

**PLEASANT VALLEY SCHOOL DISTRICT  
Board of Education Meeting  
March 13, 2008**

**Board Approved March 27, 2008**      Excellence in Education: A Community Commitment

---

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer on Thursday, March 13, 2008 at 8:04 p.m. President Palmer welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	President MiChelle Palmer	H. Charles Hoffman	Ryan Hinton
	Vice-President Tom Murphy	Susan Kresge	Linda Micklos
	Treasurer Russ Gould		John Sabia
<b>Board Absentees:</b>	Harvey Frable		
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Kotzmann, Ms. Zeliznik, Mr. Seiler		
<b>Solicitor:</b>	Mr. Gerard Geiger		

President MiChelle Palmer announced Notification of Executive Sessions as follows:

- ▶ **February 28, 2008 (following regular meeting) - Personnel - Hiring of new and replacement staff and other issues; Negotiations; and Legal Issues**
- ▶ **March 13, 2008 - Personnel - Hiring of new and replacement staff and other issues; Negotiations; and Legal Issues**

**MEETING PROCEDURES:**

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

None

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

H. Charles Hoffman motioned; seconded by Linda Micklos to approve the minutes of the meeting held on Thursday, February 28, 2008 as per the attached copy.

---

**Roll Call: Voice Vote - 8-0 Carried**

---

**TREASURER'S REPORT: Mr. Russ Gould**

John Sabia motioned; seconded by Tom Murphy to approve the Accounts Payable 2/1/08 - 2/29/08 (Manual Checks) on page 12; Accounts Payable 3/1/08 - 3/13/08 on pages 13-17; Trial Balance/Financial Statement on pages 18-22 as per the attached copies.

---

**Roll Call: 8-0 Carried**

---

The Asset Cost Summary on page 23 and the Revenues/Expenditures on pages 24-27 were included for information only.

**OLD BUSINESS:**

**Solicitor: Mr. Gerard Geiger, Mr. Daniel Corveleyn**

No report

**OTHER**

No report

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos**

Ms. Micklos reported that, at the last meeting on Monday, March 3<sup>rd</sup>, the following was discussed:

- ▶ A presentation was given by CM3, a buildings solution company that reduces energy costs. MCTI is looking at a potential maintenance contract
- ▶ Teacher contract negotiations are underway. The contracts for the Director and Business Manager were approved and signed.
- ▶ An Environmental and Occupational Safety training program is being developed
- ▶ Pocono Regional Police will be supplying coverage during lunch at MCTI for 2 hours each day

**Colonial Intermediate Unit 20: Mr. Ryan Hinton**

Mr. Hinton reported that the next meeting is scheduled for March 26, 2008 at 7:30 pm

**PSBA Liaison Report: Ms. Susan Kresge**

Ms. Kresge reported that:

- ▶ PSBA is seeking approval for a resolution opposing the implementation of a Graduation Competency Assessment (GCA) Program; Ms. Kresge recommends approving it.
- ▶ She will be attending the Region 8 meeting on March 18<sup>th</sup>

**Student Representative:**

No report

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

Susan Kresge motioned, seconded by Russ Gould to approve the following policy revisions:

- Policy #140 - Charter Schools
- Policy #246 - Student Wellness
- Policy #406 - Employment of Summer School Staff
- Policy #505 - Employment of Substitute and Short-Term Employees
- Policy #906 - Public Complaints

**Roll Call: 8-0 Carried**

**Second Reading** Policy #916 - School Volunteers

*This policy will be recommended for approval at the March 27, 2008 Board Meeting*

**First Reading** Policy #118.1 - On-Line Courses

*This policy will be recommended for approval at the April 10, 2008 Board Meeting*

**Other:**

**Recognition of Staff**

Dr. Arnold mentioned that Penny Derr is participating in the PA Inspired Leadership program initiative and is currently in her second course.

On Monday, March 17<sup>th</sup>, the students from Chestnuthill Elementary will be aired on WNEP-16's Sherman Says program segment. They will be demonstrating a new Crayola product to see if it really works.

**Academic Fair**

Dr. Arnold reminded everyone that on Monday, April 21, 2008 PVSD will host the annual Academic Fair from 6:30 - 8:30 pm in the high school.

Dr. Arnold stated that our FBLA students are being very active this year. They have collected over 8,800 children's books to donate to those in need. They visited a school in Easton, read some books, autographed them, and donated them to some of the children.

**Acceptance of Gifts**

Dr. Arnold announced that a parent, Mark Edgar, donated a mobile smart board, various pieces of software and numerous video labs to the school district. Dr. Arnold stated that he would be writing a thank you note to Mr. Edgar for his contribution.

Susan Kresge motioned; seconded by Russ Gould to approve the 2008-2009 school calendar on addendum #2 per the attached copy:

**Roll Call: 5-3 Carried Voting no: R. Gould, L. Micklos, and J. Sabia**

Dr. Arnold stated that two other school boards already have passed similar calendars and one other district will be passing their calendar soon. All these districts belong to the same vo-tech and it would make it very difficult not to have the same school calendar.

Dr. Arnold stated that he was asking for approval of the GCA Resolution, he explained that GCA stands for Graduation Competency Assessment and that a "yes" vote would indicate the district is opposed to this state initiative.

Susan Kresge motioned; seconded by John Sabia to approve the GCA Resolution on addendum #2 per the attached copy:

**Roll Call: 8-0 Carried**

**Personnel and General Administration: Mr. Anthony Fadule**

John Sabia motioned; seconded by Tom Murphy to approve item #6.4.1- #6.4.2 and items #6.4.1-#6.4.3 on addendum #1 as follows:

- 6.4 **Personnel and General Administration** **March 13, 2008**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
    - 6.4.1.1 Support Staff
      - 6.4.1.1.1 Substitutes
        - a. Kathleen Browne - Monitor/Cafeteria Worker
        - b. Joann Ferraro - PPA/Secretary/Monitor
        - c. Nora Perez-Talubas - Cafeteria Worker/Monitor
        - d. Marie Tanzillo - Custodian
    - 6.4.1.2 Administration
      - 6.4.1.2.1 Mr. Robert Hines was approved for the position of Associate High School Principal, effective March 17, 2008, at an annual salary of \$90,000, prorated.
  - 6.4.2 Leaves of Absence
    - 6.4.2.1 Family and Medical Leave
      - 6.4.2.1.1 Bobbi Shupp, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for seven (7) days, effective February 27, 2008 through March 6, 2008.
      - 6.4.2.1.2 Linda Stephens, PVI health room technician, was approved for Family & Medical Leave, as per Board policy, for five (5) days, effective February 27, 2008 through March 4, 2008.
    - 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
      - 6.4.2.2.1 Mary Jane Feeley, PVI monitor, was approved for unpaid leave for one (1) day, effective February 29, 2008.
      - 6.4.2.2.2 Debra Howell, middle school PPA, was approved for unpaid leave for one (1) day, effective February 15, 2008.
      - 6.4.2.2.3 Elizabeth Johnson, PVI monitor, was approved for unpaid leave for one (1) day, effective February 28, 2008.
      - 6.4.2.2.4 Mary Ann Scott, bus driver, was approved for to amend her previously approved request for unpaid leave from two (2) days to one (1) day, effective March 13, 2008.
- 6.4 **Personnel and General Administration - Addendum #1** **March 13, 2008**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
    - 6.4.1.1 Support Staff
      - 6.4.1.1.1 Lyn Ower Mohle was approved for the position of paraprofessional associate, at an annual salary of \$19,250, prorated, effective March 26, 2008. Her 2007-2008 school year assignment is Pleasant Valley Middle School (Replacement position for Kathryn Schaffer)
      - 6.4.1.1.2 Substitutes
        - a. Kathleen Baumgardner - Bus Driver, retroactive March 11, 2008
        - b. Linda McInerney - Health Room Technician
        - c. Harley Nelson - Custodian/Maintenance
        - d. Sunny Russo - Bus Driver/Transportation Aide, retroactive to March 10, 2008
  - 6.4.2 Leaves of Absence
    - 6.4.2.1 Family and Medical Leave
      - 6.4.2.1.1 Susan Thomas-Lyon, high school teacher, was approved for Family & Medical Leave, for six (6) days, effective February 6 through February 14, 2008.
      - 6.4.2.1.2 Rose Kwolek, middle school counselor, was approved for Family & Medical Leave, for eighteen (18) days, effective March 3, through March 31, 2008.
    - 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

- 6.4.2.2.1 Theresa Brookes, PVI monitor, was approved for unpaid leave for one (1) days, effective March 4, 2008.
- 6.4.2.2.2 Cindy Walters, high school monitor, was approved for unpaid leave for two (2) days, effective February 28 and 29, 2008.
- 6.4.3 Resignation
  - Approval was granted to accept the letters of resignation from the following employees:
    - a. Colleen Dans, transportation aide, effective March 10, 2008. Ms. Dans wishes to remain on the substitute list for transportation aide.
    - b. Lyn Ower Mohle, from the position of monitor, effective March 25, 2008.

**Roll Call: 8-0 Carried**

**Asst. To The Superintendent for Professional/Support Personnel: Mr. Anthony Fadule**

John Sabia motioned; seconded by Susan Kresge to approve item #6.5.1 as follows:

**6.5 Professional & Support Services March 13, 2008**

- 6.5.1 For Approval
  - 6.5.1.1 Approval was granted to hire Ms. Theresa Altemose as CDL/School Bus Trainer with a supplemental stipend of \$80 per participant (net) retroactive to February 19, 2008.
  - 6.5.1.2 Spring 2008 *Volunteer* Coaching Positions
    - 6.5.1.2.1 Baseball - Mr. Jeff Kashner
    - 6.5.1.2.2 Baseball - Mr. Thomas. J. Murphy, Jr.

**Roll Call: 6-2 Carried** Voting no to item # 6.5.1.2.1 - R. Gould  
 Abstaining from voting on item #6.5.1.2.2 - T. Murphy  
 (Abstention Memorandum is attached)

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Ms. Micklos pointed out that the March 17<sup>th</sup> Buildings and Grounds workshop was cancelled is still listed under informational items

**Food Services: Ms. Bonnie Grammes**

No report

**Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy**

No report

**Custodial and Warehouse : Mr. Howard Scott**

No report

**Buildings and Grounds: Mr. Mark Meinhart**

No report

**Technology Systems Coordinator: Mr. Rocco Seiler**

No report

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller**

No report

**ELEMENTARY DIVISIONS:**

No report

**SECONDARY DIVISIONS:**

No report

**Business Manager: Ms. Donna Les, Ms. Monica Kotzmann**

Russ Gould motioned; seconded by Linda Micklos is approve items #6.10.1-#6.10.3 and item #6.10.4 on addendum #1 as follows:

**6.10 Business Management March 13, 2008**

- 6.10.1 Approval was granted to establish a new student activity account entitled: Middle School Diversity Club. Officers have been selected.
- 6.10.2 Approval was granted for the 2008-2009 Budget for the Monroe County Technical Institute.

6.10.3 Approval was granted to purchase a 2001 Freightliner FL-60 box truck from Atlantic Motors in the amount of \$25,000 plus tax and tags. The district will be utilizing the mandate waiver approved by the Department of Education on February 13, 2008.

**6.10 Business Management - Addendum #1** **March 13, 2008**

6.10.4 Supplement

6.10.4.1 Approval was granted to advertise for sealed bids for the following items:

Fuel Oil  
Gasoline  
Diesel Fuel

- ▶ Mr. Hinton asked if the funding formula on how the budget is determined is looked at to make sure it is equitable and fair for all the districts and that it is easy to understand and not the complicated thing it is now.
- ▶ Discussion took place regarding the bids listed above and whether the district should wait to see how the fuel prices may change in the near future.

---

**Roll Call: 8-0 Carried**

---

**Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger**

No report

**Pleasant Valley School Directors:**

- ▶ Russ Gould stated that he voted "no" on the 2008-09 school calendar because he feels that the students do not want to be in school in late June. He feels that a pre-Labor Day start of school is more appropriate for the students.
- ▶ Tom Murphy stated that he agrees with Mr. Gould, but due to the cost and scheduling issues an earlier start is not feasible.

**Pleasant Valley Citizens:**

None

**Adjournment:**

There being no further business to come before the Board, President MiChelle Palmer motioned to adjourn the meeting at approximately 8:26 pm.

Carried

**NEXT SCHEDULED MEETING: Thursday, March 27, 2008 @ 8:00 pm , District Office**

Respectfully submitted,

Monica Kotzmann  
Assistant Board Secretary

Linda Zeliznik  
Board Recorder