

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
January 22, 2009

Board Approved February 12, 2009 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by Vice President Thomas Murphy, on Thursday, January 22, 2009 at 8:01 p.m. Vice President Murphy welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President MiChelle Palmer Harvey Frable Russ Gould
Vice-President Tom Murphy H. Charles Hoffman John Sabia
Treasurer Linda Micklos Susan Kresge

Board Absentees: Ryan Hinton

Administrative Attendees: Dr. Arnold, Mr. Fadule, Ms. Geary, Mr. C. Fisher, Ms. Les, Ms. Kotzmann, Ms. Zeliznik, Ms. Braxmeier, Ms. Caines, Ms. Derr, Mr. Drake, Ms. Franco, Ms. Grammes, Mr. Gress, Mr. Hines, Mr. Kello, Mr. Kondisko, Dr. Lesisko, Ms. Malligo, Ms. McMasters, Ms. Marcheski, Mr. Meinhart, Mr. Newman, Mr. Scott, Mr. Seiler, Ms. Siani, Mr. Storm, Ms. Tartar, Ms. Walters

Solicitor: Mr. Daniel Corveleyn

MEETING PROCEDURES:

Mr. Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached. Mr. Murphy stated that any citizens wishing to address the School Board will have the opportunity to speak for three minutes on any school related topic.

Mr. Murphy announced the Notification of Executive Sessions as follows

- **January 22, 2009** – Personnel – **Hiring of new and replacement staff and staff discipline;** Negotiations; and Legal Issues

School Board Recognition Month

Dr. Arnold stated this evening the school district will be honoring Board members in recognition of School Director Recognition month. He commented on the dedication and services that the School Board members give to the community as volunteers, emphasizing that the task is difficult and requires difficult decisions. Dr. Arnold distributed certificates to each Board member in recognition of their dedication and commitment to the school district.

Eldred Elementary and Chestnuthill Elementary presented Board members with student decorated candy bars in recognition of their service to the school district. Three students read their essays and provided examples of monuments they made to honor someone they admire. Next, a video was shown portraying the holiday celebrations and concerts that took place this past December.

Polk Elementary presented apples and a poster to Board members in recognition of School Board Appreciation Month.

PV Elementary displayed posters and letters that the students wrote in recognition of School Board Appreciation Month.

The PV Intermediate School Student Council read letters and distributed token gifts to Board members in recognition of School Board Appreciation Month.

The PV Middle School Student Council distributed token gifts to Board members in recognition of School Board Appreciation Month.

PV High school class officers distributed certificates to Board members in recognition of School Board Appreciation Month.

PLEASANT VALLEY CITIZENS:

Kathy Slattery, Polk Township, distributed a token gift to Board members in recognition of School Board Recognition Month.

OTHER:

Mr. Les Bear, from Robert W. Baird and Company, distributed a financial analysis handout regarding the possible refinancing of bonds and the possibility of securing a Tax and Revenue Anticipation Note (TRAN). The following action occurred concluding the presentation and a brief discussion:

John Sabia motioned; seconded by Harvey Frable, to authorize Robert W. Baird and Co to proceed with arranging for the refinancing of the Series 2003A and 2003 AA Bond Issues as long as such action meets the 2% minimum benchmark.

Roll Call: 8-0 - Carried

Ms. Les stated that the Board will be holding a special meeting on February 19th and asked Mr. Bear to have the paperwork ready for that meeting so the Board could move forward on the refinancing of the 2003A and 2003AA Bond Issues.

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Harvey Frable, to approve the minutes of the meeting held on Thursday, January 8, 2009 as per the attached copy.

Roll Call: Voice Vote - Carried

TREASURER'S REPORT: Ms. Linda Micklos

John Sabia motioned; seconded by Susan Kresge, to approve the Budget Transfers on pages 9-10; Accounts Payable 12/1/08 – 12/31/08 (Manual Checks) on page 11; Accounts Payable 1/1/09 – 1/22/09 on pages 12-17; Trial Balance/Financial Statement on pages 18-23; Asset Cost Summary on page 24 and Revenues/Expenditures on pages 25-28 as per the attached copy

Roll Call: 8-0 Carried

OLD BUSINESS:

Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported that:

- The last Joint Operating Committee meeting was held on Monday, January 12th.
- 21 MCTI students have been selected to attend the SkillsUSA District 11 Competition on Wednesday, January 28th in Allentown.
- A new pre-apprenticeship program will allow seniors to participate in working with different building and construction trades. The program will run for a 6-8 week period on Thursday evenings and Saturdays. The students will be working with people from the different unions in the electrical, pumping, construction, masonry, painting fields. School guidance counselors have the information for this program.
- The next scheduled meeting of the Joint Operating Committee will be Monday, February 2nd.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

No report

PSBA Liaison Report: Ms. Susan Kresge

- Ms. Kresge stated that, at the last meeting, it was decided that Ms. Palmer, Dr. Arnold and she would review the PSBA legislative priority list and chose five (5) issues to be submitted to PSBA. They are as follows:
 - 1) Supports the renewal and annual increased appropriation for categorical funding initiative, such as the Accountability Block Grant program, that provide school districts with financial assistance to implement effective educational practices to improve students achievement
 - 2) Support legislation that reduces or eliminates the financial burden on school districts for cyber and charter
 - 3) Supports legislation to increase the state contribution for special education services based on actual cost incurred and students served
 - 4) Supports legislation that establishes a K-12 education funding system that is built upon the principles of equity, adequacy, efficiency, accountability and predictability; uses a statewide funding formula for school district subsidy that recognizes the number of students taught, the relative wealth of a district, the

- local tax effort and the actual costs of education \every student to achieve Pennsylvania’s academic standards; and requires the state to fund 100% of all budgeted subsidy payments on a timely basis
- 5) Supports legislation permitting alternative methodology for measuring individuals and aggregate student progress under the NCLB Act for determining AYP targets, specifically for ESL students and students with disabilities, without compromising accountability determinations.
- The House and Senate will reconvene on Monday, January 26th for the 2009-10 session of the general assembly. There will be 34 new members.
 - The House committees have new leaders; three out of the four caucuses’ chairmen are new.
 - PSBA will strive towards enacting mandate relief for school districts, with the emphasis on school resources on educational issues. The initiative is called Focus Resources on Educational Expenses (FREE).

Student Representative: Matt Thompson

Mr. Thompson reported that:

- The senior class is sponsoring a musical concert to be held on Friday, January 30th.
- The National Honor Society induction ceremony will take place on February 3rd.
- The Winter Choral Concert took place on Wednesday, January 21st.
- The Art National Honor Society has 17 new members. The ceremony took place on January 14th.
- The panoramic picture for the class of 2009 was taken on January 14th.
- PSSA math and reading activities were completed for the 10th and 11th graders.
- A reading book club was established for all 10th grade students during their activity period.
- The government intern program offered by the Penn State Cooperative Extension started today, January 23rd. There are five students participating in this program.
- The Honors English classes held a presentation of their end of the semester project. The project was inspired by the Daniel Pinks book, “A Whole New Mind”.

ADMINISTRATIVE REPORTS: Dr. Douglas C. Arnold

The District Enrollment was listed on page 29.

Susan Kresge motioned; seconded by Linda Micklos, to approve for the Resolution for School Board Recognition Month as per the attached copy.

Roll Call: 8-0 Carried

Policy Revisions

First Reading * - **Policy No. 407 – Student Teachers/Interns/Student Observers**

**This policy will be recommended for approval at the February 26, 2009 Board meeting.*

Other

John Sabia motioned; seconded by Susan Kresge, to approve the following Homebound Requests (As per Board policy, re-evaluation will be done in 90 days):

Pleasant Valley Middle School

Student I.D. #	Reason
H01809BJ	Medical, renewal retroactive to January 8, 2009

Pleasant Valley High School

Student I.D. #	Reason
H121608CS	Medical, retroactive to December 16, 2008

Roll Call: 8-0 Carried

Dr. Arnold stated that he would like to recognize the local fire companies that responded to the December 28th PV Middle School fire incident in which the West End Fire Company, Pocono Township Fire Company, Sun Valley Fire Company, Polk Township Fire Company, and Kunkletown Fire Company responded. Dr. Arnold expressed gratitude, on behalf of the school district and the Board, for their quick response that limited the damage to the facility. Dr. Arnold thanked the West End Ambulance for responding to the minor injury to one of our custodians. Dr. Arnold also formally thanked Mr. Robert Pini, the custodian on duty at the time of the incident, for his efforts to contain the fire.

Personnel and General Administration: Mr. Anthony Fadule

Harvey Frable motioned; seconded by John Sabia, to approve item #6.4.1- #6.4.3 and items # 6.4.1 - #6.4.3 on addendum #1 with one revision noted: page 30, item #6.4.1.2.2 replace teacher name with Lindsey Fitzgerald. Report is as follows:

6.4 **Personnel and General Administration**

January 22, 2009

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Heather Sizemore was approved for the position of part-time paraprofessional associate, effective January 26, 2009, at an annual salary of \$19,250, prorated. Her 2008-09 school year assignment is PVE. (Replacement position for Cindy Morris)

6.4.1.1.2 AnnMarie Feldman was approved for the position of monitor, effective January 26, 2009, at an hourly rate of \$8.40. Her 2008-09 school year assignment is Chestnuthill Elementary School. (New position)

6.4.1.1.3 Substitutes

- a. Susan Gimblet - Monitor/Cafeteria Worker/Secretary
- b. Julie Shivek-Madeira- PPA/Monitor
- c. Tammy Rose - PPA

6.4.1.2 Professional Staff

6.4.1.2.1 Substitutes

- a. Lisa Weber- Biology/Earth & Space Science/General Science/All Areas

6.4.1.2.2 Transfers

The following transfer is effective on or about January 26, 2009:

NAME	FROM	TO
Lindsey Fitzgerald, Special Education Teacher	PVE	Chestnuthill (Replacement position for Jody Berube's assignment)

6.4.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.2.1 Hillary Bond, PVI teacher, was approved for unpaid leave for one (1) day, effective March 30, 2009.

6.4.2.2 Marlene Briglio, middle school PPA, was approved for unpaid leave for the following five (5) days: January 6, 8, 9, 12 and 13, 2009.

6.4.2.3 Gina DeVito-Curry, middle school cafeteria worker, was approved for unpaid leave for one day, effective February 10, 2009.

6.4.2.4 Erelene McCormick, PVI monitor, was approved for unpaid leave for four (4) days, effective April 21 through April 24, 2009.

6.4.2.5 Michael Wertman, PVI teacher, was approved for unpaid leave for one (1) day, effective February 13, 2009.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

- a. Barbara Anne Boyle, PVI special education teacher, effective March 10, 2009, or sooner, depending upon release.

6.4 **Personnel and General Administration – Addendum**

January 22, 2009

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Lynn Vento was approved for the position of part-time paraprofessional associate, effective January 28, 2009, at an annual salary of \$19,250, prorated. Her 2008-09 school year assignment is Polk Elementary School. (New position)

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley Intermediate School

6.4.1.2.1.1 Rachel Tinney

BA, Psychology Salary=\$37,100

Temple University (Prorated)

Ms, Elementary School Counseling

Marywood University

(2nd semester long-term substitute guidance counselor

for Julie Romanisko, effective January 27, 2009.)

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Danielle Staples, PVE special education teacher, was approved for Family and Medical Leave, as per Board policy, for approximately

fifty (50) days, effective on or about February 17, 2009 through on or about May 4, 2009.

- 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
- 6.4.2.2.1 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for two (2) days, effective January 13 and 14, 2009.
 - 6.4.2.2.2 Christine Lorch, PVE PPA, was approved for unpaid leave for one (1) day, effective January 22, 2009.
 - 6.4.2.2.3 Lynn Sherry, middle school monitor, was approved for unpaid leave for one (1) day, effective December 8, 2008.

6.4.3 Resignation

- Approval was granted to accept the letter of resignation from the following employee:
- b. Theresa McGuigan, high school monitor, effective January 23, 2009.

Roll Call: 8-0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

H. Charles Hoffman motioned; seconded by John Sabia, to approve item #6.5.1 and item #6.5.7 as follows:

6.5 Professional & Support Services January 22, 2009

- 6.5.1 For Approval
- 6.5.1.1 2008 – 2009 Supplemental/Co-curricular Advisor Position
 - 6.5.1.1.1 HS Musical Asst. Director - Mr. John DeVivo
 - 6.5.1.2 2008 – 2009 *Volunteer* Coaching Position
 - 6.5.1.2.1 Track & Field - Mr. Matt Frable
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
- 6.5.1 Facility Use Requests: 4
 - 6.5.7.1.1 Organization WESL
 - Facility Requested PVI Multipurpose Room
 - Purpose Monthly Meetings
 - Dates/Times Jan. 14, 2009 thru Dec. 2009
 - First Wednesday of every month after January 14, 7 pm – 11 pm
 - Requestor Marcia Hansen
 - Attendance 50
 - Tuition None
 - Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
 - 6.5.7.1.2 Organization WESL
 - Facility Requested PVE Soccer Fields
 - Purpose Soccer Games & Practice
 - Dates/Times March 1 thru June 1, 2009
 - Monday thru Friday – 4 pm to dark
 - Saturday and Sunday – 8 am to dark
 - Requestor Marcia Hansen
 - Attendance 100
 - Tuition \$40.00
 - Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
 - 6.5.7.1.3 Organization Seed of Faith Ministries
 - Facility Requested High School Cafeteria
 - Purpose Sunday School and Services
 - Dates/Times February 1, 2009 thru January 31, 2010
 - Requestor Robert & Deborah Kelly
 - Attendance 30
 - Tuition None
 - Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
 - 6.5.7.1.4 Organization Friends & Fans of PV Boys' Basketball
 - Facility Requested Middle School Cafeteria
 - Purpose Banquet
 - Dates/Times March 8, 2009

	Sunday – 1:30 pm – 7:00 pm
Requestor	Ken Piontkowski
Attendance	50
Tuition	None
Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply

Roll Call: 8-0 Carried

Informational Items included:

- ▶ District Events List
- ▶ 2008- 2009 Federal and State Programs Update
- ▶ 2008 – 2009 E-rate Account

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Update on High School Improvement Plan

Ms. Geary provided a PowerPoint presentation, and distributed a handout to Board members, that outlined the progress to date on the High School Improvement Plan. Ms. Geary stated that Ms. Malligo, Assistant Principal of PVHS, has done an outstanding job on providing supportive activities on an on-going basis. She has also been working with both Ms. Tartar and Mr. Newman on PSSA activities.

Mathematics Supervisor: Mr. Ken Newman

No report

Reading Supervisor: Ms. Dora Tartar

No report

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko

Dr. Lesisko reported that, through the Challenger learning Center at Wheeling Jesuit University in West Virginia, Ms. Confer's 8th grade class participated in a video conference called Operation Montserrat in which students examined data from an actual volcano and hurricane and performed related activities. Dr. Lesisko thanked the Technology Department for setting up the video conferencing equipment.

Title 1 and Title III

No report

Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Ms. D. Siani

Mr. Storm's report was informational.

Pleasant Valley Elementary School: Ms. Penny Derr, Mr. Patrick Smith, Mr. J. Krebs

Ms. Derr's report was informational.

Polk Elementary: Ms. Amy Braxmeier

Ms. Braxmeier's report was informational.

Chestnuthill/Eldred Elementary: Mr. Joseph Kondisko, Ms. Erica Walters

Mr. Kondisko's report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco

Susan Kresge motioned; seconded by John Sabia, to approve the 2009-2010 Program of Studies

Roll Call: 8-0 Carried

The remainder of Mr. Drake's report was informational.

Dr. Arnold stated that the annual Big Brothers Big Sisters Telethon will take place on Saturday, February 7th from 4 to 6:00pm on channel 13. PV administrators will operate the phone bank and our students will perform during that time.

Pleasant Valley Cyber Academy: Mr. Robert Hines

No report

Pleasant Valley High School: Mr. John Gress, Mr. D. Stefani, Ms. Malligo

Mr. Gress's report was informational.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

Susan Kresge motioned; seconded by John Sabia, to approve items #6.11.1 - #6.11.13 and items #6.11.1 - #6.11.2 on the addendum with the following revisions noted, item #6.11.10 add "as amended" after the word agreement; and on the Addendum, item #6.11.2 replace the second sentence language as follows: "Remediation of any moisture detected areas will be replaced at the Pennsylvania Education Joint Purchasing Council purchased square foot rates." Report is as follows:

6.11	<u>Business Management</u>	January 22, 2009
6.11.1	Approval was granted for the cafeteria accounts payable for December 2008 to be approved. Total amount: \$243,404.13.	
6.11.2	Student Activity Accounts	
	Beginning Balance, December 1, 2008	\$283,459.70
	Receipts	24,636.97
	Expenditures	31,794.71
	Ending Balance, November 30, 2008	\$276,301.96
6.11.3	Informational – District investment report for December 2008	
6.11.4	The following invoices/applications were approved for payment from the Bond Fund listed:	
	<u>2006 Bond Fund</u>	
	Lobar, Inc.	
	Middle School Project: application #7	\$597,199.20
	Marx Sheet Metal and Mechanical, Inc.	
	Middle School Project: application #6	156,124.02
	G. R. Noto Electrical Construction, Inc.	
	Middle School Project: application #7	407,196.00
	Middle School Project: application #8	69,856.50
	James T. O'Hara, Inc.	
	Middle School Project: application #4	\$94,268.25
	11400, Inc.	
	Middle School Project: application #4	4,680.00
	United Inspection Services	
	Middle School Project: testing services	5,946.50
	Middle School Project: testing services	6,699.00
	Quad Three Group	403.50
	Athletic Field: professional services	
	The Quandel Group, Inc.	
	Middle School Project: construction management	31,733.34
	Total	\$1,374,106.31
	<u>2003AA Bond Fund</u>	
	Quad Three Group	\$315.00
	Polk Project: professional services	
	Total	\$315.00
6.11.5	The following change order were approved:	
	Lobar, Inc. Change Order #2	\$4,068.00 add
	Joist and steel revisions at connecting corridor	
	Foundation revision due to existing electrical duct bank	
	No cost sidewalk revisions	
6.11.6	Approval was granted for the 2009-2010 Preliminary Budget to be submitted to the Pennsylvania Department of Education.	
6.11.7	Approval was granted to continue the Senior Citizen Property Tax and Rent Rebate Program for the 2008 tax year with a maximum household income of \$15,000 and a maximum rebate amount of \$500.	

- 6.11.8 It is recommended that the Board accept the Tax Claim Bureau's payment recommendation regarding reference parcel #15/87428. **(This item was not acted upon).**
- 6.11.9 Approval was granted to advertise for sealed bids for the following items:
 - Janitorial Supplies and Equipment
 - General Supplies
 - Classroom and Office Furniture
 - Audio Visual Supplies and Equipment
- 6.11.10 Approval was granted by the Board for an agreement between Pleasant Valley School District and H.A. Berkheimer, Inc. to provide Earned Income Tax Services for the period February 1, 2009 through December 31, 2011. The agreement as amended has been reviewed by the school district solicitor.
- 6.11.11 Approval was granted for the following actions be approved in accordance with the adoption of the Earned Income Tax Collection Agreement between Pleasant Valley School District and H.A. Berkheimer, Inc.:
 - 6.11.11.1 Appointment of the school district liaison: Business Manager
 - 6.11.11.2 Adoption of the Earned Income Tax Cost of Collection Schedule as per the attached
 - 6.11.11.3 Appointment of H.A. Berkheimer, Inc. as the tax hearing officer
- 6.11.12 Approval was granted to contract with Harcourt Outlines, Inc. for the placement of pencil dispensing machines in the school buildings. There is no cost to the district and the district is not held liable for damage to or theft of the machine.
- 6.11.13 Approval was granted to authorize the following contracts:
 - 6.11.13.1 Ductz Indoor Air Professionals for the cleaning of the duct work in the Pleasant Valley Middle School due to the fire; retroactive to January 4, 2009.
 - 6.11.13.2 Communication Systems, Inc. for a preventative maintenance agreement renewal for the Polk Elementary School fire alarm system for the period March 1, 2009 through February 28, 2010. Annual cost: \$1,380.00.

6.11 Business Management – Addendum January 22, 2009

- 6.11.1 The following contracts were approved:
 - 6.11.1.1 Schoolwires, Inc. for web design – for the period 2/1/09 through 6/30/09: \$5,020.83; for the period 7/1/09 through 6/30/12: \$9,750.00. This contract is subject to e-rate funding.
 - 6.11.1.2 The Student Planner – for the purchase of 2009-2010 student planners for the Pleasant Valley Middle School. Cost of the contract: \$4,062.63.
 - 6.11.1.3 Integra One for the Cisco SMARTnet Service Agreement for the period February 15, 2009 through February 14, 2010 at a cost of \$28,595.00. Funding for this agreement was included in the 2008-2009 technology budget.
- 6.11.2 Approval was granted for the Board to contract with Tremco, Weatherproofing Technologies, Inc., for the purpose of the restoration of the Pleasant Valley Elementary School roof at a base cost of \$640,380.59. Remediation of any moisture detected areas will be replaced at the Pennsylvania Education Joint Purchasing Council purchased square foot rates. Funding for this project will be taken from the 1997 and 2003AA construction funds.

- Ms. Palmer asked if the school district already had pencil dispensers in each building. Ms. Les stated that all buildings do except the one in the motion.
- Ms. Kresge asked for further explanation of item #6.11.1.2 from Mr. Drake regarding student planners.

Roll Call: 6-2 Carried Voting no on Addendum item #6.11.1.2 – S. Kresge
Voting no on Addendum item #6.11.1.3 – L. Micklos

Solicitor: Mr. Daniel Corvelevn, Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

- Ms. Micklos stated that she voted no on one of our technology programs, not because she feels we would benefit from it, but with the way the economy is at this time, we already have something in place that we can still get more use out of.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, Vice President Murphy asked for a motion to adjourn, John Sabia motioned; seconded by H. Charles Hoffman to adjourn the meeting at approximately 10:03 PM.

Carried

Respectfully submitted,

Donna Les, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next Regular Scheduled Meeting - February 12, 2009 at 8:00 pm, District Offices