



Whitney ISD STUDENT-LAPTOP/iPad CHECKOUT AGREEMENT

Student Name: _____

Campus: ES IS MS HS Grade: Pk K 1 2 3 4 5 6 7 8 9 10 11 12

Please circle the correct information

The Whitney Independent School Board provides devices to students to enhance their education. It is imperative that parents/guardians stress to their children how important it is to take good care of their issued device and to behave appropriately when interacting with others digitally. Certain rules are necessary to protect the device and the school network and ensure that this technology serves as an effective instructional tool. By accepting possession of a WISD device, student and his/her parents/guardians agree to the following responsibilities for the use and care of this device:

1. The student agrees to follow all WISD policies and regulations governing the use of devices including, but not limited to, the Expectations for Responsible Device Use below, as well as the Acceptable Use Policy.
2. The device is the property of WISD. If a student withdraws from the school prior to the end of the loan period, the device and charger must be returned to school officials by the student prior to withdrawal.
3. The student shall not remove or alter any WISD identification labels attached to or displayed on the device, nor shall the student change identification within the device, such as the device name.
4. The student agrees to keep the device secure and safe. **The parent/guardian will assume the risk of loss by theft, destruction, or damage caused by intentional misuse. If, during the loan period, the device is damaged or returned with any accessories missing, WISD may charge the parent the lesser of the repair or the replacement cost.**
5. The student must report theft (or suspected theft) of the device, loss of the device, damage to the device, or malfunctioning of the device to school personnel promptly and no later than 24 hours of the incident.
6. Upon request, the student agrees to deliver the device to WISD staff for technical inspection to verify inventory or other information, or for random screening.
7. The device cannot be loaned, sold, bartered, traded, leased, rented or given to any other person or persons without the express written consent of WISD.

Student Expectations for Responsible Device Use

1. I understand that as WISD property, the device is subject to inspection and search at any time and without cause.
2. I understand that I am not to remove or alter any part of the device.
3. I understand that only authorized educational programs installed by WISD staff may be used on the device, and that I am not to download, install or play games, video, music, or pictures unless they are directly related to classroom instruction.
4. I understand that I am accountable for knowing where my device is at all times.
5. I understand that I am not to add or remove labels to the device, that I am not allowed to personalize it with stickers, decals, markers or any type of decorative materials, and that no paint, glue or other substance is to be placed on the device.
6. I understand I am responsible for keeping food and beverages away from my device and that I am not to leave my device outside, unattended in a vehicle, in an unsecure location, or near water.
7. I understand that I am to avoid using objects that may scratch or damage any part of the device.
8. I understand that I am not to loan my device or charger to other individuals.
9. I understand my devices serial number and manufacturer/district labels are not to be defaced.
10. I understand I am not to alter any school-installed software.
11. I understand that I am only to use my device in ways that are educational and appropriate and in accordance with all policies and procedures, including the Acceptable Use Policy and the Student Code of Conduct.
12. I understand that I represent the school division in all my online activities while using the device. I understand that what I do online on the WISD device should not reflect negatively on my fellow students, teachers, or Whitney ISD schools.
13. I understand that I am to interact with all others in a respectful, courteous, and school-appropriate manner while using the device.
14. I understand that my personal username and password must not be shared with any individual doing so will result in loss of computer privileges.
15. I understand that I am to always follow the WISD Acceptable Use Policy.
16. I agree to return the device and charger in good working order at the end of the school year or upon leaving WISD, or when my user privilege is revoked.

I have read and agree to comply with these rules and all WISD policies and regulations for the use of equipment, including the above rules: the Acceptable Use Policy and the Student Code of Conduct. I understand that the device is School property, and it may access, monitor, and archive my students use of the device system, including use of the internet, e-mail and downloaded material without prior notice to me. I accept responsibility for damage to or loss of the equipment described below while assigned to my student. I understand that if the device or any accessory is lost, damaged or stolen, student and his/her parent/guardian is responsible for the repair or replacement cost. I will report any damage to hardware or software immediately to designated school personnel and will return equipment promptly when requested.

WISD grants permission to the student to have limited use of the device described in this continuing agreement. The school system insurance AND the permission granted to the student ceases during the last month of school on the day designated by the Technology Director (unless terminated earlier by WISD) and failure to return the device and charger on or before that date to the building principal or his/her designee could result in billing for the unreturned item(s) and/or other legal proceedings against the student and/or the person who has the device. WISD reserves the right to demand return of the device at any time.

I agree to review these rules and regulations with my student/child, and we agree to the terms of this agreement.

Print Parent/Guardian Name

Parent /Guardian Signature

Date

Email: _____

Phone# _____



DEVICE INSURANCE PURCHASE

Student Grade: _____ Name: _____

I would like to purchase the Whitney ISD Device Insurance.

A onetime \$20 non-refundable payment covers:

- 1 instance of any damage to device or accessories.
- Second instance of any damage to device or accessories will be at a 50% cost of repairs. *All payments expected prior to repair unless otherwise approved.*
- Third instance of any damage you will be charged at full market value for repairs. (Device/accessories) *All payments expected prior to repair unless otherwise approved.*
- The fourth instance will result in loss of device privilege and cost of repairs.



Scan this code to pay

By signing below, you are agreeing to the above information.

Parent Signature: _____ Date: _____

When paying with Venmo include your child's name and grade in the note

DEVICE INSURANCE OPT OUT

Student Grade: _____ Name: _____

_____ I understand that I am responsible for any damage to the laptop/iPad, charger and accessories and I would like to OPT OUT of the insurance option and understand that I am fully responsible for full price of repair if the device or any of its accessories are lost, stolen or damaged.

****All payments expected prior to repair unless otherwise approved.**

_____ I agree to the terms of this agreement.

Parent Signature: _____

PLEASE SEE REPAIR PRICE LIST BELOW

LAPTOPS			iPADS	
Description of Non-Warranty Repair/ Replacement			Description of Non-Warranty Repair/ Replacement	
Broken Screen (LCD)	\$75.00		Broken Screen (LCD)	\$125.00
Damaged / Lost Power Supply	\$35.00		Damaged / Lost Power Supply	\$40.00
Abandonment Fee	\$20.00		Abandonment Fee	\$20.00
Other Minor / Major Damage	TBD		Other Minor / Major Damage	Not to exceed \$50.00
Lost or Damaged laptop bag	\$35.00		Replacement Case	\$50.00
Lost / Destroyed laptop fair market (\$695)	FMV		Lost / Destroyed iPad fair market	FMV
Cleaning and/or Removing /Replacing Stickers	\$5.00		Cleaning and/or Removing /Replacing Stickers	\$5.00
Hard Drive	\$50.00			
Keyboard Replacement	\$50.00			