

**PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
July 20, 2006**

Board Approved August 3, 2006 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, July 20, 2006 at 8:01 p.m. President Murphy welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

| | | | |
|----------------------------------|--|--------------------|---------------|
| Board Attendees: | President Thomas Murphy | H. Charles Hoffman | Ryan Hinton |
| | Vice-President John Sabia | Michelle Palmer | Linda Micklos |
| | Treasurer Russ Gould | Susan Kresge | |
| Board Absentees: | Harvey Frable | | |
| Administrative Attendees: | Dr. Pullo, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Mr. Gress, Mr. Hines, Mr. Stefani, Mr. Gunnels, Mr. Heath, Mr. Wunder, Ms. Derr, Ms. Meckes, Dr. Lesisko, Mr. Blubaugh, Ms. Tartar, Ms. Caines, Ms. McMasters, Mr. J. Fisher, | | |
| Solicitor: | Mr. Gerard Geiger | | |

President Thomas Murphy announced Notification of Executive Sessions as follows:

- ▶ July 6, 2006 - Personnel - Replacement of Director of Buildings and Grounds
- ▶ July 20, 2006 - Personnel - New and replacement staff; Legal - Grievances

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

John Sabia motioned; seconded by H. Charles Hoffman to approve the minutes of the meeting held on June 22, 2006:

Roll Call: Voice Vote - Carried

TREASURER'S REPORT: Mr. Russ Gould

Linda Micklos motioned; seconded by Susan Kresge to approve the Accounts Payable 6/1/06 - 6/30/06 (Manual Checks) on page 13; Accounts Payable 6/23/06 - 6/30/06 on pages 14-17; Accounts Payable 7/1/06 - 7/20/06 on pages 18-22; Trial Balance/Financial Statement on pages 23-29 per the attached copies.

Roll Call: 8-0 Carried

The Asset Cost Summary on page 30 and the Revenues/Expenditures on pages 31-34 were included for information only.

OLD BUSINESS:

Solicitor: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career & Technical Institute - Ms. Sue Kresge

Ms. Kresge reported that MCT&I has approved the 2006-07 calendar and will be using the same calendar as 3 out of the four school districts with a start of school prior to Labor Day.

Colonial IU 20 - Mr. Ryan Hinton - No Report.

Legislative Report - Mr. Ryan Hinton- No Report

Student Representative - No report.

Administrative Reports: Dr. Frank A. Pullo

Dr. Pullo stated that Mr. Hinton has indicated that he may not be able to continue as Legislative representative due to his employment. A replacment may be needed.

Policy Revisions

Policy #237 - Use of Communication Devices, Cellular Telephones, Pagers, and Other Devices (Second Reading) - Handout

Dr. Pullo stated that after speaking with Mr. Gress, Mr. Pierrri and Mr. Drake, more revisions will be made to the policy and that it was not ready for approval. Approval will be sought at the next board meeting in August.

Policy #117 - Homebound Instruction (First Reading) - Handout

Dr. Pullo highlighted the changes in the policy and asked the board to review the policy so approval could be sought at the August board meeting.

2006-2007 Budget Update - Dr. Frank A. Pullo

Dr. Pullo thanked our legislators for the additional state funding to school districts with major student growth each year. Dr. Pullo stated that the state budget was passed after PVSD passed the 2006-07 General Fund Budget. The district will be receiving \$300,000 more than expected, however since our budget was passed prior to the state's budget the monies can not be used this school year.

Michelle Palmer motioned; seconded by John Sabia to approve Dr. Pullo's recommendation to reject Grievance BU-07-6/8/06 and Grievance BU-08-6/8/06. A yes vote indicates in favor to reject.

Roll Call: 8-0 Carried

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by H. Charles Hoffman to approve item #6.4.1- #6.4.5 and item #6.4.1- #6.4.3 on the addendum as follows:

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Professional Staff
 - 6.4.1.1.1 High School Summer School
The following were approved for high school summer school:
 - a. English - 1 credit course - 30 hours - Pete Pappalardo
 - b. Earth Science - 1 credit course - 30 hours - Pete Pappalardo
 - c. Mathematics - 1 credit course - Two 30 hour sessions -A. Witinski
 - d. Mathematics - 1 credit course - Two 30 hour sessions - Jill Bruch
 - e. Social Studies - 1 credit course - Two 30 hour sessions - C. Flueras
 - f. Graduation Project - .5 credit course - One 15 hour sessions - Jay Brown
 - 6.4.1.1.2 Middle School Summer School
The following were approved for middle school summer school:
 - a. Mathematics - Rollene Gougher
 - b. Science - Mary Ann Pitts
 - c. Reading/Language Arts - Karen Catina
 - 6.4.1.1.3 Pleasant Valley High School
The following individuals were approved for hire effective the beginning of the 2006-07 school year:

| | | | |
|-----------|---------------------------|---|-------------------------------------|
| | 6.4.1.1.3.1 | Patricia Gosselin BS, Mathematics Columbus State Univ. (replacement Mathematics position for Larry Schott) | BS + 9, Step 5 Salary=\$35,300 |
| | 6.4.1.1.3.2 | Jamie Hyde BS, English ESU (new English position) | BS, Step 2 Salary=\$34,200 |
| | 6.4.1.1.3.3 | Kimberly Morgan BS, Mathematics Kings College (replacement Mathematics position for Nicole Layton) | BS + 11, Step 1 Salary=\$34,000 |
| | 6.4.1.1.3.4 | Adam Whisel BS, Business Ed. IUP (replacement Business/Computer position for R. Catina) | BS, Step 1 Salary=\$34,000 |
| 6.4.1.1.4 | High School/Middle School | | |
| | 6.4.1.1.4.1 | Elizabeth Lyon BS, Mathematics Mansfield Univ. (new Mathematics position) | BS, Step 1 Salary=\$34,000 |
| 6.4.1.1.5 | Middle School | | |
| | 6.4.1.1.5.1 | Amanda Durkan BS, Biology MS, Education Univ. of Scranton (replacement Physical Science position for William Kresge) | MS, Step 1 Salary=\$36,100 |
| | 6.4.1.1.5.2 | Susan Scully BA, Criminal Justice Temple Univ. MS, Counseling Chestnut Hill College Guidance Certificate, Gwynedd Mercy College (new Guidance position) | MS + 30, Step 3 Salary=\$43,000 |
| 6.4.1.1.6 | PVI | | |
| | 6.4.1.1.6.1 | Anthony Chupa BS, Social Studies Moravian College (replacement 7 th grade Social Studies position for Ty Wartman) | BS, Step 1 Salary=\$34,000 |
| | 6.4.1.1.6.2 | Colleen Helsel BA, English PSU MA, Elementary Wydner Univ. (replacement 5 th grade position for Diane Robinson) | MS, + 36, Step 6 Salary=\$45,800 |
| | 6.4.1.1.6.3 | Christina Jeckell BS, Nursing Wilkes Univ. Certification, ESU (long-term substitute School Nurse for Joanne Keglovits) | BS, Step 1 Salary=\$34,000 |
| 6.4.1.1.7 | PVE | | |
| | 6.4.1.1.7.1 | Eveleyn Baxevane BS, Elementary | BS, Step 1 Salary=\$34,000 |

Bloomsburg Univ.
M.Ed., Special Education
IUP
Reading Specialist Certification
ESU

(long-term substitute reading teacher for Lori Meinhart)

6.4.1.1.7.2 Sean Crosby BS, Step 2
BS, Elementary Salary=\$34,200
PSU

(replacement 4th grade position for Jennifer Butts)

6.4.1.1.7.3 Jamie Machik MS, Step 1
BA, Psychology Salary=\$36,100
Univ. of Delaware

M.Ed., Elementary School Counseling
Lehigh University

(replacement Elementary Guidance position for Robert Hinton)

6.4.1.1.8 Polk

6.4.1.1.8.1 Mary Portz was approved for a change of employment status from part-time to full-time reading specialist. (new 0.5 position)

6.4.1.1.8.2 Dawn Rosato BS, Step 1
BS, Elementary/Early Childhood Salary=\$34,000
ESU

(long-term substitute Reading Teacher for Reading Recovery Training, for Carolyn McCormick/Mary Lyn Scalzo)

6.4.1.1.9 Eldred

6.4.1.1.9.1 Kristy Hoffman MS, Step 1
BA, Psychology Salary= 36,100
M.Ed., Counseling (prorated)

Shippensburg Univ.

(part-time, level II, new Elementary Guidance position)

6.4.1.1.10 Transfers

| NAME | FROM | TO |
|----------------|---------------------------------------|--------------------|
| Nicole Layton | HS, Mathematics | PVI, Counselor |
| Ann Parham | PVE, 4 th Grade Teacher | Polk/EL/CH, Gifted |
| Brad Rogers | HS/MS, Mathematics | HS, Mathematics |
| Laura Stachnik | Polk/El/CH, Gifted, CH, Guidance, IST | CH, Guidance/IST |

6.4.1.2 Support Staff

6.4.1.2.1 The following were approved for the position of summer computer technician:

- a. Erik Rechenberger, retroactive to July 10, 2006
- b. Alex Sterenchock, retroactive to July 10, 2006
- c. Todd Zeliznik, retroactive to July 3, 2006

6.4.1.2.2 Raymond Frinzi was approved for the position of part-time security officer, retroactive to July 7, 2006.

6.4.1.2.3 Trish Altemose was approved for the position of secretary to the supervisors of special education at a salary of \$23,902, effective July 24, 2006. (replacement position for Margaret Longridge)

6.4.1.2.4 Substitutes

- a. Lynn Sherry - Custodian
- b. Dolores Symancek - Secretary

6.4.2 Leaves of Absence

- 6.4.2.1 Military Leave
 - 6.4.2.1.1 George Donadi, high school assistant principal, was approved for military leave of absence, for ten (10) days, effective July 10, 2006 through July 21, 2006.
- 6.4.2.2 Leaves Without Pay – (Employees are responsible for the payment of any benefits the district provides during the period of leave):
 - 6.4.2.2.1 Heidi Cullen, transportation aide, was approved for unpaid leave, for four (4) days, effective August 24, 28, 29 and 30, 2006.
 - 6.4.2.2.2 Thomas Lombardi, security officer, was approved for to withdraw his previously approved unpaid leave for May 23, 2006 and was approved for unpaid leave for two (2) days, effective June 29 and 30, 2006.
 - 6.4.2.2.3 William Shiner, middle school custodian, was approved for unpaid leave, for the following days: June 7, 2006 through June 16, 2006.
- 6.4.3 Other
 - 6.4.3.1 Approval was granted to rescind the contract for Joseph Rasmus, middle school reading teacher.
- 6.4.4 Retirement
 - 6.4.4.1 Approval was granted to accept the letter of retirement from the following employees:
 - a. Jason Blubaugh, technology systems coordinator, effective September 8, 2006.
 - b. Lawrence Schott, high school mathematics teacher, effective July 7, 2006.
- 6.4.5 Resignation
 - 6.4.5.1 Approval was granted to accept the letter of resignation from the following employees:
 - a. Christopher Feerrar, middle school art teacher, effective July 11, 2006.
 - b. Jennifer Gable, middle school special education teacher, effective June 29, 2006.
 - c. Megan McDevitt, high school English teacher, effective July 11, 2006.

6.4 Personnel and General Administration – Addendum July 20, 2006

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Transfers

| <u>Name</u> | <u>Position</u> | <u>From</u> | <u>To</u> |
|----------------|-----------------|--------------------------------------|---------------|
| Liza LoMonaco | HRT | (Eldred) From Leave of Absence | Chestnuthill |
| Claudia Mickey | PT HRT | Chestnuthill | Middle School |

6.4.2 Leaves of Absence

6.4.2.1 Family & Medical Leave

6.4.2.1.1 Helen Sabo, high school secretary, was approved for Family & Medical Leave, as per Board policy for twenty-five (25) days effective June 26 through July 31, 2006.

6.4.2.2 Leaves Without Pay – (Employees are responsible for the payment of any benefits the district provides during the period of leave):

6.4.2.2.1 Cindy Johnson, PVE secretary, was approved for leave without pay for two (2) days effective July 21 and July 28, 2006.

6.4.3 Resignation

6.4.3.1 Kimberly Borden, long-term substitute librarian, effective July 14, 2006.

Roll Call: 0-0 Carried

Asst. To The Superintendent For Professional/Support Personnel: Mr. Christopher Fisher

MiChelle Palmer motioned; seconded by Russ Gould to approve item #6.5.1 and #6.5.7.1-6.5.7.6 as follows:

6.5.1 Request for Approval

- 6.5.1.1 Approval was granted to accept the resignation of Mr. Dan Beck as Girls' Head Basketball Coach.
- 6.5.1.2 2006 - 2007 Winter Head Coaching Position
- 6.5.1.2.1 Girls' Basketball - Mr. James Taylor

Facility Usage: Mr. Christopher Fisher/Mr. James Percy

- 6.5.7.1 Organization PV Cubs
 Facility Requested High School Stadium
 Purpose Homecoming Game for the Cubs
 Dates/Times October 7, 2006, Saturday - 7:00am -7:30pm
 Requestor Bridget Shanley
 Attendance 300+
 Tuition None
 Fee by District Class 2, All Appropriate Custodial & Security Fees Apply
- 6.5.7.2 Organization PV Cubs
 Facility Requested Middle School Athletic Fields
 Purpose Home Football Games
 Dates/Times September 16, 23, 2006, Saturday - 7:00am - 8:00pm
 October 21, 28, 2006, Saturday - 7:00am - 8:00pm
 Requestor Bridget Shanley
 Attendance 300+
 Tuition None
 Fee by District Class 2, All Appropriate Custodial & Security Fees Apply
- 6.5.7.3 Organization Drum Corps International
 Facility Requested High School Old Gymnasium
 Purpose Lodging and Rehearsal
 Dates/Times August 4, 5, 2006 Friday and Saturday, 2:00am -10:am
 Requestor Jeff Cox
 Attendance 180
 Tuition None
 Fee by District Class 2, All Appropriate Custodial & Security Fees Apply
- 6.5.7.4 Organization Pocono Services for Families & Children
 Facility Requested High School 2 Classrooms
 Purpose 2 Head Start Classes
 Dates/Times August 28, 2006 - June 22, 2007, Monday - Friday, 8:00am - 4:00pm
 Requestor Mary Kay Posselli
 Attendance 16 Children
 Tuition None
 Fee by District Class 2, All Appropriate Custodial & Security Fees Apply
- 6.5.7.5 **TABLED**
- 6.5.7.6 Organization Pleasant Valley Choral Society
 Facility Requested High School New Auditorium
 Purpose Spring Pops Concert
 Dates/Times April 20, 2006, Friday, 6:00pm - 10:30pm - Rehearsal
 April 27, 2006, Saturday, 4:00pm - 10:30pm -Rehearsal
 April 28, 2006, Saturday, 6:00pm - 10:00pm -Concert
 April 29, 2006, Sunday, 2:00pm - 6:00pm -Concert
 Requestor Janet Serfass

| | |
|-----------------|--|
| Attendance | 300+ |
| Tuition | \$6.00 |
| Fee by District | Class 2, All Appropriate Custodial & Security Fees Apply |

- ▶ MiChelle Palmer asked if item #6.5.7.5 would interfere with the drama performance. Mr. Fisher and Mr. Gress suggested to table the item until they checked.

Michelle Palmer amended her motion; seconded by Russ Gould to approve item #6.5.1 and #6.5.7.1-6.5.7.4 and #6.5.7.6. Item #6.5.7.5 was tabled.

Roll Call: 8-0 Carried

Informational Items included:

- ▶ Metal Detector Report
- ▶ Federal and State Programs Update

Ms. Palmer asked if there was some way that we could ask the PV Cubs to end their practices on Building and Grounds meeting and Board meeting nights by 7:30 pm due to the parking problem that has occurred. Discussion occurred and the board decided that the PV Cubs contact person should be contacted to address the parking issue and ask them to stay out of the Administration parking lot.

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

Transportation Services: Mr. Tony Pierri

No report

Acting Director Of Buildings and Grounds: Mr. Jason Fisher

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Curriculum and Staff Development: Ms. Carole Rissmiller

No report

Mathematics: Mr. John Rushefski, Ms. Carole Rissmiller

No report

Reading Supervisor: Ms. Dora Tartar

Susan Kresge motioned; seconded by Ryan Hinton to approve the request to provide \$500 of Pleasant Valley's Title I parent awareness money to the Task Force for the printing of a yearly calendar. This request has been made to all four of the Monroe County schools. The Memorandum of Understanding is attached.

Roll Call: 8-0 Carried

- ▶ President Murphy asked the technology coordinator how the new lease computer roll out was coming along. Mr. Blubaugh stated that 70% of the new computers are in place, the old computers are palletized for removal. President Murphy asked if everything would be ready for start of school and Mr. Blubaugh indicated that everything should be completed.
- ▶ Dr. Pullo thanked Mr. Blubaugh for his years of service, he is retiring and moving down south.

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko, Mr. Jason Blubaugh

No report

Pleasant Valley Intermediate: Mr. James Storm, Mr. J. Gunnels, Mr. Heath

No report

Pleasant Valley Elementary School: Mr. Dan Wunder, Ms. Lila Metz, Ms. Penny Derr

No report

Polk/Eldred Elementary: Ms. Kris Meckes

No report

Chestnuthill Elementary: Mr. John Rushefski

No report

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Barry Hamlin, Ms. Jill Chamberlain

No report

Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Mr. D. Stefani, Mr. G. Donadi

No report

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

Russ Gould motioned; seconded by H. Charles Hoffman is approve items #6.10.1-#6.10.5 and #6.10.6.1-6.10.6.4 on the addendum with the following additions/revisions: item #6.10.5, replace floor removal with Giant Flooring and Wallcovering, bid price \$26,709.95; item #6.10.5 Band Uniforms, add Freehauf Uniforms, 2% discount with a 50% cash deposit, total bid \$53,484.48; item #6.10.6.2 fill in Quad 3. Report is as follows:

| | | | |
|--------|---|----------------------|-----------------------|
| 6.10 | <u>Business Management</u> | <u>July 20, 2006</u> | |
| 6.10.1 | Approval was granted for the cafeteria accounts payable for the month of June 2006. Total amount: \$167,713.56. Approval was granted for the bills payable for the month of June 2006. Total amount: \$6,590.01. | | |
| 6.10.2 | Student Activity Accounts - for informational purposes. Beginning Balance, June 1, 2006 | | \$229,960.13 |
| | Receipts | | 38,286.92 |
| | Expenditures | | 16,647.63 |
| | Ending Balance, June 30, 2006 | | \$251,599.42 |
| 6.10.3 | District Investment Report for the month of June 2006 - handout | | |
| 6.10.4 | The following invoices/requisitions were approved for payment from the bond funds indicated: | | |
| | 2003AA Bond Fund | | |
| | Centre Business Products, Inc. | | \$208.32 |
| | Polk Project: technology equipment | | |
| | Total | | \$208.32 |
| 6.10.5 | The following bid awards were approved with payment from the 2006-2007 general operating budget unless otherwise noted. The full bid tabulations are available in the business office for perusal. | | |
| | Music Instruments - REVISED AWARD OF BID - bid extensions were incorrect | | |
| | Pleasant Valley Elementary School | | |
| | Brook Mays Music Group | | \$1,952.00 |
| | 2 French Horns, 2 Baritone Horns | | |
| | Washington Music Center | | 419.00 |
| | 1 concert bass drum | | |
| | NEMC | | \$1,646.00 |
| | 2 Baritone Horns | | |
| | Washington Music Center | | 2,367.00 |
| | 2 French Horns, 1 concert bass drum | | |
| | Total PVE | | \$2,371.00 |
| | | | \$4,013.00 |
| | Communication System Bid (tabulation attached) | | |
| | Communication Systems, Inc. | | |
| | Polk Elementary | | \$2,635.00 |
| | Pleasant Valley Middle | | 3,400.00 |
| | Eldred Elementary | | 29,000.00 |
| | Total Bid | | \$35,035.00 |

(note: Six bid specifications mailed; only one bid received.)

| | | |
|--|-----------|-------------|
| Floor Tile Removal and Installation (tabulation attached) | | |
| Giant Flooring and Wallcovering | | |
| Award entire bid for Polk, Eldred, Chestnuthill and high School District | | \$26,709.95 |
| | Total Bid | \$26,709.95 |
| Roofing Repairs | | |
| No bids received. Recommend re-bidding the project. | | |
| Band Uniforms | | |
| Freehauf Uniforms | | \$53,484.48 |
| Tabulation attached. | | |
| | Total Bid | \$53,484.48 |

6.10.6 Business Management - Addendum July 20, 2006

- 6.10.6.1 Approval was granted to advertise for carpeting for the following location: Pleasant Valley High School Auditorium (new)
Payment would be charged to the High School auditorium project.
- 6.10.6.2 Approval was granted to have a topographic study done at the operations facility. Study to be conducted by Quad 3.
- 6.10.6.3 Approval was granted to consolidate the land parcels of the operations facility and Polk Elementary School.
- 6.10.6.4 Attachment: Investment Report for June 2006

- ▶ Mr. Murphy expressed concerns over the price of the communication system bid for Eldred School stating he feels the price is very high. After discussion between the board it was decided that the system is necessary and is promised to be completed by August of 2006, the vote began.

Roll Call: 8-0 Carried

- ▶ Dr. Pullo stated that Mr. Gress and Mr. DeVivo will draft a letter to the band parents indicating that the uniforms are being purchased but will not be available for the fall.
- ▶ Dr. Pullo stated that a three day administrative workshop has come to end and much was learned about software that the district will utilize, Performance Tracker and NeTTracker. He stated that both programs can do amazing things and urged the board to view a demonstration.
- ▶ August board meetings are the first and third Thursdays, August 3rd & 17th because of the West End Fair. Buildings and Grounds workshop is scheduled for August 14th.

Solicitor: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Thomas Murphy motioned, seconded by Ryan Hinton and unanimously by the Board to adjourn the meeting at approximately 8:30 PM.

Carried

NEXT SCHEDULED MEETING: Thursday, August 3, 2006 AT 8:00 PM, District Office

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder