

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
August 9, 2007

Board Approved 8-23-07

Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, August 9, 2007 at 8:03 p.m. President Murphy welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheads ville, PA.

ROLL CALL:

Board Attendees:	President Thomas Murphy	Harvey Frable	Susan Kresge
	Vice-President John Sabia	H. Charles Hoffman	Ryan Hinton
	Treasurer Russ Gould	Michelle Palmer	Linda Micklos

Board Absentees: None

Administrative Attendees: Dr. Arnold, Mr. Fadule, Ms. Rissmiller, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Tartar

Solicitor: Mr. Daniel Corveleyn

President Thomas Murphy announced Notification of Executive Sessions as follows

- ▶ August 9, 2007 - Personnel - Hiring of new and replacement staff and other issues; Negotiations; and Legal Issues
- ▶ August 9, 2007 - immediately following the meeting

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Eleanor Deerfield, Kresgeville, expressed her concerns regarding the proposal to build a new transportation facility near Polk Elementary School. Ms. Deerfield said that, in her opinion, she feels there will be more congestion on Route 209. She also commented that, in the future, there will be less student population due to foreclosures. Therefore there will not be a need for additional buses. She also expressed her concerns with building the facility on wetlands.

Josephine Balicki, Kresgeville, expressed her opinion regarding the proposal to build a new transportation facility and stated that the busses should be housed where there is the most student population. She also stated that, if we provide busing for all students, then they should all take the bus and the district should not provide student parking spaces.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Ryan Hinton motioned; seconded by H. Charles Hoffman to approve the minutes of the meeting held on Thursday, July 19, 2007 as per the attached copy.

Roll Call: Voice Vote - 9-0 Carried

TREASURER'S REPORT: Mr. Russ Gould

John Sabia motioned; seconded by Tom Murphy to approve the Accounts Payable 8/1/07 - 8/9/07 on pages 10-15 as per the attached copies.

**Roll Call: 8-1 Carried Abstaining from check #00178537 - T. Murphy
Abstention Memorandum is attached**

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos stated that she did not attend the meeting on Monday evening. Mr. Hoffman did attend the meeting and stated that it was mostly routine. However, he stated that the student house was sold for \$235,000. He also stated that the director, Ms. Moyer, presented a PowerPoint presentation.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that there was no meeting in July; next meeting is August 27th at 7:30 pm.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported;

- ▶ Dr. Arnold issued, to the board members, a possible resolution for supporting NSBA’s reauthorization of NCLB. Ms. Kresge received an email stating that the reauthorization is being delayed until the fall. She stated that she supports the resolution.
- ▶ House Education Committee conducted two public hearings regarding House Bill 446, which is the bill concerning the Charter schools hearings being held in the western part of the state.. PVSD sent information to Representative Carroll to present.

ADMINISTRATIVE REPORTS: Dr. Douglas C. Arnold

Dr. Arnold stated that three policies were distributed for second reading. Policy #504-Employment of Classified Employees which was amended and discussed earlier; Policy #235 – Student Rights/ Surveys; and Policy #404 – Employment of Professional Employees.

Dr. Arnold stated that these policies will be recommended for approval at the August 23, 2007 Board meeting. He stated that policies for first reading are listed:

- Policy #115 – Vocational, Career and Technical Education
- Policy #146 – Student Services
- Policy #200 – Enrollment in District
- Policy #201 – Admission of Beginning Students
- Policy #234 – Pregnant Students
- Policy #236 – Student Assistance Program (S.H.A.R.E.)
- Policy #603 – Budget Preparation
- Policy #604 – Budget Adoption
- Policy #605 – Tax Levy
- Policy #606 – Tax Collection
- Policy #610 – Purchases Subject to Bid/Quotation **as amended.**

Susan Kresge motioned; seconded by Linda Micklos to approve the appointment of School District Physicians as follows:

- 2007-2008 Grades K-12 School Dentist – Dr. David Pierce at a cost of \$4.00 per student
- 2007-2008 Grades K-9 School Physician – Dr. Narendra V. Ambani at a cost of \$17.00 per student
- 2007-2008 Grades 10-12 School Physician – Dr. Mary Ellen DeFranco at a cost of \$12.50 per student

Roll Call: 9-0 Carried

Other:

Susan Kresge motioned; seconded by H. Charles Hoffman to approve the appointment of Carole Rissmiller as an alternate member, with voting rights, to represent the Pleasant Valley School District on the West End Park and Open Space Commission.

Roll Call: 9-0 Carried

John Sabia motioned; seconded by Harvey Frable to approve the following resolution:

The Board authorizes the Superintendent or his designee to dispose of items owned by the school district through the use of an eBay account and as per Board Policy No. 701.1.

Roll Call: 9-0 Carried

Dr. Arnold stated that on Monday, August 20th, at Stroudsburg High School, there will be a House Finance committee hearing. Dr. Arnold stated that he will be attending the hearing and was putting together some testimony for the school board to review prior to the meeting. It will be an open hearing.

Dr. Arnold referred to a letter he received from the Boy Scouts of America commending one of our employees, David Weinman, for his services as a scout leader.

Personnel and General Administration: Mr. Anthony Fadule

John Sabia motioned; seconded by H. Charles Hoffman to approve item #6.4.1- #6.4.3 on page 49 & 50; item #6.4.1- #6.4.4 on addendum #1 and item #6.4.1-#6.4.2 on addendum #2 with one revision noted:. On addendum #1, page 1, item #6.4.1.2.1.1 should be Step 1. Report is as follows:

6.4	Personnel and General Administration -	August 9, 2007
6.4.1.	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)	
6.4.1.1.	Support Staff	
6.4.1.1.1.	Substitute	
	a. Susan Marcin -Secretary	
	The following individuals were approved for hire effective the beginning of the 2007-2008 school year:	
6.4.1.1.2.	Tara Sofranek was approved for the position of part-time para-professional associate at an annual salary of \$19,250, prorated. (Replacement position for Deb Prokopczyk)	

- 6.4.1.2. Professional Staff
 - 6.4.1.2.1. Pleasant Valley High School
 - 6.4.1.2.1.1. Lori Johnson MS + 27, Step 3
BA, Mathematics Salary=\$42,500
M.Ed, Education
Texas Tech Univ
(.5 new position, .5 replacement assignment for Elizabeth Lyon)
 - 6.4.1.2.2. Pleasant Valley Middle School
 - 6.4.1.2.2.1. Jenna Heffelfinger BS, Step 1
BS, Mathematics Salary=\$34,800
Bloomsburg University
(Replacement mathematics teacher for Joshua Cole)
 - 6.4.1.2.3. Pleasant Valley Intermediate School
 - 6.4.1.2.3.1. Eric Griffin MS, Step 5
BS, Elementary Ed Salary=\$38,000
PSU
MS, Instructional Technology
Towson University
(Replacement 6th grade teacher for Donn Nicholas)
- 6.4.2. Leaves of Absence
 - 6.4.2.1. Family and Medical Leave
 - 6.4.2.1.1. Elliott Castillo, middle school custodian, was approved for Family & Medical Leave, as per Board policy for thirty-eight (38) days, effective June 19 through August 10, 2007.
 - 6.4.2.2. Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1. William Shiner, middle school custodian, was approved for unpaid leave for one (1) day, effective July 23, 2007.
- 6.4.3. Resignation

Approval was granted to accept the letters of resignation from the following employees:

 - a. Jody Berube, educational consultant, effective September 28, 2007, or sooner, depending upon release.
 - b. Allen Christman, custodian, effective July 25, 2007.
 - c. Connie Costenbader, from the position of summer maintenance, effective July 20, 2007.
 - d. Manuela Koch, Spanish teacher, effective September 21, 2007, or sooner, depending upon release.

- 6.4 **Personnel and General Administration - Addendum #1** **August 9, 2007**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Security
 - a. Luis Fuentes, Jr. was approved for a change of employment status from the position of casual security officer to the position of full-time security officer, effective September 3, 2007.
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Pleasant Valley High School
 - 6.4.1.2.1.1 Danielle Unger BS, Step 1
BS, Psychology Salary=\$35,850
ESU
English Certificate/DeSales Univ.
(New English Position)
 - 6.4.1.2.2 Pleasant Valley Elementary School
 - 6.4.1.2.2.1 Evelyn Baxevane BS, Step 1
BS, Elementary Salary=\$34,800
Bloomsburg University
M.Ed., Special Education
IUP
Reading Specialist Certificate
ESU
(Long-term Substitute Reading Teacher for Lori Meinhart)
 - 6.4.1.2.2.2 Dawn Phillips BS + 33, Step 4
BS, Elementary/ Salary=\$35,400

Early Childhood

ESU

(New Developmental Reading Teacher)

6.4.1.2.2.3

Tara Tedesco

BS, Step 1

BS, Psychology/

Salary=\$34,800

Elementary Education

(prorated)

Wilkes University

M.Ed., Administration

University of Phoenix

(1st Semester Long-term Substitute Developmental Reading Teacher for Heather Fox)

6.4.1.2.3 Transfers

NAME	FROM	TO
Sarah Rusnock	High School Special Education Teacher	Middle School Special Education Teacher
Sarah McNew	High School & Middle School English Teacher	High School English Teacher
Chris Becker	Polk Elementary School 2 nd gr. Teacher	Polk Elementary School IST Teacher

6.4.1.2.4 Events Managers

The following individuals were approved as events managers for the 2007-2008 school year. They will share a stipend as set by the supplemental contract.

- a. Mark Allison
- b. Greg Bowman
- c. Jennifer Bowman
- d. Michelle Costenbader
- e. Rollene Gougher
- f. Augie Griffith
- g. Jamie Hyde
- h. Paul McCrone
- h. Patty McLain
- i. Kris Meckes
- j. Gena Orlovski
- k. Kurt Scheller

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Heather Fox, PVE reading specialist, was approved for Family & Medical Leave, as per Board policy for sixty (60) days, and child-rearing leave through the conclusion of the 1st semester of the 2007-2008 school year. (Pending receipt of appropriate medical certification)

6.4.3 Resignation

Approval was granted to accept the letters of resignation from the following employees:

- a. Danielle Argot, mathematics coach, effective October 2, 2007, or sooner, depending upon release.
- b. Ligurina Maria Ellenberger, transportation aide, effective August 7, 2007.
- c. Elizabeth Marionni, high school health & physical education teacher, effective October 5, 2007, or sooner, depending upon release.

6.4.4 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- a. Connie Costenbader, high school head cook, effective August 29, 2007.

6.4 **Personnel and General Administration - Addendum #2**

August 9, 2007

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Summer Maintenance

The following individual was approved for the position of summer maintenance at the daily rate of \$75.00, retroactive to July 23, 2007:

- a. Deborah Wadiak

6.4.1.1.2 James Peter Ward was approved for the position of part-time para-professional associate at an annual salary of \$19,250, prorated. (Replacement position for Drew Dymond)

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley Middle School

6.4.1.2.1.1 Carole Patterson was approved for a change of employment status from part-time Spanish teacher to full-time Spanish teacher. (Replacement assignment for Marissa McKenna)

- | | | | |
|--|-------------|--|-----------------|
| | 6.4.1.2.1.2 | James Peter Ward | BS, Step 1 |
| | | BA, History | Salary=\$34,800 |
| | | College Misericordia | (prorated) |
| | | (Part-time, level II replacement social studies teacher for Drew Dymond) | |
| | 6.4.1.2.2 | Pleasant Valley Intermediate School | |
| | 6.4.1.2.2.1 | Julie Martin | MS, Step 1 |
| | | BA, Music | Salary=\$36,900 |
| | | MA, Music | (prorated) |
| | | Mount St. Mary's University | |
| | | (New part-time, level II music teacher) | |
| | 6.4.1.2.3 | Pleasant Valley Elementary School | |
| | 6.4.1.2.3.1 | Amanda Strish | BS, Step 1 |
| | | BA, Elementary/Special Education | Salary=\$34,800 |
| | | College Misericordia | |
| | | (Replacement special education teacher for Cynthia Zimmerman) | |
| | 6.4.1.2.4 | Polk Elementary School | |
| | 6.4.1.2.4.1 | Mary Griffin | MS, Step 5 |
| | | BS, Elementary | Salary=\$38,000 |
| | | M.Ed., Reading | |
| | | Towson University | |
| | | (Replacement 2 nd grade assignment for Chris Becker) | |
| | 6.4.1.2.5 | Chestnuthill Elementary School | |
| | 6.4.1.2.5.1 | Rebecca Frey | BS + 12, Step 4 |
| | | BS, Elementary | Salary=\$35,400 |
| | | Kutztown University | |
| | | (Replacement reading specialist for Josephine Fields) | |
- 6.4.2 Resignation
- Approval was granted to accept the letter of resignation from the following employee:
- a. Cynthia Zimmerman, special education teacher, effective August 24, 2007.

Roll Call: 8-1 Carried Voting no: M. Palmer

Asst. To The Superintendent For Professional/Support Personnel: Mr. Christopher Fisher

Linda Micklos motioned; seconded by Susan Kresge to approve item #6.5.1 on pages 39-44, item #6.5.7 on pages 47-48, item #6.5.1 on the addendum #1:

- ▶ Susan Kresge commented on item #6.5.7.9 on the facility usage report. She wanted to know if it was the same students that would be using the facility from 5pm t 9pm Monday through Thursday. Ms. Kresge was also concerned on the districts liability. After some discussion, it was decided to table the item and the following action occurred:

Linda Micklos amended the original motion; seconded by Susan Kresge to approve item #6.5.1 on pages 39-44, item #6.5.7.1 - 6.5.7.8 and table item #6.5.7.9, and item #6.5.1 on the addendum #1:

- ▶ Linda Micklos asked to change a date on page 61; item #6.5.2 Information, Buildings and Grounds workshop is scheduled for August 27th.
- ▶ MiChelle Palmer questioned item 6.5.7.1.1 asking about the Head Start contract. Mr. Fisher stated that there is no contract at this time; this is just to approve the facility usage. A contract is being discussed with Mr. Corveleyn. Ms. Palmer asked why we were not doing the contract first. Mr. Corveleyn stated that we need to approve the use of the facility first, and then prepare the contract. He stated that if the facility usage is not approved, it would be a wait of time to prepare the contract first. If no agreement is made, then we would rescind the facility.

6.5 Professional & Support Services

August 9, 2007

6.5.1 For Approval

6.5.1.1 Please accept the following Fall *Assistant* Coaching resignations:

- | | | | |
|-----------|---|---|------------------------|
| 6.5.1.1.1 | Boys' Soccer | - | Mr. Matt Arnold |
| 6.5.1.1.2 | JV Field Hockey | - | Ms. Christine Collaro |
| 6.5.1.1.3 | 7 th & 8 th Grade Field Hockey- | | Ms. Colleen Dinan |
| 6.5.1.1.4 | Varsity Field Hockey | - | Ms. Elizabeth Marionni |
| 6.5.1.2 | 2007 - 2008 Fall <i>Assistant</i> Coaching Positions | | |
| 6.5.1.2.1 | Jr. High Boys' Soccer | - | Ms. Roxanne Gougher |
| 6.5.1.2.2 | Varsity Field Hockey | - | Ms. Christine Collaro |
| 6.5.1.2.3 | JV Field Hockey | - | Ms. Colleen Dinan |
| 6.5.1.3 | 2007 - 2008 Fall <i>Volunteer</i> Coaching Positions | | |

6.5.1.3.1	Jr. High Boys' Soccer	-	Mr. Mike Walters
6.5.1.3.2	Jr. High Football	-	Mr. Bob Shank
6.5.1.3.3	Volleyball	-	Ms. Jennifer Hackett

6.5 **Professional & Support Services – Addendum #1** **August 9, 2007**

6.5.1 For Approval

6.5.1.1	2007 Fall Coaching Position		
6.1.1.1.1	Jr. High Field Hockey	-	Ms. Kristina Osmulski
6.5.1.2	2007 – 2008 Co-curricular Non-athletic Positions		
6.1.1.1.2	Marching Band Assistant	-	Mr. Franko Robinson
	Marching Band Assistant	-	Ms. Nellie Youn

6.5.7 Facilities – Mr. Christopher Fisher, Mr. James Percey

6.5.7.1 Facility Use Requests: 9

6.5.7.1.1	Organization	Pocono Services for Families and Children/Head Start
	Facility Requested	High School Classroom
	Purpose	Head Start Classroom and Staff Room
	Dates/Times	September 4, 2007 – June 15, 2007, Monday – Friday 8:00am – 4:30pm
	Requestor	Mary Kay Posselli
	Attendance	15 Children
	Tuition	None
	Fee by District	As per contract arrangements
6.5.7.1.2	Organization	Monroe County Recreation
	Facility Requested	PVE Music Rooms
	Purpose	Children's Dance
	Dates/Times	September 19, 2007 – May 30, 2007, Wednesdays and Fridays 4:30pm – 7:30pm
	Requestor	Roberta Feierstein
	Attendance	30
	Tuition	\$360.00
	Fee by District	Class 3A, All Appropriate Fees Apply
6.5.7.3	Organization	NHSCA and Pleasant Valley Wrestling
	Facility Requested	High School New and Old Gymnasiums
	Purpose	Wrestling Tournament
	Dates/Times	November 3, 2007, Saturday, 5:00pm – 9:00pm November 4, 2007, Sunday, 7:00am – 9:00pm
	Requestor	Bob Ferarro
	Attendance	400 – 600
	Tuition	Yes
	Fee by District	Class 3A, All Appropriate Fees Apply
6.5.7.4	Organization	Pleasant Valley Bruins Wrestling
	Facility Requested	High School New Gymnasium
	Purpose	Wrestling Tournament
	Dates/Times	November 17, 2007, Saturday, 6:00pm – 9:00pm November 18, 2007, Sunday, 5:30am – 6:00pm
	Requestor	Nellie Gehr
	Attendance	350
	Tuition	None
	Fee by District	Class 3A, All Appropriate Fees Apply
6.5.7.5	Organization	Pleasant Valley Bruins Wrestling
	Facility Requested	PVI Gymnasium
	Purpose	Wrestling Match
	Dates/Times	December 9, 2007, Sunday, 8:00am – 5:00pm
	Requestor	Nellie Gehr
	Attendance	200

	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
6.5.7.6	Organization	NHSCA and Pleasant Valley Wrestling
	Facility Requested	High School New and Old Gymnasiums
	Purpose	Wrestling Tournament
	Dates/Times	January 11, 2008, Friday, 10:00pm - 12:00am January 12, 2008, Sunday, 6:00am - 10:00pm
	Requestor	Bob Ferarro
	Attendance	1,000 - 1,500
	Tuition	\$5.00, Student, \$10.00 Adult
	Fee by District	Class 3A, All Appropriate Fees Apply
6.5.7.7	Organization	Pleasant Valley Cubs
	Facility Requested	Middle School Fields
	Purpose	Football Games
	Dates/Times	September 8, 22, 2007, October 20, 2007, November 3, 2007, Saturdays, 6:30am - 8:00pm
	Requestor	Bridget Shanley
	Attendance	300 plus
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
6.5.7.8	Organization	Pleasant Valley Cubs
	Facility Requested	Football Stadium
	Purpose	Cubs Homecoming Game
	Dates/Times	September 29, 2007, Saturday, 6:30am - 8:00pm
	Requestor	Bridget Shanley
	Attendance	300 plus
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
6.5.7.9	TABLED	

Roll Call: 9-0 Carried

Informational Items included:

- ▶ District Events List

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

No reports

Business Manager: Ms. Monica Kotzmann

John Sabia motioned; seconded by Ryan Hinton is approve items #6.10.1-#6.102 :

- ▶ Linda Micklos asked to correct a typographical error on page 59.
- ▶ Tom Murphy asked if Section 111 of the School Code dealt strictly with bus drivers. He asked if the physicians that were just approved would they be required to submit a criminal history record provided by the Pennsylvania State Police. Further discussion occurred regarding other groups of individuals that would also be required to do the same.
- ▶ Mr. Hoffman stated that he received a phone call on why our football team is playing Williamsport being it is so far away. Mr. Fisher stated that there is simply no other teams available.

6.10 Business Management

August 9, 2007

- 6.10.1 Approval was granted to make the following payment from the Capital Reserve Fund:
 Brightbill Body Works, Inc. \$489,652.00
 5 mini-buses as per bid
 4 wheelchair buses as per bid
- 6.10.2 Approval was granted for the attached Audit Response Package for the years ended June 30, 2004 and 2003 are approved for submission to the Department of Education. The submitted copy will include the referenced attachments (policies #302, #303, #404 and #504)

Roll Call: 8-1 Carried Voting no: S. Kresge

Solicitor: Mr. Daniel Corveleyn, Mr. Gerard Geiger

Mr. Corveleyn reported that he attended the Summer PSBA Solicitor Conference held at Penn State University on August 12th and 13th. He reported that there were sessions on labor issues, special education, Mike Levine’s update on additional cases since last fall. He will be attending the Hershey Conference in early October.

Pleasant Valley School Directors:

- ▶ Ms. Kresge stated that she wanted to correct a previous statement she made regarding NCLB. She stated that the resolution was in the board briefs not on the agenda.
- ▶ Tom Murphy asked if on the Budget Adoption policy #604, if the two options was something new. Dr. Arnold stated that yes it is new as per Act 1; the Board has the option to choose one or the other.
- ▶ Tom Murphy asked for the Budget to be posted on the website.
- ▶ Tom Murphy stated that there would be an executive session immediately after this meeting.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Thomas Murphy motioned, seconded by John Sabia and unanimously by the Board to adjourn the meeting at approximately 8:42PM.

Carried

NEXT SCHEDULED MEETING: August 23, 2007 AT 8:00 PM, District Office

Respectfully submitted,

Monica Kotzmann
Assistant Board Secretary

Linda Zeliznik
Board Recorder