

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
June 9, 2005

---

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Nancy Kresge, on Thursday, June 9, 2005 at 8:01 p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

President Nancy Kresge announced Notification of Executive Sessions as follows:

- June 9, 2005 - personnel/recommendations for part-time, full-time and substitute positions; administrative evaluations
- June 9, 2005 (after regular meeting) - support staff negotiations

**ROLL CALL**

Board Attendees:	President Nancy Kresge	Russ Gould	H. Charles Hoffman
	Vice-President MiChelle Palmer	Susan Kresge	Linda Micklos
	Treasurer Thomas J. Murphy	John Sabia	James Spinola

Board Absentees:

Administrative Attendees: Dr. Frank A. Pullo, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Mr. Wunder, Ms. Tartar

Solicitor: Mr. Gerard Geiger

**MEETING PROCEDURES**

President Nancy Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**GOOD NEWS REPORT:**

Governor's School: Miss JacQueline Palmer

President Kresge introduced Ms. JacQueline Palmer who was accepted in the Pennsylvania State Governor's School of the Arts. Ms. Palmer, with much enthusiasm, explained the procedure and application process which lead to her acceptance into the Governor's School of Arts Technical Theatre. She explained that this is a state wide summer program which takes place over a five week period in Erie, Pa. The five week program will consist of two classes per day for 6 days per week. She stated that 1600 students across Pennsylvania try out and only 230 make it to the school. She indicated that Ms. Parsons approached her to try out for the school. She had to design an entire set including costumes and lighting. She had to prepare a portfolio and submit it.

The school will begin June 25. After the conclusion of the program, the student must take a leadership approach and demonstrate what they have learned by providing a community event. Ms. Palmer thanked her parents and Ms. Parsons for the opportunity they provided to her. Dr. Pullo commented that this is a great honor and Pleasant Valley is proud of her. Only one other student made it to the governor school from Pleasant Valley in the past.

Reading Recovery: Ms. Dora Tartar

Ms. Tartar introduced the Reading Recovery teachers across the district. Two former students spoke about their successes since they have left the program.

**PLEASANT VALLEY CITIZENS:**

Frances Mary Zelkowski, thanked the school board for leading the school district and the principals and teachers for teaching her children ethics and academics.

Frank Gioia, Polk Township, asked several questions regarding the 2005-06 general fund budget. He distributed a copy of his questions to the board members and Ms. Les.

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik**

H. Charles Hoffman motioned; seconded by Linda Micklos to approve the minutes of the meeting held on May 26, 2005.

Roll Call: Voice Vote Unanimous Carried

**TREASURER'S REPORT: Mr. Tom Murphy**

John Sabia motioned; seconded by Tom Murphy to approve the budget transfers on page 13; accounts payable on pages 14-19; trial balance/financial statement on pages 20-25; as per the attached copies:

Roll Call: 9-0Carried

The remainder of the treasurer's report was informational including the asset cost summary on page 26 and revenues/expenditures on pages 27-30.

**OLD BUSINESS:**

**SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**MONROE CAREER AND TECHNICAL INSTITUTE: Ms. Susan Kresge**

Ms. Micklos reported that it was a standard meeting. Dr. Mattioli made a land donation and a feasibility study is being performed on the land.

**LEGISLATIVE REPORT: Mr. James Spinola**

No report. He reminded everyone that the meeting date was changed to June 25 in Harrisburg. He stated that Governor Rendell is lobbying about putting a referendum on Act 72 and this would be an opportunity for Board members to get out and speak.

**ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank A. Pullo**

Nancy Kresge made the following appointment:

Thomas Murphy was appointed as School Board Treasurer, effective July 1, 2005 through June 30, 2006 at a stipend of \$650.

**Budget update**

Dr. Pullo stated that there were additional cuts to the budget and as of now, it has been cut from 8.84 mills to 8 mills. Board members and administration worked together to make these cuts and will continue to do so until the next board meeting on June 23, 2005.

**Act 72 letter to Governor Rendell and legislators**

Dr. Pullo referred to a letter that he wrote to Governor Rendell regarding the board's decision not to opt into Act 72. Dr. Pullo stated that he would like to make a change on the first page of the letter, second to last bulleted item to read, "Act 72 would cause the Pleasant Valley School District to incur additional expenses in modification in the collection of Earned Income Tax; and"

Dr. Pullo passed the letter around to each board member to sign as per the attached copy.

**Policies #203.1, 314.1, 414.1, 514.1 (HIV Infection) ~ first reading**

Dr. Pullo previously distributed copies of Policies #203.1, 314.1, 414.1, 514.1 for review. He stated that the policies will be discussed at the June 23 board meeting.

**PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule**

MiChelle Palmer motioned; seconded by John Sabia to approve items # 6.4.1-6.4.3 on the personnel supplement and 6.4.1-6.4.3 on the addendum with the following revision: item # 6.4.2.2 is effective date of LOA is August 25, 2005:

**6.4 Personnel and General Administration June 9, 2005**

**6.4.1 Hiring of Personnel\***

**6.4.1.1 Support Staff**

**6.4.1.1.1** The following individuals were approved for the position of custodian:

**NAME**

**BUILDING**

a. Colleen Yaple PVI, effective July 25, 2005 (replacement position for Richard Hicks)

b. Dustin Wilds High School, effective June 27, 2005 (replacement position for Darlene Kresge)

c. Beverly Cascioli High School, effective June 13, 2005 (replacement position for Gabriele Weaver)

**6.4.1.1.2 Substitutes**

- a. Lisa Esposito - Secretary
- b. Vickie O'Rourke - Monitor (retroactive to 5-13-05)
- c. Tammy VanHouwe - Custodian/Secretary  
(effective June 13, 2005)

**Professional Staff**

**6.4.1.1.2 Substitutes**

- a. Becki Fidler - Elementary (retroactive to 5-10-05)
- b. Kerri McEvoy - Elementary
- c. Tina Rothenberger - Elementary/Special Education

**6.4.1.1.3 The following individuals were approved for hire effective the beginning of the 2005-2006 school year:**

**6.4.1.2.2.1 Pleasant Valley Elementary School**

- 6.4.1.2.2.2 Susan Runco**                      **BS + 69, Step 2**  
**BS, Marketing/**                                      **Salary=\$34,550**  
**Accounting**  
**Indiana Univ. of PA**  
**BS, Elementary**  
**Indiana Univ. of PA**  
**(Grade 1, replacement position for**  
**Priscilla Kuster)**

\*The hiring of all personnel is pending receipt of all required paperwork.

- 6.4.1.2.2.3 Amy Borino is recommended for a change in employment status from part-time to full-time kindergarten teacher. (replacement position for Margaret Bonser)**

**6.4.2 Leaves of Absence**

**6.4.2.1 Child Rearing Leave**

- 6.4.2.1.1 Rhonda Sawyer, speech/language therapist, was approved for child rearing leave, as per Board policy, effective August 25, 2005 through the conclusion of the 1<sup>st</sup> marking period of the 2005-2006 school year.**

**6.4.2.2 Family & Medical Leave**

- 6.4.2.2.1 Sharon Konawalik, teacher, was approved for family & medical leave, as per Board policy for thirteen (13) days, effective May 23 through June 9, 2005.**
- 6.4.2.2.2 Kimberly Ware, teacher, was approved for family & medical leave, as per Board policy for sixty (60) days and child rearing leave through the conclusion of the first semester of the 2005-2006 school year.**
- 6.4.2.2.3 Michael Wertman, teacher, was approved for family & medical leave, as per Board policy for eight (8) days, effective May 31 through June 9, 2005.**

**6.4.2.3 Leaves Without Pay**

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

- 6.4.2.3.1 John Bowen, PVE monitor, was approved for leave without pay for one-half (1/2) day, effective May 24, 2005.**
- 6.4.2.3.2 Tracy Brotzman, bus driver, was approved for leave without pay for five (5) days, effective May 23 through May 27, 2005.**
- 6.4.2.3.3 Connie Costenbader, high school head cook, was approved for leave without pay for one (1) day, effective May 25, 2005.**
- 6.4.2.3.4 Lisa Eberhart, PVI monitor, was approved for leave without pay for one (1) day, effective May 23, 2005.**
- 6.4.2.3.5 Elsa Henn, high school monitor, was approved for leave without pay for one (1) day, effective May 13, 2005.**
- 6.4.2.3.6 Theresa McGuigan, high school monitor, was approved for leave without pay for one (1) day, effective May 31, 2005.**

- 6.4.2.3.7 Lynn Sherry, middle school monitor, was approved for leave without pay for the following two (2) days, effective May 23 and 27, 2005.
- 6.4.2.3.8 Helen Smale, high school cafeteria helper, was approved for leave without pay for three (3) days, effective May 23, 24, and 25, 2005.
- 6.4.2.3.9 Paula Werkheiser, PVE monitor, was approved for leave without pay for two (2) days, effective May 31 and June 7, 2005.

**6.4.3 Resignation**

Approval was granted to accept the letter of resignation from the following employee:

Kimberly Clark, high school mathematics teacher, effective August 16, 2005.

**6.4 Personnel and General Administration/Addendum June 9, 2005**

**6.4.1 Hiring of Personnel\***

**6.4.1.1 Support Staff**

- 6.4.1.1.1 Ruth Joyce was approved for a change in employment status from substitute to full-time bus driver, effective May 23, 2005.
- 6.4.1.1.2 The following individuals were approved for the position of summer maintenance, at the daily rate of \$65.00, effective June 13, 2005:

Dylon Borger  
Edward Maninuo  
Connie Costenbader  
Barbara Farrington  
Catherine Masiello  
Maryann Veneziano  
Roberta Young  
Diane Bednarek  
Sandra Eckman

**6.4.1.1.3 Substitutes**

- a. Michele Cleere - Secretary

**6.4.1.2 Professional Staff**

6.4.1.2.1 The following individuals were approved for hire effective the beginning of the 2005-2006 school year:

**6.4.1.2.2 Pleasant Valley Middle School**

- 6.4.1.2.2.1 Mark Versuk BS + 45, step 1  
BS, Criminal Justice Salary=\$34,350  
Widener University  
Special Education Certificate  
ESU  
(Special education replacement position for Rhonda Sawyer)

\*The hiring of all personnel is pending receipt of all required paperwork.

**6.4.1.2.3 Pleasant Valley Intermediate School**

- 6.4.1.2.3.1 Jodi Hennion BS + 45, step 2  
BA, Public Rel. Salary=\$34,550  
Bloomsburg University  
Elementary Certificate  
ESU

6.4.1.2.4 (5<sup>th</sup> grade teacher, replacement position for Judy Leiding)  
Department Heads/Curriculum Leaders for the 2005-2006 school year:

**Grades K-12 Department Heads**

- ESL - Patricia Ising
- Music - Michael Kello

## 6.4.2 Leaves of Absence

### 6.4.2.1 Leaves Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

- 6.4.2.1.1 Lisa Eberhart, PVI monitor, was approved for leave without pay for one (1) day, effective June 1, 2005.
- 6.4.2.1.2 Patricia Kerwin's, cafeteria helper, previously approved leave without pay request, should be amended to reflect and include the following days: May 10, one-half (1/2) day and May 11 and May 26, 2005.
- 6.4.2.1.3 Theresa McGuigan, high school monitor, was approved for leave without pay for three (3) days, effective June 6, 7 and 8, 2005.
- 6.4.2.1.4 Stephen Russo, bus driver, was approved for leave without pay for twelve (12) days, effective May 23 through June 8, 2005.
- 6.4.2.1.5 Helen Smale, high school cafeteria helper, was approved for leave without pay for five (5) days, effective May 31 through June 6, 2005.
- 6.4.2.1.6 Debbie Wadiak, middle school cafeteria helper, was approved for leave without pay for two (2) days, effective June 2 and 3, 2005.
- 6.4.2.1.7 Dolores Warnken, high school monitor, was approved for leave without pay for one (1) day, effective May 25, 2005.

### 6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

- a. Meghan Strasburger, high school English teacher, effective June 10, 2005.

- James Spinola questioned the reasons for the resignations.

Roll Call: 9 -0 Carried

### ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. A. Fadule

No report

### CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

#### MATHEMATICS: Mr. John Rushefski Ms. Carole Rissmiller

#### 2005-05 update of the district Remediation Plan

Ms. Rissmiller distributed copies of the 2004-05 District Remediation Program Plan for Improvement. She the document explains the remediation programs in each building and gives a description of the program. She noted that they are continuing to look at options to increase remediation at the High School level.

Dr. Pullo stated that a lot of effort was put in by the building principals to find time in teacher's schedules for remediation. He stated that the block grant that was received does not give definite information on what it can be spent on and the district is looking to invest in Plato, a remediation program.

John Sabia motioned; seconded by Susan Kresge to approve items #6.6.2.1 - #6.6.2.3 as follows:

Approval of the Act 48 Professional Development Plan

Approval to use Accelerated Math as a resource for 7<sup>th</sup> grade

Approval of Policy #215 K-8 Student Promotion and Retention

Roll Call: 8-1 Carried

Voting no: J. Spinola

### OTHER

#### 2005-06 PVSD Handbook: Mr. Daniel Wunder

MiChelle Palmer motioned; seconded by Russ Gould to approve the 2005-06 PVSD Handbook K-12.

### Discussion:

- Susan Kresge stated that she would like the second paragraph under Athletic Awards to have different wording. She read her recommendation for changing the wording in that paragraph. Ms. Kresge opinion was if a student participated in a varsity sport their freshman through senior year that they deserve a varsity letter in their senior year.
- President Nancy Kresge had concerns over how this would affect the all around senior athlete.
- Mr. Wunder indicated that the handbook is not at the printing stage yet and could be adjusted before it goes to print.

- Russ Gould stated that this issue was discussed at the athletic committee meeting and it was left that it would be further discussed at a later date. He commented that the head coach does have the discretion to give a senior a letter and feels that this change does affect the outcome. He indicated that more discussion is needed before a change should be made in the wording.
- John Sabia stated that he feels the senior should be getting a letter if the student participated three years in the same sport.
- Mr. Fisher stated that a revision could be made before the information goes home to the athletes.
- Mr. Wunder commented that the parent surveys have been received but not yet sorted.

Amended motion:

Susan Kresge amended her motion; seconded by James Spinola to hold the High School section of the 05-06 handbook, under Athletic Awards/9-12 until the next board meeting.

Roll Call: 9-0 Carried

Voting continued on the original motion as follows:

MiChelle Palmer motioned; seconded by Russ Gould to approve the K-12 Handbook for 2005-06.

Roll Call: 9-0 Carried

ELEMENTARY DIVISIONS: no report

PLEASANT VALLEY MIDDLE SCHOOL: no report

PLEASSANT VALLEY HIGH SCHOOL: no report

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

Susan Kresge motioned; seconded by H. Charles Hoffman to approve items #6.10.1-#6.10.4 on the supplement and item 6.10.5.1-2 on the addendum as follows:

6.10 BUSINESS MANAGEMENT REPORT for June 9, 2005

6.10.1 Approval was granted to advertise for sealed bids for the following items:

Athletic Supplies and Equipment (Winter Season)

6.10.2 Approval was granted for the minutes to note the receipt of PlanCon Part H: Project Financing, for the Pleasant Valley Intermediate School project.

6.10.3 The following bid award was granted for approval with payment from the 2005-2006 general operating budget:

Audio Visual Supplies and Equipment	
AVES Audio Visual Systems	\$2,268.00
Polk School – 12 televisions	

(Note: Ms. Meckes did request these items on her audio visual list. They were missed when the bid document was prepared.)

6.10.4 The following modifications to delinquent tax hardship applications are presented were approved by the board, retro-active to the dates listed:

May 16, 2005 Reference Number: 2340

Tax Year: 2004  
Payment Plan: \$100 per month plus interest

April 15, 2005 Reference Number: 13/10A/1/22

Tax Year: 2002 and 2003  
Payment Plan: \$150 per month plus interest

December 23, 2004

Reference Number: 13622700692599  
Tax Year: 2002 and 2003  
Payment Plan: ½ of the amount due to be paid within 90 days of this date with the balance to be paid off within two year. In addition, 2004 taxes must be kept current.

November 24, 2004

Reference Number: 15/110195  
Tax Year: 2003

**October 13, 2004**      **Payment Plan: \$150 per month**  
**Reference Number: 13622700499400**  
**Tax Year: 2002 and 2003**  
**Payment Plan: ½ of the outstanding balance to be paid within 90 days of this date with the balance to be paid off within 24 months of this date.**

**September 16, 2004**      **Reference Number: 4853**  
**Tax Year: 2002 and 2003**  
**Payment Plan: ½ of the outstanding balance to be paid in full no later than December 16, 2004 with monthly payments of \$100 thereafter.**

**August 27, 2004**      **Reference Number: 13622800691977**  
**Tax Year: 2002, 2003 and 2004**  
**Payment Plan: \$200 per month from September 2004 through and including November 1, 2004; at that point, ½ of the outstanding amount must be paid, with the balance spread out in equal payments for no more than 18 months.**

**August 10, 2004**      **Reference Number: 2684**  
**Tax Year: 2003 and 2004**  
**Payment Plan: \$310 per month to be paid in total within 24 months.**

**July 15, 2004**      **Reference Number: 15626700386584**  
**Tax Year: 2002 and 2003**  
**Payment Plan: 2002 delinquency to be paid in full by October 1, 2004. The payment plan for the 2003 delinquency must be a minimum of \$300 per month.**

**6.10.5 Supplement**

(Will include recommendation for fuel bid awards.)

1. The following application for payment was approved to be paid as listed:

<b>1997 Bond Fund</b>	
<b>S. G. Mastriani Construction</b>	<b>\$354,600.00</b>
<b>Polk School Project: application #4</b>	
<b>Total</b>	<b>\$354,600.00</b>

2. Approval was granted for the Board to authorize an additional payment of \$900,000 to the Employee Benefit Trust of Northeastern Pennsylvania toward our reserve requirement. [The trust agreement requires a 3-4 month reserve which totals approximately \$2.1 million. Our balance as of March 31, 2005 was \$183,385.10.

- James Spinola asked for a copy of the athletic supplies and equipment.
- James Spinola asked if his previous concerns regarding items not arriving on time has been addressed. Ms. Les replied that there is a phrase that is being inserted into the cover letter.

Roll Call: 8-1 Carried

Voting no on item #6.10.1- J. Spinola

Ms. Les distributed to the board a copy of the 05-06 liquid fuel bids, estimated cost analysis of the liquid fuel bids, letter from the lowest bidder Isobunkers, and an estimate cost analysis of the next lowest bidder.

**Discussion:**

- Ms. Les explained that the lowest bidder, Isobunkers, wrote a letter to the IU stating that the pricing had increased and they needed to modify their original bid price.
- Much discussion occurred regarding this event and the circumstances surrounding the bidding process.
- Ultra Low Sulphur Diesel fuel and the retrofit grant were discussed.
- James Spinola had concerns over the bidding process and the IU procedures.

Ms. Les made a recommendation to the board and the following action occurred:

John Sabia motioned; seconded by Nancy Kresge to approve the following:

Approval was granted for the 2005-2006 fuel bids to be awarded as follows:  
through the Monroe-Northampton-Pike Joint Purchasing Board

#2 fuel oil, tank transport	
Isobunkers	\$1.5641/gal
#2 fuel oil, consumer tank	
Farm & Home	\$1,8100/gal
89 octane gasoline	
Isobunkers	\$1.5148/gal
Ultra-low sulphur diesel fuel	
Pipeline Petroleum	\$1.8468/gal

Isobunkers has indicated that they cannot supply the fuel at the stated price and expects to modify their pricing to that which is in effect on the date that the IU board confirms the proposal. If the modified pricing is greater than the pricing received on the Pleasant Valley School District bid, the following action was recommended:

through the Pleasant Valley School District bid

#2 fuel oil	
Farm & Home	\$1.8734/gal (tank transport & consumer tank)
89 octane gasoline	
Farm & Home	\$1.6220/gal

through the Monroe-Northampton-Pike Joint Purchasing Board

Ultra low sulphur diesel fuel	
Pipeline Petroleum	\$1.8468/gal

Roll Call: 9-0 Carried

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

**PLEASANT VALLEY SCHOOL DIRECTORS**

- President Kresge reminded the board members that they would be returning to executive session immediately after the meeting for support staff negotiations.
- James Spinola expressed his concerns regarding the 05-06 general fund budget.
- Tom Murphy expressed concerns about Mr. Spinola's web site and the accuracy of statements made thereon.

**PLEASANT VALLEY CITIZENS**

**ADJOURNMENT**

There being no further business to come before the Board, President Nancy Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 9:29 PM.  
Carried

**NEXT REGULAR MEETING: June 23 , 2005 8:00 p.m.**

Respectfully submitted,

Approved June 23, 2005

Donna Les  
Board Secretary

Linda Zeliznik  
Board Recorder