

## 5/16/22 Policy Subcommittee Meeting Minutes

Called to order 6:40pm

**Present:** Sharon Stout, Jackie Zibrat-Long, Danielle Tolley

**Also present:** Melissa Maguire, Director of Student Services

### Discussion of potential policies for review

- We discussed the status of the district's policies on sexual harrassment and harrassment and determined they were up to date and no further action is needed at this time.

### Review Policy Files

- Governance Policies
  - School Committee Organization (File BDA): We cross-referenced our existing policy with MASC and the MA statute, and discussed this policy at length to determine the necessary and appropriate revisions based on the gaps we've become aware of during the past school year.
  - We identified the need to revisit this policy at our next meeting, and the five policies we want to work on to bring forth to the full committee as a "governance policy package":
    - School Committee Organization ([File BDA](#))
    - School Committee Officers ([File BDB](#))
    - School Committee Resignation ([File BBBC](#))
    - School Committee Vacancy ([File BBBE](#))
    - School Committee Meetings ([File BE](#))
- Next Steps:
  - Melissa will share a cleaned up version of the School Committee Organization policy (File BDA) at our next meeting
  - We will continue working on these policies at our next meeting

**Adjourned** by roll call vote at 8:51pm