

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
June 14, 2007

Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, June 14, 2007 at 8:17 p.m. President Murphy welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President Thomas Murphy	H. Charles Hoffman	Ryan Hinton
	Vice-President John Sabia	Susan Kresge	Linda Micklos
	Treasurer Russ Gould	Michelle Palmer	
Board Absentees:	Harvey Frable		
Administrative Attendees:	Dr. Pullo, Dr. Arnold, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Dora Tartar		
Solicitor:	Mr. Daniel Corveleyn		

President Thomas Murphy announced Notification of Executive Sessions as follows

- ▶ June 11, 2007 - Negotiations
- ▶ June 14, 2007 - Personnel - hiring of new part-time, full-time, and substitute staff

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Tom Byrne, Eldred Township, expressed his concerns over a bus stop on Church Road in Eldred Township. He was under the impression that the stop would be moved to a dangerous point on the road and had his concerns for his daughter who walks to the stop each day. Dr. Pullo and the school board were not aware of the change and asked Mr. Byrne to give Mr. Fisher his phone number so they could look into the matter.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Ryan Hinton motioned; seconded by John Sabia to approve the minutes of the meeting held on Thursday, May 24, 2007 as per the attached copy.

Roll Call: Voice Vote - Carried

TREASURER'S REPORT: Mr. Russ Gould

Linda Micklos motioned; seconded by H. Charles Hoffman to approve the Accounts Payable from 5-1-07 through 5-31-07 (Manual Checks) on page 12; Accounts Payable from 6-1-07 through 6-14-07 on pages 13-19; Trial Balance / Financial Statement on pages 20-26 as per the attached copies.

Roll Call: 8-0 Carried

The Asset Cost Summary on page 27 and the Revenues/Expenditures on pages 28-31 were included for information only.

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported that

- ▶ A 2000 Mack Truck was donated to the students by the Mack Truck Corporation, estimated value of the truck is approximately \$6 million dollars.
- ▶ The student House Project will be auctioned off on July 14th. Rosen Furniture will be decorating the houses. An open house is planned for June 30th and July 7th.
- ▶ A mini electronic camp is taking place for 20 students at a cost of \$5, June 13th through June 15th
- ▶ Negotiations are still underway

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that the next meeting will be held on June 27, 2007 at 7:30 pm

PSBA Liaison Report: Ms. Susan Kresge

No report

ADMINISTRATIVE REPORTS: Dr. Frank A. Pullo

Policies #218, 220, 221, 226 (second reading)

Dr. Pullo reviewed the policies and highlighted the changes that were being made, the following action occurred:

John Sabia motioned; seconded by Susan Kresge to approve policies #218, 220, 221, 226 with the recommended changes made by Dr. Pullo, as per copies attached

Roll Call: 8-0 Carried

Dr. Pullo stated that a budget workshop took place on June 11th. All administrators were present discussing reducing their current budget amounts. Currently the millage increase is at 5.66 mills. A second workshop is scheduled for June 25th at the Buildings and Grounds Workshop. The originally planned date was June 18th but has been changed to June 25th at 7:00 pm.

Other:

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by Russ Gould to approve item #6.4.1- #6.4.3 and item #6.4.1- #6.4.2 on the addendum with the following revisions noted: page 32, item #6.4.1.1.2e replace name with Linda Chiesa; item #6.4.1.1.3d, delete the monitor position title. Report is as follows:

- 6.4 Personnel and General Administration – June 14, 2007
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
- 6.4.1.1 Support Staff
- 6.4.1.1.1 Security
- a. Joy Labadie was approved for a change of employment status from part-time security officer to full-time security officer, effective July 1, 2007.
- 6.4.1.1.2 Summer Maintenance
- The following individuals were approved for the position of summer maintenance, at the daily rate of \$75.00, effective June 18, 2007:
- a. Richard Banko
- b. Diane Bednarek
- c. Connie Costenbader
- d. Sandra Eckman
- e. Linda Chiesa
- f. Catherine Masiello
- g. Corey Smith
- h. Maryann Veneziano
- i. Roberta Young
- j. George Yaniger
- 6.4.1.1.3 Substitutes
- a. Jean Catania -Custodian
- b. Sue Mackes-Secretary/Monitor/Cafeteria Helper/PPA/Trans. Aide, retroactive to June 4, 2007
- c. Joanne Massa-Secretary/Cafeteria Helper/ Monitor
- d. Heather Litchauer-Secretary, retroactive to June 6, 2007.
- 6.4.1.2 Professional Staff
- 6.4.1.2.1 Department Head/Curriculum Leader for the 2007-2008 year:
- a. Meghan Kondisko - Social Studies Elementary Curriculum Leader (K-4)
- 6.4.1.2.2 Substitutes
- a. Beth Ann Connors - Elementary, retroactive to May 31, 2007
- b. Suzanne Daigneault - School Nurse, retroactive to

- c. Renee Ezzell - April 1, 2007
Elementary, Retroactive to
May 25, 2007.

6.4.1.2.3 Transfers

NAME	FROM	TO
Patricia Birnbaum	PVE, 2 nd Grade Teacher	PVE, Remedial Mathematics (Grant Position)

6.4.2 Act 93/Central Office Agreements

- 6.4.2.1 As per the Act 93 and Central Office Administrative Agreements, approval of salaries of administrators, including, merit awards for the 2007-08 school year was approved
- 6.4.2.2 Permission was granted for commissioned officers to teach college level courses and/or provide consulting services.

6.4.3 Leaves of Absence

6.4.3.1 Family and Medical Leave

- 6.4.3.1.1 Tracy Hauze, PVE teacher, was approved for an extension of her family & medical leave for twenty-seven (27) days, effective August 30, 2007 and child-rearing through the conclusion of the 1st marking period of the 2007-2008 school year.

6.4.3.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

- 6.4.3.2.1 Patricia Cambria, PVI cafeteria helper, was approved for unpaid leave for one (1) day, effective May 17, 2007.
- 6.4.3.2.2 Barbara Catalano, bus driver, returned from her previously approved unpaid leave on April 19, 2007. (Her leave was originally approved from April 3, 2007 through April 30, 2007)
- 6.4.3.2.3 Kimberly Chiselko, PVE cafeteria helper, was approved for unpaid leave for the following eight (8) days, effective May 31 and June 1, 4, 5, 6, 7, 8 and 11, 2007.
- 6.4.3.2.4 Diane DiBella, high school monitor, was approved for unpaid leave for two (2) days, effective May 17 and 18, 2007.
- 6.4.3.2.5 Elizabeth Gesualdi, middle school teacher, was approved for unpaid leave for one (1) day, effective May 23, 2007.
- 6.4.3.2.6 Debra Howell, middle school PPA, was approved for unpaid leave for one-half (1/2) day, effective May 30, 2007.
- 6.4.3.2.7 Darlene Johnson, high school cafeteria helper, was approved for unpaid leave for two (2) days, effective May 24 and 25, 2007.
- 6.4.3.2.8 Alicia Kearns, PVI teacher, was approved for unpaid leave one (1) day, effective May 29, 2007.
- 6.4.3.2.9 Ray Krawczyk, middle school monitor, was approved for unpaid leave for one (1) day, effective May 31, 2007.
- 6.4.3.2.10 Christine Lorch, PVE monitor, was approved for unpaid leave for the following three (3) days, effective April 19, 20 and May 10, 2007
- 6.4.3.2.11 Maureen Modzelewski, bus driver, was approved for unpaid leave for one (1) day, effective May 7, 2007.
- 6.4.3.2.12 Laura Newhart, high school PPA, was approved for unpaid leave for the following two (2) days, effective June 1 and 4, 2007.
- 6.4.3.2.13 Carmen Quaranta, middle school cafeteria helper, was approved for unpaid leave for one (1) day, effective May 17, 2007.
- 6.4.3.2.14 Karen Rice, bus driver, was approved for unpaid leave for two (2) days, effective May 21 and 22, 2007.
- 6.4.3.2.15 Christine Rizzi, high school monitor, was approved for unpaid leave for one (1) day, effective May 14, 2007.
- 6.4.3.2.16 Judy Sanbeg, PVI cafeteria helper, was approved for unpaid for one (1) day, effective June 1, 2007.
- 6.4.3.2.17 Nirupa (Nisha) Shah, transportation aide, was approved for unpaid leave for one (1) day, effective May 21, 2007.
- 6.4.3.2.18 Lynn Sherry, middle school monitor, was approved for to rescind her previously approved request for unpaid leave on May 17, 2007 and was approved for unpaid leave for one (1) day, May 23, 2007.
- 6.4.3.2.19 Joseph Velez, security officer, was approved for unpaid leave for five (5) days, effective June 24 through June 28, 2007.
- 6.4.3.2.20 Karen Verhage, PVI monitor, was approved for unpaid leave for the following four (4) days, effective June 1, 6, 7, and 8, 2007.

6.4.3.2.21 Cindy Walters, high school monitor, was approved for unpaid leave for one (1) day, effective May 22, 2007.

6.4.4 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- a. Wanda Smith-Wunder, middle school teacher, effective June 14, 2007.

6.4 Personnel and General Administration - Addendum June 14, 2007

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Raymond Frinzi was approved for a change of employment status from part-time security officer, to full-time security officer, effective July 1, 2007.

6.4.2 Leave of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Jamie Schuler, PVI reading specialist, was approved for family & medical leave, as per Board policy, for the following seven (7) days, effective March 28 and 29, 2007; April 2 and 3, 2007 and May 3, 14 and 29, 2007.

6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave):

6.4.2.2.1 Roxanne Altemose, Polk PPA, was approved for unpaid leave for one (1) day, effective June 7, 2007.

6.4.2.2.2 Diane Bochicchio, high school secretary, was approved for unpaid leave for seven (7) days effective May 23 through June 1, 2007.

6.4.2.2.3 Denise Brotzman, bus driver, was approved for unpaid leave for five (5) days, effective June 6 through June 12, 2007.

6.4.2.2.4 Vicky Garrido, PVE monitor, was approved for unpaid leave for three (3) days, effective May 7, 16 and 17, 2007.

6.4.2.2.5 Debra Howell, middle school PPA, was approved for unpaid leave for two (2) days, effective June 7 and 8, 2007.

6.4.2.2.6 Mildred Maldonado, PVI monitor, was approved for unpaid leave for one (1) day, effective June 5, 2007.

6.4.2.2.7 Linda Napolitano, PVE monitor, was approved for unpaid leave for one (1) day, effective June 1, 2007.

6.4.2.2.8 Karen Rice, bus driver, was approved for unpaid leave for one-half (1/2) day, effective June 4, 2007.

6.4.2.2.9 Christine Rizzi, high school monitor, was approved for unpaid leave for one (1) day, effective June 5, 2007.

6.4.2.2.10 William Shiner, middle school custodian, was approved for unpaid leave for one (1) day, effective June 4, 2007.

Roll Call: 7-1 Carried Voting no: M. Palmer

Asst. To The Superintendent For Professional/Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by H. Charles Hoffman to approve item #6.5.1 as follows:

6.5 Professional & Support Services June 14, 2007

6.5.1 For your approval

6.5.1.1 2007-2008 Winter Assistant Coaching Positions

6.5.1.1.1 Boys' Basketball

6.5.1.1.1.1 Varsity -Mr. Steve Ayars

6.5.1.1.1.2 JV -Mr. Ken Newman

6.5.1.1.1.3 Freshman-Mr. Anthony Chupa

6.5.1.1.1.4 Jr. High-

6.5.1.1.1.5 Jr. High-

6.5.1.1.2 Girls' Basketball

6.5.1.1.2.1 Varsity -Ms. Gena Orlowski

6.5.1.1.2.2 JV -Mr. Matt Triolo

6.5.1.1.2.3 Freshman -Mr. Dan Beck

6.5.1.1.2.4 Jr. High -Mr. Paul McCrone

6.5.1.1.2.5 Jr. High -Ms. Erica Walters

6.5.1.1.3 Wrestling

6.5.1.1.3.1 Varsity -Mr. Ed Ferraro

		6.5.1.1.3.2 JV	-
		6.5.1.1.3.3 Jr. High	-Mr. Jeff Merwine
		6.5.1.1.3.4 Jr. High	-Mr. Keith Kutzler
6.5.1.2	2007-2008	Fall/Winter Non-athletic/Co-curricular	Advisor Positions
6.5.1.2.1		Jr. High Cheering (Winter)	-Ms. Melissa Bitler
6.5.1.2.2		Jr. High Cheering (Winter)	-Ms. Tracy Toth
6.5.1.2.3		Marching Band Director	-Mr. James DeVivo
6.5.1.2.4		Jazz Band Director	-Mr. James DeVivo
6.5.1.2.5		Marching Band Asst. Dir.	-
6.5.1.2.6		Marching Band Assistant	-Mr. James Lewis
6.5.1.2.7		Marching Band Assistant	-
6.5.1.2.8		Marching Band Assistant	-
6.5.1.2.9		Marching Band Assistant	-

Roll Call: 6-2 Carried Voting no: M. Palmer, T. Murphy

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Food Services: Ms. Bonnie Grammes

No report

Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Ms. Rissmiller distributed copies of the 2007-08 book inventory list, she will ask for approval at the next meeting.

Reading Supervisor: Ms. Dora Tartar

Ms. Tartar handed out statistics on the pilot program that took place this school year at Eldred Elementary. Ms. Tartar explained that Eldred Elementary School was selected along with ten other schools to participate in the Pennsylvania Comprehension Strategies Pilot Program. This program was offered through the PA Department of Education and the Success for All Foundation out of Johns Hopkins University. The state of Pennsylvania was selected by Johns Hopkins University to pilot this program because our state test, Pennsylvania System of School Assessment (PSSA), is aligned with our State Standards. The students in grades three and four at Eldred Elementary School participated in the program. The program focused upon the learning of essential comprehension skills and strategies. The skills and strategies the children are learning will improve their comprehension not only in reading but also in science, social studies, and a variety of different subjects. For a short portion of the year we replaced our novels with the literature provided by the Success for All Foundation. The literature was used for the teachers to model the skills and strategies followed by opportunities for the students to practice with their classroom novels and nonfiction text.

Ms. Tartar showed a PowerPoint demonstrating the strategies the teachers used from the program.

John Sabia motioned; seconded by Russ Gould to approve the request to expand the pilot program, Reading Comprehension Strategies Intervention Program to classrooms in grades three and four (PVE) and grade five (PVI)

Roll Call: 8-0 Carried

ELEMENTARY DIVISIONS:

No reports

SECONDARY DIVISIONS:

No reports

Business Manager: Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Linda Micklos is approve items #6.10.1-#6.10.3 as follows:

6.10 Business Management June 14, 2007

- 6.10.1 Effective July 1, 2007, Blue Cross/Highmark have eliminated Pennvision II which is a component of the administrative agreements. Approval was granted for the district to contract with Vision Benefits of America for this required coverage. The particulars of the agreement would be:
- a. Option 1 with a \$25.00 co-pay
 - b. Fully insured
 - c. 3-year guaranteed rate: \$1.28 pepm single; \$3.52 pepm other than single

Estimated annual cost is \$1,390.80. This reflects a savings of approximately \$693.12 per year from our prior program.

- 6.10.2 The following bid awards were approved for the 2007-2008 school year. Full bid tabulations for review are available in the business office.

Audio Visual Supplies and Equipment

Scott Electric	\$4,555.69
Aves Audio Visual	3,934.70
Impex Micro Inc.	2,195.11
Valiant IMC	7,260.94
Standard Stationery Supply	1,805.03
Wespen	924.00
Total	\$20,675.47

HVAC Air Filters

Calhoun Associates, Inc.	\$14,482.01
Total	\$14,482.01

Janitorial Supplies and Equipment

M & S True Value Hardware	\$3,653.63
LJC	17,641.79
Indco	2,598.76
Calico	3,392.02
Master Chemical	16,936.33
American Janitor	9,621.83
PA Paper & Supply	44,454.86
LL Cleen Co. dba Towels by Dr. Joe	713.07
Philip Rosenau Co.	6,087.47
Total	\$105,099.76

- 6.10.3 The following meal prices were approved for the 2007-2008 school year

	2006-2007	Recommended 07-08
Breakfast - paid daily	1.10	1.15
Breakfast - reduced	.30	.30
Breakfast 10 day ticket	10.50	11.00
Breakfast - adult	2.60	2.65
Milk only	.45	.45
Elementary paid daily	1.90	2.15
Elementary 10 day ticket	18.00	20.00
Elementary reduced	.40	.40
Secondary paid daily	2.00	2.25
Secondary 10 day ticket	19.00	21.00
Secondary reduced	.40	.40
Kindergarten juice	.30	.30
Kindergarten milk	.10	.10
Adult lunch	4.05	4.15

Roll Call: 7-1 Carried Voting no: M. Palmer

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

- ▶ Dr. Pullo announced that the Buildings and Grounds workshop scheduled for June 18th has been rescheduled for June 25th. The meeting will also be focused on the 07-08 Budget and will be used as a workshop for that purpose.
- ▶ President Murphy announced that there would be a short executive session immediately after the meeting.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Thomas Murphy; H. Charles Hoffman motioned, seconded by John Sabia and unanimously by the Board to adjourn the meeting at approximately 9:04 PM.

Roll Call: voice vote - Carried

NEXT SCHEDULED MEETING: June 28, 2007 AT 8:00 PM, District Office
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Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder