

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Woodland Elementary

Date of Drill: Sept 29, 2022 Time drill was held: 1:01 (pm/am)

Exact time required to evacuate/shelter/secure: approx 1 minute

Total Participants: 850+

Remarks: _____

This report is for emergency drill # 4 for school year 2022-2023

Name of person conducting drill: Kristin Brazzau

Title of person conducting drill: Asst. Principal

Signature of person conducting drill: Kristina Brazzau

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title: _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: Brian Metras, Pete Schlitt

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____