

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
January 8, 2009

Board Approved January 22, 2009 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer, on Thursday, January 8, 2009 at 8:08 p.m. President Palmer welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President MiChelle Palmer	Harvey Frable	Ryan Hinton
	Vice-President Tom Murphy	H. Charles Hoffman	Russ Gould
	Treasurer Linda Micklos	Susan Kresge	John Sabia
Board Absentees:	None		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Les, Mr. C. Fisher, Ms. Zeliznik, Ms. Kotzmann, Mr. Gress, Mr. Newman		
Solicitor:	Mr. Gerard Geiger		

President MiChelle Palmer announced Notification of Executive Sessions as follows

- **January 8, 2009** – Personnel – **Hiring of new and replacement staff and staff discipline;** Negotiations; **and** Legal Issues

MEETING PROCEDURES:

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached. Ms. Palmer informed everyone that if anyone wishes to speak, they must come to the podium, state their name and township in which they live. She also stated that they would have three (3) minutes to address the Board.

PLEASANT VALLEY CITIZENS:

Francesca Zielkowski, Chestnuthill Township, asked the School Board if her student would be able to sell FBLA candy bars on the school bus. Dr. Arnold stated that the school bus is an extension of the school setting and that solicitation would not be permitted. FBLA candy bars can be sold after the school day.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Tom Murphy, to approve the minutes of the meeting held on Thursday, December 18, 2008 as per the attached copy.

Roll Call: Voice Vote – 9-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

John Sabia motioned; seconded by Russ Gould, to approve the Accounts Payable from 12/19/08-12/31/08 on pages 14 – 16 as per the attached copies.

Roll Call: 9-0 Carried

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

No report

Colonial Intermediate Unit 20: Mr. Ryan Hinton

No report

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that, every two years, PSBA chooses its five legislative priorities. The discussion for selection is generally done during a county level meeting, which was cancelled this year for lack of participation.

Our Board's selection of PSBA priorities must be submitted to PSBA by January 16th. Ms. Kresge stated that a list of 130 items was sent for the Board to review and select their choices. Ms. Kresge asked Board members how she should proceed with this task. It was decided that President Palmer, Ms. Kresge and Dr. Arnold would review the items and submit priorities to PSBA.

Student Representative: Matt Thompson

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment – Dr. Arnold stated that an enrollment report will be submitted at the next Board meeting.

Policy Revisions

Susan Kresge motioned; seconded by Russ Gould, to approve the following policy revisions:

Policy No. 245 – Student Identification Cards

Policy No. 915 – School-Affiliated Organizations

- Questions from the Board regarding Policy 245 on who would be collecting ID badges, dispensing the new ID badges, and the taking of photos were addressed.

Roll Call: 9-0 Carried

Dr. Arnold stated that PVI continues to invite grandparents to Bingo Night.

He also announced that PVE held a sing along for senior citizens. The event was hosted by second graders and 25 seniors from local agencies attended the event, which went very well.

Other:

Personnel and General Administration: Mr. Anthony Fadule

John Sabia motioned; seconded by Linda Micklos, to approve item #6.4.1- #6.4.2 and item #6.4.1- #6.4.2 on the addendum #1 as follows:

- 6.4 **Personnel and General Administration** **January 8, 2009**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
- 6.4.1.1 Professional Staff
- 6.4.1.1.1 Substitutes
- a. Ann Behringer -School Nurse, retroactive to 12/1/08 2008
 - b. Dara Clark-School Nurse, retroactive to December 4, 2008
 - c. Trisha Green - Elementary
 - d. Linda Kosakowski - Elementary
 - e. Jaye Page - All Areas
 - f. Ben Puruso - Elementary/Reading/ Communications
- 6.4.2 Resignation
- Approval was granted to accept the letter of resignation from the following employee:
- a. Kim Harrison, Eldred Elementary School part-time PPA, effective December 19, 2008.

- 6.4 **Personnel and General Administration – Addendum #1** **January 8, 2009**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
- 6.4.1.1 Support Staff
- 6.4.1.1.1 Jacquelyn Dumas was approved for the position of monitor, effective January 12, 2009, at an hourly rate of \$8.40. Her 2008-09 school year assignment is PVI. (Replacement position for Nora Perez-Talubas)
- 6.4.1.1.2 Karen Hnatowicz was approved for the position of part-time paraprofessional associate, effective January 12, 2009, at an annual salary of \$19,250, prorated. Her 2008-09 school year assignment is PVE. (New position)
- 6.4.1.1.3 Joann Mastronardi was approved for the position of part-time, level I secretary, effective January 12, 2009, at an annual salary of \$23,918, prorated. Her 2008-09 school year assignment is the high school. (Replacement position for Susan Mathious)
- 6.4.1.1.4 Substitutes
- a. Laura Andriulli - Monitor

- b. Lorri Cockrell - Custodian/Monitor/Cafeteria
- c. Patty McEvoy - Cafeteria

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley Elementary School

- 6.4.1.2.1.1 Lindsey Fitzgerald BS, Step 1
BS, Elementary/ Salary=\$37,100
Special Education (Prorated)
ESU
(Replacement special education position for Jodi Berube, effective on or about January 12, 2009.)

6.4.1.2.2 Transfers

The following transfer is effective on or about January 12, 2009:

NAME	FROM	TO
Jody Berube	Chestnuthill Special Education Teacher	Educational Consultant

6.4.1.2.3 Substitutes

- a. Carrie Poskitt - Elementary

6.4.2 Leaves of Absence

6.4.2.1 Child-Bearing/Child Rearing

- 6.4.2.1.1 Brie Holst, Eldred reading specialist, was approved for child bearing/child rearing leave, effective on or about March 2, 2009 through the conclusion of the 2008-09 school year.

6.4.2.2 Family and Medical Leave

- 6.4.2.2.1 Patricia Kutzler, bookkeeper, was approved for an extension of her Family and Medical Leave, for one (1) day, effective December 30, 2008.
- 6.4.2.2.2 Henry Snyder, middle school custodian, was approved for Family & Medical Leave, as per Board policy, for seventeen (17) days, effective November 4, 2008 through November 26, 2008.
- 6.4.2.2.3 Phyllis Weiss, PVE custodian, was approved for Family and Medical Leave, as per Board policy, for fifteen (15) days, effective December 10, 2008 through January 5, 2009.

6.4.2.3 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

- 6.4.2.3.1 Margaret Curcio, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective December 17, 2008.
- 6.4.2.3.2 Lisa Hernandez, PVE monitor, was approved for unpaid leave for nine (9) days, effective December 11 through December 23, 2008.
- 6.4.2.3.3 Vickie O'Rourke, PVE monitor, was approved for unpaid leave for five (5) days, effective February 4, through February 10, 2009.

Roll Call: 8-1 Carried Voting no: M. Palmer

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Tom Murphy motioned; seconded by H. Charles Hoffman, to approve item #6.5.1 as follows:

6.5 Professional & Support Services

January 8, 2009

6.5.1 For Approval

- 6.5.1.1 2008 – 2009 Girls' Soccer Coaching Positions
 - 6.5.1.1.1 Varsity Assistant - Ms. Nicole Spagnuolo
 - 6.5.1.1.2 JV Assistant - Mr. Derek Strohl
 - 6.5.1.1.3 Jr. High Assistant - Ms. Jenna Wernet
 - 6.5.1.1.4 Jr. High Assistant - Ms. Kristina Osmulski
- 6.5.1.2 2008 – 2009 Supplemental/Co-curricular Advisor Position
 - 6.5.1.2.1 Mock Trial Advisor - Mr. Tim McCutchan

Roll Call: 8-1 Carried Voting no: H. Frable

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Food Services: Ms. Bonnie Grammes

No report

Custodial and Warehouse : Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Mr. C. Fisher for Ms. Carole Geary

Susan Kresge motioned; seconded by John Sabia, to approve the following requests:

- High School Program of Studies for the 2009-2010 school year
- Middle School Corrective Action II Update Report

- Mr. Hinton congratulated Mr. Gress and his staff for what he feels is the best addition to the curriculum in the area of AP course offerings. He also stated that he would still like to see more foreign language courses offered.

Roll Call 8-1 Carried Voting no: M. Palmer

• **Mathematics – Mr. Kenneth Newman - Math Task Force Update**

Mr. Newman gave a PowerPoint presentation on the work of the Math Task Force. He mentioned that the 4th Annual Family Math Night will take place at PVE on Thursday, February 5, 2009 for K-4 students.

- **Reading – Ms. Dora Tartar - No report**
- **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- **Technology Services – Dr. Lee Lesisko - No report**
- **Title I and Title II - No report**

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco – No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Mr. Dave Stefani, Ms. Tresa Malligo – No report.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Russ Gould, to approve items #6.11.1- #6.11.3; items #6.11.1- #6.11.4 on Addendum #1 and items #6.11.1- #6.11.3 on addendum #2 as follows:

Mr. Murphy began discussion regarding items #6.11.1 - #6.11.2 on Addendum #1 relating to the details outlined in the contract with H. A. Berkheimer, Inc. The School Board agreed that a presentation from Berkheimer would be necessary in order to proceed with the contract. The following action occurred:

Susan Kresge amended the motion; seconded by Russ Gould, to withdraw items #6.11.1 and #6.11.2 on Addendum #1. The following items are requested for approval: items #6.11.1-#6.11.3; items #6.11.3- #6.11.4 on Addendum #1 and items #6.11.1-#6.11.3 on addendum #2 as follows:

- | | | |
|-------------|-----------------------------------|---|
| 6.11 | <u>Business Management</u> | <u>January 8, 2009</u> |
| | 6.11.1 | Approval was granted for the Board for the Settlement Agreement between the Pleasant Valley School District and the Pleasant Valley Educational Support Professional Association regarding its charge at No. PERA-C-08-256-E. |
| | 6.11.2 | Approval was granted by the Board for the elected tax collector compensation resolution for the period 2010-11 through 2013-14. |
| | 6.11.3 | Approval was granted by the Board for the Alternative Education Consortium Agreement between East Stroudsburg Area School District and Pleasant Valley School District for the 2008-2009 school year. |

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|-------------|---|---|
| 6.11 | <u>Business Management – Addendum #1</u> | <u>January 8, 2009</u> |
| | 6.11.3 | The following invoice were approved for payment from the Pleasant Valley High School Courtyard Garden Fund: |
| | | Check #139 Kim Economy \$71.49 |
| | | Supplies and photographs |
| | 6.11.4 | Approval was granted to obtain the licensing and copyright documents for “The Good-by Girl” for the high school musical production. |

6.11 Business Management – Addendum #2

January 8, 2009

6.11.1 The following contracts were approved:

Sponsor:	High School Senior Class
Event:	“Patent Pending”
Date:	January 30, 2009, 7 p.m.
Location:	High School Auditorium
Cost:	\$750.00

Sponsor:	PVSD Title 1 Program
Event:	Author Debbie Dadey
Date:	Mary 14 and 15, 2009
Location:	Pleasant Valley Elementary School
Cost:	\$2,732 plus food, travel and hotel expenses

6.11.2 The following student placement was approved:

Student #121108 KB	Laurel Youth Services
Placement date:	12/11/08

6.11.3 Approval was granted for a sub-grant agreement for the receipt of our 2008-2009 IDEA funding in the amount of \$694,866.00. These funds will be distributed to the school district from IU 20 on or about the following dates: January 16, 2009, February 28, 2009, May 31, 2009 and upon reconciliation.

6.11.4 Approval was granted to accept the Tax Claim Bureau’s payment recommendation regarding reference parcel #15/87428.

Roll Call: 8-1 Carried Voting no: M. Palmer

Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

- Ms. Kresge commented that, when administrative presentations are giving at Board meetings, she would like to receive a handout on the presentation upon which she could make notes.
- Mr. Murphy commented on the two policies that were approved earlier in the evening. Mr. Murphy stated that on policy #245 there was no effective date mentioned. Policy # 915 also was not clear on when the changes to the policy were to take effect. Dr. Arnold consulted with Mr. Geiger and it was decided that an effective date should be added for clarity. After discussion, the following action occurred:

Susan Kresge motioned; seconded by John Sabia, to add the effective date of the 2009-2010 school year, or July 1, 2009, to the new Policy #245 and to the revisions adopted for Policy #915.

Roll Call: 9-0 Carried

- Mr. Hinton asked when the Board would be voting on the 2009-10 school year calendar. Dr. Arnold stated that discussion will occur at the next Buildings and Grounds Meeting on January 19th and, if everything is agreed upon, approval could be at the either the January 22nd or February 12th Board meetings.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer motioned, seconded by John Sabia to adjourn the meeting at approximately 8:47 PM.

Carried

Respectfully submitted,

Donna Les, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next Regular Scheduled Meeting - January 22, 2009 at 8:00 pm, District Offices