

2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

Vision

Pride & Opportunity

JULY 20, 2023 Board Meeting
6:00 PM
Public Meeting #2
Robert McKeveny Training Room
2 Butler Avenue

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner
Anthony Ferrara
Cara Lajewski
Matthew Lando
Denise Lorenzetti
Joseph McNamara
Michael Mirras
Joell Murney-Karsten
Erica Sinicropi

Dr. Michelle Reed, Superintendent
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT
Board of Education Meeting
July 20, 2023-6:00 PM
Robert McKeveny Board/Training Room

I. Meeting called to order

II. Quorum Check

III. Pledge of Allegiance

IV. Nominations/Election of Vice-President

- A. Board of Education Vice President nomination(s) and election-Oath of Office administered by District Clerk

V. Approval of Agenda

MOTION: to approve the agenda as listed.

VI. Approve or Amend

- A. Board of Education Minutes- July 6, 2023

MOTION: to approve the Board of Education minutes dated July 6, 2023

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- B. Treasurer's Report-None at this time

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- C. Extra-Curricular Treasurer's Report-None at this time.

VII. Recognitions, Celebrations and Presentations

- A. Capital Project Presentation

VIII. Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

IX. Committee Reports

- A. Facilities Committee

X. Information

- A. Business Administrator
B. Superintendent Report

- C. BOE President Report
 - D. BOE Member Comments
 - E. Important Dates to Remember
 - August 1, 2023-Facilities Committee Meeting (8:00 am)
 - August 3, 2023-BOE Meeting
 - August 17, 2023-Administrator/BOE Retreat-(5:00 pm -7:30 pm)
 - August 30 & 31, 2023-Opening day for staff
 - Oct. 26-28, 2023-NYSSBA Annual Convention (information to follow)
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XI. Consent Agenda

A. Retirements/Resignations/Terminations

- 1. SFEA-None at this time
- 2. SFSSA-None at this time

B. Appointments

1. Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints (Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.)

- a. Name: Mariah Gaither
Position: Science Teacher (Grade 7)
NYSED Certification: Pending
Tenure: Pending Certification
Effective date: 08/01/2023
Probation: Pending Certification
Base Salary: \$47,019
- b. Name: Amberlyn Jones
Position: LTS Teacher (Gr. 2)
NYSED Certification: Pending
Effective date: 08/01/2023
Base Salary: \$43,600
- c. Name: Holly Stackus
Position: Teaching Assistant Level I
Certification: Teaching Assistant Level Certificate
Tenure: Teaching Assistant
Probation: 07/14/2023 through 07/13/2027

2. 2023-2024 Annual Appointments

Upon the recommendation of the Superintendent, the Board of Education approves following annual appointments for the 2023-2024 school year.

Position	Employee	Stipend
Fleet Coordinator	Chad Burnham	\$5,000

3. 2023-2024 Teacher Mentors

Employee	Stipend
Matthew Bienvenue	\$350
Deborah Mead	\$350
Lisa Furletti (1)	\$350
Lisa Furletti (2)	\$350
Darla Shumway	\$350
Mel Morrin	\$350
Deanne Balcer	\$350
Carey LaVoie	\$350
Abigail Bourcy	\$350
Loni Terpolilli	Pd. Through BOCES

4. Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

- a. Name: Molly Sapio
Civil Service Position: Summer Laborer
Effective Date: 07/24/2023 through 08/29/2023
Hours: 4hrs. /day
Hourly Rate: \$15.25

5. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared):

- a. Name: Andrea Dow
Position: Per Diem Building Substitute Teacher (Frank Knight)
Certification: Uncertified
Effective: 08/01/2023 through 06/30/2024
- b. Name: Vincenta Porretta
Position: Substitute Teacher
NYS Certification: Nursery, Kind. Gr. 1-6 (Permanent certification)
Effective Date: 09/01/2023
- c. Name: Amy B. Jennings
Position: Substitute Teacher
NYS Certification: Uncertified
Effective Date: 09/01/2023
- d. Name: Elizabeth Miller
Position: Substitute Teacher
NYS Certification: Uncertified
Effective Date: 09/01/2023
- e. Name: Beverly Piscitelli
Civil Service Position: Substitute Clerical, Substitute Teacher Aide, Substitute Cashier/FSH
Effective Date: 09/01/2023
- f. Name: Elizabeth Miller
Civil Service Position: Substitute Teacher Aide

Effective Date: 09/01/2023

- g. Name: Gary French
Civil Service Position: Substitute School Bus Driver
Effective Date: 08/01/2023

6. Probationary to Permanent-None at this time
7. Transportation Requests-None at this time

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:

06/06/2023, 06/09/2023, 06/12/2023, 06/13/2023, 06/14/2023 (1), 06/14/2023 (2), 06/14/2023 (3), 06/15/2023, 06/16/2023 (1), 06/16/2023 (2), 06/20/2023, 06/21/2023, 06/23/2023, 06/28/2023, 07/05/2023

D. Gifts and Donations

Be it resolved upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	Used for
Seneca Falls Rotary	\$2,500	A2110-450-02-0000	UPK

MOTION: To approve the consent agenda as listed.

XII. Old Business-None at this time.

XIII. New Business

A. SFEA MOA

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreement between the District and the Seneca Falls Education Association as presented:

SFEA MOA- 2023-24 CSE Chair TOSA

B. Creative Choices Childcare Lease Agreement

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 lease agreement between the District and Creative Choices Childcare as presented.

C. Stephanie Lyon-Lawrence- Independent Contract

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the contract between the District and Stephanie Lyon-Lawrence, Independent Contractor, as presented.

XIV. Executive Session (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

XV. Adjourn

MOTION: to adjourn the meeting.

SENECA FALLS CENTRAL SCHOOL DISTRICT
Re-Organizational Board of Education Meeting
July 6, 2023-6:00 PM
Robert McKeveny Board/Training Room

BOE Present

Anthony Ferrara, Cara Lajewski, Matthew Lando, Joell Murney-Karsten, Denise Lorenzetti, Joseph McNamara, and Erica Sinicropi

BOE Members Absent

Deborah Corsner, Michael Mirras

Others Present

Dr. Michelle Reed, James Bruni

Monica Kuney, the District Clerk called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Oath of Office

The District Clerk administered the Oath of Office to Erica Sinicropi, new Board member, and Dr. Michelle Reed, Superintendent.

Nominations/Election of President and Vice-President

The District Clerk reviewed the voting process for the new board member. The following was presented (from BOE handbook):

Nominations

The District Clerk will ask for nominations for President
Once elected, the president will ask for nominations for vice-president.
Any board member may nominate a candidate.
A board member may nominate themselves.
There is no limit to the number of nominees accepted.
A nomination does not require a second.
A nomination is not debatable.
A nominee may refuse the nomination.

Election

One nominee for office requires a simple yes/no roll call vote is conducted with the district clerk recording member votes.
Multiple nominees will requires a roll call vote is conducted by the District Clerk. The Clerk calls on each BOE member who will then vote for the candidate of their choice by name.

The District Clerk opened the floor for nominations for the Board of Education President.
Anthony Ferrara nominated Joseph McNamara.
There were no additional nominations, a roll call was held.

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Denise Lorenzetti	X		
Erica Sinicropi	X		
Joell Murney-Karsten	X		
Anthony Ferrara	X		
Joseph McNamara	X		
Matthew Lando	X		
Cara Lajewski	X		
Deborah Corsner and Michael Mirras were absent.			

Joseph McNamara is the 2023-2024 President of the Board of Education with seven (7) votes.
The District Clerk administered the oath of office to Joseph McNamara, President.

Board of Education Vice President nomination(s) and election

The District Clerk opened the floor for nominations for the Board of Education Vice-President.
Matthew Lando nominated Denise Lorenzetti.
Joell Murney-Karsten nominated Anthony Ferrara.
There were no additional nominations. As per the Board of Education handbook, when there are more than one nomination, a roll call would be called and each Board member would state the name of the person they were voting for.
Joseph McNamara voted for Anthony Ferrara
Matthew Lando voted for Denise Lorenzetti
Cara Lajewski voted for Denise Lorenzetti
Denise Lorenzetti voted for Denise Lorenzetti
Erica Sinicropi -Abstained
Joell Murney-Karsten voted for Anthony Ferrara
Anthony Ferrara voted for Anthony Ferrara

Denise Lorenzetti- 3 votes Anthony Ferrara-3 votes 1-abstention
Tied vote.

The District Clerk took a second roll call vote on the same nominations.
Joseph McNamara voted for Anthony Ferrara

Matthew Lando voted for Denise Lorenzetti
Cara Lajewski voted for Denise Lorenzetti
Denise Lorenzetti voted for Denise Lorenzetti
Erica Sinicropi -Abstained
Joell Murney-Karsten voted for Anthony Ferrara
Anthony Ferrara voted for Anthony Ferrara

Denise Lorenzetti- 3 votes Anthony Ferrara-3 votes 1-abstention
Tied vote.

The election of a Vice President will be voted upon again at the July 20, 2023 board meeting.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda.
Denise Lorenzetti made the motion, seconded by Cara Lajewski.
Yes 7 No 0 Abstain 0 Motion carried

Approve or Amend
Board of Education Minutes
June 22, 2023

Joseph McNamara asked for a motion to approve the Board of Education minutes dated June 22, 2023.
Matthew Lando made the motion, seconded by Cara Lajewski.
Yes 7 No 0 Abstain 0 Motion carried

Treasurer’s Report
May 2023

Joseph McNamara asked for a motion to approve the Treasurer’s Report for May 2023.
Anthony Ferrara made the motion, seconded by Joell Murney-Karsten.
Yes 7 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer’s Report
None at this time

Recognitions, Celebrations and Presentations
None at this time

Public Comment

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Committee Reports-Board President will assign committees at the first meeting in August.

Information

Holly Stackus-LOA - Teacher Aide for 2023-2024

Business Administrator

James Bruni reported on the following agenda items:

- Health service contracts were on the agenda for 2022-2023 and 2023-2024. Some agreements come in at the end of the school year when the schools know who has attended.
- Three more items to approve for the mental health grant. Money is coming from the grant to pay the persons, not the general fund.
- 2023-2024 meal prices need to be approved to put in the application for CEP.

Superintendent Report

Dr. Reed reported on the following items.

- Thanked the administrators, counselors, social workers, and Seneca County Mental Health office for all the work during the recent tragedy.
- Thanked the Board of Education members for food and drink for everyone.
- Summer school starts July 12 in Geneva school district. Summer camps and the reading programs would be held in Seneca Falls CSD.

BOE President Report

The Board President reminded members that of the Chamber of Commerce Membership Awards dinner. If anyone was interested in attending to let the District Clerk know.
Asked if anyone was interested in being the delegate for the Four County SBA legislative committee. No members volunteered.

BOE Member Comments

Joell Murney-Karsten asked if the board could make new nominations at the next board meeting or if they had to choose just from the ones nominated tonight. The District Clerk stated that new nominations could be taken but that the Superintendent would confirm it with the attorney.

Consent Agenda
Resignations/Retirements/Terminations
SFEA
None at this time

SFSSA
Resignations

Upon the recommendation of the Superintendent, the Board of Education accepts the following Resignations.

Callie Lindsay
Position: Teacher Aide
Effective: The end of the day on July 20, 2023

Sonia Rivera
Position: Teacher Aide and Cleaner
Effective: The end of the day on July 7, 2023

SFSSA
Termination
Upon the recommendation of the Superintendent, the Board of Education terminates the following employee

Jessica Valentin
Position: Teacher Aide
Effective: June 30, 2023

Appointments
2023-2024 Annual Appointments

Upon the recommendation of the Superintendent, the Board of Education approves following annual appointments for the 2023-2024 school year.

Position	Employee	Stipend
District Clerk	Monica Kuney	\$5,951.40
District Treasurer	Mark Socola	No additional compensation
Deputy District Treasurer	Phyllis Moore	No additional compensation
Deputy District Treasurer	Susan Bond	No additional compensation
Claims Auditor	Cathy Ross	Not to exceed \$5,000
Asbestos Designee	Brian Heitmann	No additional compensation
Attendance Officer	Dr. Michelle Reed	No additional compensation
Audit Committee Secretary	Amy Jacuzzo	\$1,289
BOE Designee to Appoint Impartial Hearing Officer	Dr. Michelle Reed	No additional compensation
Certification of Payroll	James Bruni	No additional compensation
Civil Service Rights Compliance Officer	Dr. Michelle Reed	No additional compensation
CSE & CPSE Chair	Karissa Blamble	No additional compensation
DASA Officer	Dr. Michelle Reed	No additional compensation
Data Protection Officer	Dr. Michelle Reed	No additional compensation
Data Warehouse Assist. Administrator	Diane Neal	\$5,765
Director of Phys. Ed. & Health Education	Kevin Korzeniewski	Per Contract
External Auditor	Mengel, Metzger Barr & Co.	Per Contract
Extra-Curricular Treasurer	Amanda Ashley	\$2,051
Grant Liaison (STOP Violence)	Stacey Bogart	\$2,500
Liability Insurance	Utica National Insurance	Not to exceed \$100,000.00
Liaison for Homeless Children	Sheri Doell	No additional compensation
Medicaid Billing Assistant	Karen Pollino	\$2,860
Medicaid Compliance Officer	Karissa Blamble	No additional compensation
Nurse Supervisor	Vicki Burm	\$2,163
Public Law 874 (Impact Aid)	Dr. Michelle Reed	No additional compensation
Purchasing Agent	James Bruni	No additional compensation
Records Management Officer	James Bruni	No additional compensation
Record Access Officer	James Bruni	No additional compensation
Safety Officer	Brian Heitmann	No additional compensation
School Pesticide Officer	Brian Heitmann	No additional compensation
Sexual Harassment Officer	Dr. Michelle Reed	No additional compensation
Social Media/Publications Coordinator	Kellie Ward	\$3,182
Tax Collector	Linda Wadhams	Not to exceed \$900

Teacher Mentor Coordinator	Jodie Verkey	No additional compensation
Title I Compliance Officer	Dr. Michelle Reed	No additional compensation
Title I Coordinator	Carleen Mull	\$2,885
Title II/Sect. 504/ADA Compliance Officer	Karissa Blamble	No additional compensation
Title IX Co- Complaint Officers	Jodie Verkey	No additional compensation
Title IX Co- Complaint Officers	Kevin Rhinehart	No additional compensation
Title VII Office	Dr. Michelle Reed	No additional compensation
Website /Developer Coordinator	Robert Wood	\$2,069
Wellness Co-Coordinator (Excellus)	Lindsay Dinan	Paid by Excellus BC/BS Fund
Wellness Co-Coordinator (Excellus)	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund
Wellness Rally Coordinator	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund

2023-2024 Safety Committee

Superintendent	Lunch Program Manager
Administrator of Business & Operations	Administrative Assistant/District Clerk
Director of Curriculum, Instruction and PD	Seneca Falls Chief of Police
Director of Special Programs	School Resource Officer
Building Principals	SFAA Representative
Assistant Principals	SFEA Representative
Athletic Director	SFSSA Representative
Nurse Supervisor	BOE President
Safety Officer	BOE Member
Director of Transportation	Parent Representative(s)
Safety Committee Secretary	

2023-2024 CSE Committee and CPSE Committee

2023-2024 CSE Committee	2023-2024 CSE Pre-School Committee
Director of Special Programs	Director of Special Programs
Parent(s) of the student	Parent(s) of the student
One General Education teacher of the student	One General Education teacher of the student
Special education teacher of the student or a special education instructor	Special education teacher of the student or a special education instructor
Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)	Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)
School Psychologist(s)	An individual who can interpret the instructional implications of evaluation results, who may already be on the Committee; and
Additional parent representative upon request (not employed by the school)	Additional parent representative upon request (not employed by the school)
	Whenever appropriate, the student with a disability

2023-2024 Frank Knight Elementary School

Position	Employee	Stipend
UPK Co-Team Leader	Jennifer Morrell	\$1,318
UPK Co-Team Leader	Darla Shumway	\$1,318
Kindergarten Team Leader	Debbie Mead	\$2,885
1st Grade Team Leader	Jennifer Brown	\$2,636
2nd Grade Team Leader	Christine Edson	\$2,490
Writing Coordinator	Lisa Furletti	\$414
Special Education (K-2)	Amy Beaudin	\$1,002

2023-2024 Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
3rd Grade Team Leader	Jessica Passalacqua	\$2,636
4th Grade Team Co-Leader	Ahran Panek	\$1,318
4th Grade Team Co-Leader	Scott Sciera	\$1,318
5th Grade Team Co-Leader	Tricia Goodenough	\$1,245
5th Grade Team Co-Leader	Carey LaVoie	\$1,245
Special Education (Gr. 3-5)	Barbara Robinson	\$1,082
Library Depart. Co-Chair	Natalie Hare	\$1,034
Physical Ed. Depart. Co-Chair	Jessica Lambert	\$1,034

Spelling Bee Coordinator	Anthony Noone	\$658
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2023-2024 Seneca Falls Middle School

Position	Employee	Stipend
6th Grade Team Leader	Nicole Spitzer	\$2,636
7th Grade Team Leader	Melissa Morrin	\$2,636
8th Grade Team Leader	Amylyn Marley	\$2,761
Student Council Co-Advisor	Melissa Morrin	\$1,402
Student Council Co- Advisor	Elizabeth Tanner	\$1,282
Writing Coordinator	Amylyn Marley	\$433
Yearbook Advisor	Nicole Spitzer	\$701
Intramurals	Adam Jones	\$1,763
MS Play Co-Director	Morgan D'Eredita	\$469
MS Play Co-Director	Nicholas Hebert	\$469

2023-2024 Mynderse Academy Annual Appointments

Position	Employee	Stipend
Freshman Class Co-Advisor	Alexis Becker	\$226
Freshman Class Co-Advisor	Christina Korba	\$226
Sophomore Class Advisor	Matthew Bienvenue	\$490
Chemical Hygiene Advisor	Mariam Harms	\$589
Co. Senior Class Advisor	Christina Crawford	\$2,292
Co. Senior Class Advisor	Heather Schantz	\$2,292
English Depart. Chair	Justin Pawlak	\$2,885
Library Depart. Co-Chair	Amanda Fleig	\$1,034
LOTE/Foreign Lang. Depart. Chair	Deena Swenson	\$2,163
Math Depart. Chair	Cynthia Chuttey	\$2,885
Art/Technology/Music Department	Christina Korba (50%)	\$1,381
	Heather Cole (25%)	\$721
	Laura Fitzgerald (25%)	\$721
Physical Ed. Depart. Co-Chair	Kimberly Hendy	\$1,034
Science Depart. Chair	Scott Redding	\$2,885
Social Studies Depart. Chair	Matthew Bienvenue	\$2,636
Special Education (Gr. 7-12)	Sue Turchetti	\$2,163
Student Council Co-Advisor	Kelli Ward	\$1,121
Student Council Co-Advisor	Amanda Ashley	\$1,121
National Honor Society Advisor	Cynthia Chuttey	\$697
Overall Writing Coordinator	William Morey	\$433
MA Writing Coordinator	William Morey	\$433
Yearbook Business Advisor	Christina Crawford	\$2,464
Yearbook Literary Editor	Heather Schantz	\$1,901
Yearbook Photo Editor	Heather Schantz	\$2,051
Model UN Advisor	Doug Jones	\$2,804
Pit Band Director	Laura Fitzgerald	\$761
Set Construction (fall)	William Kise	\$658
Marching Band	Laura Fitzgerald	\$2,670
Marching Band Colorguard	Alexa Parsons	\$765
Ski Club Advisor	Barbara Reese	\$542
Ski Club Advisor (UNPAID)	Sharon Esposito)	UNPAID
Masterminds/Chess Club	William Kise	UNPAID

2023-2024 DASA Coordinators

Position	School building	
Breana Mullen	Mynderse Academy	No additional compensation
Kevin Korzeniewski	SF Middle School	No additional compensation
Susan Moulton	Elizabeth Cady Stanton	No additional compensation
Christine Tompkins	Frank Knight School	No additional compensation

MTSS (Multi-Tiered Support System)
Frank Knight Elementary School

Position	Employee	Stipend
MTSS Coordinator	Carleen Mull	\$1,578
MTSS Case Manager	Christine Tompkins	\$813
MTSS Case Manager	Jennifer Brown	\$920

Position	Employee	Stipend
MTSS Case Manager	Abby Dunphy	\$598

Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
MTSS Coordinator	Kathryn Smithler	\$1,578
MTSS Case Manager	Melissa Woodard	\$920
MTSS Case Manager	Emily Porretta	\$705
MTSS Case Manager	Elizabeth Jones	\$813

Seneca Falls Middle School

Position	Employee	Stipend
MTSS Case Manager	Melissa Morrin	\$920
MTSS Case Manager	Mary Lee	\$920
MTSS Case Manager	Elizabeth Tanner	\$920
MTSS Case Manager	Kristen Poole	\$705

Mynderse Academy

Position	Employee	Stipend
MTSS Case Manager	Guy Turchetti	\$705
MTSS Case Manager	Matthew Bienvenue	\$705
MTSS Case Manager	Bethany Boyes	\$705
MTSS Case Manager	Deena Swenson	\$705

Professional Appointments

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Name: Holly Stackus
 Position: Teaching Assistant Level I
 Certification: Pending
 Tenure: Pending Certificate
 Effective date: 07/01/2023
 Probation: Pending Certificate
 Base Salary: \$21,800

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

Name: Callie Lindsay
 Position: Typist
 Effective: 07/21/2023
 Probationary Period: 07/21/2023 thorough 07/20/2024
 Hourly Rate: \$17.00

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*):

Name: Andrea Dow
 Position: 2023-2024 Frank Knight Building Substitute Teacher
 NYSED Certification:
 Effective: 07/01/2023

Name: Darlene Johnson
 Position: Substitute-Technology/Website
 Effective: 07/07/2023

Probationary to Permanent
 None at this time.

Transportation Requests
None at this time

Designations

Upon the recommendation of the Superintendent, that the Board of Education approves the following designations for the 2023-2024 school year:

Faithful Performance Blanket Bonds

The Utica National Insurance Company will provide a commercial crime insurance endorsement of \$1,000,000 for the positions of Superintendent, Business Official, District Clerk, Treasurer and Deputy Treasurers; and an endorsement of \$100,000 each for all other employees.

Official Bank Depositories

The official bank depositories for the Seneca Falls Central School District are Chase Bank, Five Star Bank, Lyons National Bank, JP Morgan Chase Bank and NYCLASS

Official Newspapers

The official newspapers for the Seneca Falls Central School District are the Finger Lakes Times and the Auburn Citizen

Medicaid Services

Medicaid Cost Reporting for the Seneca Falls Central School District will be done by Wayne Finger Lakes BOCES

Authorizations

Upon the recommendation of the Superintendent, that the Board of Education approves the following authorizations for the 2023-2024 school year:

Signatories Check and Bank Accounts

The check and bank accounts for the Seneca Falls Central School District shall bear the signature of the District Treasurer by hand or facsimile. Only in the event that the Treasurer is unavailable, the Deputy Treasurers are authorized to affix the required signature.

Petty Cash Funds

Building	Employee	Amount
Athletic Director	Kevin Korzeniewski	\$100
CSE Office	Karissa Blamble	\$100
Mynderse Academy	Faith Lewis	\$100
Seneca Falls Middle School	Kevin Rhinehart	\$100
Elizabeth Cady Stanton School	Amy Hibbard	\$100
Frank Knight School	Janet Clendenen	\$100
District Office	Monica Kuney	\$100
Business Office	Amy Jacuzzi	\$100
Cafeteria	Stephanie Lyon Lawrence	\$200
Transportation	Michelle Dyson	\$100

2023-2024 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates
(Instructional substitute workdays are based on 7.25 hours)

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
Administrator	n/a	\$45.00

Instructional Substitute Rates		
Retired Teacher (Seneca Falls or Seneca County)	\$132	\$18.20
Contracted Per-Diem Substitute (Certified)	\$122	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$114.50	\$15.80
Certified Teacher	\$119	\$16.40
Certified Teacher Assistant I,II, III	\$114.50	\$15.80
Uncertified Teacher or Teacher Assistant	\$112	\$15.45

Substitute Teaching Assistant Rates		
Certified Teacher or Teacher Assistant (I, II, II)	\$114.50	\$15.80
Uncertified Teacher Assistant	\$112	\$15.45
Non-Instructional Substitute Rates		
Registered Nurse	\$132	\$18.20
LPN (Certified Licensed Practical Nurse)	n/a	\$17.00
Substitute Clerical	n/a	\$16.40
Technology Support	n/a	\$18.00
Substitute Bus Driver	n/a	\$21.00
Substitute Bus Monitor	n/a	\$15.38
Substitute Support Staff (not listed above)	n/a	\$15.25

2023-2024 Transportation Usage Rates

Extra Duty Rates	Hourly rate
Mileage	\$1.75 per mile
School Bus Driver	\$21.00
Bus Monitor	\$15.38
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

2023-2024 Use of Facilities:

Service	Hourly Rate
Maintenance/Custodial Services or building usage beyond the normal scheduled hours	\$40.00
Maintenance/Custodial Services or building usage for holidays	\$60.00

2023-2024 Meal Prices

Students	
Breakfast	\$2.00
Lunch	\$2.90
Adults	
Breakfast	\$2.81 + tax
Lunch	\$5.12 + tax
Milk	\$0.65

Association Memberships

Association	Dues
New York State School Boards Association Membership	Not to Exceed \$10,000
Four County School Board Association	Not to Exceed \$10,000
Rural School Association	Not to Exceed \$5,000
Seneca County Chamber of Commerce	Not to Exceed \$500

Conferences
Overnight Conferences

The Board of Education approves the 2023-2024 overnight conferences, with expenses (registration, lodging, meals, tolls), for Board of Education members, the Superintendent, the Business Administrator, District Administrators, Building Principals and the District Clerk.

Conferences and Workshops

The Board of Education authorizes the Superintendent to approve the attendance of faculty and staff to conferences and /or workshops.

Mileage Rate

The Board of Education authorizes the current IRS rate (Ed. Law 2118) as reimbursement for mileage related to employment with the district.

Re-adopt all District Policies

The Board of Education approves the re-adoption of all District Policies and Code of Ethics for 2023-2024 school year (Ed. Law 1709, 2503).

- Section 0000-Philosophy, Goals & Objectives
- Section 1000-Community Relations
- Section 2000-School Board Governance & Operations
- Section 3000-Admininstration
- Section 4000-Instruction
- Section 5000-Student Policies
- Section 6000-Fiscal Management
- Section 7000-Facilities Development
- Section 8000-Support Services
- Section 9000-Personnel Policies

CSE Minutes
None at this time

Gifts and Donations
None at this time

Resolution to Require Medical Examinations(s)

The Board of Education, being fully aware that it is empowered under Section 913 of the Education Law to require the examination of employees, does hereby delegate such authority to require a medical examination to the Superintendent. It is further understood that the Superintendent will consult with the Board of Education, if practicable, but certainly, after they require an employee to undergo such examination.

Absence of the President of the Board of Education

The Board of Education authorizes that the Vice President of the Board sign documents in the absence or disability of the President of the Board of Education for the 2023-2024 school year.

SFCSD Budget Transfers

The Board of Education authorizes the Superintendent and Business Administrator to approve the transfer of funds up to \$10,000.00 for the 2023-2024 school year.

Free and Reduced Meal Plan Program

The Board of Education approves the Seneca Falls Central School District's participation in the 2023-2024 federally sponsored Free and Reduced Meal Program.

Applying for Federal and State Grants

The Board of Education authorizes the Superintendent to apply for Grants in Aid, both Federal and State (Educ. Law 1711, 2508).

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Old Business

None at this time

New Business

Monroe 1 BOCES 2023-2024 Transportation Contract

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 2023-2024 transportation contract between the Seneca Falls Central School District and Monroe 1 BOCES as required for all ESY students, in the amount of \$482.30.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Health Services for District Students Attending Schools Outside of Seneca Falls CSD

2022-2023 Auburn City School District

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2022-2023 health service contract between the Seneca Falls Central School District and Auburn City School District.

Denise Lorenzetti made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

2022-2023 Phelps Clifton Springs CSD

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2022-2023 health service contract between the Seneca Falls Central School District and Phelps-Clifton Springs Central School District.

Joell Murney-Karsten made the motion, seconded by Denise Lorenzetti.

Yes 7 No 0 Abstain 0 Motion carried

2023-2024 Phelps Clifton Springs CSD

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2023-2024 health service contract between the Seneca Falls Central School District and Phelps-Clifton Springs Central School District.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Medical Services Agreement

Soldiers & Sailors Memorial Hospital

Joseph McNamara asked for a motion that the Board of Education approve the medical service agreement between the Seneca Falls Central School District and Soldiers & Sailors Memorial Hospital, July 31, 2023 through August 1, 2024.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Rural Schools Mental Health Expansion Project (Consortium of Schools) Contracts

Crystal Clark

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 2023-2024 agreement between the Seneca Falls Central School District and Crystal Clark-DEI-Subject Matter Specialist.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Delphi Drug and Alcohol Council

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 2023-2024 agreement between the Seneca Falls Central School District and the Delphi Drug and Alcohol Council, January 1, 2023 through September 30, 2028.

Joell Murney-Karsten made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Family Counseling Services of the Finger Lakes

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 agreement between the Seneca Falls Central School District and the Family Counseling Services of the Finger Lakes, January 1, 2023 through September 30, 2028.

Denise Lorenzetti made the motion, seconded by Joell Murney-Karsten.
Yes 7 No 0 Abstain 0 Motion carried

Agri-Business Child Development Agreement

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the following agreements between the Seneca Falls Central School District and the Agri-Business Child Development:
Transition from ABCD to Seneca Falls CSD (Letter of Understanding -June 20, 2023 – June 30, 2026)
Services for Pre-School Children with Disabilities (MOA -June 20, 2023 – June 30, 2025)
Transportation for in the Event of an Emergency (Interagency Agreement -September 2023 –June 2024)

Joell Murney-Karsten made the motion, seconded by Matthew Lando.
Yes 7 No 0 Abstain 0 Motion carried

Memorandum of Agreement
SFSSA

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the following Memorandum of Agreement as presented:

SFSSA MOA-Data Warehouse Assistant Administrator

Matthew Lando made the motion, seconded by Cara Lajewski.
Yes 7 No 0 Abstain 0 Motion carried

2023 Summer Runs, Bus Drivers and Bus Monitors

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education creates the following summer bus runs and appoints the bus drivers and bus monitors as listed from July 10 through August 18, 2023.

School Bus Routes	Driver	Total Hours
Fairport/Rochester Creekside/School for Deaf	Tonja Ticconi	(T, W,TH) 6.5 hours (M,F) 5.0 hours
Newark/In District	Molly Burnham	(T, W,TH) 5.5 hours (M,F) 4.5 hours
Midlakes/Red Jacket/In District	Shawn Burns	(T, W,TH) 5.75 hours (M,F) 4.75 hours
Geneva/In District	Linda Bush	(M-TH) 5.5 hours.
Geneva/In District	James Marley Robert Wood	(M-TH) 5.5 hours
Dryden –George Jr.	James Clark Carol Breese	(M-F) 5.0 hours
		.
	Monitor	
Newark	Samantha Jesmer	(M-F) 3.75 hours
Midlakes/Red Jacket	Sonya Jesmer	(M-F) 4.25 hours
Dryden-George Jr.	Dustin Bennett	(M-F) 4.5 hours

Joell Murney-Karsten made the motion, seconded by Anthony Ferrara.
Yes 7 No 0 Abstain 0 Motion carried

Surplus
Transportation Department

Joseph McNamara asked for a motion to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

Transportation-School Bus #56

Bus #56, a 2013- 59 Passenger. VIN- DRBUAAN3DB309173, with approximately 75,000 miles on it. It has been taken out of service due to age, mileage, or mechanical issues.

Transportation-School Bus #58

Bus #58, a 2014- 59 Passenger. VIN- DRBUAANXEB770663, with approximately 90,000 miles on it. It has been taken out of service due to age, mileage, or mechanical issues.

Cara Lajewski made the motion, seconded by Matthew Lando.
Yes 7 No 0 Abstain 0 Motion carried

Seneca Falls CSD Plan Administrator

Joseph McNamara asked for a motion that whereas, effective September 1, 2007, Seneca Falls Central School District ("Corporation") adopted the Seneca Falls Central School District Flexible Benefit Plan ("Plan") for the benefit of its employees; and

Whereas, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

Now therefore be it resolved, that the Plan is hereby amended and restated effective July 6, 2023 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

Resolved, that the proper officers of the corporation are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

2022-2023 Budget Transfers

Joseph McNamara asked for a motion that upon the recommendation of the Administrator of Business & Operations, the Board of Education approves the following 2022-2023 transfers.

From	To	Amount	Reason
A 2250-150-01-0000	A 1919-40000-0000	\$55,000	Transfer to cover cost of liability insurance
A 2250-150-04-0000	A 5510-400-00-4400	\$20,000	Transfer to cover the cost of auto insurance

Joell Murney-Karsten made the motion, seconded by Anthony Ferrara.

Yes 7 No 0 Abstain 0 Motion carried

Executive Session

None at this time

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 6:35 pm.

Denise Lorenzetti made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk