



Tri-Valley Board of Education

MINUTES

November 10, 2022 | 5:30 p.m. | **Regular Meeting**

BOARD MEMBERS:

Susie Cameron, Andrea Collet, Luke Davis, Scott Ford, Scott Welker

ROLL CALL:

ALL PRESENT

ADOPTION OF AGENDA

RESOLUTION #22-289

Motion was made by Mr. Welker, seconded by Mr. Davis to approve the regular agenda as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

PUBLIC PARTICIPATION

NONE

TREASURER'S REPORT:

APPROVE MINUTES-REGULAR MEETING, OCTOBER 13TH, 2022

RESOLUTION #22-290

Motion was made by Mr. Davis, seconded by Mr. Welker to approve the minutes from the Regular Meeting of October 13th, 2022 as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE FINANCIAL REPORT-SEPTEMBER 2022

RESOLUTION #22-291

Motion was made by Dr. Collet, seconded by Mrs. Cameron to approve the Financial Report for September 2022 as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE PAYMENT TO MULTI-COUNTY JUVENILE ATTENTION SYSTEM

RESOLUTION #22-292

Motion was made by Mr. Welker, seconded by Mrs. Cameron to approve the payment to Multi-County Juvenile Attention System for \$1,041.52 as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE NOVEMBER SUBMISSION OF FIVE-YEAR FORECAST

RESOLUTION #22-293

Motion was made by Dr. Collet, seconded by Mr. Davis to approve the November 2022 submission of the Five Year Forecast as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

Treasurer's Updates:

- ✓ Board member pay for 2022 will be made on December 20th.
- ✓ January Board meetings will be scheduled for Thursday, January 12, 2023 at 5:30 P.M.

PERSONNEL REPORT:

CERTIFIED:

APPROVE CERTIFIED UNPAID LEAVE REQUESTS

RESOLUTION #22-294

Motion was made by Mr. Welker, seconded by Dr. Collet to approve the unpaid leave requests for the following certified staff:

- a. *Tamara Vincent*, Intervention Specialist at Dresden Elementary, 4 days, Dec.13-16, 2022.
- b. *Jeremy Cameron*, Asst. Principal at Dresden Elementary, 2 days, Feb.23-24, 2023.

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE LEAVE REQUEST-KIMBERLY BUDAY

RESOLUTION #22-295

Motion was made by Mr. Davis, seconded by Mrs. Cameron to approve the leave request for *Kimberly Buday*, Teacher at the High School, to begin on or about March 17, 2023 for six weeks. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

CLASSIFIED:

APPROVE CLASSIFIED UNPAID LEAVE REQUESTS

RESOLUTION #22-296

Motion was made by Mrs. Cameron, seconded by Mr. Welker to approve the unpaid leave requests for the following classified staff:

- a. *Claudette Ross*, part-time Special Ed. Asst. at the Middle School, 1 day, Oct. 10, 2022.
- b. *Mindy Jenkins*, Special Ed. Asst. at Nashport Elementary, 1 day, Dec. 22, 2022.
- c. *Carrie Yingling*, Asst. Cook at Nashport Elementary, 2 days, Oct. 31-Nov.1, 2022.
- d. *Robert Vannoy*, Asst. Custodian at Adamsville Elementary, 1 day, Oct. 28, 2022.

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ACCEPT CLASSIFIED RESIGNATIONS-ROBERT VANNOY & SUZANNE WARNE

RESOLUTION #22-297

Motion was made by Mr. Davis, seconded by Dr. Collet, to accept the classified resignations:

- a. *Robert Vannoy*, Asst. Custodian at Adamsville Elementary, effective October 31, 2022.
- b. *Suzanne Warne*, Asst. Custodian at Nashport Elementary, effective November 11, 2022.

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ISSUE CLASSIFIED CONTRACT-NICOLE SHIRER

RESOLUTION #22-298

Motion was made by Mr. Welker, seconded by Mr. Davis, to issue a one-year limited contract to *Nicole Shirer* as a 5.5 hr. Special Education Assistant at the High School for the remainder of the 2022-2023 school year pending verification of all license requirements, background checks and years of experience calculations. To begin on October 26, 2022, Step 0. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ISSUE CLASSIFIED CONTRACT-CHERRY VAUGHAN
RESOLUTION #22-299

Motion was made by Mr. Davis, seconded by Dr. Collet to issue a one-year limited contract to *Cherry Vaughan* as an Assistant Cook (2.5 hrs.) at the Middle School for the remainder of the 2022-2023 school year pending verification of all license requirements, background checks and years of experience calculations. To begin on November 14, 2022, Step 0. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE STEP ADJUSTMENT-KELSEY UNTIED
RESOLUTION #22-300

Motion was made by Mr. Welker, seconded by Mr. Davis to approve an adjustment to *Kelsey Untied's* placement on the assistant cook salary schedule from Step 0 to Step 2, effective October 17, 2022. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

SUPPLEMENTAL
APPROVE WINTER COACHES-2022-2023
RESOLUTION #22-301

Motion was made by Dr. Collet, seconded by Mr. Davis to approve the following coaches for the 2022-2023 winter sports season:

Basketball

Freshman Boys - Davis Keel
MS Girls Vol. Assist- Ashley Smith

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE SUPPLEMENTAL CONTRACT-RENEE LACY
RESOLUTION #22-302

Motion was made by Mr. Welker, seconded by Mrs. Cameron to approve *Renee Lacy* as the MS Math Counts Advisor for the 2022-2023 school year. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

SUPERINTENDENT'S REPORT:
APPROVE ALL PROFESSIONAL LEAVE REQUESTS
RESOLUTION #22-303

Motion was made by Mrs. Cameron, seconded by Dr. Collet to approve all professional leave requests as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

AMEND HIGH SCHOOL WASHINGTON D.C. DATES-DEC.1-2, 2022

RESOLUTION #22-304

Motion was made by Mr. Davis, seconded by Mrs. Cameron to amend the dates for the previously approved High School Washington D.C. trip to the US Holocaust Memorial Museum (Resolution #22-135) from November 17-18, 2022 to December 1-2, 2022. Brad Sims, Teacher and Sarah Meadows, Student Services will serve as chaperones. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE EDUCATIONAL PLACEMENT-REACH EDUCATIONAL SERVICES LLC

RESOLUTION #22-305

Motion was made by Dr. Collet, seconded by Mr. Welker to approve the contract for Educational Placement with *Reach Educational Services LLC* beginning October 31, 2022-May 25, 2023. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE 5-YEAR ELEMENTARY CURRICULUM (K-3)-MCGRAW HILL LLC

RESOLUTION #22-306

Motion was made by Mr. Welker, seconded by Mr. Davis to approve the 5-year curriculum purchase for the McGraw Hill/Wonders 2023 edition (Kindergarten through 3rd grade) curriculum with the entire payment being made in FY23. The total purchase amounts are as follows:

- Adamsville Elementary: \$57,746.⁸⁰
- Dresden Elementary: \$87,513.³⁸
- Frazesburg Elementary: \$53,828.⁶⁵
- Nashport Elementary: \$112,400.⁹⁵

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE RESOLUTION AUTHORIZING AGREEMENT-APG ARCHITECTS

RESOLUTION #22-307

Motion was made by Mrs. Cameron, seconded by Mr. Welker to approve the resolution authorizing the agreement with APG Architects for the Nashport Elementary School Classroom Project, as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE UPDATED SUBSTITUTE & MISCELLANEOUS PAY RATES-2022-2023

RESOLUTION #22-308

Motion was made by Mr. Davis, seconded by Mr. Ford to approve the updated Substitute and Miscellaneous Pay Rates for the 2022-2023 school year, as presented, to be effective January 1, 2023. The update to the rates is due to an increase in Ohio's minimum wage. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE ANNUAL COMPLIANCE-SCHOOL NUTRITION STANDARDS

RESOLUTION #22-309

Motion was made by Mr. Ford, seconded by Mrs. Cameron to approve the annual compliance with School Nutrition Standards report as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

**APPROVE LACA SERVICE PROVIDER CONTRACT/VOIP SERVICE AGREEMENT
RESOLUTION #22-310**

Motion was made by Dr. Collet, seconded by Mr. Welker to approve the *LACA Service Provider Contract/VOIP Service Agreement*, as presented, for the 2022-2023 school year. Furthermore, the board agrees to the Terms and Renewal to allow for said agreement to automatically renew annually. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ADDENDUM ITEMS:

PERSONNEL REPORT:

Classified:

Internal Transfer:

~Ron Dillon, from Asst. Custodian at the HS to Asst. Custodian at Nashport Elem. To begin November 14, 2022.

SUPERINTENDENT'S REPORT:

ACCEPT DONATION-DRESDEN ELEMENTARY

RESOLUTION #22-311

Motion was made by Mr. Davis, seconded by Mr. Welker to accept the donation of \$202.⁸⁷ from Honda as a matching donation from John Cannon to Dresden Elementary School. This money will be added to the 018 account at Dresden Elementary School. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

Superintendent Updates:

- ✓ Public Records Request-Student Directory Information Release
- ✓ Vaping Video for Parents & Assembly
- ✓ Veteran's Day Festivities
- ✓ Successful Desk Review-Todd Woodard

EXECUTIVE SESSION

RESOLUTION #22-312

Motion was made by Mr. Welker, seconded by Mr. Davis to enter into Executive Session regarding the employment, dismissal, discipline of an employee. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

Time entered into Executive Session 6:32 p.m.

Time Executive Session ended 7:57 p.m.

The Board returned to Regular Session

APPROVE TERMINATION OF EMPLOYMENT
RESOLUTION #22-313

Motion was made by Mr. Ford, seconded by Mr. Welker, to approve the following resolution:

The Tri-Valley Local School District Board of Education met in Regular session on the 10th day of November, 2022, with the following members present: Mrs. Cameron, Dr. Collet, Mr. Davis, Mr. Ford, Mr. Welker

Mr. Ford moved the adoption of the following resolution:

RESOLUTION

WHEREAS the Treasurer recommends that Erin Brigg's employment with the Board be terminated, pursuant to O.R.C. 3319.081, for the reasons set forth in Exhibit A, incorporated herein by reference, and as follows;

Disciplinary action is being considered, pursuant to Ohio Revised Code Section 3319.081(C), on the grounds of violation of written rules and regulations as set forth by the Board of Education, incompetency, inefficiency, dishonesty, insubordination, neglect of duty, and acts of misfeasance, malfeasance, and nonfeasance. More specifically, you are believed to have engaged in the following:

- 1. On one or more occasions, you failed or neglected to perform your job responsibilities.*
- 2. On one or more occasions, you failed or neglected to perform your job responsibilities in a timely manner.*
- 3. On one or more occasions, you failed to perform your job responsibilities without errors.*
- 4. On one or more occasions, you were dishonest about the performance of your job responsibilities.*
- 5. On one or more occasions, you were less than forthcoming about the performance of your job responsibilities.*
- 6. On one or more occasions, you directly or indirectly changed the explanation for your performance of your job responsibilities.*

The misconduct occurred between August 1, 2022 and present and relates to performance of your job responsibilities related to, but not limited to, the following: Motor Fuel Tax Refund, Fiscal Operating Procedures Manual, Posting of Receipts, Audit Issue and voided checks, and performance of day to day job responsibilities. The misconduct is evidenced by eyewitness accounts, observations, directives and electronic records. Each of the foregoing allegations of misconduct, if true, constitutes a separate and independent ground for disciplinary action up to and including termination of your employment. The foregoing conduct, if true, violates at a minimum, Board Policy 8.16 (Internal Controls), Board Policy 3.05 (Staff Conduct), your job description, directives,

and your employment contract with the Board. The Board and its administration reserve the right to amend these allegations if needed.

and

WHEREAS Ms. Briggs has been given the opportunity to appear before the Treasurer to show cause why her employment not be terminated; and

WHEREAS Ms. Briggs has submitted documentation for the Board's consideration which has been reviewed by the Board.

BE IT HEREBY RESOLVED that this Board ACCEPTS the Treasurer's recommendation to terminate Ms. Brigg's employment for the reasons set forth in Exhibit A, and directs the Treasurer to notify Ms. Briggs of this action.

Upon roll call, the vote resulted as follows:

<u>Mrs. Cameron</u>	<u>Yes</u>
<u>Dr. Collet</u>	<u>Yes</u>
<u>Mr. Davis</u>	<u>Yes</u>
<u>Mr. Ford</u>	<u>Yes</u>
<u>Mr. Welker</u>	<u>Yes</u>

ADOPTED: November 10th, 2022.

ATTEST: _____
Board President

Treasurer

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ADJOURNMENT

RESOLUTION #22-314

Motion was made by Mr. Davis, seconded by Dr. Collet to adjourn the meeting at 8:01 p.m. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.