

# **WARREN LOCAL SCHOOL DISTRICT**

## **Regular Board Meeting**

**July 17, 2023**

## CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Robert Housel	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved Concerns or Problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via [www.warrenlocal.org](http://www.warrenlocal.org).

## BOARD OF EDUCATION 2023 COMMITTEES

District Operations	Bob Allen, CH	989-2702
	Bob Crum	423-5763
	Debbie West, Alt	336-2913
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Evaluation of Superintendent	Debbie West, CH	336-2913
	Sidney Brackenridge	989-2319
	Bob Allen, Alt	989-2702
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Finance & Evaluation of Treasurer	Debbie Proctor, CH	336-2235
	Debbie West	336-2913
	Sidney Brackenridge, Alt	989-2319
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Policy	Sidney Brackenridge, CH	989-2319
	Bob Allen	989-2702
	Debbie Proctor, Alt	336-2235
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Learning, Instruction & Assessment	Bob Crum, CH	423-5763
	Sidney Brackenridge	989-2319
	Debbie West, Alt	336-2913
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Ad Hoc Strategic Planning	Bob Crum, CH	423-5763
	Debbie West	336-2913
	Debbie Proctor, Alt	336-2235

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION  
REGULAR MEETING  
July 17, 2023**

**I. CALL TO ORDER AND ROLL CALL**

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on July 17, 2023, at 6:00 p.m. at Warren High School, rooms 1710/1711, 130 Warrior Drive Vincent, Ohio, with the following members answering Roll Call:

\_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**IV. PUBLIC PARTICIPATION**

**V. TREASURER’S REPORT**

**A. TREASURER’S BUSINESS**

1. Motion by \_\_\_\_\_                      Second by \_\_\_\_\_

The Treasurer recommends approving the following:

- a. Minutes of the June 22, 2023, Regular Meeting.
- b. Payment of bills and other expenses for June 2023, as presented in the amount of \$3,129,477.08.
- c. Financial Reports for June 2023, as presented: Investment Balances and Rate of Return, Cash Position Report, all checks dated between June 1 and June 30, 2023.
- d. Investment Record in the amount of \$38,340.95. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of June 2023.
- e. Appoint \_\_\_\_\_ as the Ohio School Boards Association delegate at the 2023 OSBA Annual Business Meeting, and \_\_\_\_\_ as the alternate.
- f. Amend Estimated Resources and Appropriations as follows:

FY 2024 Estimated Revenues and Appropriations						
Fund	Revenue			Appropriations		
	Amended Certificate	Amendments for July	Amended Certificate	FY 24 Appropriation	Amendments July	FY 24 Appropriation
	Amounts		Amounts	Amounts		Amounts
<b>General</b>	\$31,754,517.25	\$0	\$31,754,517	\$22,912,023	\$0	\$22,912,023
<b>Special Revenue Funds</b>						
016 Emergency Levy	\$2,139,217.41	\$0	\$2,139,217	\$1,991,200	\$0	\$1,991,200
018 Public School Support	34,721	0	34,721	18,900	0	18,900
019 Other Grants	12,309	0	12,309	4,410	0	4,410
034 Classroom Facilities	964,748	0	964,748	185,500	0	185,500
031 UST Surety	11,000	0	11,000	0	0	0
035 Severance Benefits	406,882	0	406,882	200,000	0	200,000
300 District Managed Activities	304,451	0	304,451	270,362	0	270,362
451 Data Communication Fund	5,400	0	5,400	5,400	0	5,400
461 MMGW/HSTW	2,752	0	2,752	2,752	0	2,752
467 Wellness Aid	0	0	0	0	0	0
499 Miscellaneous State Grants	32,851	0	32,851	12,851	0	12,851
506 Race to the Top	1,691	0	1,691	1,691	0	1,691
507 - ESSER	129,152	0	129,152	121,137	8,016	129,153
510 - CRF Funding	0	0	0	0	0	0
516 Title IDEA VIB	553,147	0	553,147	553,147	(16)	553,131
536 Title I Supplemental	14,687	43,707	58,394	14,687	43,707	58,394
572 Title I	426,230	0	426,230	426,230	0	426,230
584-Title I/A	29,869	0	29,869	28,044	0	28,044
590 Title I/A	72,434	0	72,434	72,434	0	72,434
599 Misc Federal Grants	19,875	0	19,875	19,875	0	19,875
<b>Total</b>	<b>5,161,418</b>	<b>43,707</b>	<b>5,205,125</b>	<b>3,928,620</b>	<b>51,707</b>	<b>3,980,327</b>
<b>Debt Service Fund</b>						
002 Building Project Debt Service	\$2,434,729	\$0	\$2,434,729	\$1,258,000	\$0	\$1,258,000
<b>Capital Projects Fund</b>						
003 Permanent Improvement	\$924,242	\$0	\$924,242	\$300,000	\$0	\$300,000
004 Building Project	1,947,820	0	1,947,820	100,000	0	100,000
010 OFCC Fund Local Share	757,657	0	757,657	1,628,420	0	1,628,420
010 OFCC Fund Local Share Interest	935,836	0	935,836	0	0	0
010 OFCC Fund State Share	2,143,599	0	2,143,599	80,500	0	80,500
010 OFCC Fund State Share Interest	142,325	0	142,325	0	0	0
070 Capital Projects	1,485,040	0	1,485,040	750,000	0	750,000
	8,336,520	0	8,336,520	2,858,920	0	2,858,920
<b>Enterprise</b>						
006 Food Service	\$2,317,370	\$0	\$2,317,370	\$1,302,223	\$35,000	\$1,337,223
009 Uniform School Supplies	158,442	0	158,442	80,500	0	80,500
<b>Total</b>	<b>2,475,812</b>	<b>0</b>	<b>2,475,812</b>	<b>1,382,723</b>	<b>35,000</b>	<b>1,417,723</b>
<b>Internal Service Fund</b>						
024 Self Insurance	\$4,056,686	\$0	\$4,056,686	\$4,021,000	\$0	\$4,021,000
<b>Private Purpose Trust Fund</b>						
007 Trust	\$13,000	\$0	\$13,000	\$5,000	\$0	\$5,000
<b>Agency Fund</b>						
200 Student Activities	\$378,541.77	\$0	\$378,542	\$240,550	\$0	\$240,550
<b>Grand Total</b>	<b>\$54,611,225</b>	<b>\$43,707</b>	<b>\$54,654,932</b>	<b>\$36,606,836</b>	<b>\$86,707</b>	<b>\$36,693,543</b>

Allen

Brackenridge

Crum

Proctor

West

2. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

The Treasurer recommends approving the following:

**RESOLUTION  
META SOLUTIONS COOPERATIVE ADVERTISING AND RECEIVING  
BIDS FOR SCHOOL BUS CHASSIS AND BODIES**

**WHEREAS**, the Warren Local School Board of Education wishes to advertise and receive bids for the purchase of two (2) - 71 passenger conventional (type) school bus(es),

**THEREFORE, BE IT RESOLVED** that the Warren Local School Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of two (2) - 71 passenger conventional school bus(es).

*This resolution does not obligate the district to purchase the bus(es).*

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**VI. READING OF COMMUNICATIONS**

- A. Legislative Liaison** – Sidney Brackenridge
- B. WCCC Report** – Debbie West
- C. Committee Reports** – District Operations
  - Finance
  - Policy
  - Learning, Instruction, & Assessment
  - Ad Hoc Strategic Planning

**VII. SUPERINTENDENT’S REPORT**

**A. SUPERINTENDENT’S BUSINESS**

3. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Administration recommends approving the following:

- a. Recommendation that as certified substitutes are approved through the Mid-Ohio Valley Educational Service Center, approval is reciprocated for Warren Local School District for the 2023-2024 school year.
- b. Donation in the amount of \$24,400 from the Short family, via the Marietta Community Foundation, to Warren Local Schools to support STEM and CTE teachers and students.
- c. Continue contract with Miss Peggy’s House under the direction of Sharpe Education, Inc. for a school-age child care program, before and/or after school (as needed), during the 2023-2024 school year.
- d. Continue agreement for Medicaid School Program Services by and between Washington County Board of Developmental Disabilities (WCBDD) and Warren Local Schools.
- e. Disposal of buses (numbers 24, 25 and 27), via method chosen by the Superintendent. These buses are individually valued at less than \$10,000.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

4. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

**RESOLUTION  
CONTRACT FOR SERVICES WITH OHIO VALLEY  
EDUCATIONAL SERVICE CENTER (OVESC)**

This agreement is between the Warren Local School District and the Ohio Valley Educational Service Center, a Regional Shared Service Center, for specified educational service programs, per section 3313.843 of the Ohio Revised Code.

**WHEREAS**, the Board of Education desires to enter into an agreement with the Ohio Valley Educational Service Center (“ESC”) to be in compliance with Ohio Revised Code §3313.843 and to provide services that may include, but are not limited to any of the following: supervisory services; curriculum services; early childhood services; intervention specialist and aide services, special education services; or any other services the district board and service center governing board agree can be better provided by the service center; and

**WHEREAS**, services included in the agreement shall be determined by the Superintendent on behalf of the Board of Education and shall be provided to the district in the manner specified in the agreement; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Warren Local School District that:

**SECTION I**

The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Ohio Valley Educational Service Center for the provision of services.

Foundation deductions shall include:

- The amount of per pupil deduction of \$6.50 per ADM as required by the State of Ohio
- Special Education funding as received by the State of Ohio
- Contract deduction amount as signed by the district for services with the ESC

The District agrees to reimburse the ESC the District’s share of costs; said costs to be computed proportionally among all participating school districts, directly, or as otherwise specified. All services are assessed and administrative fee of 3.5%. Should the overall contract for services exceed \$1,000,000 within a given fiscal year, the administrative fee will be reduced to 3% for all non-consortium services. Adjustments to billing and/or services may be necessary for those conditions beyond the control of the ESC and to encompass actual costs and changes in enrollments. Participating districts may request and receive additional services during each school year upon agreement of both the participating district and the ESC. The ESC will serve as fiscal agent for services as agreed upon each year and will provide an annual cost outline with a cost of doing business charge.

In the event that it is necessary for the ESC to employ additional personnel to provide the services selected by a specific school district and those services are discontinued or the full-service contract is discontinued, the contracting school district will be responsible for all unemployment and workers’ compensation costs incurred by the ESC as a result of the discontinued services and/or positions. It is further understood that additional charges such as retirement surcharges, workers’ compensation, severance payments, mileage and meeting reimbursements and legal fees which may be incurred due to the employment of employees providing such services, will be billed accordingly.

With regard to any therapy services provided by the ESC pursuant to this agreement, the ESC will:

1. Comply with the requirements of 45 CFR 164,504(e)(1) for safeguarding and limited access to information concerning beneficiaries;
2. Will allow the representative of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor’s books, documents and records; and
3. Acknowledges that they or their principles are not suspended or debarred.

The effective date of this agreement is July 1, 2023. This agreement shall be effective until June 30, 2024. Conditions of this agreement are subject to appropriate funding to the Ohio Valley Educational Service Center to render said services.

**SECTION II**

**THIS CONTRACT CONSITUTES** the entire agreement between the parties and no statement, promises or inducements made by either part of agent of either party that is not contained herein shall be valid or binding; and that this contract may not be modified, altered, or amended except in writing signed the parties endorses heron.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

5. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

**RESOLUTION**

**AUTHORIZING CONTRACT WITH ENERGY OPTIMIZERS, USA, LLC FOR THE WARREN HIGH SCHOOL BUILDING 6 AUDITORIUM HVAC PROJECT**

**WHEREAS**, the Warren Local School District Board of Education recommends authorizing a contract with Energy Optimizers, USA, LLC, for the Warren High School Building 6 Auditorium HVAC Project (the “Project”);

**NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED** that the Warren Local School District Board of Education hereby resolves as follows:

1. The Board selects Energy Optimizers as the firm in the best interest of the District to perform the Project.
2. The Board authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract with Energy Optimizers in the total amount not to exceed \$172,300, and to execute any other documents necessary to effectuate the terms of the contract.
3. The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in a total amount not to exceed \$20,000; should a change order exceed this amount individually or as the aggregate of change orders for the work, the change order will be brought to the Board for approval prior to the work being performed.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**B. FIRST READING**

6. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Administration recommends approving the following:

**NEW AND REVISED POLICIES AS LISTED BELOW AND ATTACHED SEPARATELY**

<b>Policy</b>	<b>Description</b>
1. GCB-1	Certificated Staff Contracts and Compensation Plans (Teachers)

\_\_\_\_\_  
**Allen**

\_\_\_\_\_  
**Brackenridge**

\_\_\_\_\_  
**Crum**

\_\_\_\_\_  
**Proctor**

\_\_\_\_\_  
**West**

**VIII. PERSONNEL**

7. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

**a. Certified Personnel Recommendations**

**Retirement**

Robinson, Terry - Middle school, seventh grade math teacher, effective at the end of the 2022-2023 school year.

**Resignation**

Armbruster, Rebecca - Elementary school, second grade teacher, effective at the end of the 2022-2023 school year.

Ivoska, Michael - High school, industrial technology teacher, effective at the end of the 2022-2023 school year.

Weihl, Anne - Elementary school, kindergarten teacher, effective end of the 2022-2023 school year.

Werry, Ryan - Varsity cross country coach (girls & boys), athletic supplemental position, for the 2023-2024 school year.

**Parental Leave**

Hendershot, Ashleigh - Elementary school, second grade teacher, effective at the completion of FMLA, through the end of the 2023-2024 school year; will return at the start of the 2024-2025 school year.

**Transfer**

Freshour, Tara - From elementary school, programs teacher, to elementary school, second grade teacher, effective at the start of the 2023-2024 school year.

McFee, Sierra - From elementary school, second grade teacher, to elementary school, K-4 programs teacher, effective at the start of the 2023-2024 school year.



**Employ** (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

Ball (Martin), Abby - Elementary school, second grade teacher, limited one-year contract, effective at the start of the 2023-2024 school year.

Norman, Kayla - Middle school, seventh/eighth grade math teacher, limited one-year contract, effective at the start of the 2023-2024 school year.

Sams, Tkeirston - Elementary school, kindergarten teacher, limited one-year contract, effective at the start of the 2023-2024 school year.

**b. Classified Personnel Recommendations**

**Retirement**

Mayo, James - District maintenance worker, B-V classification, 260 contract days, eight (8) hours per day, effective September 25, 2023.

**Resignation**

Coe, Darin, School bus driver, D-II classification, 191 contract days, effective at the end of the 2022-2023 school year.

Shriver, Curt - Varsity football coordinator, pupil activity position, for the 2023-2024 school year.

**Employ** (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Williams, Terrance “Terry” - School bus driver, route number 49, D-II classification, 191 contract days, limited one-year contract, effective at the start of the 2023-2024 school year.

**c. Pupil Activity Recommendations**

**Employ** (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

***WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and***

***WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53***

**Pupil Activity Recommendations for the 2023-2024 School Year**

<b><u>Athletics</u></b>	<b><u>Bldg.</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
<b><u>Cross Country</u></b>			
Varsity Girls (.85)	HS	Werry, Ryan	Per the negotiated agreement
Varsity Boys (.85)	HS	Werry, Ryan	Per the negotiated agreement
Varsity Girls (.15)	HS	Zaleski, Anthony	Per the negotiated agreement
Varsity Boys (.15)	HS	Zaleski, Anthony	Per the negotiated agreement
Junior High	MS	Perdue, Brennan	Per the negotiated agreement
Junior High	MS	Wiseman, Michael	Volunteer

**Classified Substitutes** *(pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

Biles, Darren	Gillespie, Christy	Hopkins, Marina	Joy, Melissa
Lee, Gretchen	Russell, Mary	Sims, Robert	Sole, Amy

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**IX. BOARD’S COMMUNICATION**

**X. REAFFIRM TIME AND PLACE OF NEXT MEETING**

- The next Regular Meeting will be held August 24, 2023, at 6:00 p.m. at the Warren High School Auditorium (located in the Warrior Annex), 130 Warrior Drive Vincent, Ohio.

**XI. ADJOURNMENT**

8. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

To adjourn the meeting at \_\_\_\_\_ p.m.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]