

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
September 28, 2006

Board Approved October 19, 2006 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by Vice President, John Sabia, on Thursday, September 28, 2006 at 8:00 p.m. Mr. Sabia welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

Vice President John Sabia announced Notification of Executive Sessions as follows:

- ▶ September 18, 2006 - (after B&G meeting) Legal - Grievances
- ▶ September 28, 2006 - Personnel - Hiring of new and replacement positions (full-time, part-time, and substitute); Legal - Arbitration settlements

ROLL CALL:

Board Attendees:	Vice-President John Sabia	Harvey Frable	Linda Micklos
	Treasurer Russ Gould	MiChelle Palmer	
	H. Charles Hoffman	Susan Kresge	
Board Absentees:	President Thomas Murphy		
	Ryan Hinton		
Administrative Attendees:	Dr. Pullo, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Caines, Ms. Chamberlain, Mr. Donadi, Mr. Drake, Ms. Grammes, Mr. Gress, Mr. Heath, Mr. Hines, Dr. Lesisko, Ms. McMasters, Ms. Meckes, Mr. Pierri, Mr. Scott, Mr. Seiler, Mr. Stefani, Mr. Storm, Ms. Tartar, Mr. Wunder		
Solicitor:	Mr. Daniel Corveleyn		

Good News Report:

Introduction from Mr. Howard Drake

Mr. Drake introduced Dana West and Nicole Composto, who presented a plaque from the Junior Diabetes Research Foundation to the school board. Ms. Composto, student council advisor, organized fundraisers in the Middle School that have raised more than \$10,000 toward the JDR Foundation.

Dr. Pullo read a letter he received regarding the renewal of one of our employees to the Pennsylvania Registered School Business Officials for 4 years. He presented a certificate to Monica Kotzmann.

MEETING PROCEDURES:

Vice President John Sabia referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Susan Kresge to approve the minutes of the meeting held on September 14, 2006:

Roll Call: Voice Vote - Carried

TREASURER'S REPORT: Mr. Russ Gould

Susan Kresge motioned; seconded by Harvey Frable to approve the Accounts Payable 9/15/06 - 9/28/06 on pages 15-24 per the attached copies.

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

No report, Ms. Micklos stated that it was all routine business

Legislative Reports: Mr. Ryan Hinton

No report

Colonial IU 20: Mr. Ryan Hinton

Mr. Pullo read Mr. Hinton’s report stating that the next meeting would be October 25, 2006. Mr. Hinton indicated that he would be distributing materials and information at the next board meeting on October 19, 2006.

Student Representative: Darlene Smith

Ms. Smith reported:

- ◆ Process of selecting representative from all homerooms
- ◆ Homecoming is scheduled for October 6th and students are working on their floats
- ◆ Spirit week is coming up and plans are being made

Administrative Reports: Dr. Frank A. Pullo

Dr. Pullo announced enrollment as of September, 2006 = 6912. He stated that we have 7 more students than this time last year. He asked everyone to go to page 25 and notice the number of students enrolled in cyber and charter schools. Mr. Gould asked if that number is higher than last year. Ms. Les indicated yes it is and is still growing.

Policy Revisions

Policy #915 – School-Affiliated Organizations (2nd Reading) – handout

Mr. Pullo read the recommended changes to Policy #915. He asked the board if they were comfortable with the changes and the following action occurred:

Susan Kresge motioned; seconded by John Sabia to approve policy #915 with the recommended changes that Dr. Pullo presented, as per the attached copy.

- ◆ Some discussion occurred regarding the timeline to approve the School Affiliated Organizations and how to handle existing organizations that have not complied with the new guidelines. It was suggested by Mr. Gould that the existing groups be notified that they are not approved under the new policy and need to gather their information and submit it by October 19 meeting.

Roll Call: 7-0 Carried

Policy 707 – Facility Usage (1st Reading) – handout

Dr. Pullo referred to Policy #707 and asked the school board members to review the policy for approval at the next meeting. He indicated that the policy is online and may be viewed there. He also stated that he has copies of policies from other districts and if anyone wanted a copy he would supply it to them.

OTHER:

Russ Gould motioned; seconded by Linda Micklos to approve the request for appointment of Western Pocono Library Board Members

Ms. Jacqueline Mock
Mr. David Skutnik

Roll Call: 7-0 Carried

MiChelle Palmer motioned; seconded by Susan Kresge to approve the School-Affiliated Organizations (Policy 915) Pleasant Valley High School Boys’ Soccer Booster Club

Roll Call: 7-0 Carried

Dr. Pullo announced that the next board meeting scheduled for October 5th has been cancelled. October 19, 2006 will be the next board meeting. Buildings and Grounds workshop is scheduled for October 16, 2006.

Personnel and General Administration: Mr. Anthony Fadule

Linda Micklos motioned; seconded by Harvey Frable to approve item #6.4.1- #6.4.2 and item #6.4.1- #6.4.4 on the addendum with one revision noted: item # 6.4.3A on the addendum, resignation is effective November 27, 2006. Request is as follows:

- | | | | |
|-----------|---|-------------------|--------------------------------|
| 6.4 | <u>Personnel and General Administration –</u> | | September 28, 2006 |
| 6.4.1 | Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork) | | |
| 6.4.1.1 | Support Staff | | |
| 6.4.1.1.1 | Melissa Williams was approved for the position of monitor at an hourly wage of \$8.15, effective October 16, 2006. Her 2006-07 school year assignment is the middle school. (Replacement position for Jayne Werkheiser) | | |
| 6.4.1.1.2 | Substitutes | | |
| | a. | Adrienne Driscoll | - Transportation Aide/Monitor/ |

PPA/Cafeteria Helper,
retroactive to September 19,
2006.

- b. Mary Anne Peleschak - PPA, retroactive to September 20, 2006

6.4.1.1.3 Sylvia Gethen, bookkeeper, was approved to be awarded a \$1200 stipend for compensation for performance of additional duties.

6.4.1.2 Professional Staff

6.4.1.2.1 Kristin Wolf, PVE teacher, will be placed at BA + 21, step 2, at an annual salary of \$34,200, prorated, effective September 18, 2006.

6.4.1.2.2 Judy Marsiliano, high school teacher will be placed on MS + 9, step 1 at an annual salary of \$37,400, prorated, effective August 30, 2006.

6.4.1.2.3 The following employees transfer dates are effective for the 2006-07 school year as follows:

- a. Meghan Kondisko, September 15, 2006
- b. Daina Dexheimer, September 18, 2006.

6.4.2 Resignation

Approval was granted to accept the letters of resignation from the following employees:

- a. Valerie Andre, high school PPA, effective September 18, 2006.
- b. Rocco Seiler, from the position of computer teacher and co-a/v technology coordinator, effective September 17, 2006.

6.4 Personnel and General Administration – Addendum September 28, 2006

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Administration

6.4.1.1.1 Michael Kello was approved for the position of middle school assistant principal, at an annual salary of \$75,000, prorated, effective October 9, 2006. (Replacement position for Jill Chamberlain)

6.4.1.1.2 Amy Braxmeier was approved for the position of PVI assistant principal, at an annual salary of \$60,000, prorated, effective November 29, 2006. (Replacement position for Joe Gunnels)

6.4.1.2 Support Staff

6.4.1.2.1 Judy Sanbeg was approved for a change of employment status from part-time cafeteria helper to full-time cafeteria helper, effective October 2, 2006. Her 2006-07 school year assignment is PVI.

6.4.1.2.2 Transfers

The following transfers are effective October 2, 2006:

NAME	FROM	TO
Betty Christman	Full-time cafeteria helper, PVI	Full-time cafeteria helper, high school
Anna Hill	Part-time cafeteria helper, PVE	Part-time cafeteria helper, middle school

6.4.1.2.3 Security

6.4.1.2.3.1 Bryon Bonser was approved for a change of employment status from casual to full-time security officer, effective September 25, 2006.

6.4.1.2.3.2 Stephanie Overpeck was approved for a change of employment status from part-time to full-time security officer, effective September 25, 2006.

6.4.2 Leave of Absence

6.4.2.1 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave):

6.4.2.1.1 Ed Beck, bus driver, requests unpaid leave for one (1) day, effective November 30, 2006.

6.4.2.1.2 Linda F. Carr, middle school monitor, requests unpaid leave for one (1) day, effective August 24, 2006.

6.4.3 Resignation

Approval was granted to accept the letters of resignation from the following employees:

- a. James Hull, high school Spanish teacher, effective November 27, 2006.
- b. Michael Kello, from the positions of middle school music teacher and K-12 music department head, effective October 8, 2006.
- c. Sophie Rozwadowski, part-time cafeteria helper, effective September 29, 2006.

6.4.4 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- a. Frank A. Pullo, Ed.D., Superintendent of Schools, effective July 15, 2007.

Roll Call: 7-0 Carried

At this time, Dr. Pullo as for the following approval:

Susan Kresge motioned; seconded by Russ Gould to approve the request to reject Grievance #CA 016506 from the support staff union

Roll Call: 7-0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

MiChelle Palmer motioned; seconded by Linda Micklos to approve item #6.5.1 as follows:

6.5 Professional & Support Services**September 28, 2006**

6.5.1	Request for Approval		
6.5.1.1	Supplemental / Co-curricular Advisor Positions		
6.5.1.1.1	Literary Magazine - <i>The Scriener</i>	-	Bernadette Fierro
6.5.1.1.2	Middle School Drama	-	Rollene Gougher
6.5.1.1.3	Middle School Asst. Drama	-	Amy Wilusz
6.5.1.1.4	Middle School Musical	-	April Kresge
6.5.1.1.5	Middle School Asst. Musical	-	Rollene Gougher
6.5.1.1.6	Middle School Newspaper	-	Mary Ann Pitts
		-	Randy Hinton (<i>Split Stipend</i>)
6.5.1.1.7	Middle School Student Gov.	-	Nicole Composto
		-	Roxanne Gougher (<i>Split Stipend</i>)
6.5.1.1.8	Mock Trial	-	Luke Morris
6.5.1.1.9	National Junior Honor Society	-	Rollene Gougher
6.5.1.1.10	Scholastic Scrimmage Asst.	-	Sandy D'Agostino
6.5.1.1.11	Sophomore Class	-	Patricia Gosselin
6.5.1.1.12	World Language Club	-	Janice Young
6.5.1.1.13	PVI Drama	-	Nadine Snyder
6.5.1.1.14	PVI Asst. Drama	-	Crystal Hicks
6.5.1.1.15	Stage Manager Assistant	-	JoElle Palmer
6.5.1.1.16	Mock Trial Assistant	-	Jason Azarovich
6.5.1.2	Approval was granted to accept the resignation of Mr. Greg Bowman as Jr. High Assistant Wrestling coach.		
6.5.1.3	Winter 2006-2007 Assistant Coaching Positions		
6.5.1.3.1	Boys' Basketball		
6.5.1.3.1.1	Jr. High	-	Anthony Chupa
6.5.1.3.2	Girls' Basketball		
6.5.1.3.2.1	Varsity	-	Gena Orlovski
6.5.1.3.2.2	JV	-	Matt Triolo
6.5.1.3.2.3	Freshman	-	Dan Beck
6.5.1.3.2.4	Jr. High	-	Erica Walters
6.5.1.3.2.5	Jr. High	-	Paul McCrone
6.5.1.3.3	Wrestling		
6.5.1.3.3.1	Jr. High	-	Jeff Merwine
6.5.1.4	Winter 2006-2007 <i>Volunteer</i> Coaching/ Advisor Positions		
6.5.1.4.1	Girls' Basketball	-	Tierney Myers
6.5.1.4.2	Jr. High Cheerleading	-	Nicole Davis
6.5.1.4.3	Varsity Wrestling	-	Jared Gigliotti
6.5.1.5	Spring 2007 Head Coaching Positions		
6.5.1.5.1	Baseball	-	Karl Rentzheimer
6.5.1.5.2	Boys' Tennis	-	Mark Allison
6.5.1.5.3	Softball	-	Steve Caffrey
6.5.1.6	Spring 2007 Assistant Coaching Positions		
6.5.1.6.1	Baseball		
6.5.1.6.1.1	Varsity	-	T. J. Murphy
6.5.1.6.1.2	JV	-	Joe Anderton
6.5.1.6.1.3	JV	-	Charlie Inserra
6.5.1.7	Spring 2007 <i>Volunteer</i> Coaching Position		
6.5.1.7.1	Baseball	-	Ralph Weichand
6.5.1.7.2	Boys' Tennis	-	Ralph Weichand
6.5.1.8	Co-curricular <i>Volunteer</i> Advisor		
6.5.1.8.1	Hip Hop Club	-	Ylvonne Gonzalez
6.5.1.9	Field Trip Requests - Pleasant Valley High School		
6.5.1.9.1	Grade / Organization - National Honor Society, grade 12 Teacher(s) Involved - Ms. Philomena Reduzzi Destination of the Trip - Pennsylvania Renaissance Faire,		

- Manheim, PA
 Date of the Trip - October 4, 2006
 District Buses Needed - 1
 Cost per Student - \$14.00
- 6.5.1.9.2 Grade / Organization - Art Explorations AP Portfolio grades 10-12
 Teacher(s) Involved - Ms. Barbara Cortese
 Destination of the Trip - International Sculpture Center
 Trenton, NJ
 Date of the Trip - October 17, 2006
 District Buses Needed - 1
 Cost per Student - none
- 6.5.1.9.3 Grade / Organization - F.B.L.A., grades 10-12
 Teacher(s) Involved - Mr. Adam Whisel
 Destination of the Trip - Penn State University
 Date of the Trip - October 28-30, 2006
 District Buses Needed - 1
 Cost per Student - none
- 6.5.1.9.4 Grade / Organization - Varsity Chorale, grades 10-12
 Teacher(s) Involved - Ms. Lois Mann
 Destination of the Trip - Parkland High School
 Date of the Trip - October 23, 2006
 District Buses Needed - 1
 Cost per Student - \$ 5.00

Roll Call: 6-1 Carried Voting no: M. Palmer

Susan Kresge motioned; seconded by H. Charles Hoffman to approve the following facility usage requests:

- 6.5.7 Facility Use Requests: 3
- 6.5.7.1.1 Organization Grace Community Fellowship
 Facility Requested PVE Cafeteria
 Purpose Church Worship Service
 Dates/Times September 3, 2006 - August 26, 2007, Sundays, 7:15am - 12:30pm
 Requestor Wade A. Johnson
 Attendance 100
 Tuition None
 Fee by District Class 2, All Appropriate Custodial & Security Fees Apply
- 6.5.7.1.2 Organization 4-H
 Facility Requested Middle School Cafeteria
 Purpose Sewing Club for Kids
 Dates/Times October 2, 2006 - June 27, 2007, 1st and 3rd Wednesdays, 6:30pm - 8:30pm
 Requestor Sherri Hammond
 Attendance 10
 Tuition None
 Fee by District Class 2, all Appropriate Custodial & Security Fees Apply
- 6.5.7.1.3 Organization Little Bears Wrestling
 Facility Requested High School Cafeteria
 Purpose Parent's Meeting
 Dates/Times October 10, 2006, Tuesday, 6:30pm-8:00pm
 Requestor Mark Getz
 Attendance 70
 Tuition None
 Fee by District Class 2, All Appropriate Custodial & Security Fees Apply

Roll Call: 7-0 Carried

Informational Items included:

- ▶ Metal Detector Report
- ▶ District Events List

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

Curriculum and Staff Development: Ms. Carole Rissmiller

No report

Mathematics: Mr. John Rushefski, Ms. Carole Rissmiller

No report

Reading Supervisor: Ms. Dora Tartar

No report

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

Informational report

Technology: Dr. Lee Lesisko, Mr. Rocco Seiler

No report

Dr. Pullo asked for the following action to occur:

MiChelle Palmer motioned; seconded by Linda Micklos to approve homebound instruction for the following students:

Pleasant Valley Intermediate:

ID #205941 medical retroactive to September 8, 2006

Pleasant Valley Elementary School:

ID# #101077 medical retroactive to August 28, 2006

Pleasant Valley Middle School:

ID# 204648 medical renewal retroactive to 8/30/06

ID# 203968 medical renewal retroactive to 9/13/06

Pleasant Valley High School District

ID# 203073 medical retroactive to September 19, 2006

ID# 200788 medical retroactive to September 12, 2006

ID# 202761 Expulsion retroactive to August 28, 2006

Roll Call: 7-0 Carried

Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Mr. J. Gunnels

Remainder of Mr. Storm’s report was informational and included the enrollment report.

Pleasant Valley Elementary School: Mr. Dan Wunder, Ms. Lila Metz, Ms. Penny Derr

Remainder of Mr. Wonder’s report was informational and included the enrollment report.

Polk/Eldred Elementary: Ms. Kris Meckes

Ms. Meckes’s report was informational.

Chestnuthill Elementary: Mr. John Rushefski

Mr. Rushefski’s report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Barry Hamlin, Ms. Jill Chamberlain

Remainder of Mr. Drake’s report was informational and included the enrollment report.

Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Mr. D. Stefani, Mr. G. Donadi

Russ Gould motioned; seconded by Susan Kresge to approve the request for the offering of SAT Verbal, Math, Writing Preparation Courses during the 2006-2007 school year as follows:

Responsibility and Subjects

Grades 9-12 High School responsibility, located at the High School.

SAT Math, SAT Verbal, SAT Writing

Hours of Operation (Tentative)

3:00 PM -4:00 PM (30 hours)

Fall Nov 1-Jan.5

Winter Feb. 1-Mar. 23

Spring April 2---May 14

Tuition Costs (No Refunds)

\$150.00 per session for district residents

Miscellaneous:

Payment and registration are due 1 week prior to the beginning of session. Only certified checks, money orders, or cash accepted. Registration completed by the appropriate guidance office. Transportation arranged by the parent. Students may be absent only one (1) time as excused by a doctor's note. Students dismissed from the program for discipline, attendance reasons will not receive a refund. Only one discipline warning

Roll Call: 7-0 Carried

Remainder of Mr. Gress's report was informational and included the enrollment report. Mr. Gress mentioned that US Army Field Band will be stopping at the High School on October 30th at 9:00 am to perform during the day. He will provide more information as it becomes available.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

H. Charles Hoffman motioned; seconded by Susan Kresge is approve items #6.10.1-#6.10.6 and items # 6.10.8.1-6.10.8.2 with one revision noted: under item #6.10.4, 2006 Bond Fund, delete item to Quad Three, Transportation Facility and change total to read, \$114,642.08 Report is as follows:

6.10 Business Management September 28, 2006

6.10.1 Approval was granted for the cafeteria accounts payable.
Total amount: \$31,935.30.

Approval was granted for the bills payable for September 2006.
Total amount: \$52,940.81.

6.10.2 Student Activity Accounts - For informational purposes -- full report to be submitted upon completion of the 2006 year-end audit

Beginning Balance, August 1, 2006	\$251,599.42
Receipts	19,848.20
Expenditures	23,238.65
Ending Balance, August 31, 2006	\$248,208.97

6.10.3 Informational - District investment report for August 2006.

6.10.4 The following invoices/applications were approved for payment from the Bond Fund listed:

	1994 Bond Fund	
Quad Three Group		\$7,825.04
Middle School wastewater project		
	Total	\$7,825.04

	1996 Bond Fund	
Quad Three Group		\$1,750.05
Middle School wastewater project		
Giant Floor & Wall Covering Co., Inc.		8,161.00
Chestnuthill: \$6,092.00, tile work		
Eldred: \$2,069.00, tile work		
	Total	\$9,911.05

	2003AA Bond Fund	
George Ely Associates, Inc.		\$3,697.50
Polk Project: playground materials		
Giant Floor & Wall Covering Co., Inc.		17,830.95
High School Project: \$6,034.00, tile work		
Polk Project: \$11,796.95, tile work		
Master Chemical Products, Inc.		8,601.00
Polk Project: janitorial equipment as per bid		
	Total	\$30,129.45

	2006 Bond Fund	
Quad Three Group		\$75,017.06
Middle School Project: schematic design, partial		
Quad Three Group		20,625.00
Transportation facility: schematic design, partial		
The Quandel Group		19,000.02
Construction Management Services: June - August		
	Total	\$114,642.08

6.10.5 The following spring athletic supplies and equipment bid awards are recommended for approval. Attached tabulation is listed by company, by sport.

ARC Sports	\$645.20
Bethlehem Sporting Goods	2,116.76
Coplay Sporting Goods	2,418.15
Kelly's Sports	1,857.55
M-F Athletic	1,367.25
Sport Supply Group, Inc., Passon's	695.62
Sportsmans	1,435.84
Triple Crown Sports	421.80

Total \$10,958.17

6.10.6 Approval was granted to contract with the Pennsylvania School Board Association for a Superintendent Search at a cost of \$10,500.00.

6.10 Business Management – Addendum *September 28, 2006*

6.10.8 Supplement

6.10.8.1 Approval was granted to award the quote for additional carpet for the high school auditorium to Giant Flooring. The costs are as follows:

Stairway A	\$3,263.00
Stairway B	\$2,395.00
Stairway C	\$1,473.00
Vestibule 108	\$1,131.00
Balcony Wall	\$2,579.00
Orchestra Pit Risers	\$4,382.00

Total \$15,223.00

We originally sent out 4 bid packages. No response. We had three additional inquiries into the quote process with only one response.

6.10.8.2 The following invoice were approved for payment from the Bond Fund indicated:

	1997 Bond Fund	
Communication Systems, Inc.		\$29,000.00
Eldred communication system as per bid		
	Total	\$29,000.00

6.10.8.3 Handout – Employee Benefit Trust of Eastern Pennsylvania Annual Trustees’ Report for 2005-2006

◆ Ms. Kresge asked if all the board members were comfortable with the quote for the carpeting. They indicated they all were.

Roll Call: 7-0 Carried

6.10.7 First Reading: Revision of Policy #620: Capital Reserve Fund (handout)

Ms. Les distributed copies of Policy#620, highlighted the recommended changes and stated that she will be asking for approval at the next board meeting.

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

Ms.Kresge commented on Dr. Pullo’s letter of retirement regretting his departure and stating that he is the only superintendent that she has served under and will truly miss him.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, Vice President John Sabia motioned, seconded by Charles Hoffman and unanimously by the Board to adjourn the meeting at approximately 8:34 PM.

Carried

NEXT SCHEDULED MEETING: October 19, 2006 AT 8:00 PM, District Office

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder