

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
November 13, 2008

Board approved 12-4-08 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Palmer on Thursday, November 13, 2008 at 8:01 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

Ms. Palmer asked everyone to pause for a moment of silence.

ROLL CALL:

Board Attendees:	President MiChelle Palmer	Harvey Frable	Ryan Hinton
	Vice-President Tom Murphy	H. Charles Hoffman	Russ Gould
	Treasurer Linda Micklos	Susan Kresge	John Sabia
Board Absentees:	None		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Braxmeier, Ms. Caines, Ms. Derr, Mr. Drake, Ms. Grammes, Mr. Gress, Mr. Heath, Mr. Hines, Mr. Kello, Mr. Kondisko, Mr. Krebs, Dr. Lesisko, Ms. Marcheski, Mr. Meinhart, Ms. Malligo, Mr. Newman, Mr. Scott, Mr. Seiler, Ms. Siani, Mr. Stefani, Mr. P. Smith, Mr. Storm, Ms. Tartar		
Solicitor:	Mr. Daniel Corveleyn		

President Palmer announced Notification of Executive Sessions as follows:

- ▶ **November 13, 2008** – Personnel – **Hiring of new and replacement staff and staff discipline;** Negotiations; **and** Legal Issues.

MEETING PROCEDURES:

President Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Susan LeFever, Ross Township, stated that it is her opinion that First Student's background and fingerprint check documentation is not up to date.

Jake Kantrowitz, Chestnuthill Township, expressed his opinion that the school district calendar does not recognize every religious holiday as he feels it should.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Harvey Frable, to approve the minutes of the meeting held on Thursday, October 23, 2008 as per the attached copy.

Roll Call: Voice Vote – 9-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

Susan Kresge motioned; seconded by John Sabia, to approve the Accounts Payable 10/1/08-10/31/08 (Manual Checks) on page 13; Accounts Payable 11/1/08-11/13/08 on pages 14-21; Trial Balance/Financial Statement on pages 22-27; Asset Cost Summary on page 28 and the Revenues/Expenditures on pages 29-32 as per the attached copies.

- ▶ Ms. Micklos referred to the Real Estate Current Revenues on page 29, asking Ms. Les if the percentage was in line with previous years. Ms. Les stated she would get the information to Dr. Arnold on Tuesday and he will share it with the Board.

Roll Call: 8-0-1 Carried Abstaining from vote on check #00185192 – S. Kresge
Abstention Memorandum is attached

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- ▶ The monthly meeting was held on November 3rd.
- ▶ The General Operating Budget for 2009-10 currently is at a 3.93% increase and is still a working document.
- ▶ Open House for Grades 7-9 took place on November 5th.
- ▶ National Honor Society Induction ceremony was held on November 11th.
- ▶ A Fall Legislation meeting sponsored by PSBA on November 20th will be held from 7:00 pm to 9:00 pm.
- ▶ The four Monroe County Superintendents and the Director of MCTI have begun discussion on the school calendar. Labor Day falls later this year and there is discussion of a pre-Labor Day start date.
- ▶ MCTI is looking at ways to improve the implementation of their school lunch program.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported that there is no IU meeting scheduled for November. The next meeting will take place on Wednesday, December 10th.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that Lieutenant Governor Catherine Baker Knoll has passed away. She also stated that the House of Representatives introduced House Resolution 952, which honors the life and service of the late Senator James J. Rhoades.

Student Representative: Rachel Stewart

Ms. Stewart reported that:

- ▶ The FBLA is collecting toys for the Toys for Tots program until December 8th.
- ▶ The Annual FBLA Italian Feast will take place on Saturday, November 22nd. The cost is \$7 for adults and \$5 for children. Hours are from 5 to 7:00 pm in the High School Cafeteria.
- ▶ The graduation project rough drafts are due on Friday, November 14th for all juniors.
- ▶ The senior class sponsored a successful "Guitar Hero" computer game competition last Saturday evening.
- ▶ The junior class sponsored a concert featuring several school bands.
- ▶ The Homecoming Dance was attended by over 750 students on October 24th.
- ▶ The High School drama production, The Miracle Worker, will take place on December 5th through the 7th.
- ▶ The Junior Prom is scheduled for December 13th in the PVE Cafeteria from 6:00 pm to 10:00 pm.

ADMINISTRATIVE REPORTS: Dr. Douglas C. Arnold

Building Enrollment

Dr. Arnold stated that school district enrollment is holding steady at approximately 6,370 students.

Susan Kresge motioned; seconded by Linda Micklos, to approve the following new policies and policy revisions:

- Policy #226.1 – Video Surveillance/Recordings**
- Policy #624 – Contracts**
- Policy #810.2 – Transportation Video Monitoring**

Roll Call: 9-0 Carried

First Reading - *Policy #249 – Bullying

Policy #221 – Standardized Dress Policy for K-12

Dr. Arnold stated that Policy #221 is available to view on our District website, on the "Tentative Agenda" page.

**This policy will be recommended for approval at the December 18, 2008 Board meeting.*

Russ Gould motioned; seconded by John Sabia, to approve the following Homebound Justification requests (As per Board policy, re-evaluation will be done in 90 days).

Pleasant Valley High School

Student I.D. #	Reason
H102108JS	Medical: retroactive to October 21, 2008
H102208DA	Medical: retroactive to October 22, 2008

Roll Call: 9-0 Carried

- ▶ Ryan Hinton questioned when Policy #221 would be approved. Dr. Arnold stated that approval for the policy would be sought on December 18th. Dr. Arnold stated that the first reading is tonight and the second reading will be on December 4th. He also stated that, if approved, the policy would not go into effect until next school year. Ms. Palmer stated that the administration will be putting a message in building newsletters regarding the proposed standardized dress policy.

Charles Hoffman motioned; seconded by Harvey Frable, to approve the expulsion of student #SE110508WA pursuant to the agreement between the school district and parent dated November 5, 2008.

Roll Call: 9-0 Carried

- ▶ Dr. Arnold announced that there were approximately 600 youngsters who attended the first Community Halloween Night.
- ▶ Dr. Arnold announced that 2008 PV grad, Cody Stevens, has received a scholarship presented by the Professional Association for Advanced Hospitality.
- ▶ Dr. Arnold announced that 7th grade students from PVI participated in an energy conservation awareness program sponsored by the National Energy Foundation, PDE and PPL. Dr. Arnold commended Mr. Igoe for his participation.
- ▶ PVI PTO is hosting a Grandparents Bingo Night.
- ▶ The Diversity Task Force helped contract a Wall of Fame to honor veterans.
- ▶ PVMS is collecting food for Thanksgiving.
- ▶ Dr. Arnold stated that he attended the National Technical Honor Society Induction ceremony on Tuesday in which Ms. Kresge was honored for her service to MCTI.

Other:

Personnel and General Administration: Mr. Anthony Fadule

John Sabia motioned; seconded by Ryan Hinton, to approve item #6.4.1- #6.4.3 and item #6.4.1- #6.4.3 on the addendum with the following revisions noted: page 48, item #6.4.1.1.1 effective date is 11/24/08.

Report is as follows:

6.4 Personnel and General Administration November 13, 2008

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Mary Ann Veneziano was approved for the position of custodian, effective November 24, 2008, with wages and benefits as per the support staff Collective Bargaining Agreement. Her 2008-2009 school year assignment is the high school. (Replacement position for Mary Ann Scott)
 - 6.4.1.1.2 Ian Kline was approved for the position of casual security officer, retroactive to November 2, 2008, with wages and benefits as per the Security Compensation Plan.
 - 6.4.1.1.3 Substitutes
 - a. Luddie Chatt - PPA
 - b. Christine McCrudden - Cafeteria Worker/Monitor
 - b. Shanna Mills - PPA, retroactive to 10/28/08
 - c. Pat Rubelowsky - PPA
 - d. Tracy Serfass - PPA/Secretary
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - a. Margaret Ermlick - General Science, retroactive to 10/29/08
 - b. Marvin Hawkins - All Areas
 - c. Dawn Heimerle - All Areas
 - d. Fred Levy - Business Education
 - e. Gail Murphy - Elementary
 - f. Roxanne Sagala - Art
 - 6.4.1.2.2 Transfers

The following transfers are effective for the 2008-2009 school year:

NAME	FROM	TO
a. Darcy Smith, teacher	3 rd grade, Polk	ESOL, Polk/Eldred/Chestnuthill

b. Lila Metz, assistant principal	PVE/Polk/Eldred/Chestnuthill	3 rd grade teacher, Polk
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- 6.4.1.2.3 Kimberly Engler, PVI Family & Consumer Science teacher's educational level will be adjusted to reflect BS + 18.
- 6.4.1.2.4 Nancy Principe, Eldred 1st grade teacher's educational level will be adjusted to reflect BS + 45.

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

- 6.4.2.1.1 Richard Marsili, chief of security, was approved for an extension of his Family & Medical Leave, for five (5) days, effective November 3, 2008 through November 7, 2008.
- 6.4.2.1.2 Lori Moeck, high school PPA, was approved for Family & Medical Leave, as per Board policy, for approximately sixty (60) days, effective on or about January 5, 2009 through on or about March 31, 2009.
- 6.4.2.1.3 Edward Slatky, high school teacher, was approved for Family & Medical Leave, as per Board policy, for seven (7) days, effective September 29, 2008 through October 7, 2008.
- 6.4.2.1.4 Frank Tatusko, high school teacher, was approved for Family & Medical Leave, as per Board policy, for eight (8) days, effective September 23, 2008 through October 2, 2008.

6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

- 6.4.2.2.1 Nicole Composto, mathematics coach, was approved for unpaid leave for one (1) day, effective October 27, 2008.
- 6.4.2.2.2 Rita Nelson, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective December 3, 2008.
- 6.4.2.2.3 Richard Price, maintenance worker, was approved for unpaid leave effective August 18, 2008 through January 2, 2009.
- 6.4.2.2.4 Dolores Symancek, high school monitor, was approved for unpaid leave for six (6) days, effective October 24 through October 31, 2008.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employees:

- a. Kathleen Carr, PVE reading specialist, effective October 24, 2008.
- b. Nazare Pereira, from the position of JCM part-time cafeteria worker, effective November 14, 2008. Ms. Pereira wishes to remain on the substitute custodian list.

6.4 **Personnel and General Administration – Addendum** **November 13, 2008**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

- 6.4.1.1.1 Peter Soroka was approved for the position of Casual School Security Officer retroactive to November 8, 2008 at an hourly wage per the Security Department Compensation Plan.
- 6.4.1.1.2 Substitutes
 - a. Debra Smith-Cafeteria/Monitor
- 6.4.1.1.3 Transfers

The following transfer is effective November 24, 2008:

NAME	FROM	TO
Mary Provinciali, part time cafeteria worker	PVE	JCM

6.4.1.2 Professional Staff

6.4.1.2.1 Substitutes

- a. Patrice Mariano -Elementary
- b. Tammy Massingill-Special Education
- 6.4.1.2.2 Lila Metz, Polk 3rd grade teacher, will be placed on the MS +30, Step 16, Salary \$62,500 effective November 3, 2008

6.4.1.2.3 Tenure

The following teacher has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, she was approved for tenure: Susan Price

- 6.4.2 Leaves of Absence
 - 6.4.2.1 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.1.1 Jeanne L. Bizousky, was approved for unpaid leave for nine (9) days effective November 19, 2008 – December 5, 2008
 - 6.4.2.1.2 Gina DeVito Curry, was approved for unpaid leave for three (3) days effective February 11, 2009 – February 13, 2009
- 6.4.3 Resignation

Approval was granted to accept the letter of resignation of Sally Schwartz from the position of monitor, retroactive to October 14, 2008.

Roll Call: 9-0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Susan Kresge motioned; seconded by John Sabia, to approve item #6.5.1 item #6.5.6 and item #6.5.1 on the addendum:

6.5 Professional & Support Services November 13, 2008

- 6.5.1 For Approval
 - 6.5.1.1 2008 – 2009 *Volunteer* Coaching Positions
 - 6.5.1.1.1 Boys’ Basketball - Mr. Derek Strohl
 - 6.5.1.1.2 Boys’ Basketball - Mr. Thomas Kresge
 - 6.5.1.1.3 Girls’ Basketball - Mr. Robert Madsen
 - 6.5.1.2 Field Trip Requests – Pleasant Valley High School
 - 6.5.1.2.1 Grade/Organization – SADD group, grades 9-12
 Teacher(s) Involved – Ms. Shannon Mackes/Ms. Elaine Snow
 Destination of Trip – Lancaster, PA – PA SADD Conference
 Date of Trip – November 19, 2008
 District Buses Needed – yes
 Cost per Student – none
 - 6.5.1.2.2 Grade/Organization – AP Studio Art, grade 12
 Teacher(s) Involved – Ms. Barbara Cortese
 Destination of Trip – PA Convention Center, Philadelphia
 Date of Trip – November 23, 2008
 District Buses Needed – yes
 Cost per Student – none
 - 6.5.1.2.3 Grade/Organization – FBLA, grades 9-12
 Teacher(s) Involved – Ms. Teresa Galicki
 Destination of Trip – E. Stroudsburg University, Regional Conf.
 Date of Trip – December 18, 2008
 District Buses Needed – yes
 Cost per Student – \$5.00
 - 6.5.1.2.4 Grade/Organization – FBLA, grades 9-12
 Teacher(s) Involved – Mr. Teresa Galicki
 Destination of Trip – Hershey, PA, State Leadership Conf.
 Date of Trip – March 29 – April 1, 2009
 District Buses Needed – yes
 Cost per Student - \$100.00
 - 6.5.1.2.5 Grade/Organization – Cultural Diversity, grades 10-12
 Teacher(s) Involved – Ms. Ramona Parsons
 Destination of Trip – Lancaster, PA
 Dates of Trip – April 2009
 District Buses Needed – yes
 Cost per Student - \$ 20.00
 - 6.5.1.2.6 Grade/Organization – National Art Honor Society, gr. 10-12
 Teacher(s) Involved – Mr. George Boudman
 Destination of Trip – Grounds for Sculpture, Trenton, NJ
 Date of Trip – April 24, 2009
 District Buses Needed – yes
 Cost per Student - \$ 10.00
 - 6.5.1.2.7 Grade/Organization – Creative AB/Drama, grades 10-12
 Teacher(s) Involved – Ms. Ramona Parsons
 Destination of Trip – DeSales University/LaBuda Theatre
 Date of Trip – April 27, 2009
 District Buses Needed – yes
 Cost per Student - \$15.00

- 6.5.1.2.8 Grade/Organization – Life Skills, grades 10-12
Teacher(s) Involved – Ms. Matweecha/Ms. Watson
Destination of Trip – Knoebels Amusement Park
Date of Trip – May 26, 2009
District Buses Needed – yes
Cost per Student – none
- 6.5.1.2.9 Grade/Organization – Drama Club, grades 10-12
Teacher(s) Involved – Ms. Ramona Parsons/Mr. Craig Morris
Destination of Trip – DeSales University
Date of Trip – July, 2009
District Buses Needed – yes
Cost per Student – none
- 6.5.1.2.10 Grade/Organization – Band, grades 10-12
Teacher(s) Involved – Mr. James DeVivo
Destination of Trip – Parkland High School, Allentown
Date of Trip – December 6, 2008
District Buses Needed – yes
Cost per Student - none

6.5.6 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

- 6.5.1.1 Facility Use Requests: 7
- 6.5.6.1.1 Organization WEYA-Saylors Baseball
Facility Requested PVI GYM
Purpose Baseball Winter Workouts
Dates/Times December 4, 2008 thru April 16, 2009
Thursday 7:30 pm – 9:00 pm
Requestor Emil Suarez
Attendance 25
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
- 6.5.6.1.2 Organization PV Little Bears Wrestling
Facility Requested High School - New Gym, Concession Stand, & Classroom
Purpose East Penn Youth Wrestling Championship
Dates/Times February 7, 2009
6:00 pm – 9:00 pm Tournament Set Up
February 8, 2009
6:00 am – 7:00 pm Tournament
Requestor Glen Jacobi
Attendance 400
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
- 6.5.6.1.3 Organization CIU 20
Facility Requested PVI Multi-Purpose Room
Purpose Graduate Course
Dates/Times January 17, 2009 thru February 21, 2009
Saturdays – 8:00 am – 4:00 pm
Requestor Michael Caprari
Attendance 20
Tuition None
Fee by District Class 3
- 6.5.6.1.4 Organization West End Soccer League
Facility Requested PVE Cafeteria
Purpose Travel Banquet
Dates/Times November 15, 2008
Saturday – 3:00 pm – 8:00 pm
Requestor Marcia Hansen
Attendance 75
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply

6.5.6.1.5	Organization	PVESPA
	Facility Requested	PVI Cafeteria
	Purpose	Santa Luncheon
	Dates/Times	December 6, 2008
	Requestor	Dale Klausman
	Attendance	300
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
6.5.6.1.6	Organization	West End Little League
	Facility Requested	High School Old Gym
	Purpose	Workouts
	Dates/Times	November 1, 2008 thru March 31, 2009 Sundays - 7:00 pm – 10:00 pm
	Requestor	Teri Buerkle
	Attendance	40
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
6.5.6.1.7	Organization	Girl Scouts Heart of PA
	Facility Requested	PVE Cafeteria & Stage
	Purpose	Me & My Guy Dance
	Dates/Times	February 14, 2009 Saturday – 9:00 am – 2:00 pm
	Requestor	Desiree Pagliuca
	Attendance	180
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Custodial & Security Fees Apply

6.5 **Professional & Support Services - Addendum** **November 13, 2008**

6.5.1 For Approval

6.5.1.1 Field Trip Requests – Pleasant Valley Middle School

6.5.1.1.1 Grade/Organization – Woodwind Ensemble, grades 8-9
Teacher(s) Involved – Ms. Athena Yeager
Destination of Trip – Great Wolf Lodge for a public performance
Date of Trip – December 5, 2008
District Buses Needed – yes
Cost per Student – none

6.5.1.1.2 Grade/Organization – Woodwind Ensemble, grades 8-9
Teacher(s) Involved – Ms. Athena Yeager
Destination of Trip – Wilkes-Barre/Scranton Airport for a public performance of Christmas carols
Date of Trip – December 19, 2008
District Buses Needed – yes
Cost per Student - none

Roll Call: 9-0 Carried

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Tom Murphy motioned; seconded by Susan Kresge, to approve items #6.6.1.1 and #6.6.1.2 as follows:

6.6 Curriculum/Staff Development – Addendum November 13, 2008

- 6.6.1 Request for Approval
 - 6.6.1.1 High School Corrective Action Plan
 - 6.6.1.2 PVI School Improvement Plan

Roll Call: 9-0 Carried

Mathematics Supervisor: Mr. Ken Newman

No report

Reading Supervisor: Ms. Dora Tartar

No report

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko

No report

Title 1 and Title III

No report

Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Ms. D. Siani

Mr. Storm’s report was informational.

Pleasant Valley Elementary School: Ms. Penny Derr, Mr. Patrick Smith

Ms.Derr’s report was informational.

Polk Elementary: Ms. Amy Braxmeier

Ms. Braxmeier’s report was informational.

Chestnuthill/Eldred Elementary: Mr. Joseph Kondisko, Mr. Josh Krebs

Mr. Kondisko’s report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco

Mr. Drake’s report was informational.

Pleasant Valley Cyber Academy: Mr. Robert Hines

No report

Pleasant Valley High School: Mr. John Gress, Mr. D. Stefani, Ms. Malligo

Mr. Gress’s report was informational.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

Susan Kresge motioned; seconded by John Sabia, to approve items #6.11.1 – 6.11.12 and items #6.11.13.1 - #6.11.13-4 as follows:

6.11 Business Management November 13, 2008

- 6.11.1 Approval was granted for the cafeteria accounts payable for October 2008.
Total amount: \$273,404.18.
- 6.11.2 Student Activity Accounts – pending audit

Beginning Balance, October 1, 2008	\$231,109.49
Receipts	48,873.56
Expenditures	36,773.86
Ending Balance, October 31, 2008	\$243,209.19
- 6.11.3 Informational – District investment report for October 2008
- 6.11.4 The following invoices/applications were approved for payment from the Bond Fund listed:

2003AA Bond Fund	
Quad Three Group	\$200.00
Polk Project: technician -- monitoring wells	

- | | | |
|------------------------------------|-----------------------|-------------|
| | Total | \$200.00 |
| | 2006 Bond Fund | |
| The Quandel Group, Inc. | | \$63,466.68 |
| Middle School Project: CM services | | |
| | Total | \$63,466.68 |
- 6.11.5 The following payments were approved from the PVHS Courtyard Garden Fund:
- | | | |
|----------------------------|-------|---------|
| Check #135 Ashley Curatola | | \$54.05 |
| Community Halloween Night | | |
| | Total | \$54.05 |
- 6.11.6 The following 2008-2009 student placements were approved:
- | | | |
|--------------------|---|--------------------|
| Student #090208TB | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #090208AG | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #090208DV | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #090208EW | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #090208DM | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #090208TP | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #090208TR | Shawnee Academy/Beacon School | Effective 9/2/08 |
| Student #102208KK | Kidspace | Effective 10/22/08 |
| Student #102308DG | Youth Services Alternatives | Effective 10/23/08 |
| Student #090508TLR | Luzerne County Juvenile Detention Center | Effective 9/5/08 |
| Student #082808DB | Luzerne County Juvenile Detention Center | Effective 8/28/08 |
| Student #090208DG | George Junior Republic Juvenile Treatment | Effective 9/2/08 |
| Student #090208SF | George Junior Republic Juvenile Treatment | Effective 9/2/08 |
| Student #090208SD | George Junior Republic Juvenile Treatment | Effective 9/2/08 |
- 6.11.7 The following bid award was approved with payment to be made from the general operating budget:
- | | | |
|-----------------|-----------------------------|-------------|
| Spangler Motors | Ford F150 4x2 pick-up truck | |
| | With 8-foot bed | \$14,389.00 |
- 6.11.8 Approval was granted for the Board authorize the sale of the excess transportation inventory, as per the prepared list, to First Student in the amount of \$30,000.00.
- 6.11.9 Approval was granted by the Board for the Pleasant Valley School District 403(b) Plan Document, effective January 1, 2009. This document has been prepared in accordance with Internal Revenue Service regulations. (The Board had previously approved the 403(b) Adoption Agreement.)
- 6.11.10 Approval was granted by the board for the following Resolution which will permit the Pleasant Valley School District Business Manager/Board Secretary to act on the Board's behalf with respect to this plan, to take any and all actions necessary or desirable to implement, maintain and administer the plan in accordance with the Board's intentions, and all applicable state and federal laws.

RESOLUTION: Adoption of 403(b) Plan Document

In response to recently released IRS regulations establishing a requirement for written documentation of the 403(b) tax sheltered annuity program offered to employees of Pleasant Valley School District (the "District"), the District wishes to adopt the plan document, consisting of the 403(b) Plan Document For Public Education Organizations and the Adoption Agreement For 403(b) Plan Document For Public Education Organizations (both of which are referred to hereinafter as the "Plan Document"), a copy of which is attached to this resolution. The Plan Document is based on model language released by the IRS for such purpose.

RESOLVED, that the Board does hereby adopt the Plan Document which will, at all times, conform to the requirements of Section 403(b) of the Internal Revenue Code and applicable regulations.

FURTHER RESOLVED that it is the intention of the Board that the 403(b) program will conform with all federal and state statutory and regulatory requirements applicable to 403(b) plans, except that the program set forth above shall not be subject to the requirements of Title I of ERISA because the employer is exempted from such requirements.

FURTHER RESOLVED that the Board authorizes the School District Business Manager/Board Secretary to act on the Board's behalf with respect to this plan, and to take any and all actions necessary or desirable to implement, maintain and administer the plan set forth above in accordance with the Board's intentions, and all applicable state and federal laws. Dated: November 13, 2008

- 6.11.11 Approval was granted for the minutes to note the retirement of Chestnuthill Township Earned Income Tax Collector Joanne Wernet, effective January 31, 2009. Joanne has served the district extremely well in this position, working tirelessly to ensure compliance with Act 511's Earned Income Tax provisions as well as the District's Rules and Regulations. On behalf of the entire school district, we wish her well in her retirement and sincerely thank her for a job well done.
- 6.11.12 Approval was granted for the agreement between the Pleasant Valley School District and Colonial Intermediate Unit 20 for special education services for the 2008-2009 school year. The cost of these services are estimated to be \$1,825,608.06. A final reconciliation of the charges is to be made by August of 2009.

6.11 Business Management - Addendum November 13, 2008

- 6.11.13 Supplement
- 6.11.13.1 Approval was granted for the Board to contract with Carol H. Gilbert Consulting to provide a food service program review at a cost not to exceed \$3,200.00.
- 6.11.13.2 The following bid award was approved for payment. Payment will be made from the general operating account. The complete bid tabulation is attached.
- | | |
|---|-------------|
| Divider Curtain | |
| Degler-Whiting | \$28,000.00 |
| (replace complete east and west curtains) | |
- 6.11.13.3 The following invoice was approved for payment from the bond fund listed.
- | | |
|------------------------------|-------------|
| <u>2006 BOND FUND</u> | |
| Quad Three Group | \$25,907.56 |
| Total | \$25,907.56 |
- 6.11.13.4 Approval was granted for the District to proceed with the scheduled Sheriff sale on December 4, 2008 for property number 15/7/1/10.

Roll Call: 9-0 Carried

Solicitor: Mr. Daniel Corvelevn, Mr. Gerard Geiger

Mr. Corvelevn reported that on October 15th he attended the Semi-Annual School Solicitors Conference in Hershey. He attended a full-day session. Mr. Corevelyn stated that he supplied Mr. Fadule with summaries on the workshops. The 2009 weeklong conference will be at PSU in July. There was no cost to the school district for his attendance.

Pleasant Valley School Directors:

- ▶ Mr. Murphy asked for the model and the year of the newly purchased truck. Mr. Meinhart stated it is a 2009.
- ▶ Mr. Murphy asked about the tennis courts. Mr. Fisher stated that several companies will be coming to look at the courts to see what can be done to restore them.
- ▶ Mr. Murphy asked Mr. Fisher about fuel usage. Mr. Fisher stated that it appears First Student is using 500 gallons per day less than what was being used last year.
- ▶ Mr. Murphy asked if the Cyber Academy will be used for homebound instruction. Ms. Geary stated that administration will be looking at that during the second semester. Mr. Murphy also asked for more information regarding school improvement planning. Ms. Geary stated that much was being done and that the requirements are more demanding than ever. She also stated that Mr. Newman is in the process of enhancing mathematics assessment benchmarking.
- ▶ Ms. Kresge asked Mr. Scott to give more details in his monthly department reports regarding machinery being repaired or purchased.
- ▶ Ms. Kresge thanked the board for the opportunity to attend the School Leadership conference in Hershey.
- ▶ President Palmer announced an executive session would follow the meeting to discuss negotiations

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Palmer motioned to adjourn the meeting at approximately 8:59 p.m.

Carried

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder

**Next Scheduled Meeting:
Board Reorganization, Thursday, December 4, 2008 at 8:00 pm, District Offices**