



Tri-Valley Board of Education

MINUTES

September 8, 2022 | 5:30 p.m. | **Regular Meeting**

BOARD MEMBERS:

Susie Cameron, Andrea Collet, Luke Davis, Scott Ford, Scott Welker

ROLL CALL:

ALL PRESENT

ADOPTION OF AGENDA

RESOLUTION #22-236

Motion was made by Mr. Welker, seconded by Mr. Davis to approve the regular agenda as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

PUBLIC PARTICIPATION

Meet new certified staff

Carl Schaefer-suicide awareness

TREASURER'S REPORT:

APPROVE MINUTES-REGULAR MEETING, AUGUST 11, 2022

RESOLUTION #22-237

Motion was made by Mr. Welker, seconded by Mrs. Cameron to approve the minutes from the Regular Meeting of August 11th, 2022 as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE FINANCIAL REPORT-JULY 2022

RESOLUTION #22-238

Motion was made by Mrs. Cameron, seconded by Dr. Collet to approve the Financial Report for July 2022 as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE FY23 APPROPRIATIONS AT FUND LEVEL

RESOLUTION #22-239

Motion was made by Mr. Welker, seconded by Dr. Collet, to approve the FY23 appropriations at the fund level as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE INSURANCE PROGRAM-KENNEDY INSURANCE

RESOLUTION #22-240

Motion was made by Dr. Collet, seconded by Mr. Welker to approve the insurance program presented by Kennedy Insurance and Liberty Mutual for FY23 as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

PERSONNEL REPORT:

CERTIFIED:

ACCEPT CERTIFIED RETIREMENT-JENNIFER POTTMEYER
RESOLUTION #22-241

Motion was made by Mrs. Cameron, seconded by Mr. Ford to accept the retirement of *Jennifer Pottmeyer*, 5th grade Teacher at Nashport Elementary, effective July 31, 2023. Mrs. Pottmeyer will have served the Tri-Valley District for 26 years. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE SALARY ADJUSTMENT-ROBERT SPILLMAN
RESOLUTION #22-242

Motion was made by Mr. Welker, seconded by Dr. Collet to approve the salary adjustment calculation for *Robert Spillman* as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE CERTIFIED UNPAID LEAVE REQUEST-SARA NEAL
RESOLUTION #22-243

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the unpaid leave request for *Sara Neal*, Nashport Elem. teacher, for 1 day, October 7, 2022. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, abstain; Mr. Welker, yes. Motion carried.

CLASSIFIED:
Internal Transfer:

~ *Emily Dunfee*, from 2.5 hr. Asst. Cook at Frazeysburg Elem. to 3 hr. Asst. Cook at Nashport Elem. effective August 22, 2022.

APPROVE CHANGE IN JOB STATUS-BILLIE JO BLACK
RESOLUTION #22-244

Motion was made by Mr. Welker, seconded by Mrs. Cameron to approve a change in job status for *Billie Jo Black* from part-time Assistant Cook at Tri-Valley High School to full-time Assistant Cook (6.5 hours per day) at Tri-Valley Middle School beginning on August 22, 2022. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ACCEPT CLASSIFIED RESIGNATIONS-KELLY MITCHELL & CARRIE YINGLING
RESOLUTION #22-245

Motion was made by Mr. Welker, seconded by Dr. Collet to accept the classified resignations of:

- Kelly Mitchell*, Assistant Cook at Dresden Elementary, effective August 18, 2022.
- Carrie Yingling*, Special Education Aide at the HS effective August 1, 2022.

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ISSUE CLASSIFIED CONTRACT-CARRIE YINGLING

RESOLUTION #22-246

Motion was made by Mr. Davis, seconded by Mrs. Cameron to issue a one-year limited contract for the remainder of 2022-2023 school year to *Carrie Yingling* as a part-time (3 hours per day) Assistant Cook at Nashport Elementary beginning on August 26, 2022 pending verification of all license requirements, background checks and years of experience calculations. Step 1. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ISSUE CLASSIFIED CONTRACT-KIRSTIN HUNTER

RESOLUTION #22-247

Motion was made by Mr. Welker, seconded by Mr. Davis to issue a one- year limited contract for the remainder of 2022-2023 school year to *Kirstin Hunter* as a part-time (2.5 hours per day) Assistant Cook at Tri-Valley Middle School beginning on September 12, 2022 pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE CLASSIFIED UNPAID LEAVE REQUEST-KENDRA STEPHENS

RESOLUTION #22-248

Motion was made by Mrs. Cameron, seconded by Mr. Ford to approve the unpaid leave request for *Kendra Stephens*, Nashport Aide, for 3 days, December 7-9, 2022. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

SUPPLEMENTAL

APPROVE WINTER COACHES-2022-2023

RESOLUTION #22-249

Motion was made by Mrs. Cameron, seconded by Mr. Davis to approve the following coaches for the 2022-2023 winter sports season:

Boys Basketball

Todd McLoughlin-Head Coach

Girls Basketball

Kurt Kaufman-Head Coach

Wrestling

Jon Hardman-Head Coach

Gymnastics

Jennifer Martin-Volunteer Head Coach

Swimming

Christina Holmes-Head Coach

Roll call: Mrs. Cameron, yes; Dr. Collet, abstain; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ACCEPT SUPPLEMENTAL RESIGNATION-SCOTT WHETHERHOLT

RESOLUTION #22-250

Motion was made by Mr. Welker, seconded by Mrs. Cameron to accept the supplemental resignation of *Scott Whetherholt* as Junior Class Co-Advisor for the 2022-2023 school year. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ISSUE SUPPLEMENTAL CONTRACT-KOREY KELLY

RESOLUTION #22-251

Motion was made by Mr. Welker, seconded by Mrs. Cameron to issue a supplemental contract to *Korey Kelly* as the Junior Class Co-Advisor for the 2022-2023 school year. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

SUPERINTENDENT'S REPORT:

APPROVE ALL PROFESSIONAL LEAVE REQUESTS

RESOLUTION #22-252

Motion was made by Mr. Davis, seconded by Mr. Ford to approve all professional leave requests as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

REVIEW & APPROVE LICKING COUNTY BCAC ANNUAL PLAN

RESOLUTION #22-253

Motion was made by Dr. Collet, seconded by Mr. Davis to review and approve the *Licking County Business Community Advisory Council Annual Plan* as presented for the 2022-2023 school year. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPOINT OSBA DELEGATE-LUKE DAVIS

RESOLUTION #22-254

Motion was made by Mr. Welker, seconded by Mr. Ford to appoint *Luke Davis* as OSBA delegate for the annual *Ohio School Boards Association* business meeting on November 14, 2022. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, abstain; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ACCEPT DONATIONS

RESOLUTION #22-255

Motion was made by Mrs. Cameron, seconded by Dr. Collet to accept the following donations:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Purpose</u>
Nashport PTO	\$1,045. ⁰⁰	Nashport Elem.	School assembly
Dresden PTO	\$1,045. ⁰⁰	Dresden Elem.	School assembly
Dresden PTO	\$1,551. ²⁵	Dresden Elem.	School assembly

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE PARTICIPATION IN D.A.S COOPERATIVE PURCHASING PROGRAM

RESOLUTION #22-256

Motion was made by Mr. Davis, seconded by Dr. Collet to approve participation in the Ohio Department of Administrative Services (D.A.S.) Cooperative Purchasing Program as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ADDENDUM ITEMS:

PERSONNEL REPORT:

CLASSIFIED:

APPROVE CLASSIFIED UNPAID LEAVE REQUEST-ROBERT VANNOY

RESOLUTION #22-257

Motion was made by Mr. Welker, seconded by Mr. Davis to approve the unpaid leave request of Robert Vannoy, Asst. Custodian at Adamsville, for September 16, 2022. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

SUPERINTENDENT'S REPORT:

ACCEPT DONATION

RESOLUTION #22-258

Motion was made by Mr. Davis, seconded by Mrs. Cameron to accept a donation from Nashport Elementary PTO in the amount of \$1,074.⁸¹ for the purchase of additional physical education equipment for Nashport Elementary School. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

AUTHORIZE INITIATION OF SELECTION PROCESS FOR DESIGN PROFESSIONAL-NASHPORT ELEMENTARY

RESOLUTION #22-259

Motion was made by Mr. Welker, seconded by Mr. Ford to approve the resolution Authorizing the Initiation of the Selection Process for a Design Professional to assist with the Nashport Elementary Classroom Project, as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

AUTHORIZE INITIATION OF STATUTORY PROCESS FOR PROCUREMENT OF CONSTRUCTION MANAGER AT RISK SERVICES-NASHPORT ELEMENTARY

RESOLUTION #22-260

Motion was made by Mr. Davis, seconded by Mrs. Cameron to approve the resolution Authorizing the Initiation of the Statutory Process for Procurement of Construction Manager at Risk Services for the Nashport Elementary Classroom Project, as presented. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

APPROVE CERTIFIED SUBSTITUTES

RESOLUTION #22-261

Motion was made by Mr. Welker, seconded by Mr. Davis to approve the following people to serve as substitute teachers for the 2022-2023 school year, effective August 1, 2022:

~Ashley Mitchell

~Brittany West

Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.

ADJOURNMENT:

RESOLUTION #22-262

Motion was made by Mr. Welker, seconded by Mr. Davis to adjourn the meeting at 6:52 p.m. Roll call: Mrs. Cameron, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes; Mr. Welker, yes. Motion carried.