Greetings from the Business Office!

Here’s some information you may find useful:

**BOOKSTORE DEPOSITS**

For the 2023-2024 school year, bookstore deposits* are:

- **$2,500 for boarding students**
- **$1,250 for day students**

*Note this is a deposit. Annual spending varies greatly by student. You can add funds to the bookstore as needed throughout the school year. Any remaining funds roll over to the next year and/or are refunded upon graduation or withdrawal from Gow.

**PAYMENT OPTIONS**

[Access the Parent Portal at my.gow.org]

**E-CHECK:**
This is our recommended method of payment. Using the online eCheck option via the Parent Portal, will be at no cost to parents. Parents and responsible parties enter routing and account number information. The school does not receive and/or store any account information. **While we still will accept paper checks for full semester payments/enrollment deposits, the portal is our preferred method.**

**WIRE:**
Wiring funds from your bank to ours is another option for payment. This is especially useful for our international families. Here are the instructions:

<table>
<thead>
<tr>
<th>Manufacturers and Traders Trust Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>135 Hamburg Street</td>
</tr>
<tr>
<td>East Aurora, NY 14052</td>
</tr>
<tr>
<td>Routing #/ABA: 022000046</td>
</tr>
<tr>
<td>Account #: 9888330702</td>
</tr>
<tr>
<td>SWIFT #: MANT US33</td>
</tr>
</tbody>
</table>

**CREDIT CARDS:**
We recommend using the eCheck option. If you still wish to pay via credit card there is an option in the online portal with an outside company. Any credit card payments are at the discretion of parents who agree to pay the processing fee. Currently this is a flat rate of 2.59%—regardless of what type of card you use (VISA/MC/DC/AMEX).

**2023-2024 ENROLLMENT DEPOSITS**

We are asking that parents pay **Enrollment Deposits** online via eCheck (or credit card if you choose to pay the processing fee) in the Parent Portal: [my.gow.org](http://my.gow.org)

Katie Tierney
Director of Business Operations, CFO

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