

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
January 12, 2006

Board Approved 1-26-06 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, January 12, 2006 at 8:10 p.m. President Murphy welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

MEETING PROCEDURES

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

ROLL CALL

Board Attendees:	President Thomas Murphy	Harvey Frable	Susan Kresge
	Vice-President John Sabia	H. Charles Hoffman	Ryan Hinton
	Treasurer Russ Gould	Michelle Palmer	Linda Micklos
Board Absentees:	None		
Administrative Attendees:	Dr. Pullo, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann,		
Solicitor:	Mr. Gress, Mr. Donadi, Mr. Hines, Ms. Chamberlain		
	Mr. Gerard Geiger		

President Thomas Murphy announced Notification of Executive Sessions as follows:

- ➔ January 12, 2006 - Personnel / Recommendations for hiring of full-time and part-time staff

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik

H. Charles Hoffman motioned; seconded by John Sabia to approve the minutes of the meetings as follows:

- Special Meeting held December 20, 2005 @ 7:00 p.m.
- Regular Meeting held December 20, 2005 @ 8:00 p.m.

Roll Call: Voice Vote - Carried

TREASURER'S REPORT: Mr. Russ Gould

John Sabia motioned; seconded by Ryan Hinton to approve the Budget Transfer on page 12; Accounts Payable 12/16/05 - 12/29/05 on pages 13-18; the Accounts Payable 12/01/05 - 12/31/05 (Manual Checks) on page 19; the Accounts Payable 1/1/06 - 1/12/06 on pages 20-21; Trial Balance/Financial Statement on pages 22-27 per the attached copies.

Roll Call: 9-0 Carried

The Asset Cost Summary on page 28 and the Revenues/Expenditures on pages 29-32 were included for information only.

OLD BUSINESS:

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

OTHER

No reports

NEW BUSINESS:

ADMINISTRATIVE REPORTS: Dr. Frank A. Pullo

Dr. Pullo referred to policies #143 Standards for Persistently Dangerous Schools and #144 Standards for Victims of Violent Crimes stating that these two policies are not revised polices, they are new recommended polices from PSBA. The following action occurred:

Susan Kresge motioned; seconded by Russ Gould to approve Policies #143 Standards for Persistently Dangerous Schools and #144 Standards for Victims of Violent Crimes as per the attached copies.

→ Mr. Murphy asked if the policies were reviewed by our solicitor.

Roll Call: 9-0 Carried

Dr. Pullo mentioned that currently, we have used four snow days. School will be in session on the following make up days: June 5, 6, 7th and January 16th.

Calendar for 2006 - 2007

Dr. Pullo distributed draft #2 of the 2006-2007 calendar indicating some changes:

The first week of school will be three full days, 8/28, 8/29 and 8/30 and one half day on 8/31. He also stated that there is a possibility that October 9th would be used as a staff development day in place of the last day in June for teachers and that there could be a schedule change in November regarding the Parent/Teacher conference days.

OTHER:

MONROE CAREER & TECHNICAL INSTITUTE: Ms. Susan Kresge

Ms. Kresge reported that MCTI director Ms. Moyer has postponed the idea of amending the original articles of agreement at this time. Ms. Kresge distributed a document to the board that outlined an equipment grant proposal and the cost to each of the districts involved. She further stated that due to the 04-05 audit, the 23.52% that Pleasant Valley had proposed for the equipment grant will be refunded to the district. She made the following approval request:

John Sabia motioned; seconded by Linda Micklos to approve Pleasant Valley School District's share of \$8,736.95 contingent upon if the grant is awarded to MCTI.

Roll Call: 9-0 Carried

PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule

Russ Gould motioned; seconded by Harvey Frable to approve item #6.4.1- #6.4.4 and item #6.4.1- #6.4.2 on the addendum with one revision noted: page 41 #6.4.1.1.1F is retroactive to 1-9-06. Request is as follows:

6.4	<u>Personnel and General Administration</u>	<u>January 12, 2006</u>
6.4.1	Hiring of Personnel*	
6.4.1.1	Support Staff	
6.4.1.1.1	Stanley Reese was approved for a change of employment status from part-time to full-time bus driver, retroactive to December 19, 2005.	
6.4.1.1.2	Lori Snyder was approved for the position of full-time bus driver, retroactive to December 14, 2005.	
6.4.1.1.3	The following individuals were approved for a change of employment status from part-time to full-time transportation aide:	
	a. Barbara Christiana, retroactive to December 15, 2005.	
	b. Wendy Panelli, retroactive to December 16, 2005.	
6.4.1.1.4	Darlene Kresge was approved for the position of full-time transportation aide, retroactive to December 15, 2005.	
6.4.1.1.5	Substitutes	
	a. Karen Jetty - Monitor/Secretary, retroactive to January 5, 2006.	
	b. Shirley Matlock - Cafeteria Helper	

- c. Karol Meitzler - Cafeteria Helper
- d. Richard Smith - Custodian
- e. Marie Sottile - Secretary
- f. Roger VanHouwe -Custodian retroactive to 1/9/06

6.4.1.2 Professional Staff

6.4.1.2.1 High School Autumn School

The following was approved for high school autumn school:

Graduation

Project - .5 credit course-15 hour - Mr. Jay Brown

*The hiring of all personnel is pending receipt of all required paperwork.

6.4.1.2.2 Substitutes

- a. Melinda Aldinger - School Nurse/HRT
- b. Scott Stouffer - Health & Phys. Ed.

6.4.2 Leaves of Absence

6.4.2.1 Family & Medical Leave

6.4.2.1.1 Marjorie Kleppinger, PVE custodian, was approved for family & medical leave, as per Board policy, for ten (10) days, effective November 23 through December 9, 2005.

6.4.2.1.2 Christine Ventre, middle school teacher was approved for family & medical leave, as per Board policy, for five (5) days, effective January 18 through January 24, 2006.

6.4.2.2 Leaves Without Pay

The following employees will be responsible for the payment of any benefits the district provides during this period of leave:

6.4.2.2.1 Cindy DePue, PVE cafeteria helper, was approved for leave without pay for ten (10) days, effective January 4 through January 17, 2006.

6.4.2.2.2 Terry Hunter, security guard, was approved for leave without pay for forty (40) days, effective December 19, 2005 through February 19, 2006.

6.4.2.2.3 Edward Minett, security guard, was approved for leave without pay for one (1) day, effective January 3, 2006.

6.4.2.2.4 Judy Sanbeg, middle school cafeteria helper, was approved for leave without pay for the following five (5) days: December 15, 16 and 19, 2005 and January 10 and 24, 2006.

6.4.2.2.5 Fran Suswal, PVE cafeteria helper, was approved for leave without pay for two (2) days, effective January 23 and 24, 2006.

6.4.2.2.6 Joseph Velez, security guard, was approved for leave without pay for the following five (5) days, December 12, 13, 19, 20, 2005 and January 2, 2006.

6.4.3 Retirement

Approval was granted to accept the letters of retirement from the following professional employees, effective the conclusion of the 2005-2006 school year:

6.4.3.1 Shirley Haydt, PVI remedial mathematics teacher.

6.4.3.2 Robert Hinton, PVE guidance counselor.

6.4.3.3 Patrick Kotula, middle school reading teacher.

6.4.3.4 William Kresge, middle school science teacher.

6.4.4 Resignation

Approval was granted to accept the letters of resignation from the following employees:

6.4.4.1 Marsha Beers, high school world language teacher, effective January 31, 2006.

6.4.4.2 Frank Bolognini, maintenance worker, effective January 3, 2006.

6.4.4.3 Elizabeth Budgell, transportation aide, effective November 1, 2005. Ms. Budgell wishes to remain on the substitute transportation aide list.

Shauna Irvin was approved for the position of part-time transportation aide, at an hourly rate of \$8.91, effective December 22, 2005.

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley High School

6.4.1.2.1.1 Justine Vukson BS, Step 1
 BA, Elementary/ Spanish Salary=\$33,300
 prorated

Wilkes Univ.
 (Spanish teacher, replacement for Rich Shoopack, effective tentatively January 25, 2006 or the beginning of the 2nd semester of the 2005-06 school year.

6.4.1.2.2 Pleasant Valley Middle School

6.4.1.2.2.1 Roxanne Gougher BS, Step 1
 BS, Elementary/ Mathematics Salary=\$33,300
 prorated

Kutztown Univ.
 (Mathematics teacher, replacement position for Roger London, effective January 13, 2006)

6.4.1.2.3 PVE/Eldred/Chestnuthill

6.4.1.2.3.1 Scott Stouffer BS, Step 1
 BS, Bio-Behavioral Health Salary=\$33,300
 PSU prorated

MA, Health & Phys. Ed.
 ESU
 (Long-term substitute health & phys. ed. teacher for Dave Stefani-covering Charles Inserra's assignment.

*The hiring of all personnel is pending receipt of all required paperwork.

6.4.1.2.4 Substitute

Christine Rudy - Elementary
 6.4.1.2.5 Transfer

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Charles Inserra, HPE	PVE/Eldred/CH	HPE, HS

(Temporary transfer for Dave Stefani for the remainder of the 2005-06 school year.)

6.4.2 Leaves of Absence

6.4.2.1 Family & Medical Leave

6.4.2.1.1 Amy Davis, high school mathematics teacher, was approved for family & medical leave, as per Board policy for approximately thirty (30) days, effective on or about February 16, 2006 through on or about March 30, 2006.

6.4.2.2 Leaves Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

- 6.4.2.2.1 Suzanne Burnett, Polk Elementary School teacher, was approved for leave without pay for two (2) days, February 16 and 17, 2006.
- 6.4.2.2.2 Laura Constable, PVE teacher, was approved for leave without pay for one (1) day, effective January 16, 2006.
- 6.4.2.2.3 Heidi Cullen, transportation aide, was approved for leave without pay for seven (7) days, effective January 9 through January 16, 2006.
- 6.4.2.2.4 Gina DeVito-Curry, middle school cafeteria helper, was approved for leave without pay for one (1) day, effective March 3, 2006.
- 6.4.2.2.5 Debra Howell, middle school PPA, was approved for leave without pay for eighteen (18) days, effective December 15, 2005 through January 20, 2006.

- 6.4.2.2.6 Fern Smith, Chestnuthill cafeteria helper, was approved for leave without pay for five (5) days, effective April 3 through April 7, 2006.
- 6.4.2.2.7 Robert Soehngen, bus driver, was approved for leave without pay for the following three and one-half (3-1/2) days, effective December 5, 6, 15 and one-half day on December 22, 2005.

Roll Call: 9-0 Carried

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. C. Fisher

Informational report only

Informational Item included: District Events List

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Ms. Rissmiller introduced Ms. Chamberlain, middle school assistant principal who presented an update on the Social Studies Task Force.

She distributed copies of her PowerPoint presentation explaining the events that have taken place. She listed the members of the task force, their objectives and accomplishments. Ms. Chamberlain opened the floor to questions from the school board.

ELEMENTARY DIVISIONS:

No reports

PLEASANT VALLEY MIDDLE SCHOOL:

No report

PLEASANT VALLEY HIGH SCHOOL: Mr. John Gress, Mr. R. Hines, Mr. D. Stefani, Mr. G. Donadi

Mr. Gress highlighted some of the changes to the Program of Studies for 2006-07 school year. Discussion arose regarding the changes and the following action occurred:

John Sabia motioned; seconded by Ryan Hinton to approve items # 6.9.1 and #6.9.2 as follows:

Approval was granted for the 2006-2007 High School Program of Studies.

Approval was granted for Industrial Technology teachers, Mr. Ken Santoro and Mr. Richard Petrushka to attend an all expense paid seminar on careers in the automotive industry from January 19, 20, 21, 22. in Rancho Cucamonga, California. This seminar will cover skills needed to operate scanning and diagnostic equipment used for electrical systems. The seminar is sponsored by Universal Technical Institute. There is no cost to the district

Roll Call: 9-0 Carried

Mr. Gress announced that on Friday, January 20th, which is an in-service day for teachers, there will be a workshop for all coaches and guidance counselors regarding NCAA regulations. The workshop is scheduled for 10:00 to 12:30pm. Ms. Kresge asked if there was any thought given to changing the athletics banquet or awards assembly. Mr. Gress commented that it is being considered to have the events in the new high school auditorium.

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

Susan Kresge motioned; seconded by H. Charles Hoffman is approve items #6.10.1-#6.10.4A as follows:

6.10.1 Approval was granted to advertise for sealed bids for the following items, payable from the 2006-2007 general operating budget:

Fall Athletic Supplies and Equipment

6.10.2 Approval was granted to participate in the catalog discount program as awarded by the Northampton/Monroe/Pike County Joint Purchasing Board. A copy of the bid tabulation is attached. [Any purchases made from these companies will be subject to the discounts listed.]

6.10.3 Approval was granted to authorize the Senior Citizen Property Tax Rebate program for the 2005 tax year. Maximum rebate will be \$500.00.

6.10.4 **Supplement**

A. The following invoices were approved for payment from the bond fund indicated:

	<u>2003AA BOND FUND</u>	
Conmas, Inc.		\$132,073.10
PVI Project: application #12		
	Total	\$132,073.10

Roll Call: 9-0 Carried

John Sabia motioned; seconded by H. Charles Hoffman to approve the request to apply for a waiver of the bidding requirement in order to be able to purchase a used truck for district use.

Roll Call: 9-0 Carried

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn,

No report

PLEASANT VALLEY SCHOOL DIRECTORS

Mr. Murphy stated that he is saddened by the resignation of Marsha Beers. He stated that she will be missed.

PLEASANT VALLEY CITIZENS

Darla Vogt, Chestnuthill Township, distributed a letter to the board expressing her opinion on husband and wife teams within the same department in the district and/or representing after school activities. She asked that a policy be implemented discouraging this type of activity.

ADJOURNMENT

There being no further business to come before the Board, President Thomas Murphy motioned, seconded by Ryan Hinton and unanimously by the Board to adjourn the meeting at approximately 8:51PM.

Carried

NEXT REGULAR MEETING: January 26, 2006 at 8:00 p.m.

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder