

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
February 12, 2009

Board Approved 2-26-09

Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer on Thursday, February 12, 2009 at 8:05p.m. President Palmer welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President MiChelle Palmer	H. Charles Hoffman	Russ Gould
	Vice-President Tom Murphy	Susan Kresge	John Sabia
	Treasurer Linda Micklos	Ryan Hinton	
Board Absentees:	Harvey Frable		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann,		
Solicitor:	Ms. Braxmeier		
	Mr. Daniel Corveleyn		

President MiChelle Palmer announced Notification of Executive Sessions as follows:

- **February 12, 2009** – Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues

MEETING PROCEDURES:

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Susan LaFever, Ross Township, expressed her opinions regarding student safety and school buses.

OTHER:

Les Bear, financial advisor from Robert W. Baird and Company, outlined the details of a bond refinancing proposal. Jonathan Cox from Rhoades and Sinon explained the resolution to authorize the refinancing.

The following action occurred:

Susan Kresge motioned; seconded by John Sabia, to approve the resolution to refinance the 2003A and 2003AA bonds into the General Obligation Fund Bond Series 2009.

Roll Call: 8-0 – Carried

- Mr. Bear stated that he would continue to look for reduced interest rates for the 2004 Bond issue. The Board agreed that Mr. Baer should continue to research lower interest rates for future refinancing.

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Russ Gould, to approve the minutes of the meeting held on Thursday, January 22, 2009 as amended. The amended minutes reflected the original wording of agenda item #6.11.8, an item which the Board did not act upon, which was also duly noted.

Roll Call: Voice Vote - Carried

TREASURER’S REPORT: Ms. Linda Micklos

John Sabia motioned; seconded by Russ Gould, to approve the Accounts Payable 1/1/09-1/31/09 (Manual Checks) on page 12; Accounts Payable 2/1/09-2/12/09 on pages 13-17; Trial Balance/Financial Statement on pages 18-23; Asset Cost Summary on page 24 and the Revenues/Expenditures on pages 25-28 as per the attached copies.

Roll Call: 6-1-1 Carried **Voting no: T. Murphy**
Abstaining from check #00186173: S. Kresge
Abstention Memorandum is attached

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- The last meeting of the JOC was held on Monday, February 2nd.
- The SkillsUSA competition was held in January in Allentown. 63% of the MCTI students who entered the competition placed in districts.
- February is Career and Technical Education Month. MCTI is being recognized in Harrisburg as an Outstanding Technical School.
- Copies of the proposed 2009-10 MCTI General Operating Budget will be distributed to all Board members. The JOC has approved the proposed budget, which has been sent to the sending districts for review. There is a 2.53% increase over last year. Approval will be sought in March.
- The next scheduled JOC meeting will be held on Monday, March 2nd.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that, due to inclement weather, the January IU Board meeting was rescheduled to February 4th. Mr. Hinton stated that it was agreed to bid for some capital improvement projects (e.g., roof, parking lot and HVAC system) at the IU building in Easton. The next scheduled IU Board meeting will be on Wednesday, February 25th.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that there has been a costing-out study done on special education in PA. The study showed that annual funding levels in Pennsylvania fall short by more than \$448M annually. The study was performed by the same group that was commissioned by the General Assembly in 2007.

Student Representative: Matt Thompson

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Building Enrollment

Dr. Arnold stated that school district enrollment increased by eight students since the last enrollment report in January.

Policy Revisions

Second Reading - **Policy No. 407 – Student Teachers/Interns/Student Observers**

This policy will be recommended for approval at the February 26, 2009 Board meeting.

First Reading - **Policy No. 201 – Admission of Beginning Students**

This policy will be recommended for approval at the March 12, 2009 Board meeting.

Other:

Susan Kresge motioned; seconded by John Sabia, to approve the 2009-10 School Year Calendar as per the attached copy.

Roll Call: 8-0 Carried

Tom Murphy motioned, seconded by Ryan Hinton, to deny Grievance 2008-01.

Roll Call: 8-0 Carried

Dr. Arnold reported:

- PVHS National Honor Society students are hosting a matinee movie for senior citizens on February 28th at 2:00 pm.
- The January Denim Day raised \$1,481 for the March of Dimes. Dr. Arnold received a letter of thanks from the March of Dimes, which indicated that PVSD will likely come in first place again in school district fundraising.
- On Saturday, February 7th, the Big Brothers Big Sisters Telethon took place. Many PVSD administrators donated their time to man the phone bank. PVSD raised the most money out of all the school districts that participated in the Telethon.
- An Angel 34 Foundation fundraiser, which was held at last Friday night's basketball doubleheader; resulted in \$711 being raised.

Dr. Arnold thanked the Board for permitting his attendance at various conferences. He attended a meeting on the treasurer of the National Association of Pupil Service Administrators (NAPSA); a meeting in Nevada in which members from various states participated. He also attended the IU 20 Superintendents' Retreat in Hershey, PA, at which Dr. Zahorchak, PA Secretary of Education, met with those superintendents present. Dr.

Arnold stated that Dr. Zahorchak informed the superintendents that the Governor's Schools of Excellence have been cut from the state budget. Der. Zahorchak also spoke about the proposal for consolidation. Dr. Arnold also informed the Board that, as part of the state budget plan, the Scranton School for the Deaf would no longer be operated by the state, which causes concern regarding the future of the students that now attend that school.

Personnel and General Administration: Mr. Anthony Fadule

Tom Murphy motioned; seconded by H. Charles Hoffman, to approve item #6.4.1- #6.4.4 on the personnel report and item #6.4.1- #6.4.3 on the addendum as follows:

6.4 Personnel and General Administration February 12, 2009

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 The following were approved for the position of part-time paraprofessional associate (PPA), effective February 17, 2009, at an annual salary of \$19,250, prorated:

NAME	BUILDING	POSITION
a. Angela Frantz	PVI	(New Position)
b. Siv Henriksen	PVE	(New Position)
c. Denise Mascal	Eldred	(Replacement Position for Kim Harrison)
d. Maria Molina-Cuevas	PVI	(New Position)

- 6.4.1.1.2 Justin Micklos was approved for the position of part-time monitor, effective February 17, 2009, at an hourly wage of \$8.40. His 2008-09 school year assignment is the middle school. (Replacement Position for Ray Krawczyk)

- 6.4.1.1.3 Substitutes
 - a. Laura Andriulli - PPA
 - b. Karen Hnatowicz - PPA
 - c. Barbara Kuntzman - Custodian
 - d. Michelle Marino - Monitor
 - e. Harley Nelson - Monitor

- 6.4.1.2 Professional Staff

- 6.4.1.2.1 Tenure
 - The following teachers have served Pleasant Valley School District for three (3) years and have been rated as satisfactory. By the provisions of the School Code, they were approved for tenure:

Justine Curcio
Roxanne Scott

- 6.4.1.2.2 Substitutes
 - a. Maria Archer - Biology
 - b. Alexandria Christman - All Areas
 - c. Joanna Peters - Elementary

- 6.4.2 Leaves of Absence

- 6.4.2.1 Child Bearing/Child Rearing Leave

- 6.4.2.1.1 Angenette Marbury, Polk Elementary School PPA, was approved for an extension of her Child Bearing/Child Rearing Leave, effective for the second semester of the 2008-2009 school year.

- 6.4.2.2 Family and Medical Leave

- 6.4.2.2.1 Amy Grant, PVE teacher, was approved for Family & Medical Leave, as per Board policy, for approximately thirty-seven (37) days, effective on or about March 23, 2009 through on or about May 15, 2009.

- 6.4.2.2.2 George Fair, high school teacher, was approved for Family & Medical Leave, as per Board policy, for twenty-one and one-half (21.5) days, effective November 24, 2008 through January 9, 2009.

- 6.4.2.3 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

- 6.4.2.3.1 Barbara Farrington, PVI cafeteria worker, was approved for unpaid leave for five (5) days, effective February 24 through March 2, 2009.

- 6.4.2.3.2 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective January 20, 2009.
 - 6.4.2.3.3 Ashlee Grennan, PVE PPA, was approved for unpaid leave for one (1) day, effective February 11, 2009.
 - 6.4.2.3.4 Elisabeth Johnson, PVI monitor, was approved for unpaid leave for five (5) days, effective December 16 through December 23, 2008.
 - 6.4.2.3.5 Karen Lesoine, PVE teacher, was approved for unpaid leave for two and one-half (2.5) days, effective one-half day on February 18 and February 19 and 20, 2009.
 - 6.4.2.3.6 Mildred Maldonado, PVI monitor, was approved for unpaid leave for six (6) days, effective March 9 through March 17, 2009.
 - 6.4.2.3.7 Richard Price, maintenance worker, was approved for unpaid leave for thirty-five (35) days, effective January 5 through February 20, 2009.
 - 6.4.2.3.8 Lynn Sherry, middle school monitor, was approved for unpaid leave for one (1) day, effective January 16, 2009.
 - 6.4.2.3.9 Betty Theodoropoulos, PVI PPA, was approved for unpaid leave for five (5) days, effective February 2 through February 6, 2009.
 - 6.4.2.3.10 Heather Wadding, Chestnuthill PPA/monitor, was approved for unpaid leave for three (3) days, effective March 2 through March 4, 2009.
 - 6.4.2.3.11 Pat Urban, PVE PPA, was approved for unpaid leave for seven (7) days, effective February 5 through February 13, 2009.
- 6.4.3 Resignation
Approval was granted to accept the letter of resignation from the following employee:
a. Nicholas Volo, Sr., security officer, effective October 2, 2008.
- 6.4.4 Retirement
Approval was granted to accept the letter of retirement from the following employees:
a. George Lamp, PVE custodian, effective May 29, 2009.
b. Suzanne Potts, Eldred Elementary School teacher, effective the conclusion of the 2008-2009 school year.

6.4 Personnel and General Administration – Addendum February 12, 2009

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 The following were approved for the position of part-time paraprofessional associate (PPA), at an annual salary of \$19,250, prorated:

NAME	BUILDING	POSITION
a. Robin Bank	PVE	(Replacement Assignment for Shelley Kuehn, effective February 17, 2009)
b. Nicole Serfass	PVE	(Replacement Position for Lynette Frantz, effective March 2, 2009)

6.4.1.1.2 Substitutes

- a. Heather Sizemore - PPA

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley High School

- 6.4.1.2.1.1 Jesse Motko BS, Step 1
BS, Special Education/ Salary=\$37,100
Elementary (Prorated)
Bloomsburg University
(Long-term substitute special education teacher, effective on or about February 17, 2009.)

6.4.1.2.2 Substitutes

- a. Leah Balch - Elementary
- b. Jessie Motko - Special Education/Elementary

6.4.2 Leaves of Absence

6.4.2.1 Child Bearing/Child Rearing Leave

- 6.4.2.1.1 Lori Moeck, high school PPA, was approved for an extension of her Child Bearing/Child Rearing Leave, effective through on or about December 13, 2009.

6.4.2.2 Family and Medical Leave

- 6.4.2.2.1 Ernest Phillips, PVI custodian, was approved for Family & Medical Leave, as per Board policy, for nine (9) days, effective January 27, 2009 through February 7, 2009.
- 6.4.2.3 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.3.1 Margaret Curcio, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective January 30, 2009.
 - 6.4.2.3.2 Lisa Hernandez, PVE monitor, was approved for unpaid leave for twenty-six (26) days, effective January 5, through February 13, 2009.
 - 6.4.2.3.3 Betty Theodoropoulos, PVI PPA, was approved for unpaid leave for five (5) days, effective February 9, through February 13, 2009.
 - 6.4.2.3.4 Melissa Williams, middle school monitor, was approved for unpaid leave for one (1) day, effective February 6, 2009.
- 6.4.3 Retirement
 - Approval was granted to accept the letter of retirement from the following employee:
 - c. Sally Haydt, Eldred head cook, effective the conclusion of the 2008-2009 school year.

**Roll Call: 7-1 Carried Abstaining from item #6.4.1.1.2 – L. Micklos
Abstention Memorandum is attached**

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Tom Murphy motioned; seconded by John Sabia, to approve item #6.5.1 and item #6.5.7 with one revision noted, item #6.5.1.2. change date to February 26, 2009. Report is as follows:

6.5 Professional & Support Services February 12, 2009

- 6.5.1 For Approval
 - 6.5.1.1 2008 – 2009 *Volunteer* Coaching Position
 - 6.5.1.1.1 Track & Field - Mr. Ryan Kramer
 - 6.5.1.2 Field Trip Request – Pleasant Valley High School
 - 6.5.1.2.1 Grade/Organization – Chorus, grades 10-12
Teacher(s) Involved – Ms. Lois Mann
Destination of Trip – Leighton High School for County Chorus
Date of Trip – February 26, 2009
District Buses Needed – yes
Cost per Student – none
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
 - 6.5.7.1 Facility Use Requests: 3
 - 6.5.7.1.1 Organization AAU Hornets Team-U15 Girls’ Basketball
Facility Requested High School New Gym & PVI Gym
Purpose Practice
Dates/Times February 16, 2009 thru May 2009
 Mondays, Wednesdays- 7:00 pm -9:00 pm (New Gym)
 Sundays-12:00 pm-2:00 pm (PVI Gym)
Requestor Frank Dekmar & Joseph Weismeth
Attendance 15
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
 - 6.5.7.1.2 Organization Melody’s Dance Studio
Facility Requested High School New Auditorium
Purpose Practice for Dance Recital and Dance Recital
Dates/Times June 25, 2009 Thursday- 2:00 pm – 9:00 pm- Practice
 June 26, 2009 Friday- 3:00 pm – 9:00 pm- Practice
 June 27, 2009 Saturday- 10:00 am – 9:00 pm- Recital
Requestor Melody Kline
Attendance 500
Tuition \$11.00/Per Person
Fee by District Class 4- All Appropriate Fees Custodial, Security & Stage Mgr. Apply
 - 6.5.7.1.3 Organization WESL Indoor Soccer
Facility Requested PVE Gym

Purpose	Indoor Soccer Games
Dates/Times	February 21 thru March 14, 2009 Saturdays- 4:00 pm – 7:00 pm March 7, 2009 Saturday 12:00-7:00 pm March 21 & 28, 2009 Saturdays- 10:00 am – 7:00 pm
Requestor	Marcia Hansen/WESL
Attendance	50
Tuition	\$50.00 - Registration
Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply

- Ms. Palmer asked about the facility usage request from the Melody Dance Studio. Discussion occurred regarding payment of the fee. The Board agreed that the payment would need to be paid 10 days in advance of the date of the event.

Roll Call: 8-0 Carried

Informational Items included: District Events and the Metal Detector Report

Food Services: Ms. Bonnie Grammes

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Informational Science Task Force Update – Ms. Amy Braxmeier

Ms. Braxmeier distributed a PowerPoint handout on an update report from the Science Task Force.

Ryan Hinton motioned, seconded by Tom Murphy, to approve item #6.6.2.1 and item #6.6.1 on the addendum as follows:

Curriculum And Staff Development February 12,2009

6.6.2.1 Dr. Susan Mueller and Dr. Caroline Kuchinski, East Stroudsburg University Professional Development/Curriculum Development Services Contract - includes 5 days of training, supplies, and continued consultation - \$6,100.

Curriculum And Staff Development Addendum February 12,2009

6.6.1 Request to approve the Dual Enrollment Agreement between Pleasant Valley School District and ESU

Roll Call: 8-0 Carried

- Mathematics – Mr. Kenneth Newman - No report
- Reading – Ms. Dora Tartar - No report
- Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report
- Technology Services – Dr. Lee Lesisko - No report
- Title I and Title II - No report

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco – No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Mr. Dave Stefani, Ms. Tresa Malligo – No report.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by Russ Gould, to approve items #6.11.1- #6.11.6 and item #6.11.1 on the addendum with revisions being made to the vendor list on the addendum, item #6.11.1 as follows:

6.11 Business Management February 12, 2009

- 6.11.1 Approval was granted for the Colonial Intermediate Unit Number 20 2009-2010 General Operating Budget be approved. Pleasant Valley’s contribution is not to exceed \$30,036, which is an increase from 2008-2009 of \$871.00.
- 6.11.2 Approval was granted by the Board to approve the contract between Benmor Enterprises and Chestnuthill Elementary School for the “Dino Dig” assembly program. Total cost for this program will be \$300.00 and is retro-active to January 26, 2009.
- 6.11.3 Approval was granted for the Board to approve the Memorandum of Understanding between the Retired and Senior Volunteer Program of Monroe County and Pleasant Valley School District. Copy attached.
- 6.11.4 Approval was granted by the Board for the contract between Pleasant Valley School District and SunGard Public Sector Pentamation, Inc. Cost to the district will be \$69,200 for the basic system, home access center, regulatory software, implementation planning and implementation coordination; \$6,000 for Cognos training; \$15,000 for the conversion program for demographics, scheduling, transcripts and medical records. Total cost: \$90,200.
- 6.11.5 The following student placements were approved:
 - Student #120808DB Lehigh County Detention Center
Effective date: 12/8/2008 and 12/11/2008
 - Student #121008KB Lehigh County Detention Center
Effective date: 12/10/08 and 12/11/08
 - Student #011609WK Laurel Youth Services
Effective date: 1/16/09
 - Student #012809AM Northwestern Academy
Effective date: 1/28/09
- 6.11.6 Approval was granted by the Board to approve the purchase of a 2007 Saturn Ion sedan 4-door, red, mileage 27115 for the security department. Purchase price is \$9,955.00 which includes the balance of the factory warranty which is good until 12/15/2011 or 100,000 miles whichever occurs first. This vehicle will replace one which is non-repairable due to an accident.

6.11 Business Management – Addendum February 12, 2009

6.11.1 The following bid awards were approved. A breakdown by sport is attached. The full bid tabulation is available in the business office.

Fall Athletic Supplies and Equipment		
ARC Sports		\$203.60
Bethlehem Sporting Goods		3,829.65
Coplay Sporting Goods		1,510.20
Henry Schein		462.83
Kelly Sports Ltd.		4,186.30
Longstretch		858.11
MF Athletics		33.00
Medco		1,085.52
Metuchen Center		341.00
Passon’s Sports		236.36
Porta-Phone		600.00
Riddell		1,358.94
School Health		132.60
Scotty’s Fashions		2,317.00
Sportsman’s		4,096.81
Triple Crown Sports		384.80
United Health Supplies		1,158.40
Total		\$22,795.12

- Tom Murphy stated that item #6.11.4 is using E-rate money for the purchase; he stated that he is not sure what items are being paid for with the E-rate money. Mr. Fisher stated that a full report will be given at the Building and Grounds Workshop on Monday evening. A brief discussion took place regarding the distribution of the E-rate funds.

Roll Call: 7-1 Carried Voting no to item # 6.11.4 – L. Micklos

Tom Murphy motioned; seconded by John Sabia, to deny the request on Property 15/6A160

Roll Call: 8-0 Carried

Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

- Ms. Kresge asked if someone was working on a dress code for teachers and staff. Ms. Geary stated that some teachers have volunteered to look at staff dress. Mr. Fisher stated that a poster is being created by the PVHS Art Department to provide examples of acceptable student dress. The district newsletter that was mailed recently explains the student dress code and the acceptable clothing items. Discussions on other ways to display examples of acceptable clothing through out the district are also underway.
- Ms. Kresge asked about the school district's projected cash flow issues in the summer and the possible need for a TRAN. Ms. Les said that it was too early to tell whether anything like a TRAN may be needed and we would know more in May, which would still give us ample time.
- Ms. Palmer asked the other Board members if anyone wished to remove themselves from the Budget Committee. No one responded.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer requested to adjourn. H. Charles Hoffman motioned, seconded by John Sabia to adjourn the meeting at 9:10 pm.

Carried

Respectfully submitted,

Donna Les, Board Secretary _____

Linda Zeliznik, Board Recorder _____

<p>Next Regularly Scheduled Meeting - February 26, 2009 at 8:00 pm at the District Offices</p>
