

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
March 12, 2009

Board Approved March 26, 2009 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer on Thursday, March 12, 2009 at 8:02 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President MiChelle Palmer	Harvey Frable	Ryan Hinton
	Vice-President Tom Murphy	H. Charles Hoffman	Russ Gould
	Treasurer Linda Micklos	Susan Kresge	John Sabia
Board Absentees:	None		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Les, Ms. Zeliznik, , Ms. Kotzmann, Mr. Seiler, Mr. Storm		
Solicitor:	Mr. Daniel Corveleyn		

President MiChelle Palmer announced Notification of Executive Session as follows:

- **March 12, 2009** – Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues
- **February 26, 2009** – Following the meeting for the purpose of negotiations

MEETING PROCEDURES:

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Harvey Frable, to approve the minutes of the meeting held on Thursday, February 26, 2009 as per the attached copy.

Roll Call: Voice Vote – 9-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

John Sabia motioned; seconded by Russ Gould, to approve the Accounts Payable 2/1/09-2/28/09 (Manual Checks) on page 12; Accounts Payable 3/1/09-3/12/09 on pages 13-16; Trial Balance/Financial Statement on pages 17-22; Asset Cost Summary on page 23 and the Revenues/Expenditures on pages 24-27 as per the attached copies.

Roll Call: 9-0 Carried

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported that the most recent meeting of the JOC was held on Monday, March 2nd and was mostly routine business. The MCTI 2009-10 General Fund Budget was passed. Three school districts Pocono Mountain, Pleasant Valley and Stroudsburg passed the budget unanimously. The budget was not well received at East Stroudsburg Area School District, but it was passed by the necessary majority of all of the school districts' Board members. There is 2.53% increase from last year. The next meeting is scheduled for April 6th.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that the next scheduled meeting will be held on Wednesday, March 25th at 7:30 pm.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported the following:

- The Regent 8 Cabinet meeting is scheduled for March 26th, which is our next Board meeting. Ms. Kresge stated that she will attend the Regent 8 Cabinet meeting and will not be present for our Board meeting.
- PSBA testified this week on charter school issues.
- PDE has issued a guide of materials to help in understanding the federal stimulus funds. These materials are posted on PDE’s website. There is a spreadsheet of each school district’s allocation of the stimulus funds.
- PDE is offering a tracking system for postsecondary education. PDE has announced they will partner with the National Student Clearing House to enable all Commonwealth public high schools to track their graduates’ progress, including whether they attend college, where they enroll and if they earn degrees.
- The PSBA Legislative Advocacy Conference will be held on April 26th and 27th at the Hilton in Harrisburg. Ms. Kresge stated she will not be able to attend and stated that anyone interested could go in her place. Ms. Les showed an interest in possibly attending the conference.

Student Representative: Matt Thompson

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Building Enrollment

Dr. Arnold stated that the building enrollment is down by approximately 10 students since last month.

Policy Revisions

John Sabia motioned; seconded by Linda Micklos, to approve Policy No. 201 – Admission of Beginning Students as per the attached copy.

Roll Call: 9-0 Carried

Second Reading *

Policy No. 216.1 – Supplemental Discipline Records

Policy No. 206 – Assignment Within District

Policy No. 218.2 – Terroristic Threats/Acts

Policy No. 220 – Student Expression

These policies will be recommended for approval at the March 26, 2009 Board meeting.

- Dr. Arnold announced that the 8th annual Academic Fair will be held on Monday, April 20, 2009 from 6:30 PM to 8:30 PM at PVHS.
- Dr. Arnold stated that the Night of Unity was very successful.
- Dr. Arnold announced that, at the April 16th Board meeting, an update on the Classrooms of the Future will be presented.
- A dinner theater for senior citizens is scheduled for Saturday, March 28th.
- Staff members are participating in the Bowl for Kids’ Sake event on March 28th at Sky Lanes in East Stroudsburg.
- Dr. Arnold recognized the West End Rotary Club, especially Judge JoLana Krawitz, for distributing dictionaries to 280 PVE students.
- Music teacher Rachel Macey led the PVMS chorus in performing at the Penguins’ game in Wilkes-Barre on March 1st. The students were a huge success and were asked to perform again in the future.
- Senior Ali Yozwiak has signed on to attend St. Joseph’s University next school year.
- Dr. Arnold stated that PVHS student Sofiya Ballin is competing today at the Poetry Out Loud competition in Harrisburg. An update will follow.

Other:

Personnel and General Administration: Mr. Anthony Fadule

John Sabia motioned; seconded by Susan Kresge, to approve item #6.4.1- #6.4.3; items #6.4.1 - #6.4.2 on the addendum with the following additions/revisions: item # 6.4.1.2.1a, retroactive to 2/27/09; item # 6.4.1.2.1d is retroactive to 3/9/09; item #6.4.1.1.1 on the addendum is effective 3/16/09 and add item #6.4.1.2.3 Approval is requested for the administrative salary, benefit and compensation plan (Act 93 Agreement) for the commissioned officers, business manager, administrative assistant to the business manager effective July 1, 2009 - June 30, 2014. Report is as follows:

Personnel and General Administration

March 12, 2009

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Substitutes
 - a. Robin Bank - Paraprofessional Associate

- b. Maria Coqueran-Belk - Monitor/Secretary
 - c. Michelle Marino - Paraprofessional Associate
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - a. Mallory Goodman -Elementary , retroactive to 2/27/09
 - b. Meghan King - Elementary
 - c. Kimberly Morelli - Elementary/Early Childhood
 - d. Lauren Travis - Social Studies, retroactive to 3/9/09
 - e. Louis Yanni - Earth & Space Science/Homebound
 - 6.4.1.2.2 Tenure

The following teacher has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, was approved for tenure:

Lorraine Ungvarsky
 - 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Tara Liddy, Polk Elementary School teacher, was approved for Family & Medical Leave, as per Board policy, for approximately forty-three (43) days, effective on or about April 8 through the conclusion of the 2008-2009 school year.
 - 6.4.2.2 Leaves Without Pay (Employees will be responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Marlene Briglio, middle school PPA, was approved for unpaid leave for one (1) day, effective February 26, 2009.
 - 6.4.2.2.2 Jane Cadotte, middle school monitor, was approved for unpaid leave for one-half (.5) day, effective February 24, 2009.
 - 6.4.2.2.3 Nicole Composto, mathematics coach, was approved for to rescind her unpaid leave of absence for one-half (.5) day on March 12, 2009.
 - 6.4.2.2.4 Richard Price, maintenance worker, was approved for to extend his unpaid leave for twenty-five (25) days, effective February 23 through March 27, 2009.
 - 6.4.2.2.5 Annemarie Gorman, high school PPA, was approved for unpaid leave for six (6) days, effective April 6 through April 16, 2009.
 - 6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

 - a. RoseMarie Smale, PVI custodian, effective March 12, 2009.

6.4 **Personnel and General Administration – Addendum** **March 12, 2009**

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Cherylynn Frantz was approved for the position of part-time paraprofessional associate, at an annual salary of \$19,250, prorated. Effective March 16, 2009. Her 2008-2009 school year assignment is the high school. (Replacement position for Elisa Belk)
 - 6.4.1.1.2 Substitutes
 - a. Kimberly Davidson - Cafeteria Worker/Monitor
 - b. Rhianna Kneebone - Paraprofessional Associate
 - 6.4.1.2 Administration
 - 6.4.1.2.1 Approval was granted for the administrative salary, benefit and compensation plan (Act 93 Agreement) effective July 1, 2009 - June 30, 2014.
 - 6.4.1.2.2 The following individuals were approved for salary adjustment, retroactive to July 1, 2008:
 - a. John Gress, high school principal, \$105,065.
 - b. Penny Derr, PVE principal, \$89,000. Ms. Derr will assume the title of Director of Elementary Education and Principal, effective March 13, 2009.
 - 6.4.1.2.3 Approval was granted for the administrative salary and benefit compensation plan for commissioned officers, business manager and administrative assistant to the business manager effective July 1, 2009 - June 30, 2014.

- 6.4.1.3 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.1.3.1 Elaine Adams, PVE PPA, was approved for unpaid leave for three (3) days, effective April 22 through 24, 2009.
 - 6.4.1.3.2 Patricia Cambria, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective April 22, 2009.
 - 6.4.1.3.3 Barbara Farrington, PVI cafeteria worker, was approved for unpaid leave for two (2) days, effective March 3 and 4, 2009.
 - 6.4.1.3.4 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective March 3, 2009.
 - 6.4.1.3.5 Lynn Sherry, middle school monitor, was approved for unpaid leave for four (4) days, effective March 3 through 6, 2009.
 - 6.4.1.3.6 Patricia Urban, PVE PPA, was approved for unpaid leave effective for the following ten (10) days: February 18 through 20 and February 26 through March 6, 2009.

6.4.2 Retirement

Approval was granted to accept the letter of retirement from the following employee:
Donna Les, business manager, effective July 31, 2009.

Roll Call: 7-1-1 Carried Voting no: H. Frable
Abstaining from vote on item #6.4.1.2.1 on addendum: T. Murphy
Abstention memorandum is attached.

Asst. To The Superintendent For Professional /Support Personnel: Mr. Anthony Fadule

John Sabia motioned; seconded by H. Charles Hoffman, to approve item #6.5.1 and item #6.5.7 as follows:

Professional & Support Services

March 12, 2009

6.5.1 For Approval

- 6.5.1.1 2009 – 2010 Fall Head Coaching Positions
 - 6.5.1.1.1 Boys’ Soccer -
 - 6.5.1.1.2 Cross Country - Mr. George Fair
 - 6.5.1.1.3 Field Hockey - Mr. Robert Young
 - 6.5.1.1.4 Girls’ Tennis - Mr. Mark Allison
 - 6.5.1.1.5 Girls’ Volleyball - Mr. John Gesiskie
 - 6.5.1.1.6 Golf - Mr. Steve Krechel

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

- 6.5.7.1 Facility Use Requests: 4
 - 6.5.7.1.1 Organization Juvenile Diabetes Research Foundation
 - Facility Requested Stadium Track
 - Purpose Walk to Cure Diabetes
 - Dates/Times Sunday, June 14, 2009, 9:00 am – 3:00 pm
 - Requestor Michele Moccio
 - Attendance 100-200
 - Tuition None
 - Fee by District Class 3- All Appropriate Custodial & Security Fees Apply
 - 6.5.7.1.2 Organization Pocono Pride Fast Pitch Softball
 - Facility Requested Varsity & JV Softball Fields, JV Baseball Field
 - Purpose Softball Practice & Games
 - Dates/Times July 10, 11, 12, 2009
Friday, Saturday, & Sunday, 6:00 am – 8:00 pm
 - Requestor Randy Altemose
 - Attendance Not Provided
 - Tuition None
 - Fee by District Class 3- All Appropriate Custodial & Security Fees Apply
 - 6.5.7.1.3 Organization American Cancer Society
 - Facility Requested PVI Cafeteria
 - Purpose PV Idol
 - Dates/Times Saturday, April 25, 2009, 6:00 pm – 10:30 pm
 - Requestor Dori Hurley
 - Attendance 300

	Tuition	Donation
	Fee by District	Class 3- All Appropriate Custodial & Security Fees Apply
6.5.7.1.4	Organization	West End Little League
	Facility Requested	PVE, PVI , Eldred Baseball Fields
	Purpose	Practice and Games
	Dates/Times	April 1, 2009 thru September 30, 2009 Monday thru Friday 5:00 pm – 8:00 pm Saturdays 9:00 am thru 8:00 pm
	Requestor	Teri Buerkle
	Attendance	70 per field
	Tuition	None
	Fee by District	Class 3- All Appropriate Custodial & Security Fees Apply

Roll Call: 9-0 Carried

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Food Services: Ms. Bonnie Grammes

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

- **Mathematics – Mr. Kenneth Newman - No report**
- **Reading – Ms. Dora Tartar - No report**
- **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- **Technology Services – Dr. Lee Lesisko - No report**
- **Title I and Title II - No report**

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco – No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Mr. Dave Stefani, Ms. Tresa Malligo – No report.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

Ryan Hinton motioned; seconded by Susan Kresge, to approve items #6.11.1- #6.11.5 and items #6.11.1 - #6.11.5 on the addendum as follows:

6.11 Business Management

March 12, 2009

- 6.11.1 The following student placements were approved:
- | | |
|-------------------------|----------------------|
| Student #021909JD | Northwestern Academy |
| Effective date: 2/19/09 | |
| Student #021909ZH | PA Child Care |
| Effective date: 2/19/09 | |
- 6.11.2 The following change orders were approved with reference to the Middle School project:
- | | |
|---|-------------------|
| Lobar, Inc. | \$5,000.00 add |
| Gym addition existing floor removal/replacement | |
| LTS Plumbing and Heating | \$6,640.00 credit |
| Credit for revised gas line installation | |
- 6.11.3 Approval was granted for the attached budget transfers to be approved. These transfers are a result of the contracting of pupil transportation.
- 6.11.4 Approval was granted for the Board to deny the request for a refund of penalty payments for property #15/4/2/9.

6.11.5 Approval was granted for the January 2009 First Student invoice for regular transportation be paid. Total amount: \$436,455.00. The invoice was verified for accuracy.

6.11 Business Management – Addendum March 12, 2009

- 6.11.1 The following student placement was approved as listed.
Student number 103108SS Clear Brook Lodge
Effective October 31, 2008
- 6.11.2 The following contracts were approved.
 - PVMS Student Council
Contract with Marcus Pitts—DJ for dance on March 20, 2009
\$200.00
 - PV Special Olympics
Contract with Lehigh Valley IronPigs for the mascots FeRROUS and FeFe
\$125 for a 2-hour appearance
- 6.11.3 The following change orders were approved.
Lobar, Inc., change order #04 \$16,569.00 add
Revisions to existing underground storm and sanitary piping
Lobar, Inc., change order #05 \$3,194.00 add
Removal of existing VCT in cafeteria
Lobar, Inc., change order #05 \$1,986.00 add
Includes the relocation of the grinder pump and elimination of a portion
of brick ledge and cast stone at gymnasium addition
Lobar, Inc., change order #05 \$29,720.00 credit
Temporary electric power credit
Lobar, Inc., change order #05 \$24,700.00 credit
Final cleaning credit
- 6.11.4 Approval was granted for the Board to approve payment of the February 2009 First Student invoice for home-to-school transportation. Total cost: \$520,872.50. This invoice has been verified for accuracy.
- 6.11.5 Approval was granted for the Board to approve payment of the March 2009 First Student invoice for home-to-school transportation. Total cost: \$531,299.15. This invoice is an estimated invoice which includes a 1.5% discount. Charges will be verified upon completion of the month and any necessary adjustments will be taken on the April 2009 invoice.

Roll Call: 8-1 Carried Voting no: T. Murphy

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

None

Pleasant Valley School Directors:

- Dr. Arnold announced that he and Ms. Les will be watching a PDE webinar on Tuesday, March 17th regarding the stimulus funding.
- Ms. Kresge stated that Ms. Tartar, Ms. Geary and Ms. Derr presented a workshop this past January in Pittsburgh at the Title I Improving School Performance conference. The workshop was very well received and we should be proud of our administrators who promote our school district through their excellent presentations.
- Ms. Kresge and Mr. Sabia wished Ms. Les the best of luck on her announced retirement.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer as to adjourn, Charles Hoffman motioned, seconded by Harvey Frable to adjourn the meeting at approximately 8:18 pm.

Carried

Respectfully submitted,

Donna Les, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next Regular Scheduled Meeting - March 26, 2009 at 8:00 pm at the District Administration Offices