

DEER PARK COMMUNITY CITY BOARD OF EDUCATION

MINUTES OF THE REGULAR MEETING

MAY 16, 2023

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DEER PARK COMMUNITY CITY BOARD OF EDUCATION

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MAY 16, 2023

The Deer Park Community City Board of Education, Cincinnati, Ohio met in regular session, pursuant to the rules, in the Professional Development Center, 8688 Donna Lane, Cincinnati, Ohio on Tuesday, May 16, 2023, at 6:30 P.M.

ROLL CALL

Present – Bosse, Godwin, Huster, Kellums, McCormick

Absent – none

APPROVAL OF MEETING AGENDA

No. 104-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the Meeting Agenda, of the regular meeting of May 16, 2023.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick

Nays – None

Motion carried unanimously.

APPROVAL OF MINUTES

No. 105-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the minutes of the Regular Board meeting of April 18, 2023.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick

Nays - None

Motion carried unanimously.

TREASURER'S FINANCIAL REPORT

No. 106-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the Treasurer's financial report for the month of April, 2023.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick

Nays - None

Motion carried unanimously.

AUTHORIZE TREASURER TO INVEST

No. 107-23 Mrs. Kellums moved, seconded by Mr. Godwin, to authorize the Treasurer to invest as follows:

Star Ohio		
05/10/2023	Redemption**	\$1,000,000.00

*To cover district operating cost such as payroll, accounts payable, and Outstanding checks.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

ADOPTION OF FIVE YEAR FINANCIAL FORECAST

No. 108-23 Mr. Godwin moved, seconded by Mrs. Kellums, to adopt the district's Five Year Financial Forecast for the period July 1, 2023 through June 30, 2028, as attached.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

REPORTS OF THE SUPERINTENDENT

During reports of the Superintendent, Mindy Robertson and Brandon Grubenhoff gave the Curriculum & Instruction Report. Jake Snyder gave the Communications Report. Karen Kellums gave the Great Oaks Report.

FORMAL BOARD RECOGNITION

No. 109-23 Mrs. Kellums moved, seconded by Mr. Godwin, to approve an agreement for the formal board recognition of the Deer Park Wildcat Boosters for a period from June 1, 2023 – May 31, 2024, as presented.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF TEXTBOOK ADOPTION FOR THE 2023-24 SCHOOL YEAR

No. 110-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following textbook adoptions:

- AP Psychology by HMH Social Studies

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF A TPA AND MCO FOR THE DISTRICT'S WORKERS COMPENSATION PROGRAM

No. 111-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve Sedgwick, Inc. as the district's Third Party Administrator (TPA) and Managed Care Organization (MCO) for its workers' compensation program and claims administration for the year 2024.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF THERAPY LEARNING CENTER CONTRACT FOR THE 2023-24 SCHOOL YEAR

No. 112-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the contract for occupational therapy service through the Therapy Learning Center for the 2023-24 school year.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF SOUTHWEST OHIO EDUCATIONAL PURCHASING COUNCIL CONTRACT FOR THE 2023-24 SCHOOL YEAR

No. 113-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the agreement with Southwest Ohio EPC food service contract for services rendered for the 2023-24 school year.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF WESTERN NURSING CONTRACT FOR THE 2023-24 SCHOOL YEAR

No. 114-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the agreement with Western Nursing Services for services rendered for the 2022-23 school year, as presented.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF NEOLA POLICY

No. 115-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the new Neola policy, a copy of which becomes part of these minutes.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

AMENDMENT TO THE EXEMPT SALARY SCHEDULE FOR THE 2023-24 SCHOOL YEAR

No. 116-23 Mr. Godwin moved, seconded by Mrs. Kellums, recommend approving the amendment to the exempt classified salary schedule for the 2023-24, 2024-25 and 2025-26 school years.

ROLL CALL: Ayes - Godwin, Huster, Kellums, McCormick
Nays - None
Abstain - Bosse

Motion carried unanimously.

ACCEPTANCE OF RESIGNATIONS

No. 117-23 Mr. Godwin moved, seconded by Mrs. Kellums, to accept the resignations of the following employees:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Katie Estep	Teacher	05/25/2023

Stephanie Laux	Teacher	05/25/2023
Alta Ellis	Executive Director of EMIS	08/01/2023
George Brewer	Custodian	06/30/2023

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF ADMINISTRATIVE EMPLOYMENT FOR THE 2023-24 SCHOOL YEAR

No. 118-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following administrative employment for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>	<u>Amount</u>
Alta Ellis	Executive Director of EMIS	2 years	08/02/2023	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

EMPLOYMENT OF STAFF-CLASSIFIED

No. 119-23 Mr. Godwin moved, seconded by Mrs. Kellums, to employ staff members for the 2023-24 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Amount</u>
George Brewer	Custodian	07/03/2023	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

EMPLOYMENT OF STAFF-CERTIFIED

No. 120-23 Mr. Godwin moved, seconded by Mrs. Kellums, to employ staff members for the 2023-24 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>	<u>Amount</u>
Lindsey Keefe	Teacher	1 yr Limited	08/10/2023	See Attached
Alexis Camper	Teacher	1 yr Limited	08/10/2023	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
 Nays - None

Motion carried unanimously.

APPROVAL OF SUPPLEMENTAL CONTRACTS FOR THE 2023-24 SCHOOL YEAR

No. 121-23 Mrs. Kellums moved, seconded by Mrs. Huster, to approve the following supplemental contract for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Tim Hubbard	Summer School	\$28.40/hr
Suzy Beck	Summer School	\$28.40/hr
Suzy Beck	ACT Prep Facilitator	\$28.40/hr
Tim Hubbard	ACT Prep Facilitator	\$28.40/hr
Sara Godwin	ACT Prep Facilitator	\$28.40/hr
Alvin Jackson	Home Instruction	\$28.40/hr

ROLL CALL: Ayes - Bosse, Huster, Kellums, McCormick
 Nays – None
 Abstain - Godwin

Motion carried unanimously.

APPROVAL OF SUPPLEMENTAL CONTRACTS FOR THE 2023-24 SCHOOL YEAR

No. 122-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following supplemental contract for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Morgan Bullock	Soccer Girls Varsity Coach	\$1,000

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENTS FOR THE 2022-23 STAGE LIGHTING INSTALLATION FOR THE JR/SR HS AUDITORIUM IMPROVEMENT PROJECT

No. 123-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following one-time stipend for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Jake Preseton	Fine Arts Tech Director	\$1,000

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENTS FOR THE COMPLETION OF REQUIRED TRAINING FOR THE DYSLEXIA BILL

No. 124-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve one-time stipend for Dyslexia Bill certified staff instructors as follows:

<u>Name</u>	<u>Training</u>	<u>Duration</u>	<u>Amount</u>
Julia Schroer	ODE Dyslexia Training	Up to 3 Days	\$200/Per Day

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENTS FOR THE 2022-23 COMPLETION OF CPR COURSE TRAINING FOR THE JR/SR HS NURSE

No. 125-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve one-time stipend for CPR course for Jr/Sr HS Nurse as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Julie Dydo	Nurse	\$350

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENTS FOR THE 2023-24 SCHOOL YEAR

No. 126-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve one-time stipend for Summer collaboration for curriculum needs for the 2023-24 school year as follows:

<u>Name</u>	<u>Duration</u>	<u>Amount</u>
Jami Baker	Up to 2 days	\$150/Per Hour
Emily Johnson	Up to 2 days	\$150/Per Hour
Kellie Wallace	Up to 2 days	\$150/Per Hour
Lindsey Keefe	Up to 2 days	\$150/Per Hour

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF A RENEWAL OF ADMINISTRATIVE CONTRACT

No. 127-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve a renewal of an Administrative Contract as follows:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Amount</u>
Kelly Snyder	School Psychologist	08/1/2023	See Attached

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF RENEWAL OF A CERTIFIED SCHOOL EMPLOYEE

No. 128-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve renewal of the following Certified Employee Contract as presented.

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>	<u>Amount</u>
Phyllis Davis	Psychologist Consultant	Limited	08/01/2023	See Attached

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

**APPROVAL OF AMENDMENT OF ADMINISTRATOR/
DIRECTOR/COORDINATOR /SUPERVISOR CONTRACTS**

No. 129-23 Mr. Godwin moved, seconded by Mrs. Kellums, to approve amending Administrator, Director, Coordinator, and Supervisor contracts as attached.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Amount</u>
Patty Hadden	Executive Director of Student Services	8/01/2023	See Attached
Jim Stoll	Business Operations Specialist	8/01/2023	See Attached
Greg Huster	Executive Director of Athletics	8/01/2023	See Attached
Jay Phillips	Superintendent	8/01/2023	See Attached

Dave Conover	Facilities Supervisor	7/01/2023	See Attached
Josh Drouhard	Elementary School Principal	8/01/2023	See Attached
John Vander-Meer	Jr/Sr High School Principal	8/01/2023	See Attached
Jonaya Brown	Jr/Sr High School Assistant Principal	8/01/2023	See Attached
Mindy Robertson	Director 7-12	8/01/2023	See Attached
Brandon Grubenhoff	Director K-6	8/01/2023	See Attached
Laura Warman	Elementary School Assistant Principal	8/01/2023	See Attached
Jake Snyder	Executive Director of Communications	8/01/2023	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Kellums, McCormick
Nays – None
Abstain - Huster

Motion carried unanimously.

BOARD DISCUSSION

Recognitions

1. The board would like to recognize and congratulate these students on their artwork being selected for the district’s annual birthday cards for the 2022-23 school year:

- 1st Grade: Avery Davison
- 3rd Grade: Etta Williams
- 3rd Grade: Khloe Taylor
- 4th Grade: Madi Wiechering
- 5th Grade: Alexis Ross

2. The board would like to recognize the Deer Park Community City School District’s third year RESA candidates for passing their RESA assessment. We appreciate your hard work and dedication to Deer Park Schools. Congratulations!

- Tucker Berger
- Conner Singleton
- Kara Gummel

3. The board and administration would like to recognize and congratulate the following Deer Park students as they have successfully completed the DP Discovery Program and have fully met all of the requirements necessary for high school graduation.

Kris Ballou	Tyler Bobst
Mason Bullock	Kenny Cooper
Hailey Feltner	Samara King
Aidan Mosley	Ciarah Tylor
McKenzie Witt	

4. The board would like to congratulate senior Aidan Mosley for the completion of the Architecture and Construction Pre-Apprenticeship program. Aidan is the first and only Deer Park student who has successfully completed an official Pre-Apprenticeship opportunity, recognized by the Ohio Department of Education. We appreciate his interest and dedication to successfully complete the programming and establish a career for himself, moving directly into the workforce upon graduation.

5. The board would like to recognize all of the 2023 Parker's directors, videographers, and performers for making this year's one of a kind event memorable. Thank you for your hard work, dedication, and creativity to make the best of a long standing tradition.

6. The board of education would like to recognize and congratulate one of our long term substitute teachers, Joe Tunney. Joe was recognized by the Hamilton County ESC as one of their "substitutes of the year". Joe has done a tremendous job filling in this entire year for one of our teachers who has been out for health reasons. Joe goes above and beyond what a typical "sub" would do. Joe has truly invested in our students and in our community. He has developed great relationships with our kids and this isn't by accident. Joe takes the time to really get to know his students inside and outside the classroom. I have seen Joe at athletic events and other extra-curricular activities after school, which is not a common thing most subs do. Joe also has been great working with the teacher who he is filling in for. The teacher that Joe is filling in for has been battling

some health issues, but at times, he really wants to connect with the students in the classroom. This doesn't faze Joe at all. Joe is happy to zoom in our teacher and take a backseat for the day letting our full time teacher teach the class remotely. Joe then makes himself available by walking around the classroom and answers questions that the students have.

7. The board would like to recognize and thank Mt. Carmel Baptist Church for coordinating and providing lunch for our staff during staff appreciation week. We truly appreciate everyone involved for giving so generously of your time and resources.

Sprinkle across the minutes for a special thanks to Katie Estep and Stephanie Laux!!

EXECUTIVE SESSION

No. 130-23 Mr. Godwin moved, seconded by Mrs. Kellums, to go into executive session at 7:36 PM to review negotiations conducted with DPEA.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

RECONVENE

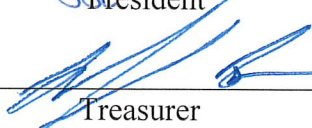
The Board reconvened at 8:53 P.M. with all members who answered roll call at the beginning of the meeting present.

ADJOURNMENT

No. 131-23 Mr. Godwin moved, seconded by Mrs. McCormick, to adjourn the meeting at 8:53 P.M.

Motion carried unanimously.

(Signed) Peggy Bosse
President

(Attested) 
Treasurer