

**PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
January 10, 2008**

Board Approved January 24, 2008 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Michelle Palmer, on Thursday, January 10, 2008 at 8:02 p.m. President Palmer welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President Michelle Palmer Harvey Frable John Sabia
Vice-President Tom Murphy Ryan Hinton
H. Charles Hoffman Linda Micklos

Board Absentees: Russ Gould, Susan Kresge

Administrative Attendees: Dr. Arnold, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann,

Solicitor: Mr. Daniel Corveleyn

President Michelle Palmer announced Notification of Executive Sessions as follows

- ▶ **January 10, 2008** – Personnel – **Hiring of new and replacement staff and other issues; Negotiations; and** Legal Issues

MEETING PROCEDURES:

President Michelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Tom Murphy motioned; seconded by H. Charles Hoffman to approve the minutes of the meeting held on Thursday, December 20, 2007 as per the attached copy.

Roll Call: Voice Vote – 7-0 Carried

TREASURER'S REPORT: Ms. M. Palmer

John Sabia motioned; seconded by Tom Murphy to approve the Accounts Payable 12/21/07-12/31/07 on pages 8-10 per the attached copies.

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported that, at the meeting on Monday, January 7th, Ms. Moyer presented a PowerPoint presentation to the six new board members. The remainder of the meeting was routine.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that the next CIU Board meeting is scheduled for January 23, 2008 at 7:30 pm.

PSBA Liaison Report: Ms. Susan Kresge

No report

Student Representative Jessica Rizzo or Lukas Miedreich

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Policy Revisions

John Sabia motioned, seconded by Linda Micklos, to approve Policy #109 – Resource Materials – Selection as per the attached copy.

Roll Call: 7 -0 Carried

Second Reading *

Policy #209 – Health Examinations/Screenings

Policy #216 – Student Records

Policy #522 – Gifts

Policy #830 – Breach of Computerized Personal Information

**These policies will be recommended for approval at the January 24, 2008 Board Meeting.*

Recognition of Donation

Dr. Arnold announced that an anonymous individual from Eldred Township donated \$500 to the Guided Reading Program at Eldred Elementary School.

Other:

Linda Micklos motioned; seconded by Tom Murphy, to appoint Dr. Douglas Arnold to a three-year term representing the Pleasant Valley School District on the West End Park and Open Space Commission. Term expires December 2010.

Roll Call: 7 -0 Carried

Personnel and General Administration: Mr. Anthony Fadule

Tom Murphy motioned; seconded by H. Charles Hoffman to approve item #6.4.1- #6.4.3 on the personnel report and items #6.4.1-#6.4.2 on the addendum with the following revisions: item #6.4.1.1.1 and item #6.4.1.2.2 are retroactive to 1/7/08 and item #6.4.1.2.1.1 on the addendum is effective 1/14/08. Report is as follows:

- 6.4 **Personnel and General Administration** **January 10, 2008**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Substitutes
 - a. Johnny Irizarry -Bus Driver, retroactive to 1/7/08
 - b. Gloria Myler - Transportation Aide, retroactive to 1/7/08
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Pleasant Valley Intermediate School
 - 6.4.1.2.1.1 Amanda Tarapchak was approved to continue as a long-term substitute teacher for the 2nd semester of the 2007-2008 school year. Her 2nd semester assignment is Grade 6 for Gloria Gower
 - 6.4.1.2.2 Substitutes
 - a. Christie Poccia - Elementary, retroactive to 1/7/08
 - 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Loyola Schirra, PVI counselor, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective on or about January 31, 2008 through approximately April 29, 2008.
 - 6.4.2.1.2 Heather Siptroth, PVE teacher, was approved for Family & Medical Leave, as per Board policy, for approximately fifty-eight (58) days, effective on or about March 17, 2008 through the conclusion of the 2007-2008 school year.
 - 6.4.2.1.3 Jean Slack, bus driver, was approved for Family & Medical Leave, as per Board policy, for thirteen (13) days, effective December 3, 2007 through December 21, 2007.
 - 6.4.2.1.4 Letitia Trepiccione, high school custodian, was approved for Family & Medical Leave, as per Board policy, for twenty-two (22) days, effective December 7, 2007 through January 11, 2008.
 - 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Vicky Garrido, PVE monitor, was approved for unpaid leave for two (2) days, effective December 11 and 12, 2007.
 - 6.4.2.2.2 Elsa Henn, high school monitor, was approved for unpaid leave for one (1) day, effective December 19, 2007.
 - 6.4.2.2.3 Raymond Krawczyk, middle school monitor, was approved for unpaid leave for one (1) day, effective December 18, 2007.
 - 6.4.2.3 Resignations
 - Approval was granted to accept the letter of resignation from the following employee:
 - a. Liza LoMonaco, Chestnuthill Elementary School health room technician, effective January 29, 2008.
- 6.4 **Personnel and General Administration - Addendum** **January 10, 2008**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Substitutes
 - a. Andrea Capria -Cafeteria Worker/ Monitor
 - b. Barbara Wilson-Cafeteria Worker
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Pleasant Valley High School

- 6.4.1.2.1.1 Jennifer Warren BS, Step 1
BS, Business Education Salary=\$34,800
Bloomsburg University (Prorated)
(Replacement Business/Computer Teacher for
Luke Morris) effective January 14, 2008
- 6.4.1.2.2 Substitutes
 - a. Alana Mager - Elementary
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Amy Davis, high school teacher, was approved for Family & Medical Leave, as per Board policy, intermittently for nine (9) days, effective October 15, 2008 through January 7, 2008.
 - 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Claire DelGreco, high school monitor, was approved for unpaid leave for three (3) days, effective January 22 through January 24, 2008.
 - 6.4.2.2.2 Elsa Henn, high school monitor, was approved for unpaid leave for one (1) day, effective January 4, 2008
 - 6.4.2.2.3 Kathy Kilker, Eldred teacher, was approved for unpaid leave for approximately thirty-eight (38) days, effective January 25, 2008 through March 19, 2008.
 - 6.4.2.2.4 Raymond Krawczyk, middle school monitor, was approved for unpaid leave for the following two (2) days, effective January 4 and January 10, 2008.
 - 6.4.2.2.5 Vickie O'Rourke, PVE monitor, was approved to withdraw her previously approved request for unpaid leave on December 21, 2007.
 - 6.4.2.2.6 Karen Verhage, PVI monitor, was approved for unpaid leave for one (1) day, effective December 18, 2007.
 - 6.4.2.3 Resignation
Approval was granted to accept the letter of resignation from the following employee:
 - b. Angelo Catalano, transportation aide, effective January 4, 2008. Mr. Catalano wishes to remain on the substitute list for transportation aides.
 - 6.4.2.4 Retirement
Approval was granted to accept the letter of retirement from the following employee:
 - a. Loyola Schirra, PVI counselor, effective the conclusion of the 2007-2008 school year.

Roll Call: 7-0 Carried

Asst. To The Superintendent for Professional /Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by Harvey Frable, to approved the request from the Pocono Area Land and Trust to use our facilities for a meeting on January 28, 2008

Roll Call: 7-0 Carried

District Events calendar was attached for informational purposes.

Food Services: Ms. Bonnie Grammes

No report

Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

No report

Business Manager: Ms. Monica Kotzmann

John Sabia motioned; seconded by Tom Murphy, to approve items #6.10.1-#6.10.2, item # 6.10.3 on Addendum #1 and item # 6.10.4 on Addendum #2 as follows:

- 6.10 Business Management January 10, 2008
 - 6.10.1 Approval was granted for the Colonial Intermediate Unit 20 general operating budget for 2008-2009. The district’s cost of this budget will be \$29,163.24, an increase of \$747.57.
 - 6.10.2 Approval was granted for the 2008-2009 preliminary budget to be submitted to the Pennsylvania Department of Education.
- 6.10 Business Management Addendum #1 January 10, 2008
 - 6.10.3 Supplement #1
 - 6.10.3.1 Approval was granted for the attached resolution directing the Monroe County Tax Claim Bureau to **NOT** collect delinquent real estates taxes on behalf of the Pleasant Valley School District.
- 6.10 Business Management Addendum #2 January 10, 2008
 - 6.10.4 Supplement #2
 - 6.10.4.1. Approval was granted for the bankruptcy trustee’s “Motion to Sell Free and Clear” referencing the following properties:
 - Tax ID No.: 02-6321-04-90-6672/Lot 49 Birch Briar Drive
 - Tax ID No.: 02-6340-01-19-2302/lot 65 Section 5 Rocky Mountain Drive North

Roll Call: 7-0 Carried

Solicitor: Mr. Daniel Corvelevn, Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

Dr. Arnold reminded everyone that January is School Director Recognition Month across the state of Pennsylvania. He stated that school directors volunteer many hours of their time. A recognition event will take place at the next board meeting.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer motioned, seconded by Harvey Frable, and unanimously approved by the Board, to adjourn the meeting at approximately 8:13 PM.

Carried

NEXT SCHEDULED MEETING: January 24, 2008 at 8:00 PM, District Office

Respectfully submitted,

Donna Les, Board Secretary

Linda Zeliznik, Board Recorder