

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
December 1, 2005

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The reorganization meeting of the Pleasant Valley School District Board of Education was called to order by the temporary President Mr. Dan Corevelyn, on Thursday, December 1, 2005 at 8:00 p.m.

Mr. Corevelyn welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

**ROLL CALL**

Board Attendees:	MiChelle Palmer, Thomas Murphy, Susan Kresge, John Sabia, H. Charles Hoffman, Linda Micklos, Russ Gould, Ryan Hinton, Harvey Frable
Board Absentees:	Mr. Sabia left the meeting at 8:09 pm
Administrative Attendees:	Dr. Frank A. Pullo, Mr. Fadule, Ms. Rissmiller, Ms. Les, , Mr. C. Fisher, Ms. Zeliznik, Ms. Kotzmann
Solicitor:	Mr. Daniel Corevelyn

Board Reorganization

Acting as Temporary President Mr. Corevelyn, in compliance with Article IV, Section 401(b) of the Pennsylvania School Code, as amended began the reorganization process.

Mr. Corevelyn announced the two newly elected board members, Harvey Frable and Ryan Hinton. He stated the re-elected members are Tom Murphy and MiChelle Palmer. The hold over members are Susan Kresge, John Sabia, H. Charles Hoffman, Linda Micklos and Russ Gould.

Swearing in of new/returning Board members – Mr. Daniel M. Corveleyn

Mr. Corevelyn indicated that he had received the Certificates of Elections from the Monroe County Board of Elections whereby Ryan Hinton, Harvey Frable, MiChelle Palmer and Tom Murphy were duly elected to the office of School Director for the Pleasant Valley School District as of November 8, 2005. Mr. Corevelyn administered the Oath of Office to Harvey Frable, Ryan Hinton, MiChelle Palmer and Tom Murphy. Certificates were signed and presented to the board secretary to file.

Election of School Board President term expiring December 7, 2006

MiChelle Palmer motioned to nominate Tom Murphy  
Russ Gould seconded the motion

Susan Kresge motioned to nominated John Sabia  
Ryan Hinton seconded the motion

MiChelle Palmer motioned to closed the nomination  
H. Charles Hoffman seconded the motion

Mr. Corevelyn stated that the election will be held in accordance with the Sunshine Act and called each board member to cast their vote.

Roll Call: 6 votes cast for Tom Murphy  
3 votes cast for John Sabia

It is hereby recorded that Tom Murphy is elected as President of the Pleasant Valley School District Board of Education by a 6 – 3 vote, to serve until the next reorganization meeting of the Board to be held on December 7, 2006.

The newly elected Board President Tom Murphy took his place as presiding officer and conducted the election to fill the office of Vice President (term expires December 7, 2006)

H. Charles Hoffman motioned to nominated John Sabia  
Susan Kresge seconded the motion

Russ Gould motioned to nominate MiChelle Palmer  
Harvey Frable seconded the motion

Linda Micklos motioned to close the nomination for Vice President  
Susan Kresge seconded the motion

Roll Call: 5 votes cast for John Sabia  
4 votes cast for MiChelle Palmer

It is hereby recorded that John Sabia is elected as Vice President of the Pleasant Valley School District Board of Education, by a 5-4 vote, to serve until the next reorganization meeting of the Board to be held on December 7, 2006.

At this time, Tom Murphy resigned as board treasurer and proceeded with election for the position of Treasurer term expiring June 30, 2006.

Michelle Palmer motioned to nominate Russ Gould for Treasurer  
John Sabia seconded the motion

Tom Murphy motioned to close the nomination for Treasurer  
H. Charles Hoffman seconded to close the nomination and it was unanimously carried.

It is hereby recorded that Russ Gould is elected as Treasurer of the Pleasant Valley School District Board of Education by a unanimous vote to serve until his term expires on June 30, 2006.

John Sabia left the meeting at approximately 8:09 pm.

At this time, President Tom Murphy made the following appointments:

- ♦ Linda Micklos was re-appointed as Representative to the Monroe Career & Technical Institute for a three year term from December 2005 – December 2008  
Mr. John Sabia and Mr. Russell Gould are currently alternates.
- ♦ Ryan Hinton was appointed as Legislative Chairperson term expires December 7, 2006.
- ♦ Harvey Frable was appointed as Representative to Colonial Intermediate Unit #20 for the balance of term which expires in December, 2007.

**GOOD NEWS: Dr. Frank a. Pullo**

Dr. Pullo announced that Susan Kresge, Tom Murphy, Charles Hoffman and Nancy Kresge received Honor roll awards from PSBA for 8 years of service. He presented them with certificates.

President announced Notification of Executive Sessions as follows:

- ▶ November 17, 2005 (after the meeting) Legal – Grievances
- ▶ December 1, 2005 Personnel / hiring of full-time, part-time, and substitute staff

**MEETING PROCEDURES**

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

Nancy Kresge, Polk Township, gave a report on the school leadership conference that she attended October 25 through October 27<sup>th</sup>. She briefly reported on the PSBA commission on school government session that she attended. She also attended a session called Changes, Challenges and Competence of Coaching and a session on internet programs.

James Spinola, Chestnuthill Township, gave a report on the Legislative meeting that he attended on Wednesday evening. Discussion involved the 2006 platform. Each county was asked to select five items out of the 108 items on the platform. Monroe County representatives selected to support legislation that would require periodic increases of state aid for construction; oppose the use of any single measure of student achievement for any high risk stake; support the amendment to Act 22 of 1997 that would allow school boards to operate charter schools and require full state funding to the school district and to reimburse all additional costs created by charter schools; support legislation to students serviced and support the mandate of the state constitution that would require annual state funding of public schools to allow at least 50% of construction costs in the aggregate. Discussion also included property tax relief programs. Next Legislative Committee meeting is scheduled for April 27, 2006 at MCTI, 7:00 pm.

**SECRETARY'S REPORT: Ms. Linda Zeliznik**

H. Charles Hoffman motioned; seconded by Linda Micklos to approve the minutes of the meeting held on November 17, 2005.

Roll Call: voice vote - Carried

**TREASURER'S REPORT: Mr. Russ Gould**

MiChelle Palmer motioned; seconded by Tom Murphy to approve the accounts payable for 12/1/05 – 12/1/05 on pages 12-15 as per the attached copies:

Roll Call: 8-0 Carried

**OLD BUSINESS:**

**SOLICITOR: Mr. Daniel Corveleyn, Mr. Gerard Geiger**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**BUILDINGS AND GROUNDS: Mr. Jason Fisher**

No Buildings and Grounds workshop for December, 2005.

**ADMINISTRATIVE REQUESTS/REPORTS: Dr. Frank A. Pullo**

**Grievances**

Susan Kresge motioned; seconded by H. Charles Hoffman to reject grievance AL-01-10/10/05 as recommended by Dr. Pullo.

Roll Call: 8-0 Carried

**6.1.2 TABLED**

Susan Kresge motioned; seconded by MiChelle Palmer to accept grievance FO-01-10/14/05 with the provision that there is instruction by the organization.

Roll Call: 7-1 Carried

Voting no: MiChelle Palmer

Dr. Pullo stated that the district calendar states that there will be a board meeting on the 16<sup>th</sup> and the 23<sup>rd</sup> of February. He stated that this is an error and there will only be one meeting in February and that will be on the 16<sup>th</sup>. He also stated there will only be one meeting in April on the 20<sup>th</sup>.

MiChelle Palmer motioned; seconded by Susan Kresge to approve the School Board Meeting / Buildings and Grounds Meeting Dates from December 2005 – December 2006 as per the attached copy.

- ♦ MiChelle Palmer stated that she would add the April 6<sup>th</sup> meeting back into the calendar

MiChelle Palmer amended the motion; seconded by Susan Kresge to approve the School Board Meeting / Buildings and Grounds Meeting Dates from December 2005 – December 2006 with the addition of April 6<sup>th</sup> as per the attached copy.

Roll Call: 8-0 Carried

**PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule**

Russ Gould motioned; seconded by H. Charles Hoffman to approve items # 6.4.1-#6.4.3 on the personnel supplement and item # 6.4.1-#6.4.2 on the addendum as follows:

**6.4 Personnel and General Administration December 1, 2005**

**6.4.1 Hiring of Personnel\***

**6.4.1.1 Support Staff**

**6.4.1.1.1 Substitutes**

- a. Cory Getz-Maintenance, retroactive to November 22, 2005.
- b. Lisa Hernandez-Cafeteria Helper
- c. Laura Houghton-Cafeteria Helper
- d. Adrienne Keefer -Transportation Aide/PPA,retroactive to November 17, 2005.
- e. Gary Lamberson-Custodian/Maintenance
- f. Lori Moeck-Secretary/PPA

**6.4.1.1.2 Transfers**

The following transfers are retroactive to November 16, 2005.

NAME	ORIGINAL ASSIGNMENT	TRANSFERRED TO
Dolores George	Part-time PPA, PVI	Part-time PPA, PVE
Martha Smith	Part-time PPA, PVI	Part-time PPA, PVE

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley Intermediate School

6.4.1.2.1.1 Angela George BS, Step 2  
 BS, Elementary/Spec. Ed. Salary=\$33,500  
 Kutztown University (prorated)  
 (Special education teacher, replacement for  
 Deborah Butchkoski's assignment, effective  
 December 5, 2005)

6.4.1.2.2 Transfers

NAME	ORIGINAL ASSIGNMENT	TRANSFERRED TO
Deborah Butchkoski	Special education teacher, PVI	Reading teacher, PVI (replacement position for Cindy Frey)

\*The hiring of all personnel is pending receipt of all required paperwork.

6.4.1.2.3 Substitutes

- a. Jacqueline Gannon-School Nurse/HRT
- b. Neil Gallagher -All Areas
- c. Roxanne Gougher -Mathematics/Elementary,  
retroactive to November 21, 2005
- d. Sharon Thourot - All Areas
- e. Renee Zepeda - All Areas

6.4.1.2.4 David Webb, Chestnuthill Elementary School teacher, will be placed on BA + 50, step 5; salary=\$35,850, effective for the 2005-06 school year.

6.4.2 Leaves of Absence

6.4.2.1 Family & Medical Leave

6.4.2.1.1 George Lamp, PVE custodian, was approved for family & medical leave, as per Board policy, for twelve (12) days, effective November 14 through December 2, 2005.

6.4.2.2 Leaves Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

- 6.4.2.2.1 Doreen Cruz, high school monitor, was approved for leave without pay for three (3) days, effective November 21 through November 23, 2005.
- 6.4.2.2.2 Rebecca Gares, bus driver, was approved for leave without pay for two (2) days, effective December 6 and 7, 2005.
- 6.4.2.2.3 Debra Howell, middle school PPA, was approved for to change her previously approved request for leave without pay on November 18, 2005 to January 13, 2006.
- 6.4.2.2.4 Stanley Reese, bus driver, was approved for leave without pay for approximately twenty-five (25) days, effective November 22, 2005 through January 2, 2006.
- 6.4.2.2.5 Robert Soehngen, bus driver, was approved for leave without pay for the following four and one-half (4-1/2) days, effective one-half (1/2) day on November 7 and November 8, 9, 10 and 11, 2005.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employees:

- 6.4.3.1 Frank Butcofski, middle school/high school science teacher, effective January 16, 2006, or sooner, depending upon release.
- 6.4.3.2 Amelia Pavlikowski, PVI reading specialist, effective January 20, 2006, or sooner, depending upon release.
- 6.4.3.3 Kari Skutnik, PVE para-professional associate, effective December 2, 2005.

**6.4 Personnel and General Administration/Addendum December 1, 2005**

**6.4.1 Hiring of Personnel\***

**6.4.1.1 Support Staff**

**6.4.1.1.1**

**Substitutes**

a. **Donna Schoch - Cafeteria Helper**

**6.4.2 Leaves of Absence**

**6.4.2.1 Family & Medical Leave**

**6.4.2.1.1**

**Kelly Sheeley, PVE teacher, was approved for family & medical leave, as per Board policy, for seven (7) days, effective October 13, through October 21, 2005.**

**6.4.2.2 Leave Without Pay**

**The following employees are responsible for the payment of any benefits the district provides during this period of leave:**

**6.4.2.2.1**

**Patricia Kerwin, PVI cafeteria helper, was approved for leave without pay for one (1) day, effective January 4, 2006.**

**6.4.2.2.2**

**Anthony Papa, security officer, was approved for leave without pay for the following seven (7) days, effective January 17, 23, 24, 30,31 and February 6 and 7, 2006.**

**6.4.2.2.3**

**Mary Schauer, PVI cafeteria helper, was approved for leave without pay for one (1) day, effective November 15, 2005.**

\*The hiring of all personnel is pending receipt of all required paperwork.

Roll Call: 8-0 Carried

**ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. C. Fisher**

No report

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller**

Ms. Rissmiller talked about some changes being made at MCTI. She stated that currently we offer our students 2 credits of math at MCTI. It has been decided to bring the math instruction back to Pleasant Valley for these students to keep them in line with the PSSA testing. This would require additional math staffing for approximately 40-50 students.

**BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann**

Linda Micklos motioned; seconded by Susan Kresge to approve items #6.10.2-#6.10.3 and item #6.10.4A on the addendum with as follows:

**6.10.1 Tabled**

**6.10.2 Approval was granted for the Board to designate \$5,874,681 of the general operating fund balance to be used for future millage reduction. Total amount of unreserved, undesignated fund balance as of June 30, 2005 will be \$0.00.**

**6.10.3 Approval was granted to authorize the second payment for the Polk land purchase in the amount of \$139,920 to Harold and Gloria Kreger from the capital reserve fund. The payment will be made between January 1, 2006 and January 15, 2006 as per the agreement.**

**6.10.4 Supplement.**

**A. Approval was granted to sell Bus #58 – 1989 Chevrolet, vin 1GBL6P1G8KV114466, to Pocono Whitewater Adventures for the amount of \$750.00. The bus is being sold “as is” with no guarantee of condition by the school district.**

Roll Call: 8-0 Carried

**SOLICITOR: Mr. Daniel Corveleyn, Mr. Gerard Geiger**

No report

**PLEASANT VALLEY SCHOOL DIRECTORS**

Mr. Murphy stated that the Athletic Committee met last Tuesday and is currently developing a policy for all extra curricular support organizations that raise money on behalf of the students. The committee consists of the athletic director, 2 board members, high school principal, coach and two community members. The committee hopes to finalize the policy and distribute it at the next meeting which is scheduled for January 3, 2006 at 7:00pm.

Dr. Pullo announced that there will be a school board workshop on facilities on December 8<sup>th</sup> at 7:00 pm and is open to the public.

**PLEASANT VALLEY CITIZENS**

None

**ADJOURNMENT**

There being no further business to come before the Board, President motioned, seconded unanimously by the Board to adjourn the meeting at approximately 8:37PM.

Carried

**NEXT REGULAR MEETING: December 15, 2005 8:00 p.m.**

Respectfully submitted,

*APPROVED DECEMBER 20, 2005*

Donna Les  
Board Secretary

Linda Zeliznik  
Board Recorder