

Stephens County High School



Student Parking Information

Students who wish to drive to campus must obtain a parking permit **before** driving and parking on campus. Anyone who does not obtain their Student Parking Pass before the 1st day of school will not be allowed to drive on campus until all Registration and Payment is completed.

Please allow a **3-5 day processing time** for all parking registration and payments. You will receive a confirmation when everything is processed and your permit is ready to pick up. Please check your student email.

Once school begins, parking will be available throughout the year.

All Student Parking registration will take place digitally this year.

Registration Information

To obtain a Parking Permit, students and parents must complete the following **before midnight on July 23rd**:

- have a **current, valid** Driver's License
- download, print, and sign a copy of the [Student Parking Policies](#) (click link to download)
- Log in to Infinite Campus student portal and pay the \$25 Parking Fee
 - For directions, [click here](#).
- Complete the [Student Parking Request Form](#) (click the link to access)
 - Please note: the form is only accessible by @stephenscountyschools.org users.
 - Students** must be logged into their school Gmail email **before** clicking on the link

Parking Permits will only be assigned to students who have completed **all of the above**. Students must pay **and** fill out the Student Parking Request form. Students who only do one or the other will not be issued a parking permit.

Assignment of Parking Spaces

- Specific parking space **will** be assigned this year.
- Students will be able to choose their preferred parking zone; however, they will not choose a specific parking space.
- To see a Parking Lot Zone Map, [click here](#).
- For a spot to be assigned, payment and Google form must be received.

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- After payment and Google form are received, spots will be assigned with priority first given to SENIORS.

Parking Permit Pick-Up

For students who submit both the Student Parking Request form **and** Payment through Infinite Campus **before midnight on July 23rd**, **Parking Permits will be issued on Monday, July 31st from 4:00 - 6:00 pm during SCHS Open House**

- Students must bring their Driver's License and Proof of Insurance with them to pick up their Permit. Anyone without their Driver's License and Proof of Insurance will not be issued a Parking Permit.

Students who do not pick up their permit on July 31st will pick up their permit from the front office after school begins.

Anyone submitting Parking Registration forms and/or payment after July 23rd will receive their Parking Permit once school begins. Please allow 3-5 days of processing time after submitting all information.