

**SCHOOL EMERGENCY DRILLS**  
**Documentation Form**  
**Kingsford High/Middle School Complex**

Date of Drill: January 26, 2023

Time drill was held: 2:15 p.m.

Weather/Temp.: 22 degrees and sunny

Exact time required to evacuate/shelter/secure: 7 minutes

Total Participates:

High School: 587

Middle School: 569

Remarks: All Rooms were secure as they should be.

Name of person conducting drill: Dave Lindbeck, Matt LaLonde, Chris Hartman, Jessica Garvaglia, Tamara Nash

Title of person conducting drill: Administrators

Signature of person conducting drill:



Law Enforcement:

**Type of Drill**

☒ Lock Down  
(Threatening)

**Time of Drill**

☐ Standard  
☐ Class Change  
☐ Other