

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
April 10, 2008

Board Approved April 24, 2008

Excellence in Education: A Community Commitment

Vice President Tom Murphy read a statement acknowledging the passing of our grant writer and assistant athletic director, Joe Bilicic, who lost his battle against cancer this past week. The statement was followed by a moment of silence. A Celebration of Life in Joe's honor will be held on Saturday, April 12th at 11:00 am in the PVHS auditorium. Contributions can be sent to The Cancer Research Foundation, PO Box 50226, Henderson, NV 89016-0226.

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer, on Thursday, April 10, 2008 at 8:04 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President MiChelle Palmer	Harvey Frable	Ryan Hinton
	Vice-President Tom Murphy	H. Charles Hoffman	John Sabia
	Treasurer Russ Gould	Susan Kresge	
Board Absentees:	Linda Micklos		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Ms. Kotzmann,		
Solicitor:	Mr. Rushefski, Mr. Storm, Mr. Newman, Mr. Pietroski		
	Mr. Daniel Corveleyn		

President MiChelle Palmer announced Notification of Executive Sessions as follows:

- ✎ **April 10, 2008** - Personnel - Hiring of new and replacement staff and other issues; Negotiations; and Legal Issues
- ✎ **April 10, 2008** - The board will be returning to executive session immediately after the meeting

MEETING PROCEDURES:

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder, Ms. Donna Les, Secretary

H. Charles Hoffman motioned; seconded by Ryan Hinton to approve the minutes of the meeting held on Thursday, March 27, 2008 as per the attached copy.

Roll Call: Voice Vote - 8-0 Carried

TREASURER'S REPORT: Mr. Russ Gould

Harvey Frable motioned; seconded by John Sabia to approve the Budget Transfers on page 10; Accounts Payable 3/1/08 - 3/31/08 (Manual Checks) on page 11; Accounts Payable 4/1/08 - 4/10/08 on pages 12-16 and the Trial Balance/Financial Statement on pages 17-22 as per the attached copies.

Roll Call: 8-0 Carried

The Asset Cost Summary on page 23 and the Revenues/Expenditures on 24-27 were included for information only.

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Susan Kresge

Ms. Kresge stated that the competition being held and PV students are excelling.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that the next meeting is scheduled for April 23, 2008 at 7:30 pm.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge distributed a PSBA memo announcing the Spring Legislative Meeting scheduled for April 30th at Pocono Elementary Center.

Student Representative

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Building Enrollment Reports (pages 28-34)

Dr. Arnold referred to the enrollment report that was presented to the Board stating that it was drafted in a new format. He pointed out that the report will now display previous month, current month and last year current month enrollment totals. He added that, in addition, the individual buildings will report their enrollment and those documents will be included immediately following the report.

Dr. Arnold stated that a meeting occurred this week regarding the on-line course work for the PV Cyber Academy. With enthusiasm, Ms. Geary-Rissmiller reported that she, Mr. Fisher and Mr. Hines, met with VLN (Virtual Learning Network Partners) who were impressed with the work that is being accomplished at the district level.

Policy Revisions

Susan Kresge motioned; seconded by Russ Gould to approve the following policy revision:

Policy #118.1 - On-Line Courses

Roll Call: 8-0 Carried

Second Reading *

Policy #705.1 - Standard Operating Procedures for the Authorized Use of Weapons

Policy 904 - Public Attendance at School Events (Options A & B)

✓ Dr. Arnold explained that option A would require staff to pay to attend certain school sponsored events and option B would not require staff to pay to attend school sponsored events.

**These policies will be recommended for approval at the April 24, 2008 Board Meeting*

Dr. Arnold announced that ESU has informed us that Kathy Dekmar, teacher at PV Intermediate, was awarded the in-service award by the Northeastern Writing Project.

Dr. Arnold stated that Effort United Methodist Church sent a letter of thanks for the \$797 donation which was made to their food pantry on behalf of the school district by the FBLA. The money was raised through a Denim Day activity.

Other:

Personnel and General Administration: Mr. Anthony Fadule

Tom Murphy motioned; seconded by H. Charles Hoffman to approve item #6.4.1- #6.4.4 on the regular report and items #6.4.1 - #6.4.4 on the addendum as follows:

6.4	<u>Personnel and General Administration</u>		<u>April 10, 2008</u>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)		
	6.4.1.1	Support Staff	
		6.4.1.1.1	Joanne Cirranello was approved for the position of full-time transportation aide, retroactive to March 10, 2008.
		6.4.1.1.2	Gary Snyder was approved for a change of employment status from casual to part-time security officer, retroactive to April 6, 2008.
		6.4.1.1.3	Substitutes
		a.	William Weiss - Custodian
	6.4.1.2	Professional Staff	
		6.4.1.2.1	Substitutes
		a.	Jeremy Battista -Biology/Environmental Science, retroactive to April 2, 2008
6.4.2	Leaves of Absence		
	6.4.2.1	Family and Medical Leave	
		6.4.2.1.1	Tara Bunchalk-Orefice, middle school teacher, was approved for an extension of Family & Medical Leave for twelve (12) days, effective May 1, 2008 through May 16, 2008.
		6.4.2.1.2	Beverly Cascioli, high school custodian, was approved for Family & Medical Leave, as per Board policy, for approximately eleven (11) days, effective April 18, 2008 through May 2, 2008.
		6.4.2.1.3	Angela George, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective August 28,

- 2008 and child-rearing leave through the conclusion of the first semester of the 2008-2009 school year.
- 6.4.2.1.4 William Shiner, middle school custodian, was approved for Family & Medical Leave, as per Board policy, for four (4) days, effective March 11 through March 14, 2008.
- 6.4.2.1.5 Rose Marie Smale, PVI custodian, was approved for Family & Medical Leave, as per Board policy, for thirty-two (32) days, effective March 13, 2008 through April 28, 2008.
- 6.4.2.1.6 Teresa Stevens, bus driver, was approved for Family & Medical Leave, as per Board policy, effective January 4, 2008 through March 11, 2008.
- 6.4.2.1.7 Julie Tonkay, high school teacher, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective August 28, 2008 and child-rearing leave through the conclusion of the 2008-2009 school year.
- 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Irene Bell, high school monitor, was approved for unpaid leave for one (1) day, effective March 26, 2008.
 - 6.4.2.2.2 Patricia Cambria, PVI cafeteria worker, was approved for unpaid leave for one day, effective March 31, 2008.
 - 6.4.2.2.3 Lisa Chambers, transportation aide, was approved for unpaid leave for five (5) days, effective May 5 through May 9, 2008.
 - 6.4.2.2.4 Regina Denaro, Polk cafeteria worker, was approved for unpaid leave for one (1) day, effective April 17, 2008.
 - 6.4.2.2.5 Vicky Garrido, PVE monitor, was approved for unpaid leave for two (2) days, effective March 26 and 27, 2008.
 - 6.4.2.2.6 Debra Howell, middle school PPA, was approved for unpaid leave for one (1) day, effective March 17, 2008.
 - 6.4.2.2.7 Elisabeth Johnson, PVI monitor, was approved for unpaid leave for one (1) day, effective March 28, 2008.
- 6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

 - 6.4.3.1 Mary Jane Feeley, PVI monitor, effective April 4, 2008. Ms. Feeley wishes to remain on the substitute list for monitor.
- 6.4.4 Retirement

Approval was granted to accept the letter of retirement from the following employee:

 - 6.4.4.1 Robert Stewart, PVI teacher, effective the conclusion of the 2007-2008 school year.

6.4 Personnel and General Administration - Addendum April 10, 2008

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Zaida Polanco was approved for the position of part-time paraprofessional associate, effective April 28, 2008 at an annual salary of \$19,250, prorated. Her 2007-2008 school year assignment is PVI. (Replacement assignment for Susan Marcin)
 - 6.4.1.1.2 Substitutes
 - a. Sherwood Butz - Custodian
 - b. Jonae Fredericks - Monitor/Cafeteria Worker
 - 6.4.1.1.3 Transfers

NAME	FROM	TO
Susan Marcin, part-time PPA	PVI	PVE (New position, effective April 28, 2008)
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Elizabeth Gesualdi, middle school teacher, was approved for Family & Medical Leave, as per Board policy, for fifty-four (54) days, effective April 3 through the conclusion of the 2007-2008 school year.
 - 6.4.2.1.2 Rachel Goodwin-Brown, middle school secretary, was approved for Family & Medical Leave, as per Board policy, for one-half (.5) day, effective April 1, 2008.

- 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Theresa Brookes, PVI monitor, was approved for unpaid leave for one (1) day, effective April 16, 2008.
 - 6.4.2.2.2 Patricia Kerwin, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective April 9, 2008.
 - 6.4.2.2.3 Debra Howell, middle school PPA, was approved for unpaid leave for two (2) days, effective April 2 and 3, 2008.
 - 6.4.2.2.4 Karen Jetty, PVE PPA, was approved for unpaid leave for the following six (6) days, effective March 25, 26, 27, 28 and April 8 and 9, 2008.
 - 6.4.2.2.5 Nicholas Romano, bus driver, was approved for unpaid leave for the following two (2) days, effective April 3 and 15, 2008. In addition, he wishes to rescind his previously approved unpaid leave for March 27, 2008.
 - 6.4.2.2.6 Karen Verhage, PVI monitor, was approved for unpaid leave for one (1) day, effective April 18, 2008.
- 6.4.3 Resignation
Approval was granted to accept the letter of resignation from the following employee:
 - a. Nicole Maxey, PVE PPA, effective March 19, 2008.
- 6.4.4 Retirement
Approval was granted to accept the letter of retirement from the following employee:
 - b. Richard Picerni, bus driver, effective the conclusion of the 2007-2008 school year.

Roll Call: 8-0 Carried

Asst. To The Superintendent For Professional/Support Personnel: Ms. Geary-Rissmiller

Susan Kresge motioned; seconded by Tom Murphy to approve item #6.5.1 and 6.5.7 with one revision noted. Item 6.5.7.1.2 was previously approved and removed from the report.

✎ Discussion began regarding item #6.5.7.1.1 on the facility usage report. Ms. Kresge noted to everyone that a prior event had already been approved for the same dates, times and fields. The board decided to amend the motion as follows:

Susan Kresge amended her motion; seconded by Tom Murphy to approve item # 6.5.1; item #6.5.7.1.3 as noted; item #6.5.7.1.1 Facility Requested was revised to read: **subject to the availability of fields - determination to be made by the Athletic Director.**

6.5 Professional & Support Services April 10, 2008

- 6.5.1 For Approval
 - 6.5.1.1 2007-2008 Supplemental/Co-curricular Asst. Advisor Position
 - 6.5.1.1.1 H.S. Musical Asst. Director - Mr. Bruce H. Smith
 - 6.5.1.2 Field Trip Request – Pleasant Valley High School
 - 6.5.1.2.1 Grade / Organization – Indoor Color Guard, grades 9-12
Teacher(s) Involved – Mr. James DeVivo
Destination of Trip – Wildwood, NJ (Championships)
Date of the Trip – May 1-4, 2008
District Buses Needed – none
Cost per Student - \$ 200.00

6.5.7 Facilities – Mr. Christopher Fisher, Mr. James Percey

6.5.7.1 Facility Use Requests: 3

- 6.5.7.1.1 Organization Pocono Soccer
- Facility Requested subject to the availability of fields – determination to be made by the Athletic Director**
- Purpose Soccer Games
- Dates/Times May 24 – 25, 2008, July 5 – 6, 2008, July 12 – 13, 2008, Saturday and Sunday, 8:00 am – 8:00 pm
- Requestor Matt Mugavero
- Attendance 200
- Tuition None
- Fee by District Class 3, All Appropriate Custodial and Security Apply
- 6.5.7.1.3 Organization USTA Women’s

Facility Requested	Middle School Tennis Court
Purpose	Tennis Matches
Dates/Times	April 26, 2008 - June 28, 2008, Saturdays 10:00 am - 12:00 pm
Requestor	Laura Ammermann
Attendance	50
Tuition	None
Fee by District	Class 3A, All Appropriate Custodial and Security Apply

Roll Call: 8-0 Carried

Discussion began regarding the cost of the disposal of the Middle School modular classrooms, whether it was \$6000 each or \$6,000 for all.

John Sabia motioned; seconded by Tom Murphy to approve item #6.5.1 on the addendum as follows:

- 6.5 Professional & Support Services - Addendum April 10, 2008**
 6.5.1 For Approval
 6.5.1.1 Approval is sought for the disposal of the modular classrooms at the Middle School complex at a cost not to exceed \$6,000 each.

Roll Call: 4-4 NOT Carried Voting no: M. Palmer, H. Frable, C. Hoffman, S. Kresge

Informational Items included the District Events List

✍ Ms. Kresge commented that she would have preferred to table item #6.5.1.

Food Services: Ms. Bonnie Grammes

No report

Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

No report

ELEMENTARY DIVISIONS:

Chestnuthill Elementary: Mr. John Rushefski

Susan Kresge motioned; seconded by Tom Murphy to approve the following request:

The 2008 Fun Festival is being planned to be held off-site at the West End Bowling Alley in Brodheadsville. Half of the school will attend in the morning. The other half will attend in the afternoon. The tentative date is set for Friday, June 13th.

Roll Call: 8-0 Carried

SECONDARY DIVISIONS:

No report

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by Tom Murphy to approve items #6.10.1-#6.10.2 and items #6.10.4.1-6.10.4.2 on the addendum as follows:

- 6.10 Business Management April 10, 2008**
 6.10.1 The following invoices were approved for payment from the Pleasant Valley High School Courtyard Garden Fund:
- | | | |
|------------|----------------------|----------|
| Check #102 | David Tonkay Hauling | |
| | Stone | \$175.00 |
| Check #103 | Sugar Hollow Farms | |
| | Mulch and Sand | \$604.84 |

- 6.10.2 Approval was granted that a contract between Pleasant Valley School District and Bethesda Day Treatment Center, Inc. be approved for the 2008-2009 school year. This facility will provide Alternative Education Services. The daily fee will be based upon the tuition rate of the host school district.
- 6.10.3 Attachment – Charter and Cyber Charter Billing Report

6.10 Business Management Addendum April 10, 2008

6.10.4 Supplement

6.10.4.1 The following invoices were approved for payment from the Pleasant Valley High School Courtyard Garden Fund:

Check #104	Robert Young	\$ 56.93
	Shrubs	
Check #105	Kim Economy	\$670.81
	Film. Bamboo, flowers, shrubs	

6.10.4.2 The following bid awards were approved from the 2008-2009 school year. The bid tabulation is attached.

#2 Fuel Oil

Petroleum Traders	
	\$3.4932/gallon consumer tank
	\$3.3082/gallon tank transport
	Estimated total contract: \$647,545.36

Gasoline

Petroleum Traders	
	\$2.9103/gallon
	Estimated total contract: \$119,322.30

Low Sulfur Diesel Fuel

Petroleum Traders	
	\$3.3701/gallon
	Estimated total contract \$725,299.44

Roll Call: 8-0 Carried

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

- ✓ John Sabia stated that he visited the PVHS Courtyard on Sunday and that the staff, students and community are doing a great job.
- ✓ Mr. Fadule noted to everyone that the Buildings and Grounds workshop would be on Monday, May 19th.
- ✓ Tom Murphy asked about the cost of the CORE Reading program.
- ✓ Tom Murphy asked what our IU 20 costs would be if we did not use a space in the Colonial Academy. He asked that we get some documentation showing the reconciliation process.
- ✓ Tom Murphy stated that the budget committee met last week and went over preliminary issues.

Pleasant Valley Citizens:

Karen Verhage, Chestnuthill Township, stated that she read about a pending lawsuit to raise taxes. Dr. Arnold stated that the petition which was withdrawn, was to request an exception under Act 1, was, however, determined that there was no immediate need to seek the exception.

Francesca Zielkowski, Chestnuthill Township, expressed her opinion by stating that all good news regarding students should be reported.

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer motioned to adjourn the meeting at approximately 8:33 PM.

Carried

NEXT SCHEDULED MEETING: April 24, 2008 AT 8:00 PM, District Office

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder