

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**May 8, 2008**

Board Approved May 22, 2008

Excellence in Education: A Community Commitment

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The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer, on Thursday, May 8, 2008 at 8:06 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	President MiChelle Palmer	Ryan Hinton
	Vice-President Tom Murphy	Linda Micklos
	H. Charles Hoffman	John Sabia
<b>Board Absentees:</b>	Russ Gould, Harvey Frable, Susan Kresge	
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Caines	
<b>Solicitor:</b>	Mr. Gerard Geiger	

President MiChelle Palmer announced Notification of Executive Sessions as follows

- ▶ **April 24, 2008 (After regular meeting)** - Legal Issues
- ▶ **May 8, 2008** - Personnel - **Hiring of new and replacement staff and other issues; Negotiations; and Legal Issues**

**MEETING PROCEDURES:**

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

None

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

Ryan Hinton motioned; seconded by H. Charles Hoffman, to approve the minutes of the meeting held on Thursday, April 24, 2008 as per the attached copy.

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**Roll Call: Voice Vote - 6-0 Carried**

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**TREASURER'S REPORT: Ms. Linda Micklos**

John Sabia motioned; seconded by Tom Murphy, to approve the Accounts Payable 4/1/08 - 4/30/08 (Manual Checks) on page 14; Accounts Payable 5/1/08 - 5/8/08 on pages 15-18; and the Trial Balance/Financial Statement on pages 19-24 as per the attached copies.

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**Roll Call: 6-0 Carried**

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The Asset Cost Summary on page 25 and the Revenues/Expenditures on pages 26-29 were included for information only.

**OLD BUSINESS:**

**Solicitor: Mr. Gerard Geiger, Mr. Daniel Corveleyn**

John Sabia motioned; seconded by Tom Murphy to approve the settlement agreement on a special education case regarding student ID#102749.

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**Roll Call: 6-0 Carried**

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**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos**

Ms. Micklos reported:

- ▶ There was a routine meeting on Monday, May 5, 2008
- ▶ At the May 5<sup>th</sup> meeting, a PowerPoint was presented on Technical Centers that Work. Mr. Dick Steinmyer from PDE gave the presentation using MCTI as a model. He examined the practices that they currently have, the next steps to take, challenges ahead and recommended actions to bring everything to full circle.
- ▶ There was a Partners in Education banquet held on Thursday, May 1<sup>st</sup>.

- ▶ Three MCTI students in the Hotel, Resort and Management program represented Pennsylvania at the American Hotel and Lodging Association national conference in Orlando, Florida. The students placed 4<sup>th</sup> nationally.
- ▶ Support staff negotiations are ongoing.
- ▶ The senior awards program will be held on May 22<sup>nd</sup> at 6:00 pm at ESU's Abeloff Center.

**Colonial Intermediate Unit 20: Mr. Ryan Hinton**

No report

**PSBA Liaison Report: Ms. Susan Kresge**

No report

**Student Representative**

No report:

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

**Building Enrollment**

Dr. Arnold summarized by stating that our enrollment dropped 12 students.

**Policy Revisions**

First Reading \* **Policy #801 - Public Records**

Dr. Arnold stated the reason for the revision to this policy is because there is a change in the Right to Know Law, which takes effect January 1, 2009.

*\*This policy will be recommended for approval at the June 12, 2008 Board Meeting*

**Other**

MiChelle Palmer motioned to nominate Ms. Linda Micklos for the position of Board Treasurer, effective July 1, 2008 through June 20, 2009. The motion was seconded by Tom Murphy. Mr. Murphy closed the nomination, seconded by John Sabia. The following action occurred:

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**Roll Call: 5-0-1 Carried Abstaining from vote: L. Micklos  
Abstention Memorandum is attached**

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Tom Murphy motioned; seconded by John Sabia to approve a \$650 stipend for the newly elected Board Treasurer effective July 1, 2008 through June 30, 2009.

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**Roll Call: 5-0-1 Carried Abstaining from vote: L. Micklos  
Abstention Memorandum is attached**

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**Personnel and General Administration: Mr. Anthony Fadule**

John Sabia motioned; seconded by Linda Micklos, to approve item #6.4.1- #6.4.4 and item #6.4.1- #6.4.2 on the addendum as follows:

- |           |  |                           |
|-----------|--|---------------------------|
| 6.4       | <b><u>Personnel and General Administration</u></b>   | <b><u>May 8, 2008</u></b> |
| 6.4.1     | Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)   |                           |
| 6.4.1.1   | Support Staff  |                           |
| 6.4.1.1.1 | Substitutes  |                           |
|           | a. Andrea Capria -Paraprofessional Associate   |                           |
|           | b. Robert Clark -Transportation Aide/Bus Driver  |                           |
|           | c. Stephanie Kline -Custodian/Monitor/Cafeteria Worker (Retroactive to 4-25-08)  |                           |
|           | d. Karen Lee-Monitor   |                           |
|           | e. Janice Mowrey -Monitor/Cafeteria Worker   |                           |
|           | f. Gary Snyder- Custodian  |                           |
| 6.4.1.2   | Professional Staff   |                           |
| 6.4.1.2.1 | Douglas Palmieri was approved for the position of Cyber Academy Coordinator, effective for the 2008-2009 school year at his PVEA contractual salary plus a stipend of \$5,000. |                           |
| 6.4.1.2.2 | Substitutes  |                           |
|           | a. Caroline Paoella Hochfeld -Elementary/Special Ed.   |                           |
| 6.4.2     | Leaves of Absence  |                           |
| 6.4.2.1   | Family and Medical Leave   |                           |
| 6.4.2.1.1 | Deborah Hinton, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for ten and one-half (10.5) days, effective April 18, 2008 through May 2, 2008.     |                           |

- 6.4.2.1.2 Rose Marie Smale, PVI custodian, was approved for an extension of her Family & Medical Leave, for four (4) days, effective April 29, 2008 through May 2, 2008.
- 6.4.2.1.3 Theresa Wakefield, bus driver, was approved for Family & Medical Leave, as per Board policy, for fifty-one and one-half (51.5) days, effective April 7, 2008 through June 18, 2008.
- 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
  - 6.4.2.2.1 Irene Bell, high school monitor, was approved for unpaid leave for one (1) day, effective April 18, 2008.
  - 6.4.2.2.2 Kimberly Chiselko, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective May 8, 2008.
  - 6.4.2.2.3 Debra Howell, middle school paraprofessional associate, was approved for unpaid leave for one day, effective April 24, 2008.
  - 6.4.2.2.4 Patricia Kerwin, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective April 25, 2008.
  - 6.4.2.2.5 Sharon Rogerson, high school paraprofessional associate, was approved for unpaid leave for one (1) day, effective April 21, 2008.
  - 6.4.2.2.6 Mary Schauer, PVI cafeteria helper, was approved for unpaid leave for one-half (.5) day, effective April 24, 2008.
  - 6.4.2.2.7 Alison Sizemore, high school monitor, was approved for unpaid leave for one (1) day, effective April 16, 2008.
  - 6.4.2.2.8 Ellen Stecko, bus driver, was approved for unpaid leave for one-half (.5) day, effective April 15, 2008.
  - 6.4.2.2.9 Sharan Wernet, middle school cafeteria worker, was approved for unpaid leave for one (1) day, effective April 22, 2008.
- 6.4.3 Resignation  
Approval was granted to accept the letter of resignation from the following employee:
  - 6.4.3.1 Timothy Williams, special education teacher, effective April 23, 2008.
- 6.4.4 Retirement  
Approval was granted to accept the letter of retirement from the following employee:
  - 6.4.4.1 Ruth Frable, bus driver, effective July 1, 2008.

6.4 **Personnel and General Administration – Addendum** **May 8, 2008**

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
  - 6.4.1.1 Support Staff
    - 6.4.1.1.1 Substitutes
      - a. Kathy McHugh - Custodian
  - 6.4.1.2 Professional Staff
    - 6.4.1.2.1 High School Spring School  
The following were approved for high school spring school:
      - a. Graduation Project, .5 credit course (15 hours, one-half stipend), Peter Pappalardo
      - b. Algebra I/Algebra II, 1 credit course (30 hours, full stipend), Andy Witinski
      - c. Geometry, 1 credit course (30 hours, full stipend), Jillian Bruch
      - d. Social Studies, 1 credit course (30 hours, full stipend), Jason Robbins
    - 6.4.1.2.2 Substitutes
      - a. Michele Hood - All Areas
    - 6.4.1.2.3 ESEA Title I Summer School  
The following teachers/para-professional associates were approved for ESEA Title I Summer School at PVE, grades K-4:

Teachers	PPA's
a. Jeffrey Clauson	m. Sally Helfrich
b. Jamile Ferrara	n. Shelley Kuehn
c. Brenda Gattuso	o. Amelia Meixsell
d. Rebecca Handelong	p. Diana Prinzo
e. Nancy Harkins	q. Mary Smith
f. Melissa Kern	r. Lynn Walling
g. Jennifer Krebs	
h. Marissa McGinley	
i. Amy Miller	

j. Dawn Phillips	
k. Susan Runco	
l. Todd Urland	

6.4.1.2.4 The following teachers/para-professional associate were approved for ESEA Title I Summer School at PVI, grades 5 and 6:

Teachers	PPA's
a. Susan Geiger	c. Karen Voulo
b. Monica Ohland	

6.4.2 Leaves of Absence

- 6.4.2.1 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
- 6.4.2.1.1 Sandra Broyles, bus driver, was approved for unpaid leave for one-half (.5) day, effective May 8, 2008.
  - 6.4.2.1.2 MaryJean Fedin, PVE monitor, was approved for unpaid leave for the following three (3) days; April 25, 28 and 30, 2008.
  - 6.4.2.1.3 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for two (2) days, effective April 28 and 29, 2008.
  - 6.4.2.1.4 Lisa Hernandez, PVE monitor, was approved for unpaid leave for two (2) days, effective April 25 and 28, 2008.
  - 6.4.2.1.5 Angenette Marbury, Polk PPA, was approved for unpaid leave for one (1) day, effective April 17, 2008.

- Tom Murphy asked when the board would be getting information regarding the overall cost of the Cyber School.

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**Roll Call: 5-0-1 Carried Abstaining from item #6.4.2.1.1 - R. Hinton  
Abstention Memorandum is attached**

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**Asst. To The Superintendent For Professional/Support Personnel: Mr. Christopher Fisher**

Linda Micklos motioned; seconded by Tom Murphy , to approve item #6.5.1 and item #6.5.7 as follows:

**6.5 Professional & Support Services May 8, 2008**

6.5.1 For Approval

6.5.1.1 Approval was granted to hire the following 2007-2008 Supplemental/Cyber Curriculum Developer Positions at a stipend of \$750 per course.

- 6.5.1.1.1 Grade 8
  - 6.5.1.1.1.1 Pre-Algebra - Mr. Dana West
  - 6.5.1.1.1.2 Physical Science - Mr. Rick Rimple
  - 6.5.1.1.1.3 Social Studies 8 - Mr. Paul McCrone
  - 6.5.1.1.1.4 Reading 8 - Ms. Karen Catina
- 6.5.1.1.2 Grade 9
  - 6.5.1.1.2.1 Algebra I - Mr. Dana West
  - 6.5.1.1.2.2 American History II- Mr. Jeremy Goff
  - 6.5.1.1.2.3 Earth Science - Mr. Mark Allison
  - 6.5.1.1.2.4 English 9 - Ms. Vanessa Skrba
- 6.5.1.1.3 Grade 10
  - 6.5.1.1.3.1 Geometry - Ms. Jillian Bruch
  - 6.5.1.1.3.2 Biology I - Ms. Shannon Mackes
  - 6.5.1.1.3.3 World History - Mr. Drew Dangler
  - 6.5.1.1.3.4 English 10 - Ms. Karen Fuls
- 6.5.1.1.4 Grade 11
  - 6.5.1.1.4.1 English II - Ms. Bernadette Fierro
  - 6.5.1.1.4.2 Chemistry - Mr. Jason Smith
- 6.5.1.1.5 Grade 12
  - 6.5.1.1.5.1 Am. Gov/Economics- Ms. Christine Castone
  - 6.5.1.1.5.2 Am. Gov/Economics- Mr. Jason Azarovich
  - 6.5.1.1.5.3 English 12 - Ms. Philomena Reduzzi
  - 6.5.1.1.5.4 Physics I - Mr. Ross Partington
- 6.5.1.1.6 Additional Courses
  - 6.5.1.1.6.1 Health/Wellness - Ms. Brenda Brodt
  - 6.5.1.1.6.2 Art History - Ms. Barbara Cortese
  - 6.5.1.1.6.3 Introduction to Music- Ms. Lois Mann
  - 6.5.1.1.6.4 Spanish I - Ms. Liliana Lear
  - 6.5.1.1.6.5 Spanish II - Ms. Justine Vukson
  - 6.5.1.1.6.6 Word Processing - Ms. Melissa Ruschak

6.5.1.1.6.7 Computer Literacy - Ms. Terry McDermott  
 6.5.1.2 Field Trip Request – Pleasant Valley High School  
 6.5.1.2.1 Grade / Organization – English II Honors, grade 11  
 CFF Capitol Day  
 Teacher(s) Involved – Ms. Patty McLain  
 Destination of Trip – State Capitol, Harrisburg  
 Date of the Trip – May 12, 2008  
 District Buses Needed – one van  
 Cost per Student - none

6.5.7 Facilities – Mr. Christopher Fisher, Mr. James Percey

6.5.7.1 Facility Use Requests: 2

6.5.7.1.1	Organization	Pocono Woman’s Softball League
	Facility Requested	Middle School JV Field
	Purpose	Softball Practice/Games
	Dates/Times	May 13, 2008 – August 15, 2008, Tuesdays and Thursdays, 5:30 pm – 8:30 pm
	Requestor	Lisa Price
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.7.1.2	Organization	NHSCA
	Facility Requested	High School Old and New Gymnasiums
	Purpose	High School Coaches’ Wrestling Tournament
	Dates/Times	January 9, 2009 – January 10, 2009, Friday and Saturday, 5:30 pm – 7:00 pm
	Requestor	Jaime Ferraro
	Attendance	400
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply

Ms. Micklos asked for an explanation between the current curriculum and the cyber school curriculum. A discussion took place regarding the cyber academy courses and the purpose of the curriculum developers.

**Roll Call: 6-0 Carried**

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

**Food Services: Ms. Bonnie Grammes**

No report

**Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy**

No report

**Custodial and Warehouse: Mr. Howard Scott**

No report

**Buildings and Grounds: Mr. Mark Meinhart**

No report

**Technology Systems Coordinator: Mr. Rocco Seiler**

No report

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary-Rissmiller**

Ms. Geary-Rissmiller referred to the New Textbook document that was included in the board packet. She stated that she would be seeking approval at the June 12<sup>th</sup> meeting.

Tom Murphy motioned; seconded by Linda Micklos, to approve the Grade 7 Summer School Program as follows:

**Responsibility and Subjects**

Grade 7 Intermediate School responsibility, located at the Intermediate School:  
 Mathematics, Science, Social Studies, Reading, English.

**Hours of Operation (30)**

8:00 a.m. – 10:00 a.m. (Session I)  
10:00 a.m. – 10:15 a.m. Break  
10:15 a.m. – 12:15 p.m. (Session II)  
15 days – June 30<sup>th</sup> through July 21, 2008

**Tuition Costs (No Refunds)**

\$150.00 per course for district residents  
\$250.00 per course for non-residents

**Miscellaneous**

- ▶ Registration completed by the guidance office through Thursday, June 26, 2008.
- ▶ Payment due by June 26, 2008 for each course. Only certified checks, money orders, or cash accepted.
- ▶ Transportation arranged by the parent.
- ▶ Students may be absent only one (1) time with a required doctor’s note.
- ▶ Students dismissed from the program for discipline/attendance reasons will not receive a refund. Only one discipline warning will be given.

**Roll Call: 6-0 Carried**

**ELEMENTARY DIVISIONS:**

No report

**SECONDARY DIVISIONS:**

No report

**Business Manager: Ms. Donna Les, Ms. Monica Kotzmann**

No report

**Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger**

No report

**Pleasant Valley School Directors:**

- ▶ Tom Murphy asked when details would be discussed regarding the technology lease.
- ▶ Tom Murphy requested a summary of how often the elementary level students use the computer labs and what programs the students are using on the computers.
- ▶ Charles Hoffman thanked Dr. Arnold and Mr. Fisher for their presence at the Chestnuthill Alumni Banquet.

**Pleasant Valley Citizens:**

No report

**Adjournment:**

There being no further business to come before the Board, President MiChelle Palmer motioned, seconded by Charles Hoffman to adjourn the meeting at approximately 8:29 PM.

Carried

**Next Regular Scheduled Meeting – May 22, 2008 at 8:00 pm, District Offices**

Respectfully submitted,

Donna Les  
Board Secretary

Linda Zeliznik  
Board Recorder