about the bike : my journey back to life	Armstrong, Lance.	ISBN: 0-425-17961-3	2001
James Baldwin : voice from Harlem	Gottfried, Ted.	LCCN: 96-43381	1997
Jane Addams	Kittredge, Mary.	LCCN: 87-27662	1988
Janet Reno : United States Attorney General	Meachum, Virginia.	LCCN: 94-27995 /AC/r95	1995
Jazz stars.		LCCN: 93-16434	1994
Jedediah Smith and the mountain men of the American West	Allen, John Logan, 1941-	LCCN: 90-24825 /AC/r93	1991
Jefferson Davis : president of the Confederacy	Burch, Joann Johansen	LCCN: 97-18046	1998
Jesse Jackson	Kosof, Anna.	LCCN: 87-10500	1987
Jim Henson : the works : the art, the magic, the imagination	Finch, Christopher.	LCCN: 92-50152	1993
Joan of Arc	Christopher, Tracy.	LCCN: 92-20044 /AC	1993
Johann Sebastian Bach; the culmination of an era	Geiringer, Karl.	LCCN: 66-22262	1966
John Calvin	Stepanek, Sally.	ISBN: 0-87754-515-4	1987
John F. Kennedy, portrait of a president	Goldman, Martin S.	LCCN: 94-36494	1995
John Keats; his life and writings	Bush, Douglas.	LCCN: 66-11583	1967
John Marshall : the great Chief Justice	Feinberg, Barbara Silber	LCCN: 94-31489	1995
John Paul Jones; a sailor's biography	Morison, Samuel Eliot.	LCCN: 59-5285	1959
José Clemente Orozco : Mexican artist	Cruz, Bárbara.	LCCN: 98-26414 /AC	1998
Jose Marti : Cuban patriot and poet	Goodnough, David.	LCCN: 95-33246 /AC	1996
Just call me Minnie : my six decades in baseball	Minoso, Minnie.	ISBN: 0-915611-90-2	1994
King Philip, Wampanoag rebel	Roman, Joseph.	LCCN: 91-2331 /AC/r94	1992
Kings and Queens of Great Britain	Ross, Josephine	ISBN: 1-898799-06-7	1982
Leaders from the 1960s : a biographical sourcebook of American activism	edited by David DeLeon.	LCCN: 93-31603	1994
Leading with my chin	Leno, Jay.	LCCN: 96-34900	1996
Learned Hand : the man and the judge	Gunther, Gerald, 1927-	LCCN: 93-22868	1994
Legends in their own time : a century of American physical scientists	Serafini, Anthony.	LCCN: 92-43949 //r95	1993
Leonard Bernstein : notes from a friend	Chapin, Schuyler.	LCCN: 92-15738 /MN	1992
Leonardo : discovering the life of Leonardo da Vinci	Bramly, Serge.	LCCN: 90-56356	1991
Leonardo da Vinci	Lafferty, Peter.	LCCN: 89-78513 /AC	1990
Letters of a woman homesteader	Stewart, Elinore Pruitt, 1	LCCN: 81-20192	1988
Lewis Carroll : a biography	Cohen, Morton Norton, 1	LCCN: 95-2663	1995
Lincoln	Donald, David Herbert, 1	LCCN: 95-4782	1995
Linus Pauling : and the chemistry of life	Hager, Thomas	LCCN: 97-43403	1998
Liszt	Sitwell, Sacheverell, Sir, b	LCCN: 66-26822	1967
Lives of famous Romans	Coolidge, Olivia E.	LCCN: 91-40360 /AC	1992
Living the dream : my life and basketball	Olajuwon, Hakeem, 1963	LCCN: 95-81724	1996
Lost in place : growing up absurd in suburbia	Salzman, Mark.	LCCN: 95-7847	1995
Louis Brandeis ; the people's justice	Freedman, Suzanne 1932	LCCN: 95-24503	1996
Louise Nevelson : a passionate life.	Lisle, Laurie	LCCN: 89-29639	1990
Lovesong; becoming a Jew	Lester, Julius.	LCCN: 87-16793	1988
Ludwig van Beethoven, composer	Balcavage, Dynise.	LCCN: 95-46395 /AC/MN	1997
Madeleine Albright :	Burgan, Michael	LCCN: 98-6880	1998
Mahalia Jackson : queen of gospel song	Gourse, Leslie.	LCCN: 95-49845 /AC/MN	1996
Male writers	edited by Richard Renner	LCCN: 93-11412 /AC	1994
Mama's girl	Chambers, Veronica.	LCCN: 95-53765	1996
Man of the House : the life and political memoirs of Speaker Tip O'Neill	O'Neill, Tip.	LCCN: 88-1682	1988
Mao Zedong : founder of the People's Republic of China	Steffoff, Rebecca, 1951-	LCCN: 95-24662 /AC	1996
Marc Chagall	Greenfeld, Howard.	LCCN: 89-6447 /AC/r92	1989
Marching to a different drummer : unrecognized heroes of American history	Berson, Robin Kadison.	LCCN: 93-49533	1994
Margaret Thatcher : Britain's prime minister	Hole, Dorothy	LCCN: 89-16996	1990
Maria Montoya Martinez, master potter	Kreischer, Elsie Karr.	LCCN: 95-8198 /AC/r97	1995
Marian Wright Edelman : defender of children's rights	Otfinoski, Steven.	LCCN: 91-598	1991

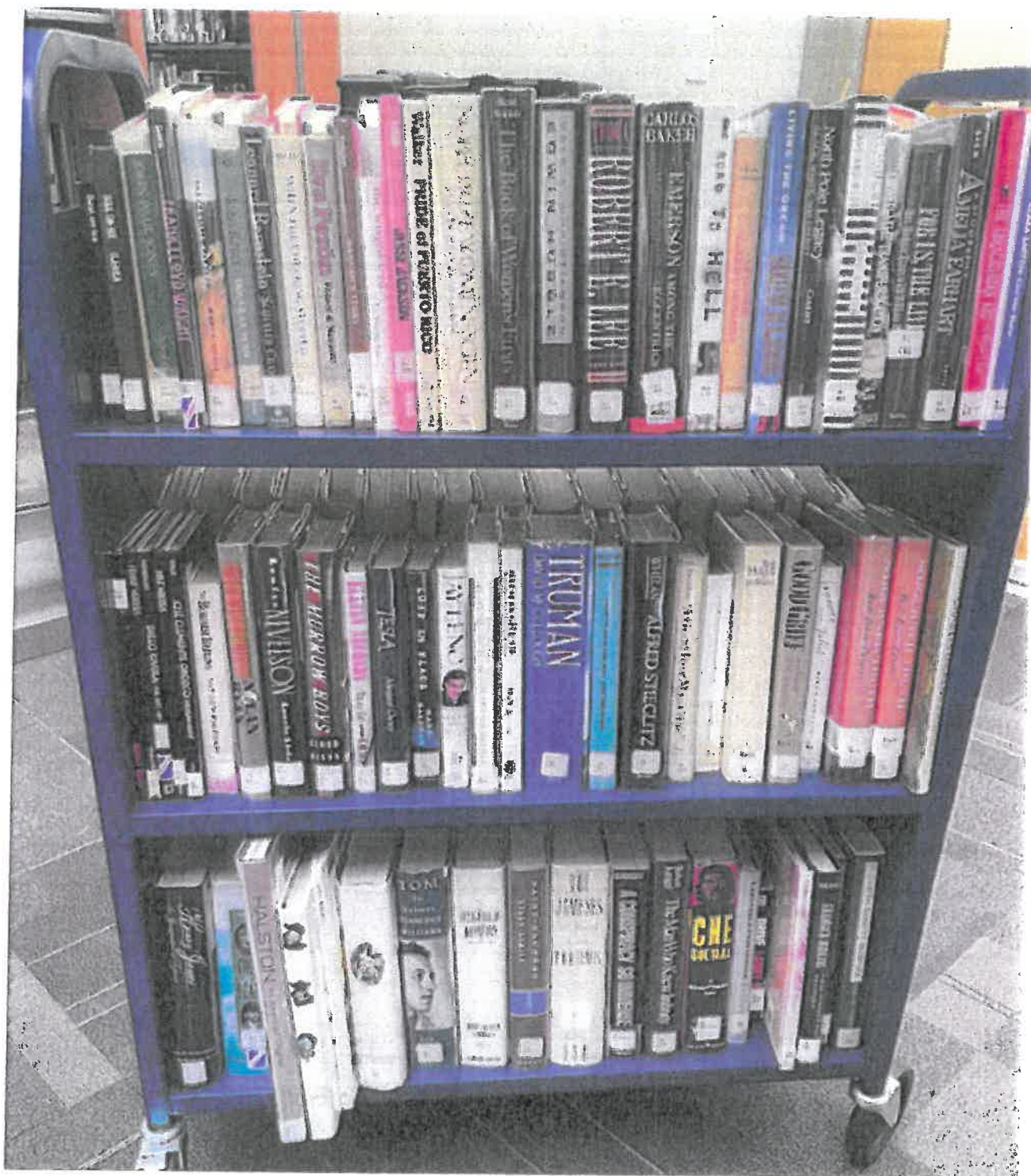
Title	Author	Standard Number	Published
Marie Curie : a life	Quinn, Susan.	LCCN: 94-43517	1995
Marie Curie and her daughter Irène :	Pflaum, Rosalynd	LCCN: 92-2453	1993
Martha, the life and work of Martha Graham	De Mille, Agnes.	LCCN: 87-36964	1988
Martin Luther	Stepanek, Sally.	ISBN: 0-87754-538-3	1986
Martin Luther King, Jr., and the freedom movement	Patterson, Lillie.	LCCN: 88-26051	1989
Mary Cassatt : a life	Mathews, Nancy Mowll.	LCCN: 98-8028	1998
Mary Engelbreit : the art and the artist	Regan, Patrick, 1966-	LCCN: 96-27014	1996
Melville : a biography	Robertson-Lorant, Laurie	LCCN: 95-30235	1996
Michael Jordan	Dolan, Sean.	LCCN: 95-22972	1996
Miguel de Cervantes	Goldberg, Jake.	LCCN: 92-32543 /AC	1993
Miles Davis	Crisp, George R.	LCCN: 96-26427	1997
Miracle man : Nolan Ryan, the autobiography.	Ryan, Nolan 1947-	LCCN: 92-4973	1992
Miró : earth and sky	Blanquet, Claire-Hélène.	LCCN: 93-33680 /AC	1994
Morgan : American financier	Strouse, Jean.	LCCN: 98-35028	1999
Moving violations : war zones, wheelchairs, and declarations of independence	Hockenberry, John.	LCCN: 94-37190	1995
Mussolini	Mack Smith, Denis.	ISBN: 0-394-50694-4	1982
My life for the poor	Teresa, Mother.	LCCN: 85-42787	1985
My life in three acts	Hayes, Helen, 1900-	LCCN: 89-15614	1990
My turn at bat : the story of my life	Williams, Ted, 1918-	ISBN: 0-671-63423-2 {pbk.}	1988
Napoleon	Weidhorn, Manfred.	LCCN: 86-3352	1986
Napoleon : the immortal emperor	Gengembre, Gérard.	LCCN: 2003-53779	2003
Napoleon and the Napoleonic wars	Marrin, Albert.	LCCN: 90-42788	1991
Napoleon Bonaparte	Schom, Alan.	LCCN: 97-5805	1997
Native American painters of the twentieth century : the works of 61 artists	Henkes, Robert.	LCCN: 95-16637	1995
No ordinary genius : the illustrated Richard Feynman	edited by Christopher Syl	ISBN: 0-393-31393-X	1995
Nobel Prize women in science : their lives, struggles, and momentous discoveries	McGrayne, Sharon Berts	LCCN: 92-21131	1993
Noguchi east and west	Ashton, Dore.	LCCN: 91-18974	1992
Nora; the real life of Molly Bloom	Maddox, Brenda.	LCCN: 88-3023	1988
Norman Schwarzkopf : Hero with a heart	Hughes, Libby	LCCN: 92-13598	1992
North Pole legacy : black, white & Eskimo	Counter, S. Allen.	LCCN: 90-11223	1991
Orwell, the transformation	Stansky, Peter.	LCCN: 79-3490	1980
Oswald's tale : an American mystery	Mailer, Norman.	LCCN: 95-67920	1995
Pablo Casals	Garza, Hedda.	LCCN: 92-13091 /MN/AC	1993
Pablo Neruda : nobel prize-winning poet	Goodnough, David.	LCCN: 97-32888 /AC	1998
Pablo Neruda : nobel prize-winning poet	Goodnough, David.	LCCN: 97-32888 /AC	1998
Pablo Picasso : the man and the image	Lyttle, Richard B.	LCCN: 89-6561	1989
Pancho Villa	O'Brien, Steven.	LCCN: 93-37890 /AC	1994
Paul Laurence Dunbar	Gentry, Tony.	LCCN: 88-16140 /AC/r92	1989
Paul Robeson	Duberman, Martin B.	ISBN: 1-56584-941-8	1989
Pearl Buck	La Farge, Ann.	LCCN: 87-18234 /AC/r944	1988
Pearl Buck	La Farge, Ann.	LCCN: 87-18234 /AC/r944	1988
Peforming artists	edited by Richard Renner	LCCN: 93-25674 /AC	1993
People with AIDS	Nixon, Nicholas.	LCCN: 91-2186	1991
Personal memoirs of U. S. Grant : two volumes in one	Grant, Ulysses S. (Ulysses	ISBN: 0-914427-67-9	1992
Peter the Great; his life and world	Massie, Robert K.	LCCN: 80-7635	1980
Photographers : history and culture through the camera	Jackson, Nancy, 1951-	LCCN: 95-31386 /AC	1997
Pickett : leader of the charge : a biography of General George E. Pickett, C.S.A.	Longacre, Edward G., 194	LCCN: 95-40941	1995
Pioneers of discovery	edited by Richard Renner	LCCN: 93-14423 /AC	1993
Pope John Paul II : a tribute	Sullivan, Robert E.	LCCN: 99-67361	1999
Pride of Puerto Rico : the life of Roberto Clemente	Walker, Paul Robert.	LCCN: 87-35138 /AC/r912	1988
Rachel Carson	Gartner, Carol B.	LCCN: 82-40285	1983
Rachel Carson : the environmental movement	Henricksson, John.	ISBN: 1-878841-16-5	1991
Ralph Ellison	Bishop, Jack, 1910-	ISBN: 1-55546-585-4	1988
Rediscovering America : John Muir in his time and ours	Turner, Frederic W.	LCCN: 86-24885	1986
Reflections of Eden : my years with the orangutans of Borneo	Galdikas, Biruté Marija Fi	LCCN: 94-22948	1995
Robert E. Lee--a biography	Thomas, Emory M., 1939	LCCN: 95-10522	1995
Roommates : my grandfather's story	Apple, Max.	LCCN: 93-45371 //r94	1994
Rosa Parks;	Friese, Kai.	LCCN: 90-32009	1990
Rosebud : the story of Orson Wells	Thomson, David, 1941-	LCCN: 95-44216	1996
Ryan White, my own story	White, Ryan.	LCCN: 90-21038	1991
Saint-Exupéry : a biography	Schiff, Stacy.	LCCN: 94-4011	1994

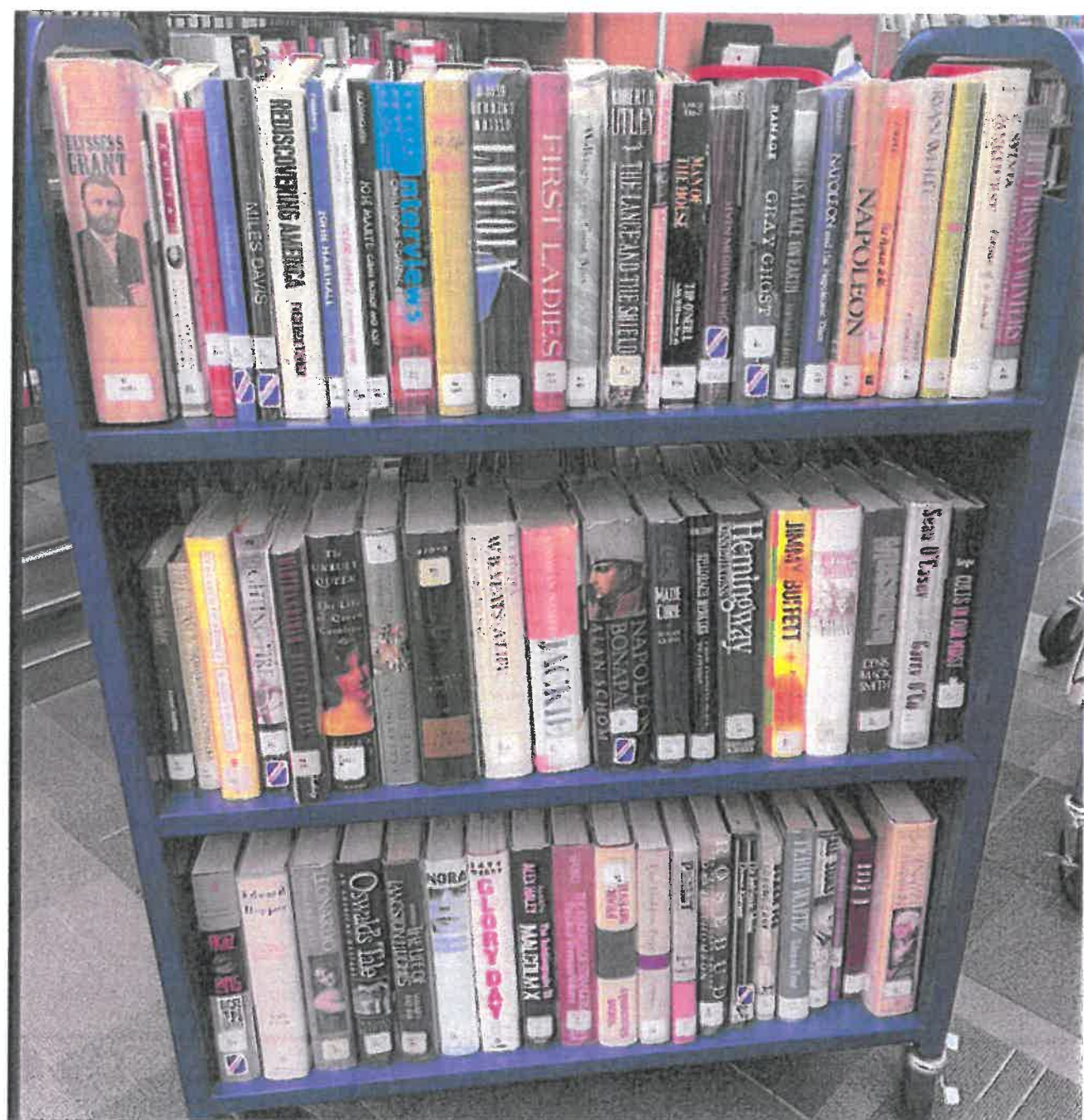
Title	Author	Standard Number	Published
Scott Fitzgerald	Turnbull, Andrew, 1921-	ISBN: 0-02-040621-5 (pbk.)	1988
Scott Joplin	Preston, Katherine.	LCCN: 87-21218	1988
Scott Joplin : a life in ragtime	Otfinoski, Steven.	LCCN: 95-8526 /AC/MN	1995
Sean O'Casey : a life	O'Connor, Garry.	LCCN: 87-33263 //r89	1988
Senator Joe McCarthy	Rovere, Richard H.	ISBN: 0-06-090345-7	1959
Seven medieval kings	Dahmus, Joseph Henry, 1	LCCN: 67-11188 //r962	1967
Seven medieval kings	Dahmus, Joseph Henry, 1	LCCN: 67-11188 //r962	1967
Shadrach Minkins : from fugitive slave to citizen	Collison, Gary Lee, 1947-	LCCN: 96-35555	1997
Shadrach Minkins : from fugitive slave to citizen	Collison, Gary Lee, 1947-	LCCN: 96-35555	1997
Shakespeare the boy; with sketches of the home and school life, the games and sports, the manners, cus	Rolfe, William.		1982
Shapers of America	edited by Rick Rennert ; i	LCCN: 92-39962	1993
Sigmund Freud	Mann, Barry, 1960-	LCCN: 92-42548 /AC	1993
Silent running : my years on a World War II attack submarine	Calvert, James F., 1920-	LCCN: 95-15447	1995
Singin' and swingin' and gettin' merry like Christmas	Angelou, Maya.	ISBN: 0-553-25199-6	1977
Sojourner Truth : a life, a symbol	Painter, Nell Irvin.	LCCN: 95-47595	1996
Sojourner Truth : a life, a symbol	Painter, Nell Irvin.	LCCN: 95-47595	1996
Soul on ice	Cleaver, Eldridge, 1935-	ISBN: 0-440-21128-X	1968
Soul on ice	Cleaver, Eldridge, 1935-	ISBN: 0-440-21128-X	1968
Stalin	Marrin, Albert.	LCCN: 88-17345	1988
Stephen Hawking : quest for a theory of the universe	Ferguson, Kitty.	LCCN: 91-15956	1991
Summers with Juliet	Roorbach, Bill.	LCCN: 91-34838	1992
Taken on trust	Waite, Terry.	LCCN: 93-28017	1993
Talking at the gates : Life of James Baldwin	Campbell, James, 1951-	LCCN: 90-50744	1991
Tesla, man out of time	Cheney, Margaret.	LCCN: 81-12040	1981
The abracababra kid : a writer's lifw	Fleischman, Sid 1920-	LCCN: 95-47382 /AC	1996
The autobiography of Malcolm X	X, Malcolm, 1925-1965.	LCCN: 92-52659 //r92	1992
The banners and the glory; the story of General Douglas MacArthur	Editors of the Army Time	LCCN: 65-10847	1965
The bicentennial of John James Audubon	Lindsey, Alton A.	LCCN: 84-47791	1985
The book of women's firsts : break-through achievements of almost 1,000 American women	Read, Phyllis J.	LCCN: 92-16872	1992
The color of water : a Black man's tribute to his white mother	McBride, James, 1957-	LCCN: 95-37243	1996
The death of James Dean	Beath, Warren 1951-	ISBN: 0-394-55758-1	1986
The ditchdigger's daughters : a Black family's astonishing success story	Thornton, Yvonne S.	LCCN: 94-42962	1995
The far side of paradise : a biography of F. Scott Fitzgerald.	Mizener, Arthur.		1951
The Fitzgeralds and the Kennedys	Goodwin, Doris Kearns.	LCCN: 86-21994	1987
The frontiersman : the real life and many legends of Davy Crockett	Derr, Mark.	LCCN: 92-41921	1993
The genius of Alexander the Great	Hammond, N. G. L. (Nich	LCCN: 96-46881	1997
The guitar greats	Tobler, John.	LCCN: 83-15926	1984
The Hearsts : an American dynasty	Robinson, Judith, 1939-	LCCN: 89-40768	1991
The Hearsts : father and son	Hearst, William Randolph	LCCN: 91-61285	1991
The heart of a woman	Angelou, Maya.	ISBN: 0-375-50072-3	1997
The heart of a woman	Angelou, Maya.	ISBN: 0-375-50072-3	1997
The hidden Pope : the untold story of a lifelong friendship that is changing the relationship between Cat	O'Brien, Darcy.	LCCN: 97-48680	1998
The hunt and the feast : a life of Ernest Hemingway	Tessitore, John.	LCCN: 96-24325 /AC	1996
The intricate music : a biography of John Steinbeck	Kiernan, Thomas.	ISBN: 0-316-49202-7	1979
The Jameses : a family narrative	Lewis, R. W. B. (Richard V	LCCN: 91-10501	1991
The kindness of strangers : the life of Tennessee Williams	Spoto, Donald.	LCCN: 84-27772	1985
The lance and the shield : the life and times of Sitting Bull	Utey, Robert Marshall, 1	LCCN: 92-42681	1993
The last Algonquin	Kazimiroff, Theodore L.	LCCN: 81-69711	1982
The legend of Jesse Owens	Nuwer, Hank.	LCCN: 96-51188 /AC	1998
The life of Langston Hughes	Rampersad, Arnold.	LCCN: 86-2565 //r923	1986
The life of Mahatma Gandhi	Fischer, Louis, 1896-1970	LCCN: 82-48518 //r85	1983
The lion of Wall Street : the two lives of Jack J. Dreyfus	Dreyfus, Jack 1913-	LCCN: 95-37523	1996
The long program : skating toward life's victories	Fleming, Peggy.	ISBN: 0-671-03886-9	1999
The man who knew infinity : a life of the genius, Ramanujan	Kanigel, Robert.	LCCN: 90-49788	1991
The man who listens to horses	Roberts, Monty, 1935-	LCCN: 97-17318	1997
The Murrow boys : pioneers on the front lines of broadcast journalism	Cloud, Stanley.	LCCN: 95-44939	1996
The Norton book of interviews : an anthology from 1859 to the present day	edited with an introducti	LCCN: 95-5791	1996
The Pigman & me.	Zindel, Paul	ISBN: 0-06-020858-9	1992
The prairie keepers : secrets of the grasslands	Houle, Marcy Cottrell, 19	LCCN: 94-42434	1995
The Ringling legacy	Buck, Pat Ringling	ISBN: 0-9665727-0-X	1995
The road to hell : the true story of George Jackson, Stephen Bingham, and the San Quentin Massacre	Liberatore, Paul.	LCCN: 96-2280	1996

Title	Author	Standard Number	Published
The robber barons; the great American capitalists, 1861-1901	Josephson, Matthew.	LCCN: 34-4665	1962
The Sakharov file : a study in courage	LeVert, Suzanne	LCCN: 85-26037 /AC	1986
The story of Thomas Alva Edison	Cousins, Margaret E., 187	ISBN: 0-394-84883-7	1993
The true story of J. Edgar Hoover and the FBI	Denenberg, Barry	LCCN: 91-8021	1993
The unruly queen : the life of Queen Caroline	Fraser, Flora.	LCCN: 95-49297	1996
The winged seed : a remembrance	Lee, Li-Young, 1957-	LCCN: 94-37072	1995
There is a place on earth : a woman in Birkenau	Tedeschi Brunelli, Giulian	LCCN: 91-34414	1992
Thomas Alva Edison : inventing the electric age	Adair, Gene.	LCCN: 95-37499 /AC	1996
Thomas Paine : apostle of freedom	Fruchtman, Jack.	LCCN: 94-22790	1994
Thomas Paine : political writer	Fish, Bruce.	LCCN: 99-20929	2000
Those who love the game : Glenn "Doc" Rivers on life in the NBA and elsewhere	Rivers, Glenn.	LCCN: 93-80268	1993
Titan : the life of John D. Rockefeller, Sr.	Chernow, Ron.	LCCN: 97-33117	1998
Tom : the unknown Tennessee Williams	Leverich, Lyle.	LCCN: 95-6038	1995
Traitor, the case of Benedict Arnold	Fritz, Jean.	LCCN: 97-161657 /AC	1997
Truman	McCullough, David G.	LCCN: 92-5245	1992
Truman; a centenary remembrance	Ferrell, Robert H.	LCCN: 83-40222	1984
Unplanned parenthood : the confessions of a seventysomething surrogate mother	Carpenter, Liz.	LCCN: 94-13995	1994
Victoria and Albert	Hough, Richard Alexandre	LCCN: 96-25614	1996
Voice for the mad : the life of Dorothea Dix	Gollaher, David, 1949-	LCCN: 95-4134	1995
W.B. Yeats : a life	Foster, R. F. (Robert Fitzr	LCCN: 96-31671	1997
W.E.B. DuBois, Black radical democrat	Marable, Manning, 1950	LCCN: 86-14881	1986
W.E.B. DuBois.	Stafford, Mark.	LCCN: 89-9705	1989
Walking with the great apes : Jane Goodall, Dian Fossey, Birute Galdikas	Montgomery, Sy.	LCCN: 90-48043	1991
Walt Disney : a biography	Ford, Barbara, 1934-	LCCN: 88-29328 /AC/r96	1989
Walt Whitman; a life	Kaplan, Justin.	ISBN: 0-671-22542-1	1986
Warriors don't cry : a searing memoir of the battle to integrate Little Rock's Central High	Beals, Melba.	LCCN: 93-44590	1994
When the cheering stopped; the last years of Woodrow Wilson	Smith, Gene.	LCCN: 80-10685	1964
William Faulkner, his life and work	Minter, David L.	LCCN: 80-13089	1980
William Tecumseh Sherman : defender and destroyer	Whitelaw, Nancy.	LCCN: 95-26283	1996
Witness to injustice	Frost, David, 1917-	LCCN: 95-9450	1995
Woody Allen : a biography	Lax, Eric.	LCCN: 90-53424	1991
Yankee Doodle boy : a young soldier's adventures in the American Revolution	Martin, Joseph Plumb, 17	LCCN: 94-34227 /AC	1995
Yellowstone command : Colonel Nelson A. Miles and the Great Sioux War, 1876-1877	Greene, Jerome A.	LCCN: 91-2269	1991











Monomoy Regional School District Disposal of Surplus Materials

Name of individual Completing the Form: Rick Sirois / Mary Oldach
Print Name

Date: 4/12/2022

Submitted to: Michael MacMillan
Print Name

Date: 4/12/2022

Current Location of item (s): Harwich Elementary School

For Administration Use ☐ Approved by School Committee ☐ Yes ☐ No Date:

Description	Make & Model	Condition	Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
Video cassette covers, drawers, binders (photo 2)	Associated	Fine	Unknown	Multiple	\$0	Trash
3 Broken Chairs (photo 1)	Unknown	Broken	Unknown	3	\$0	Trash
Shelving Unit (photo 3)	Unknown	Missing parts	Unknown	1	\$0	Trash
Rolling computer desk (photo 4)	Unknown	Broken	Unknown	1	\$0	Trash
File Cabinets (photo 5)	Goldcrest, Wesco, HON	Working, some rust	Unknown	5	\$100	Sell/Scrap Metal
Room Dividers (photo 6)	Unknown	Broken	Unknown	2	\$0	Trash
Stage Chair (photo 7)	Homemade	Fine	Unknown	1	\$0	Trash

Description	Make & Model	Condition	Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
Desks (photo 8)		Broken	Unknown	4	\$200	Sell
Freezers (photo 9)	Maytag	Fine	Unknown	2	\$100	Sell
Balance Board (Photo 10)	Holz-Herz D-72525	Good	Approx 20 years old	1	Unknown	Sell / Trash
Formica Shelving (photo 12)	Unknown	Damaged	>20 years old	5	\$0	Trash
Wooden Shelving unit, on wheels (photo 11)	Unknown	Worn / Damaged	> 20 years old	3	\$30	Sell/Trash
Manual Binding Machine (last page)	GBC Image Maker 2000	Worn/not working	>20 years old	1	\$0	Trash



Monomoy Regional School District Disposal of Surplus Materials

Please provide below photographs of the items listed above.

Item 1: 3 Broken Chairs

[Click below to insert photo](#)



Item 2: VCR covers, drawers, cabinet

[Click below to insert photo](#)



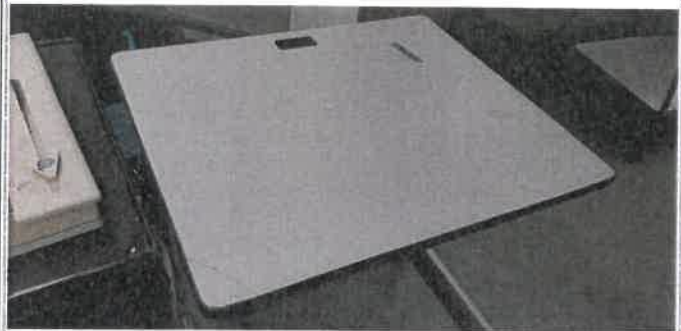
Item 3: Shelving Unit (missing parts)

[Click below to insert photo](#)



Item 4: Rolling Computer Desk (broken)

[Click below to insert photo](#)



Item 5: 5 file cabinets

[Click below to insert photo](#)



Item 6: 2 Room Dividers

[Click below to insert photo](#)



Item 7: Stage Chair (homemade)

[Click below to insert photo](#)



Item 8: 4 desks

[Click below to insert photo](#)



Item 9: 2 freezers

[Click below to insert photo](#)



Item 10: Balance Board

[Click below to insert photo](#)



Item 11: Rolling Shelves


[Click below to insert photo](#)



Item 12: Shelving

[Click below to insert photo](#)



Item 7:	Item 8:
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Item 9:	Item 10:
<p>Click below to insert photo</p>	<p>Click below to insert photo</p>
Item 11:	Item 12:
<p>Click below to insert photo</p>	<p>Click below to insert photo</p>



Monomoy Regional School District Disposal of Surplus Materials

Estimated Value Under \$5,000

Name of individual Completing the Form: Karen Guillemette Date: 4/13/22
Submitted to: Michael MacMillan Date: 4/13/22
Current Location of item (s) - please be specific: MRHS Custodial Area

Complete one form for each type of material (i.e. computers on one and books on another)
Please send a digital photo of items listed below

Description	Model Number	Make/Brand Name	Condition	Approximate Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
Old Used Uniform Jersey's			Poor	5-10 yrs ago	55	500 at best	Donate
Old Used Uniform shorts			Poor	5-10 yrs ago	77	500 at best	Donate

For Administration Use:
Approved by School Committee: Yes ☐ No ☐ Date: / /

SHARKS
3







Monomoy Regional School District Disposal of Surplus Materials

Name of individual Completing the Form: Mary Oldach

Date: 4/25/22

Print Name

Submitted to: Michael MacMillan

Date: 4/25/22

Print Name

Current Location of item (s) : Harwich Elementary School

For Administration Use

Approved by School Committee ☐ Yes ☐ No **Date:** _____







Description	Make & Model	Condition	Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
1. Misc books, out of date or poor condition	N/A	out of date or poor condition	Various	489	\$0	Donate/Trash
2. Misc books, out of date or poor condition	N/A	Misc books, out of date or poor condition	Various	205	\$0	Donate/Trash
3. Misc books, out of date or poor condition	N/A	Misc books, out of date or poor condition	Various	281	\$0	Donate/Trash
4. Tape Player and Head Set	Bell and Howell	Broken	Unknown	1	\$0	Donate/Trash
5. Misc "Big Books", Books on tape, tablets	N/A	Misc books, out of date or poor condition	Various	54	\$0	Donate/Trash
6. Misc books, out of date or poor condition	N/A	Misc books, out of date, poor condition	Various	458	\$0	Donate/Trash
7. Small table	Unknown	broken	Unknown	1	\$0	Trash

Description	Make & Model	Condition	Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
8. Misc books, out of date or poor condition	N/A	Misc books, out of date or poor condition	Various	281	\$0	Donate/Trash
9. Nystronaut Atlas	N/A	Out of date	Unknown	123	\$0	Donate/Trash
10. Misc instructional materials, out of date, no longer relevant	N/A	Out of date	Various	as pictured	\$0	Trash
11. Misc instructional materials, out of date, no longer relevant	N/A	Out of Date	Various	as pictured	\$0	Trash
12. Misc instructional materials, out of date, no longer relevant	N/A	Out of Date	Various	as pictured	\$0	Trash
13. Misc instructional materials, out of date, no longer relevant	N/A	Out of Date	Various	as pictured	\$0	Trash
14. Easel, small chairs	Unknown	broken	unknown	4	\$0	Trash
15. Misc "Big Books", out of date, poor condition	N/A	Misc books, out of date or poor condition	Various	106	\$0	Trash
16. Everyday Math instructional materials - out of date, no longer used	Everyday Math	No longer used	Various	as pictured	\$0	Trash



Monomoy Regional School District Disposal of Surplus Materials

Please provide below photographs of the items listed above.

Item 1:	Item 2:
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Item 3:	Item 4:
<p>Click below to insert photo</p> 	<p>Click below to insert photo</p> 
Item 5:	Item 6:
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Item 7:

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Item 8:

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Item 9:

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Item 10:

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Item 11:

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Item 12:

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Item 13:



Item 14:



Item 15:



Item 16:



Item 17:

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Item 18:

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